



CITY OF ROCHESTER 2022-2023

BUDGET

 Malik D. Evans, Mayor

     City of Rochester, NY
Rochester City Council



VISION: BUILDING BRIDGES TO ROCHESTER'S FUTURE

MISSION

The Evans Administration promotes positive systemic and structural change by:

- **providing** transparent and collaborative leadership,
- **offering** equitable access to essential municipal services,
- **enabling** productive intergovernmental, private, and non-profit partnerships,
- **and promoting** increased quality of life through investments that create vibrant neighborhoods and employment opportunities,

making Rochester a hope-filled city with an exciting future.

VALUES

Strategic: The Evans Administration will be intentional, creative and bold, yet realistic given the city's fiscal, physical, and people resources.

Renewable and Flexible: The Evans Administration will allow for and accommodate future modifications and likely change.

Concern for Public Employees: The Evans Administration will develop, support, empower and care for our employees and create a city-wide team of highly engaged professional public servants.

The Larger Context: The Evans Administration will consider the larger external environment, including the county and the greater Rochester region.

Collaborative: The Evans Administration will promote and encourage collaborative partnerships *within* city government and other public, private and non-profit entities where egos and turf are checked at the door.

Citizen Priority: The Evans Administration will place a primary focus on being citizen-centered by engaging, enabling, and involving citizens as partners.

Mission Focus: The Evans Administration will focus on our *primary* role of providing high-quality planning, zoning, code enforcement, public safety, clean water, physical infrastructure (lights, roads, parks, forestry, etc.), and other critical municipal government services.

Trust and Transparency: The Evans Administration will ensure that the people of Rochester will trust that their *shared interests* and not personal or special interests are primary.

CITY OFFICIALS

City Council

Miguel A. Meléndez, Jr. (At-Large)
President

Mary Lupien (East District)
Vice President

Mitchell D. Gruber (At-Large)
LaShay D. Harris (South District)
Willie J. Lightfoot (At-Large)
Stanley Martin, (At-Large)
Michael A. Patterson (Northeast District)
Jose Peo (Northwest District)
Kimberly Smith (At-Large)

Mayor

Malik D. Evans

Deputy Mayor

Patrick Cunningham

Office of Management & Budget

Michael T. Burns
Budget Director

Budget Staff

Sarah Boyce
Kristina Heiligenthaler
Shavae Lewis
Emily Lohner
Joe Mustico
Yulia Sichinsky
Josephus Tisdale
Suzanne P. Warren

BUDGET AT A GLANCE

BUDGET AT A GLANCE

	Amended Budget <u>2021-22</u>	Approved Budget <u>2022-23</u>	Dollar Change
BUDGET	\$572,392,300	\$627,392,700	\$55,000,400 *
PROPERTY TAX LEVY (Before STAR)	\$187,637,400	\$187,637,400	\$0
TYPICAL HOMESTEAD BURDEN**			
Property Tax	\$1,508.36	\$1,498.70	-\$9.66
Service Charges	<u>\$1,020.18</u>	<u>\$1,030.54</u>	<u>\$10.36</u>
Subtotal	\$2,528.54	\$2,529.24	\$0.70
TYPICAL NON-HOMESTEAD BURDEN***			
Property Tax	\$11,212.80	\$11,080.70	-\$132.10
Local Works Charge	<u>\$883.50</u>	<u>\$892.34</u>	<u>\$8.84</u>
Total	\$12,096.30	\$11,973.04	-\$123.26
PROPERTY TAX RATES (PER \$1,000)			
Homestead	\$17.16	\$17.05	-\$0.11
Non-Homestead	\$36.50	\$36.07	-\$0.43
TYPICAL HOMESTEAD SERVICE CHARGES			
Water	\$393.58	\$393.58	\$0.00
Refuse	\$391.00	\$399.00	\$8.00
Local Works	<u>\$235.60</u>	<u>\$237.96</u>	<u>\$2.36</u>
	\$1,020.18	\$1,030.54	\$10.36

* \$26,127,600 funded with American Rescue Plan Act dollars.

** Based on a typical house assessed at \$87,900 with 40' front footage and using 80,000 gallons of water annually.

*** Based on a business assessed at \$307,200 with 150' front footage.

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Budget Process

This budget is for the City's 2022-23 fiscal year, which begins on July 1, 2022 and closes on June 30, 2023. The process and content requirements of the annual budget are stipulated in Section 3–9 of the City Charter. Consistent with these requirements, the Mayor prepares a proposed budget. Detailed budget requests are made by each department, reviewed and analyzed by the Office of Management & Budget, modified as necessary, and approved by the Mayor.

The Mayor's proposed budget is considered by the City Council, and at least one public hearing is scheduled. The City Council may adopt the budget as proposed by the Mayor or may modify it. If the City Council's action on the budget contains no additions, the budget is adopted without further action. Reductions to the proposed budget do not require the approval of the Mayor. If City Council's action includes any additions, the budget must be presented to the Mayor by June 20. The Mayor may accept or reject any additions. If the Mayor accepts the additions, the budget is adopted without further action. If the Mayor rejects any additions, he must inform the City Council of the items rejected with his reasons and return the budget to the Council by June 25. The City Council may then reconsider the budget and, by June 30, may revise its actions in conformity with the Mayor's objections or may, upon a two-thirds vote, override the Mayor's objections. If City Council does not, by June 30, adopt a budget according to these procedures, the budget as submitted by the Mayor plus any City Council additions not objected to by the Mayor will be the budget for the ensuing year.

Scope of the Budget

The budget contains most of the ongoing operations of the City of Rochester. Certain programs are not included:

City School District: A summary of the proposed City School District budget is included (Tab 17). The complete text of the School budget is included in a separate document.

Federal Programs: The administrative costs and certain program expenses are included. However, most program expenditures from the Consolidated

Plan Appropriations from these programs are made during the year.

Capital Programs: The budget includes two types of capital expenditures: Cash Capital, the direct outlay for capital purposes, and Debt Service, the repayment of principal and interest on previously authorized borrowing. Not included is the appropriation of the proceeds from note and bond sales that may occur during the year. These will be appropriated individually during the year, and their repayment will be included in future budgets as Debt Service. The Capital Improvement Program (CIP) section in the Budget document details all expected capital program expenditures for the upcoming year and each of the subsequent four years.

Trust and Agency Funds: On occasion, the City receives income that is to be used for restricted purposes. An example is the income in the Job Development Fund, which is restricted to job creation and training for disadvantaged workers. Such funds are not included in the budget; their use requires City Council appropriation during the year.

Budget Format – Organization

- The budget is organized into five presentations:
1. The Mayor's Message
 2. City Council Report (in Approved Budget only)
 3. Summary (Tab 1)
 4. Departmental Sections (Tabs 2-15)
 5. Informational Sections (Tabs 16-17 & Index)

Budget Format - Departmental Sections

Each departmental section contains a Department Summary that includes a mission statement, organization, strategic goals and objectives, and financial data relating to the total department. Major changes from the prior year are highlighted. In addition, for each major function within a department, there are three detailed presentations:

1. Mission Statement of the organization is provided. Vital Customers defines the primary recipients of this unit's work. Critical Processes present the activities this unit uses to carry out its mission. Departmental Highlights describe changes planned for the department in the new year. Key Performance Indicators measure how well objectives are being met.
2. Expenditures and Employee Years, which contain current and historical expenditure and personnel data. The expenditure data are presented in two ways — by major object (or type) of expense and by activity.
3. Personnel, which includes a calculation of employee years and a detailed listing of all full time position titles and pay brackets. The employee year calculations on this page produce the totals listed on the Expenditure and Employee Year pages.

In the Undistributed Expenses (Tab 13), Contingency (Tab 14) and Capital (Tab 15) sections, no personnel data are provided, as no staff are assigned.

Budget Format Year-to-Year Comparisons

The year-to-year comparison for each bureau or division calculates the increase or decrease in the budget and employee years for that unit. An analysis of the change in the budget is included. The total change is the sum of the change noted in each of six categories. The categories are:

1. Salary and Wage Adjustment, which accounts for all routine changes in personnel compensation. This includes contract settlements, step and merit advancements, upgrades and downgrades of positions, and turnover that replaces higher compensated employees with lower compensated ones within the same pay brackets.
2. General Inflation, which accounts for increases in the cost of goods and services attributed to inflation.

3. Chargebacks, which account for the year to year change in charges for services provided to the activity by other units of City government. These services are duplicating, postage, motor equipment fuel and service, telephone service, and workers' compensation.
4. Vacancy Allowance, which accounts for the year to year change in the assumption of the vacancy allowance. This allowance is the difference between the actual expenditure requirements for personnel and that required if all positions were filled at all times.
5. Miscellaneous, which accounts for minor changes not accounted for by any of the other categories.
6. Major Change, which accounts for significant budget variances. If there are any major changes, a narrative explanation follows immediately.
7. Program Change, a written explanation of any significant changes in the operation or service delivery of the unit.

Basis of Accounting

The accounting policies of the City of Rochester conform to generally accepted accounting principles. The basis of accounting is the modified accrual method, in which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred, except principal and interest on long-term debt and pension liability, which are recorded when due. The exception to this basis is for the Enterprise Funds that are on an accrual basis, in which revenues are recognized when earned, and expenditures are recognized when incurred.

The accounts of the City are organized into various funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts.

GLOSSARY

Glossary

Activity The most basic level of presentation in the budget. Each major function is divided into activities, for which budgetary, personnel, and narrative information is provided.

Adopted Budget The annual operating budget plan for the upcoming fiscal year approved by City Council according to the City Charter.

Appropriation An authorization to expend funds for stated purposes.

Assessed Value The value assigned for property tax purposes to each property within the City. Rochester utilizes a full value system; thus, it is the objective to assess all property at 100 percent of full market value.

Assessed Value Tax Rate The amount of tax levied for each \$1,000 of assessed valuation.

Bond Anticipation Note A note that may be redeemed with the proceeds from the future sale of a serial bond. A note is a short term borrowing instrument, usually requiring repayment within one year of issuance.

Budget Amendment A formal action by the City Council to adjust the budget after adoption. These amendments generally take two forms: the transfer of an appropriation from one departmental budget to another, or the appropriation of new sources of revenue to support a new expense. A budget amendment may, on occasion, reduce revenue and expense.

Capital Improvement Program (CIP) The five-year spending plan for major improvements and construction projects. It provides detail by functional area, funding source, and year.

Cash Capital The direct outlay for capital items, most typically equipment purchases, street improvements, and building renovations. The Cash Capital appropriation is a direct outlay because the City does not borrow for these expenditures. The Cash Capital appropriation is contained in the Capital Expense Summary.

Chargeback A charge from one department to another for services rendered, e.g., telephone service.

Constitutional Debt Limit Limits on the amount of debt that a municipality can incur. Article VIII of the New York State Constitution imposes on Rochester a limit of 9 percent of the most recent five-year average of full valuation of taxable real estate for capital purposes.

Constitutional Tax Limit Limits on the amount of money that a municipality can raise through real estate taxes. Article VIII of the New York State Constitution imposes on Rochester a limit of 2 percent of the most recent five-year average of full valuation of taxable real estate.

Contingency A budgeted reserve fund for unforeseen or unmeasurable expenditures not otherwise budgeted.

Debt Service The repayment of debt, including interest payments and installments on the principal. The debt service appropriation is contained in the Capital Expense Summary.

Directly Applicable Revenue Revenues that are generated because of the efforts of an organizational unit for a given function.

Employee Benefits The direct expenditures, other than salary and wages, associated with employee compensation. In the budget, the employee benefit appropriations are included in the Undistributed Expense budget, but are allocated for information purposes to each major function. These include retirement, Social Security, medical and dental, workers' compensation, and life insurance benefits. All other employee compensation costs are included in the departmental budgets.

Employee Years An approximation of employee resources stated as an equivalent number of full time positions. Each full time position is counted as one employee year, while overtime hours and part time, temporary, and seasonal positions are approximated as partial employee years. The vacancy allowance (see below) is also stated as an equivalent number of full time positions, and is subtracted in approximating net employee years for an activity.

GLOSSARY

Enterprise Fund Enterprise funds are fiscal and accounting entities that account for certain services and programs that operate as separate businesses. Expenditures for these operations are supported by revenues generated by the activities (e.g., fees for service) or dedicated under law for those specific operations. This Budget includes the following Enterprise Funds: Water, War Memorial, Parking, Cemetery, Public Market, Refuse, and Local Works.

Fund A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, with related expenses and other obligations. The budget contains ten funds that are explained and accounted for in the Summary (Tab 1).

Fund Balance In fund accounting, Fund Balance equals Assets minus Liabilities.

General Fund The principal operating fund of the City, accounting for all financial resources not recorded in other funds.

Homestead One of two classifications of property owners authorized for property taxation under the New York State law applicable to Rochester. The Homestead class includes all one, two, and three family residential real property, including dwellings used in part for non-residential purposes but used primarily for residential purposes. The other classification is the Non-Homestead class.

Interfund Revenue Income generated through a transaction between or among funds. Interfund revenues are offset by expenses or obligations recorded in other funds. In this budget, interfund credits for chargebacks of services (motor equipment, telephones, etc.) are included in the unit providing the service as a credit (or reduction of expense) when the service charge is processed.

Intrafund Credit A transaction between or among appropriations within the same fund. In this budget, intrafund credits reflect chargebacks for services. The costs of these services (motor equipment, telephones, etc.) are included in the unit providing the service, and also the unit receiving the service. To offset this double recording of cost, the service provider unit records a credit (or reduction of expense) when the service charge is processed.

Major Functions The subdivision of a departmental budget. Major functions are Bureaus, Divisions, Offices, or other organizational units.

Major Objects The basic types of expenses incurred by an organizational unit categorized as Personnel, Materials & Supplies, Services, and Other expenses.

Morin-Ryan The sales tax distribution formula, which took effect in 1985-86, divides the first three percent of the local share of the sales tax.

Non-Homestead One of two classifications of property owners authorized for property taxation under the New York State Law applicable to Rochester. The Non-Homestead class includes all properties other than one, two, and three family residential properties. The other classification is the Homestead class.

Part Time, Temporary, Seasonal Used on the Personnel Summary page to show the approximation of Part Time, Temporary, and Seasonal employees in terms of Employee Years. Part Time employees work less than a regular work week schedule on a year round basis. Temporary employees work regular work week hours, but for a fixed duration (usually not to exceed eighteen months). Seasonal employees work at certain times during the year (e.g., during the summer) on schedules determined by the nature of the jobs that they are performing.

Property Tax Levy The total amount of property tax to be assessed on taxpayers. The property tax levy differs from property tax revenue in that the levy includes all amounts due, regardless of whether they are collected.

Property Tax Rate The rate used to determine the property tax bill of individual taxpayers. The rate is expressed as a dollar amount to be charged for each \$1,000 of assessed property value. A separate tax rate is applied to each of two classes of property owners, Homestead and Non-Homestead.

GLOSSARY

Property Tax Reserve The portion of the property tax levy that is estimated to be uncollected during the fiscal year and remains uncollected after sixty days from the close of the fiscal year.

Property Tax Revenue The amount of money raised by the property tax. Due to non-payments, the actual collection is less than the total levy.

Proposed Budget The budget plan for the upcoming fiscal year recommended by the Mayor to City Council for its formal approval. The budget is “proposed” until it is formally “approved” by City Council.

Sales Tax A tax as a percentage of most retail sales is levied by New York State and Monroe County. The City receives a portion of the proceeds under agreements with Monroe County.

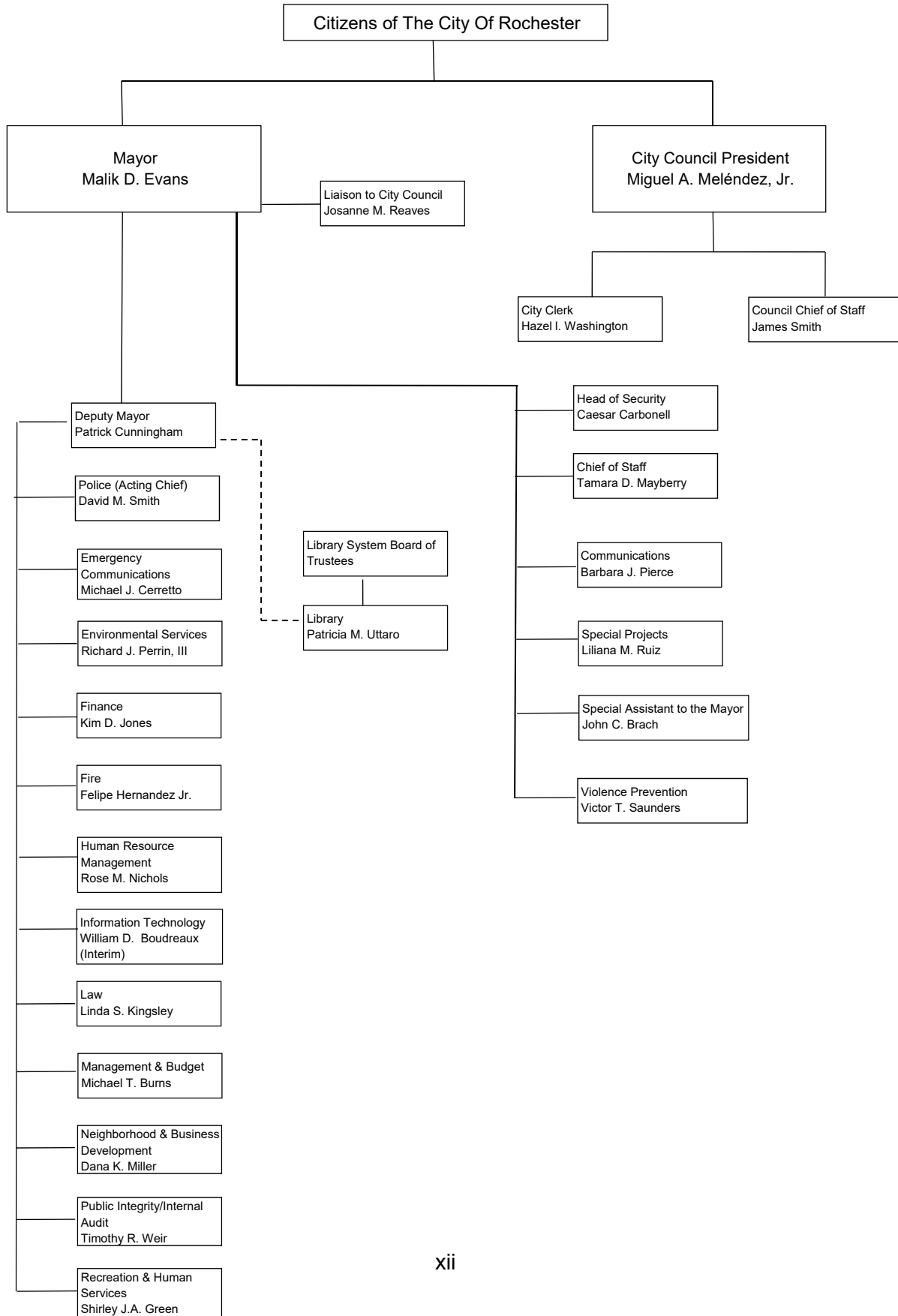
Serial Bonds A long-term borrowing instrument that requires a series of repayments to be made over a multi-year period. The repayments made include principal installments and associated interest expense.

Special Fund Special funds are fiscal and accounting entities that state law restricts for specific purposes. This Budget includes the following Special Funds: Animal Control and Library.

STAR The New York State School Tax Relief Program providing homeowners with relief from school property tax through two levels of exemptions. (See Summary, STAR section for details).

Vacancy Allowance The difference between actual expenditure requirements for personnel resources and that which would be required if all positions were filled at all times. The vacancy allowance accounts for position vacancies that occur as a result of routine employee turnover as well as those that may be deliberately maintained.

ORGANIZATIONAL CHART



ROCHESTER 2034 INITIATIVE AREAS AND GOALS

ROCHESTER 2034 GOAL

The Placemaking Plan

PMP-1	Create a comprehensive placemaking approach that goes beyond traditional land use planning, with a particular emphasis on aligning land use and transportation planning efforts.
PMP-2	Foster growth in the City's population and business community in order to restore the critical mass needed to support local businesses, deconcentrate poverty, grow the tax base, and address housing affordability.
PMP-3	Employ a "zoning for jobs" approach whereby greater flexibility and efficiency of land use regulations fosters emerging business trends and creative re-use of buildings while not compromising the historic character and stability of neighborhoods.
PMP-4	Protect the existing character of neighborhoods while allowing room for evolution into more vibrantly urban, inclusive, and resilient design and character.
PMP-5	Continue to elevate the importance of the pedestrian and bicyclist experience through infrastructure, policies, traffic safety enforcement, and education.
PMP-6	Improve public parks, open spaces, public facilities, and waterfront access.
PMP-7	Support capacity building and creative programs, both organic and formal, that enable more localized participation in placemaking.

Housing

HSG-1	Implement existing housing plans, initiatives, and policies.
HSG-2	Improve understanding and monitoring of local housing and community development issues, needs, opportunities, and impacts.
HSG-3	Improve collaborative planning and coordination to promote more holistic housing policy and community development.
HSG-4	Pursue new housing development that grows the city's population and fosters the creation of vibrant, equitable neighborhoods.
HSG-5	Pursue additional housing strategies that support innovative and equitable housing and community development.
HSG-6	Develop and implement middle neighborhoods strategies that expand homeownership and build community wealth.

Vacant Lands

VNT-1	Strategically position vacant sites for redevelopment.
VNT-2	Turn vacant lots in areas of low housing market demand into vibrant community spaces.
VNT-3	Facilitate Community Gardening on vacant lots.
VNT-4	Create the City Hall administrative infrastructure to allow creative and flexible options for repurposing vacant lots.

Arts + Culture

AC-1	Support, grow, and sustain the creative economy.
AC-2	Support Rochester's local arts and cultural organizations through community collaboration and joint fundraising.
AC-3	Increase access to public art and cultural resources in an equitable and culturally sensitive way.

Historic Preservation

HIS-1	Promote and preserve Rochester's rich history through preservation of its historic and cultural resources.
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ROCHESTER 2034 GOAL

HIS-2	Promote the benefits of the NYS tax credit programs for rehabilitation of homes and businesses in historic districts.
HIS-3	Reduce barriers to rehabilitating buildings in Preservation Districts and foster enthusiasm for owning homes in these areas of the city.
HIS-4	Use local regulations and programs to supplement the State and federal government’s protection of historic resources.

Schools + Community Centers

SCC-1	Improve conditions for students to ensure a healthy and nurturing environment for learning that is targeted at key success indicators.
SCC-2	Nurture a culture of positivity around public school options and benefits in order to encourage current residents and students and to help rebuild the city's population.
SCC-3	Reposition public facilities to serve as, or support, multi-purpose community centers.
SCC-4	Provide educational facilities and programs of the highest quality, enriching the student experience through stronger connections to their community, the arts, and the natural environment.

Public Health + Safety

PHS-1	Continue building connections and partnerships with the community to enhance public safety efforts and impacts.
PHS-2	Incorporate preventative public safety and active design principles into the built environment through development projects and infrastructure.
PHS-3	Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.
PHS-4	Maintain and seek out accreditations and standards for the RFD that allow it to best do its job, and benefit the whole community.
PHS-5	Improve understanding of community health conditions, needs, service provision and access in the city, and use to improve access and overall community health.
PHS-6	Increase access to healthy foods and decrease the proliferation of establishments that only offer unhealthy, highly-processed, low-nutrient food.

Community Beautification

BFN-1	Continue and expand community beautification efforts.
BFN-2	Continue and expand existing efforts to decrease the accumulation of litter in the community.

Natural Resources

NR-1	Invest in infrastructure, policy, and advocacy efforts that protect and enhance Rochester’s water resources.
NR-2	Provide ongoing upgrades and modernization of water distribution, storage, and treatment systems and facilities.
NR-3	Protect and expand Rochester’s urban forest.
NR-4	Promote and protect Rochester’s natural resources as assets for attracting residents, businesses, and tourists.
NR-5	Protect natural resources and promote long-term sustainability through increased environmental awareness and education.

Parks, Recreation and Open Space

PR-1	Reclaim the Genesee River and the City parks and recreation system as foundational assets that help achieve cross-cutting community goals.
PR-2	Enhance parks and recreation planning capacity.

ROCHESTER 2034 GOAL

PR-3	Ensure high quality maintenance, operations, and safety of parks and trails.
PR-4	Increase community awareness, pride, and engagement with our parks and recreation system.
PR-5	Extend the reach of our parks and recreation system through innovative programming and strategic infrastructure investments.

Climate Change Mitigation and Adaptation

CC-1	Mitigate and adapt to climate change through coordinated planning, plan implementation, and performance monitoring.
CC-2	Use City authority, facilities, policies, operations, and investment to help achieve climate action planning goals.
CC-3	Work with property owners and community development partners to improve building energy performance and sustainability.
CC-4	Develop broad outreach campaigns and community programs that educate people and support them living more sustainable lives.

Urban Agriculture and Community Gardens

UAG-1	Support urban agriculture as a valid reuse option for vacant land and vacant buildings.
UAG-2	Facilitate community gardening on City-owned vacant lots.
UAG-3	Explore innovative urban agriculture initiatives.

Transportation

TRN-1	Expand and strengthen Rochester’s multi-modal planning, policy, programming, and infrastructure maintenance.
TRN-2	Improve quality, connectivity, accessibility, and safety in order to achieve a fully accessible network for pedestrians of all ages and people with disabilities.
TRN-3	Develop a “minimum grid” dedicated bicycle network and work to increase bicycle mode share.
TRN-4	Implement a high-frequency transit network and work to grow its impact and reach.
TRN-5	Achieve safe, multimodal streets and eliminate traffic injuries and deaths through strategic traffic calming, community outreach and education, and enforcement.
TRN-6	Develop transportation demand management (TDM) and transportation access policies and initiatives that help encourage people to reduce drive-alone trips, particularly for workers and large employers.

Economic Growth

ECN-1	Attract businesses to Downtown Rochester.
ECN-2	Support existing and help/incentivize new neighborhood businesses.
ECN-3	Support entrepreneurship as the foundation of business development.
ECN-4	Continue to support and attract job-generating economic development.
ECN-5	Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester.
ECN-6	Establish a culture of collaboration among Anchor Institutions and other regional partners in order to better drive positive economic change locally.
ECN-7	Focus on market research, data, and analysis to drive economic development decisions and programming.

Workforce Development

WRK-1	Help build the capacity of workforce development programs and encourage collaboration to better serve program participants.
WRK-2	Work with partner organizations to build connections between workforce programs and employers to help bridge the gap between training and employment.

ROCHESTER 2034 GOAL

WRK-3	Focus workforce development efforts on vulnerable populations.
WRK-4	Provide support for individuals starting their own businesses.

Tourism

TOU-1	Expand opportunities to attract new visitors to the city.
TOU-2	Enhance the visitor experience.
TOU-3	Increase tourism dollars spent within the city.

City + Neighborhood Promotion

CNP-1	Support neighborhood efforts around branding and promotion.
CNP-2	Continue to promote the City of Rochester as a premier place to live, work, and visit.
CNP-3	Work with the Rochester City School District to promote innovative school programming and successes.

Smart City Innovations

SC-1	Implement the Dig-Once/Right-of-way Management Program.
SC-2	Increase access to high-speed internet and cellular technologies.
SC-3	Improve Transportation Systems using Smart Technologies.
SC-4	Improve municipal technology to better serve the city, residents, stakeholders, and others.

Implementation and Stewardship of *Rochester 2034*

IMP-1	Implement <i>Rochester 2034</i> through City Code and procedures.
IMP-2	Use <i>Rochester 2034</i> to inform City budgets and programming.
IMP-3	Implement <i>Rochester 2034</i> through collaboration and organization.

Building Community Capacity

BCC-1	Build the capacity of community organizations and associations.
BCC-2	Continuously improve City Hall public outreach and communication of City services.
BCC-3	Improve City Hall systems to make them more inclusive and accessible.
BCC-4	Increase resident engagement in City decision-making processes.
BCC-5	Increase youth engagement and empowerment.



May 13, 2022

To the Honorable
Rochester City Council
City Hall, Room 301A
30 Church Street
Rochester, New York 14614

Honorable Councilmembers:

In accordance with the City Charter, I am submitting for your consideration and approval the City of Rochester's annual budget estimate for the 2022-23 Fiscal Year.

I submit my Administration's first Proposed Budget filled with greater optimism than I had on my first day in office. Even more so than when I began, I firmly believe that the work of my Administration, in partnership with City Council and the residents of our great city, will chart a path to a prosperous future for Rochester.

Overall, this Proposed Budget calls for \$627,392,700 in spending, an increase of \$55,000,400 (9.6 percent) over the 2021-22 Amended Budget of \$572,392,300. Nearly half of this increase in expenditures – \$26,127,600 – will be funded with American Rescue Plan Act (ARPA) dollars.

My proposed budget contains no increase to the property tax levy. With one of the strongest real estate markets in the country, Rochester's property values are increasing. The net impact to the typical homeowner and business are partially offset by the impact of the state mandated tax shift, resulting in reductions of \$9.66 and \$129.02 on their respective tax bills. For homeowners, those reductions will be balanced out by a \$10.36 increase in user fees for refuse and local works caused by increasing fuel prices and rising inflation, resulting in a modest net increase for the typical homeowner of \$0.70.

To inform our budget development process, we solicited community input through an online survey, a telephone town hall, and a virtual budget input session. A report on that input follows this letter. In addition, we include reports on Children and Families Funding as well as the City's Budget Equity Program, which describes our efforts to improve equity within every department and in our daily work to serve those who live or work in the city of Rochester.

This proposed budget reflects the six priorities of my Administration, which I believe are consistent with those of City Council, and the investments necessary to deliver on those priorities for our city's residents:



Priority Area

Budget Highlights

Public Safety

- Provides nearly \$8.4 million in dedicated funding to the Mayor’s Office of Violence Prevention Programs including Pathways to Peace, the Office of Neighborhood Safety, the Peacemaker Fellowship initiative, summer youth enrichment programming, and community contracts for additional efforts as part of the newly-established Rochester Peace Collective
- Adds critical full-time positions to the Crisis Intervention Services Unit, shifting the staffing model to decrease reliance on on-call positions and ensure effective provision of 24/7 crisis response and follow up services
- Funds Police Department investments including the purchase of less-lethal bean-bag guns to fully ensure availability of one per patrol car, the replacement of police body-worn cameras with the most current technology, and the investment in a digital evidence management solution
- Funds Police and Fire recruit classes of 50 and 24 recruits, respectively, to help adequately staff both departments

Strengthening Neighborhoods

- Adds eight positions to support code enforcement and compliance efforts across Neighborhood & Business Development Department and the Department of Environmental Services, and a municipal attorney in the Law Department whose primary focus will be code enforcement and housing quality issues, providing the collective resources necessary to promote landlord accountability and enable inspections of new and existing structures in the City’s rights of way to ensure compliance with applicable laws, ordinances and codes
- Adds an Assistant Director of Buildings and Zoning to provide adequate oversight for ARPA programs benefitting neighborhoods, including Emergency Assistance to Senior Homeowners, Housing Rehabilitation, and Owner Occupant Roofing
- Funds two full-time staff at the Lincoln and Maplewood branch libraries, creating a more stable environment at those branches and benefitting the residents who depend on them for a myriad of services
- Ensures front desk resources at all R-Centers, including three additions, to ensure all locations remain safe and enriching environments for our youth and families

Building Towards a Prosperous Future

- Funds continued progress for our ROC the Riverway program: advancing Aqueduct Reimagined design and construction of Phase 1; rehabilitating the Pont de Rennes Bridge; renovating the High Falls Waterworks Building to include a new visitor center, public restrooms and community space; and making structural and drainage system repairs and replacements at Brown’s Race
- Funds foundational work that will reconnect neighborhoods and create 26 acres of vibrant land, ultimately replacing the northern section of the Inner Loop

Youth Development

- Increases part time and seasonal hourly wages for Aquatics and Recreation R-Center staff, better recognizing the specialized skill sets required to fill these roles
- Increases internship stipends for 250 youth, making these opportunities more competitive and equitable
- Increases the opportunities available for summer enrichment through additional ARPA-provided funding in the Mayor’s Office of Violence Prevention Programs

Priority Area

Budget Highlights

Economic Empowerment

- Funds a pilot program for Guaranteed Basic Income (GBI) and a dedicated full-time staff administrator for Kiva Rochester, which offers zero interest, small business loans, both using ARPA funds
- Funds our Financial Empowerment Centers (FECs), encouraging banks and other funders to continue to support the FECs and demonstrating the City’s financial commitment to ensure the program’s long-term success
- Continues City funding to the Young Adults Manufacturing Training Employment Program (YAMTEP), supporting the program’s efforts to provide manufacturing skills and training services to young adults looking to enter the workforce
- Funds two MWBE-focused positions, offering training and outreach to businesses and supporting compliance on all state and federal contracts

Promoting Equity, Inclusion and Social Justice

- Dedicates an additional \$1 million to further implement recommendations from the report of the Commission on Racial and Structural Equity (RASE)
- Funds the Forestry and Ash Tree Programs, addressing the disparity in tree plantings across many city neighborhoods
- Adds a full time Education Enrichment Associate in our Department of Recreation & Human Services, providing services focused on social-emotional development of youth at R-Centers

As a result of the City’s long-standing practice of responsible financial stewardship and bolstered by continued strong sales tax revenue, we expect to generate a surplus in the 2021-22 fiscal year. This will allow us to replenish fund balance used in 2021-22 and to use fund balance of \$18.9 million in the General Fund to close the 2022-23 fiscal year budget gap, all while remaining well above the required fund balance minimum of 12.5% of General Fund expenditures per City policy. Further details on how the All Funds budget gap was closed can be found on the chart that immediately follows this letter.

The City was fortunate to receive \$202.1 million in funding through the American Rescue Plan Act from the federal government thanks to the efforts of Senate Majority Leader Charles Schumer, Senator Kirsten Gillibrand and Congressman Joe Morelle. This funding allows us to undertake several transformational initiatives, including lead water service line replacement and Buy The Block, our greenlining initiative that is working to address the historic impacts of redlining. More information regarding how the City is using and plans to use these funds, which must be fully expended by December 31, 2026, can be found at www.cityofrochester.gov/arpa.

Within the past few months, Governor Kathy Hochul has delivered a monumental level of investment to Rochester, fully funding the Inner Loop North project, accelerating the progress of ROC the Riverway – including funding for the design of a State Park at High Falls – and leveraging other investments along the Genesee River Corridor. I am grateful for her efforts and also for the strong working relationship we enjoy with our State Senate and Assembly delegations. We appreciate their continued advocacy for Rochester and their persistence in pursuing much needed funding in many areas as well as an increase in Aid and Incentives for Municipalities (AIM).

Respectfully submitted,



Malik D. Evans
Mayor

SUMMARY OF ALL FUNDS GAP CLOSURE
(Amounts in Millions of Dollars)

Description	Amount
2022-23 Budget Gap per Multi-Year Projection	\$(67.1)
Revenue increases (decreases) -	
Sales tax	\$20.5
Use of fund balance	20.6
ARPA revenue replacement	9.0
Other tax, receipts and fees	3.9
Sale and rental of property	2.6
Loss of West Brighton fire protection services contract	(1.5)
Net of other revenue changes	(1.0)
Expense (increases) decreases -	
Reductions to cash capital	\$19.0
Reduction in debt service	2.1
Inflationary impacts on fuel and utility costs	(2.5)
Personnel related costs	(2.4)
Fringe benefits and other liabilities	(2.1)
Net of other expense changes	<u>(1.1)</u>
2022-23 Budget Gap – Proposed Budget	<u>\$ -</u>



CITY OF ROCHESTER 2022-2023

BUDGET


Community Input Planning Process
FINAL REPORT • MAY 2022

Your **OPINION** Matters

 Malik D. Evans, Mayor



City of Rochester, NY
Rochester City Council



"Thank you to the thousands of people who took part in our community input sessions. Whether you took the online survey, joined our online community forum or talked with us on the phone during our telephone town hall, your feedback and opinions will inform the budget decisions that will enable us to create a safe, equitable and prosperous Rochester."



Mayor Malik D. Evans
City of Rochester

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INTRODUCTION

Mayor Malik Evans developed the 2022-23 City of Rochester budget with a focus on his Administration's six priorities:

- **Economic Empowerment**
- **Promoting Equity, Inclusion, and Social Justice**
- **Building Towards a Prosperous Future**
- **Strengthening Neighborhoods**
- **Public Safety**
- **Youth Development**

An influx of funds from the federal government via the **American Rescue Plan Act (ARPA)** has provided the opportunity to expand popular and much needed programs such as roof replacement and housing rehabilitation assistance, meals for seniors, job training, and a pilot Guaranteed Basic Income project. Those funds are aligned with the City's Rochester 2034 Comprehensive Plan and involved a separate community input process.

Community input for the City's annual budget process was collected through an online community forum on March 8, an online survey conducted March 7-18, and a telephone town hall convened on March 14. Community input results are summarized by theme in this document.

ONLINE COMMUNITY FORUM: Mayor Evans hosted an online community budget forum on March 8. The forum was accessible through YouTube and Zoom, and included a presentation by the Budget Director followed by a question and answer period. Eighty-six individuals viewed the forum live on YouTube or Facebook, or via the YouTube recording.

TELEPHONE TOWN HALL: A total of 19,639 phones were dialed in the city of Rochester and 3,008 individuals opted to participate in the Telephone Town Hall (TTH) on March 14. Mayor Evans, Budget Director Michael Burns, Interim Police Chief David Smith, Department of Environmental Services Commissioner Richard Perrin, Department of Neighborhood and Business Development Commissioner Dana Miller, and Department of Recreation and Human Services Commissioner Dr. Shirley Green provided information about current and proposed City programs and services. Four callers had an opportunity to ask questions and five poll questions were posed over the course of the hour-long meeting.

ONLINE BUDGET SURVEY: An online budget survey inquired about a range of issues such as the importance of investing in particular City services like public safety and roads. Responses were received from 112 individuals. Young adults ages 18 to 34 accounted for 32% of respondents; adults between the ages of 35 to 54 accounted for 26%; and 41% were ages 55 or older. One respondent was under age 18.

Among all respondents, 66% indicated they live in the Southeast quadrant; 11% in the Southwest; 10% in the Northwest; 3% live in the Northeast, and 5% are from Center City. The remaining 5% live in Rochester suburbs.

CITY INVESTMENT IN SERVICES

When asked in the online survey to rate how important it is to invest in twenty-one specific City services, Fire/EMS services, drinking water, snow removal from roads, street repair, and garbage collection were considered to be essential or very important by 90% or more of respondents.

Please rate how important you think it is for the City to invest in each of the following:		
	ESSENTIAL	VERY IMPORTANT
Fire/Emergency Medical Response services	78%	20%
Drinking water	74%	11%
Snow removal - roads	74%	20%
Street repair	57%	37%
Garbage collection	74%	20%
Sidewalk maintenance	48%	42%
Snow removal - sidewalks	58%	31%
PIC-Persons in Crisis 24/7 response teams	56%	28%
City parks	36%	46%
R-Centers and recreation programs	38%	42%
Land use, planning and zoning	39%	37%
Police services and crime prevention	55%	20%
Code enforcement (weeds, abandoned buildings)	33%	35%
Street cleaning	22%	44%
Animal control	19%	42%
Facilities for bicyclists (e.g. bike lanes, multi-use trails)	32%	23%
Development of Downtown riverfront aka ROC the Riverway	12%	32%
City-sponsored special events	6%	37%

COMMUNITY SERVICES

QUESTION: In a survey question about different types of community services a City could provide, 88% of respondents said it was either essential or very important to invest in the “overall economic health of Rochester,” and 86% said it was essential or very important to invest in “transportation options” followed closely by 85% for the “overall feeling of safety in Rochester.”

Percent of respondents saying the community service is “essential” or “very important”	
Overall economic health of Rochester	88%
Transportation options	86%
Overall feeling of safety in Rochester	85%
Job development and connecting resident to jobs	81%
Overall opportunities for education and enrichment	80%
Health and wellness opportunities	78%
Racial equity in community programming	77%
Public arts funding	50%

ECONOMIC EMPOWERMENT

Telephone Town Hall poll question – Increase economic empowerment

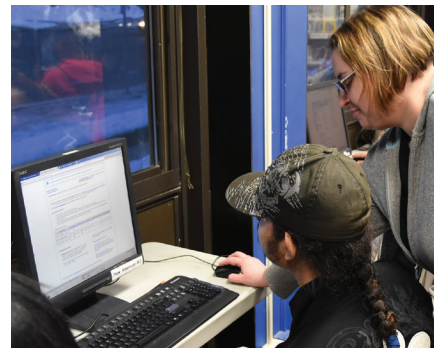
When asked about the best way for the City of Rochester to increase economic empowerment for Rochester’s residents, 49% said training and workforce development, 27% said small business assistance, and 24% said more job availability.

In the survey responses, 88% of respondents said the overall economic health of Rochester is essential or very important, as well as 81% who answered the same for job development and connecting residents to jobs.

When asked to rate how important it is to invest in particular community services, 80% of respondents said it was essential or very important to invest in opportunities for education and enrichment and 78% felt it is essential or very important to invest in health and wellness opportunities. With health issues limiting employment opportunities for some people, health and wellness (physical and mental) play an important role in economic empowerment, respondents indicated.

Libraries are often seen as a place of learning which can lead to better employment opportunities. Among survey respondents 39% have borrowed e-content from the library in the last 12 months, and 83% said they had a library card. Asked which library services are most valued, borrowing books was the most popular at 72% followed by 7% who value using computers and other equipment.

Economic Impacts of COVID: The pandemic affects City residents across a range of issues. Nearly half of respondents (46%) said that someone in their family faced a job loss or loss of hours/income as a result of COVID. One in seven (14%) have concerns about their housing situation as a result of COVID. More than one-quarter of respondents have heard of the Financial Empowerment Centers which are available to provide free, professional one-on-one financial counseling.



Comments on Economic Empowerment:

"[Need] grants available for everyone regarding repairing homes."

"Fund the library and keep it open evenings and weekends. It offers both community and education better and for less money than other options."

"More funding for libraries, more full-time positions for library employees."

"Mayor Evans has great financial literacy advice, I had a class with him taught through Habitat for Humanity and learned so many skills like budgeting that have made me financially stable for the first time in my life. Libraries can be the place where financial literacy skills are taught."

"Use funds from the American Rescue Act Plan to create a fund for residents who are struggling and live paycheck to paycheck. One car repair can derail their lives."

PROMOTING EQUITY, INCLUSION, AND SOCIAL JUSTICE

Telephone Town Hall poll question – Equity and environmental justice

When asked what is the most important initiative the City can do to address equity and environmental justice, 81% said replace lead water service pipes, 11% said increase the number of gardens in vacant lots, and 7% said plant more trees in historically racially segregated neighborhoods.

More than three-quarters of survey respondents (77%) said that racial equity in community programming is essential or very important.

Comments on Equity, Inclusion, and Social Justice:

“Will this budget bring equity for all residents in the City of Rochester?”

“Please invest more in community building programs and events and in environmental actions which also lead to better health and wellness.”

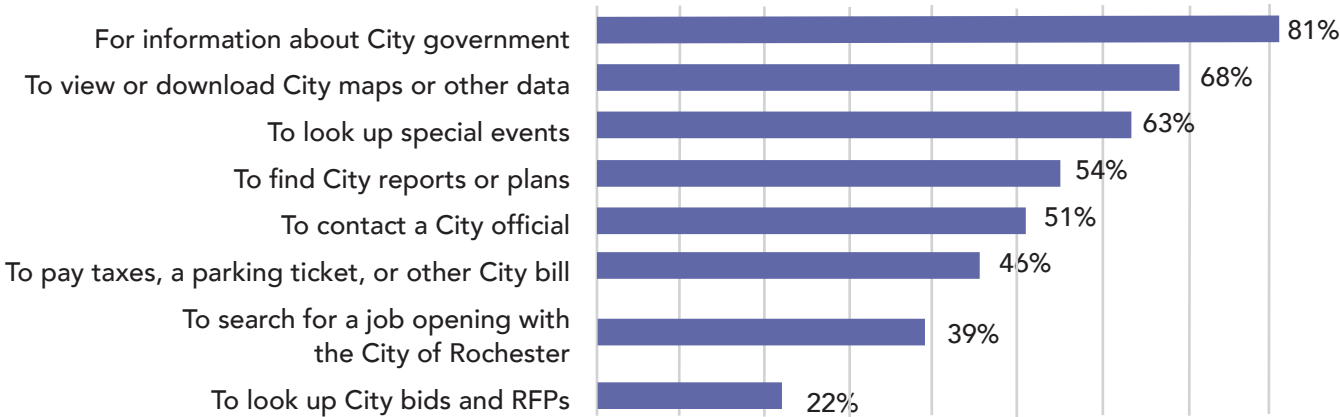
“With a public utility we could provide more aid to our poorest residents and better plan for the climate crisis.”



City Website

Asked whether they had used the City website for any of the listed options, the most popular uses were to find information about City government or to view or download City maps and other data.

Have you used the City’s website for any of the following?





BUILDING TOWARDS A PROSPEROUS FUTURE

Telephone Town Hall poll question – Inner Loop North

When asked what they would like to see happen at the Inner Loop North, 40% of respondents said affordable housing, 31% said parks and open space and 29% said a business corridor.

Comments on Building for the Future:

"It's important to improve areas in Rochester that are in distress by increasing low income housing and uplifting communities instead of filling in the inner loop, aqueduct and river enhancement."

"Roc the Riverway is a great project, can't wait to see the results! Also looking forward to more of the inner loop being filled in."

"I'd like to see increased investment for pedestrians, cyclists, and transit users. Let's fill bike network gaps short-term so we can have a fully connected spine of high-comfort bikeways."

"It's essential to expand protected bicycle facilities on all major roads."

"We should not use covid relief money for a boat out of the Corn Hill neighborhood. It is a waste when other parts of the city can use it much more."

"[Need] improvement of bicycle and pedestrian infrastructure."

"City streets should be more safe and accessible for all residents, not just those who own cars."

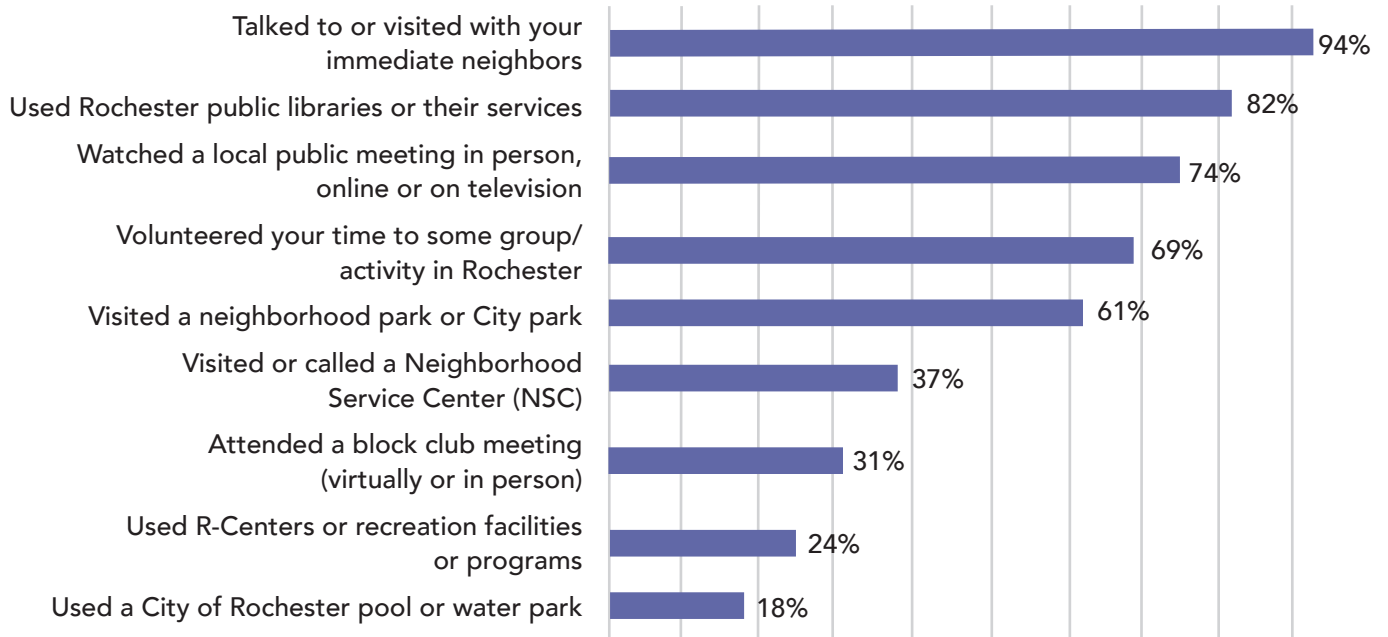
"Additional support for RTS would be helpful."

"We need protected bike lanes. Putting down some paint is a waste of money; can't use those with my kids."

STRENGTHENING NEIGHBORHOODS

When asked “Have you done any of the following in the last 12 months?” 94% of respondents have talked to or visited with an immediate neighbor, and 82% used Rochester Public Libraries or their services.

% of Respondents who have done the following activities one or more times in the last 12 months



Comments on Strengthening Neighborhoods:

“I would like to see more code inspectors put in the budget.”

“Smoothie shops or health shops throughout the inner city. There are a lot of health inclined people but the corner stores do not provide healthy food.”

“Safety, cleanliness and fitness are essential to all city residents.”

“Funding should be made available to support the implementation of block clubs.”

“Snow along sidewalks at intersections needs to be removed after road plows dump snow on them. Enforcement to ensure businesses remove snow from sidewalks.”



PUBLIC SAFETY

Telephone Town Hall poll question – How to address crime

When asked where to expand funding to best address crime, 37% of callers said to increase the number of police officers on active patrol, 33% said more mental health services, and 30% said Pathways to Peace and the Office of Neighborhood Safety.

In the online survey, 85% responded that an “overall feeling of safety in Rochester” is critical or very important.

Six percent of survey respondents said they have texted to 911 and 12% have registered for reverse 911. One-quarter of respondents said they have had a non-emergency interaction with the Rochester Fire Department such as a smoke alarm install, home inspection, or presentation in the last year.

Comments on Public Safety:

“A fully staffed, fully functioning Rochester Police Department and Rochester Fire Department are essential to the health of the city.”

“Defund the police.”

“Halve the police budget – cut it by 50%, then reinvest that money into the community, housing, and the people of the city.”

“Initiate RPD walking patrols.”

“Funding and authority for the Police Accountability Board is an essential service.”

“PAB is needed but not sure of their \$5 million without the ability to discipline police officers.”

“When talking about crime prevention services it should be spent on things like permanently

affordable quality housing, access to health care including mental health care, recreational services, and access to quality jobs. Not community policing or other reforms for RPD.”

“Get a hold on the violence especially speeding cars.”

“I think there is a need for more policing because there is a lot of crime and people are not feeling safe just being in the neighborhood.”

“Establish quicker timeline to call for mutual aid by AMR.”

“You ask if people my age visit parks. No, because they are perceived to be unsafe which is genuinely sad.”

YOUTH DEVELOPMENT

Telephone Town Hall poll question – Needs of our youth

When asked about the greatest need among our youth, 50% said violence reduction, 19% said mental health assistance, 18% said job training, and 13% said recreation opportunities.

80% of respondents said that investing in R-Centers and recreation programs is essential or very important.

Comments on Youth Development:

“More access for teens to participate in trade programs.”

“Invest in youth directly – year round internships that focus on public service.”

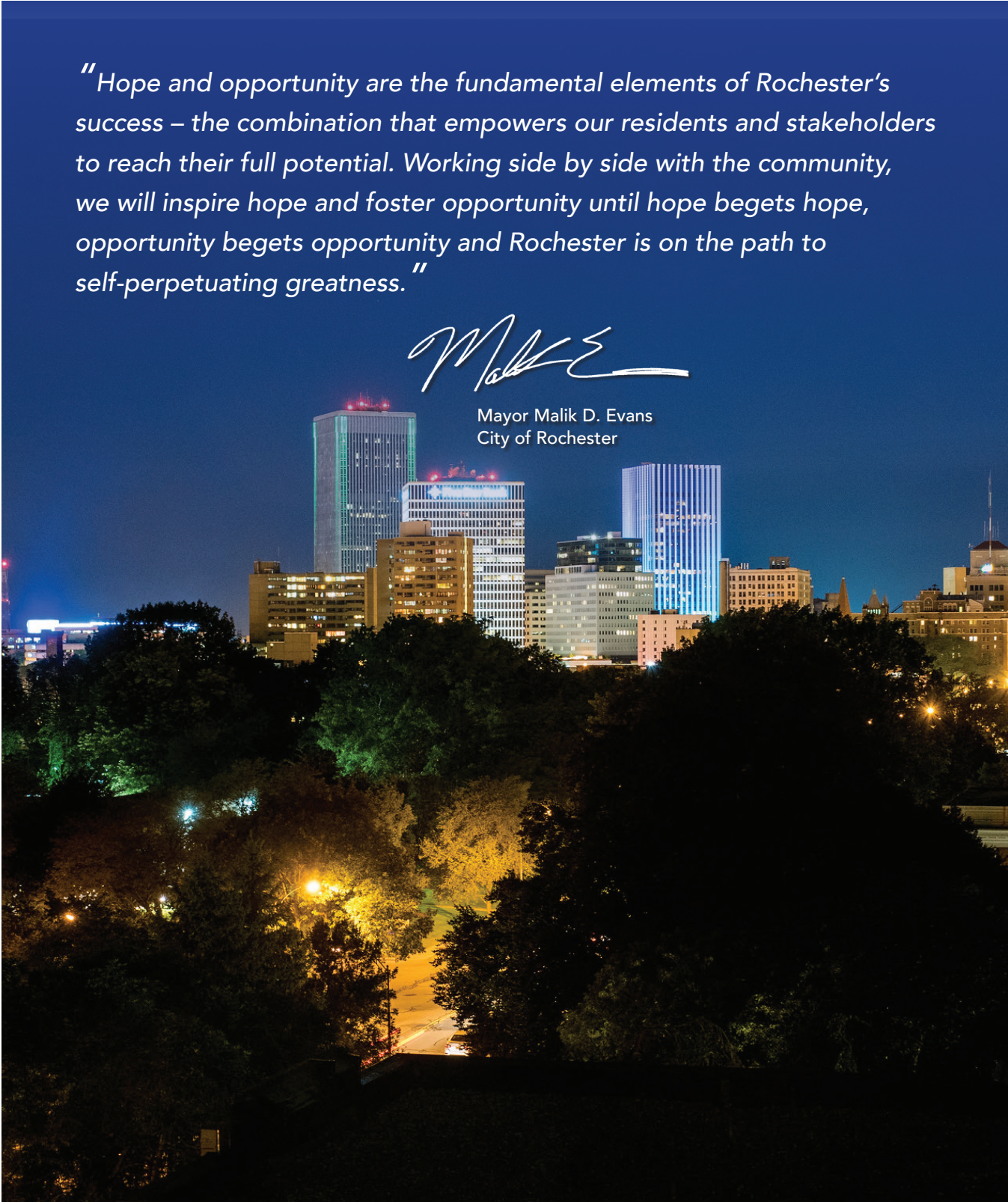
“More programs for teens and youth to feel part of our community, and guide them away from gangs and violence.”



"Hope and opportunity are the fundamental elements of Rochester's success – the combination that empowers our residents and stakeholders to reach their full potential. Working side by side with the community, we will inspire hope and foster opportunity until hope begets hope, opportunity begets opportunity and Rochester is on the path to self-perpetuating greatness."



Mayor Malik D. Evans
City of Rochester





For more information about Community Input, please contact:
Barbara Pierce, Director, Bureau of Communications and Special Events
Barbara.Pierce@cityofrochester.gov

www.cityofrochester.gov

2022-23 CHILDREN AND FAMILIES FUNDING

The City of Rochester provides many services to children and families via our Libraries, R-Centers, youth services programs, public safety services and others. Programs and services designed for children and families are listed below.

The Children and Families funding page is aligned with ROC The Future, a community-wide initiative to focus community resources to improve the academic achievement of children in the City of Rochester. Read more at www.rocthefuture.org.

ROC the Future Topic: Every Child is School Ready			
<i>The first three years of a child's life are an opportunity for enormous social, emotional, physical, and intellectual growth. The pace of this growth depends on whether the child's eagerness to learn is stimulated by his/her environment. For children to grow into successful adults they need a supportive and healthy early environment.</i>			
City Program	Description	2022-23 Allocation	Why This is Important
Developmental Screening of Three-Year Olds	Supports the screening of 3-year-olds with the aim of identifying developmental delays and intervening where appropriate.	\$50,000	In 2019-20, 52% of four-year-old children in RCSD were kindergarten ready. Early emphasis on reading and social skills prepares children to succeed later in their education. (Source: Roc the Future/Children's Institute)
Lead Hazard Control	Provides financial assistance to privately-held 1-4 unit residential structures to control lead based paint hazards.	\$2,125,000	Exposure to even small amounts of lead significantly raises a child's risk of developing long-term cognitive, physiological, and behavioral complications. The number of resident children poisoned by lead has been reduced dramatically since the adoption of the City's Lead Ordinance in 2005. (Source: ACT Rochester, NYS Department of Health)
Lead Paint Initiative Grant	Provides funding through a NYS grant to assist with proactive lead paint inspections and testing.	\$77,500	
Lincoln Toy Library	Offers a wide variety of toys and equipment to support the cognitive, creative, social-emotional, perceptual, and physical developmental needs of children.	\$83,200	Developing satisfactory social, physical, and academic skills in pre-K and kindergarten sets a crucial foundation for future success. In 2019, 18% of RCSD third graders met or exceeded the state standard on the NYS Grade 3 English exam. (Source: ACT Rochester, Children's Institute)
Raising a Reader	Fosters healthy development, relationships, literacy, and a passion for reading by involving parents or guardians and children in a book sharing routine.	\$96,800	
Early Education and Literacy	Focuses on literacy for pre-school age through elementary age.	\$148,500	
ROC the Future Topic: Every Child is Supported			
<i>City of Rochester students make similar academic progress during the school year compared to their suburban peers. However without summer and other extended learning opportunities, they lose ground over the years. City of Rochester students also face high levels of stress, violence, and trauma due in part to high levels and concentrations of poverty in their neighborhoods.</i>			
Community Libraries and Other City Tax Support	Total City funds for community libraries, exclusive of specific programs listed elsewhere.	\$7,179,400	Public libraries supply communities with vital resources including books, access to technology, and special programming to support their specific patrons. Libraries also function as a "Safe Place" for youth.
Comprehensive Adolescent Pregnancy Prevention	A collaboration of community service agencies working together to reduce teen pregnancies and reduce STD/HIV rates among youth within the City of Rochester.	\$299,200	Adolescent pregnancy can be detrimental to both mother and child. Pregnancy can prevent young women from further education and self-sufficiency, and puts the child at a greater risk of low birth rate or infant mortality. In 2019, the City of Rochester's teen pregnancy rate was 3.7%, down from 9.7% in 2009. (Source: ACT Rochester, NYS Department of Health)
Sexual Risk Avoidance Education Grant	Delivers evidence-based health education and youth development curriculum to young people.	\$275,000	
Do the Right Thing Program	Recognizes youth for their positive behavior, accomplishments, and good deeds by distinguishing school-age children who strive to make good choices.	In Kind	Do the Right Thing helps foster positive relationships between the Rochester Police Department, as well as other local police agencies, and the youth of Monroe County.

City Program	Description	2022-23 Allocation	Why This is Important
R-Centers, Athletics/Aquatics, Summer Camps, Youth Programming	Offers first-rate R-Centers and other recreation facilities, programs, and professional staff to promote healthy living, education, creativity, self-discovery, and positive relationships.	\$8,404,000	Rochester's 2019 School Age Program Quality Assessment (SAPQA) score is 3.76/5.0. Rochester exceeded national scores in the categories of Supportive Environment and Engagement, and was slightly below the national sample in Interaction.
Rochester Community Sports Complex		\$1,612,100	Rochester's 2019 Youth Program Quality Assessment (YPQA) score is 3.82/5.0. Rochester exceeded national scores in all three categories, including Supportive Environment, Engagement, and Interaction. (Source: Greater Rochester After School Alliance)
Rehabilitation at Recreation facilities		\$1,088,000	
Safe to be Smart/ImagineYOU	Provides programming opportunities for children and adolescents in a consistent manner at five branch libraries as well as Central Library.	\$499,500	
After School in the Park (ASIP)	Provides homework help, fitness and arts activities, healthy snacks and dinners, and field trips in Cobbs Hill Park.	\$126,400	Rochester's 2019 School Age Program Quality Assessment (SAPQA) score is 3.76/5.0. Rochester exceeded national scores in the categories of Supportive Environment and Engagement, and was slightly below the national sample in Interaction.
Quad A for Kids	Provides after school programming in three elementary schools that links academics to youth development activities.	\$40,000	Rochester's 2019 Youth Program Quality Assessment (YPQA) score is 3.82/5.0. Rochester exceeded national scores in all three categories, including Supportive Environment, Engagement, and Interaction. (Source: Greater Rochester After School Alliance)
Youth Bureau Funded Programming	OCFS funding passed through Monroe County to the City for youth development.	\$54,300	
Youth Voice One Vision - the Mayor's Youth Advisory Council	Young people working together to make Rochester a better place to live.	\$175,800	Youth participating in YVOV - the Mayor's Youth Council are developing as youth leaders and as future community leaders.
Summer Food Service Program Grant	Provides breakfast and lunch to children at sites including schools, R-Centers, and various day camps free of charge to any child 18 and under who live in Rochester.	\$301,100	Ensures that low-income children receive consistent access to nutritious meals even when school is not in session. A healthy meal is crucial to a child's development and ability to play and grow during the summer months.
ROC the Future Topic: Every Child is Successful			
<i>High quality teaching and involved parents and caregivers are critical factors in determining academic outcomes. Teacher training and professional development, plus support for students and families, must align with high expectations for every student.</i>			
RCSD Maintenance of Effort	A state-required annual payment from the City to the RCSD.	\$119,100,000	A solid academic foundation is vital to a child's success in school and life. Meeting key milestones throughout their academic career is a good indicator that children are on the right track to academic success and post-secondary achievement.
Teen Empowerment	Empowers youth and adults as agents of individual, institutional, and social change.	\$35,000	This program inspires young people and the adults who work with them to think deeply about the most difficult social problems in their communities, and gives them tools to work with others in creating positive change.
Champion Academy	Mentoring program to help middle and high school youth become more positive and productive citizens.	\$25,000	The Champion Academy takes pride in having the courage to do and say what is necessary to get underachieving middle and high school students to become high academic performers, leaders, and productive citizens.
Parent Leadership Training Institute	Teaches parents how to become advocates and change agents for their children.	\$10,000	Leadership training for parents provides them with the skills they need to better advocate for the needs of their children and family as a whole. It can also help to improve the parent's self-worth and confidence as a caregiver.

City Program	Description	2022-23 Allocation	Why This is Important
ROC the Future Topic: Every Child is College & Career Ready			
<i>Financial self-sufficiency in the 21st Century global economy demands education beyond high school, whether it is a 2-year or 4-year college degree or a technical certification.</i>			
Biz Kid\$	Provides interactive, applied business and entrepreneurial education to city youth ages 10-18.	\$87,800	Entrepreneurial education supplies students with real-world skills and inspires the next generation of business leaders and empowered consumers.
Jr. Rec Leaders	Provides leadership training and job readiness skill building for youth.	\$11,900	
Mayor's Youth Academy for Excellence	This pilot program will provide leadership development and job readiness training.	\$100,000	Youth development provides support and opportunities to help bridge a successful transition into a productive adulthood.
ROCmusic	After school and summer musical education program for urban youth.	\$206,300	
Pathways to Public Safety	A partnership between the RCSD and the City of Rochester to increase minority representation in its uniformed divisions, while increasing the awareness of career opportunities within the Public Safety departments.	\$35,700 (ECD)	Offers preparatory training that impacts school retention and graduation rates, influences a student to attend a post-secondary institution to further their education and/or initiates desire to serve the community.
		\$243,100 (RFD)	
		\$127,300 (RPD)	
City of Rochester's ROC City Fellows	Provides graduate and undergraduate students an introduction to the governance, operations, and administration of City government.	\$397,900	Fellowships or internships are valuable educational experiences that open doors, spark ideas and enrich the knowledge and skills of students who take part.
Summer of Opportunity Program	An employment and training program for youth ages 14-20 and are still in high school.	\$1,439,000	Provides training and employment opportunities to youth while making a direct connection to success in school.
Roc My Brother's Keeper	A national initiative launched by President Obama in 2014 that targets mentoring and support for the personal, academic, and social success of youth of color. The Roc MBK program is a collaboration between the City of Rochester and the RCSD, funded by the NYS Education Department.	\$123,500	Provides educational and community-based outcomes for young boys and men of color.
United Negro College Fund	Provides scholarships for black students and general scholarship funds for 37 private historically black colleges and universities	\$30,000	Helps to build a robust and nationally-recognized pipeline of under-represented students who become highly-qualified college graduates.
Additional Items in Support of Mayor's Priorities			
<i>This section includes programs that do not fall directly in the four ROC the Future categories, but align with the Mayor's priorities: Economic Empowerment; Promoting Equity, Inclusion, and Social Justice; Building Towards a Prosperous Future; Strengthening Neighborhoods; Public Safety; and Youth Development.</i>			
Community Outreach Program	Expands fire safety education in schools and increases the amount of outreach events.	\$232,400	Fire safety allows children to interact with firefighters, become familiar with their equipment, and learn both proactive and reactive safety techniques in case of an emergency situation.
Fire Related Youth Program	Program addresses the juvenile fire setters issue through education, intervention, and community/citizen involvement.	\$79,600	Between 2014-2018, U.S. fire departments responded to an estimated annual average of 4,960 home structure fires started by someone, usually a child, playing with fire. These fires caused 50 civilian deaths, 400 injuries and \$112 million in property damage. (Source: NFPA "Playing with Fire - Structure Fires", May 2021)
Demolition Funding	Allows for the removal of vacant and blighted privately-held and City-owned structures.	\$2,800,000	Demolition helps make cities safer and more livable by removing decrepit structures and increasing green space.

City Program	Description	2022-23 Allocation	Why This is Important
Emergency Solutions Grant	Strengthens and expands current range of services and programs for individuals and families who are homeless or at risk of homelessness in the greater Rochester community.	\$707,600	In 2020 Monroe County had 10.7 homeless persons per 10,000 residents, up from 9.3 per 10,000 in 2011. (Source: ACT Rochester, US HUD)
Parks Operations	Ensures the City's park amenities, including picnic areas, lodges, playgrounds, sports fields, courts, beaches, ice-skating rinks, and pools, are clean, safe, and attractive for residents and visitors.	\$3,054,500	Parks bestow benefits not only on their users, but also on the environment and economy. They are a safe place for supervised play with children and can also help decrease violence and crime.
Office of Violence Prevention Programs	Consolidate City violence prevention services, develop community provider partnerships, and implement new evidence-based initiatives.	\$8,370,300	Youth and adult violence and crime affect a community's economic health, as well as individuals' physical and mental health and well-being. Homicide is the third leading cause of death for youth in the United States. In 2020, more than 596,800 young people ages 10-24 were treated in emergency departments for injuries sustained from violence. (Source: Centers for Disease Control, 2018)
Play Apparatus	Provides safe, healthy, and fun outdoor recreational opportunities to youth, with structures to meet the needs of toddlers, older youth, and every child in between.	\$1,600,000	Play is important in keeping children active and helping them build teamwork and social skills.
Rec on the Move	Bring the offerings and benefits of City R-Centers right to city neighborhoods.	\$220,000	Play is important in keeping children active and helping them build teamwork and social skills.
International Plaza	Offers fresh produce, ethnic delicacies, specialty items, general merchandise, and more 52 weeks per year.	\$213,900	The Public Market and the International Plaza serve as community anchors, not only bringing diverse members of the community together, but also making fresh, healthy foods more affordable for residents of all income levels.
Public Market		\$1,852,000	
Owner Occupied Roofing Program	Provides financial assistance for roof replacement of owner-occupied single-family homes in the city covering the cost of roof replacement and other related repairs.	\$3,142,000	Eases the financial burden of new roofs, a key component of safe housing, for income eligible Rochester residents.
School Crossing Guards	Helps children safely cross intersections and helps to control the traffic flow.	\$769,500	Crossing guards keep children safe while going to and from school, and can also assist in reporting dangerous or inappropriate incidents to the appropriate authority.
Vacant Lot Maintenance	Between May and September, vacant lots are cleaned by cutting tall grass and removing debris. Adjacent sidewalks and curb lanes are swept clean.	\$117,900 (NBD)	Caring for vacant lots has proven to be the starting point for homeowners to increase the value and security of their collective neighborhoods, to improve the safety of their residents, and to encourage growth and opportunities in their area.
		\$537,100 (DES)	

TOTAL: \$168,305,100

City of Rochester Budget Equity Program

The Budget Equity Program (BEP) was developed by the Department of Human Resource Management (DHRM) and the Office of Management and Budget (OMB) in 2020-21. Since then, the City of Rochester has been encouraged by the discussions on racial equity in each City department. Mayor Evans is committed to continuing the alignment of the Budget Equity Program with the Affirmative Action Plan, Let's Get REAL Initiative, the Commission on Racial and Structural Equity (RASE), and the Rochester 2034 Comprehensive Plan.

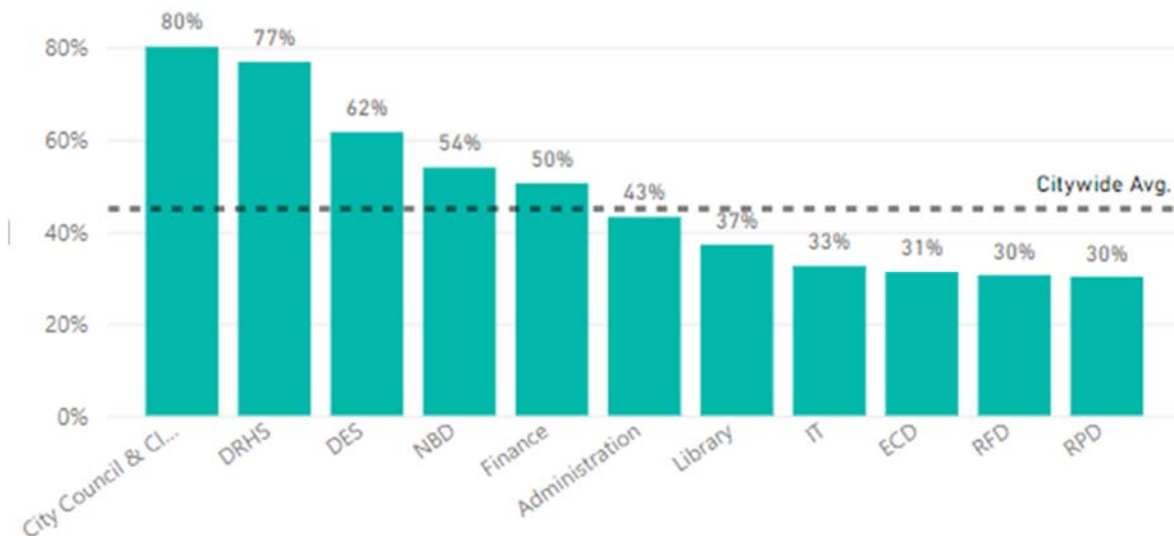
As part of the 2022-23 budget process, departments analyzed existing and planned equity strategies and evaluated the equity implications on their 2022-23 budget proposals. The Budget Equity Tool (BET), which consists of 10 equity-focused questions, allows departments to summarize issues leading to disparity in their programs and to cite progress on strategic plans to increase equity both internally and externally. Departments also address how changes to their budgets impact equity. This process directly aligns with the local ordinance passed by City Council in June 2021 that requires equity considerations be part of the annual budget process.

The BET is categorized into three focus areas:

- 1. Benchmarking (Questions 1-2)**
Annual tracking of BET strategies and Affirmative Action data (FY2021-22)
- 2. Budget Proposals (Questions 3-8)**
Assessment of City budget equity priorities, challenges, and strategies (FY2022-23)
- 3. Community Engagement (Questions 9-10)**
Equitable community engagement and inclusion

City employee demographic data (race/ethnicity and gender) is tracked annually in order to build a workforce that is more diverse and inclusive and is representative of the people it serves in the City of Rochester. The charts below outline specific demographic percentages for each department as of December 2021:

Racial/Ethnic Minorities in the City of Rochester Workforce



Women in the City of Rochester Workforce



Departmental BEP Highlights

Below are departmental highlights from FY 2022-23 BEP responses organized by **internal** efforts on employee / staff diversity, equity, and inclusion, and **external** efforts to address equity in the community through City services, programs, and infrastructure.

City Council/Clerk's Office

Internal: Diversity appointments were made to the Preservation Board (2) and the Civil Service Commission (1). City Councilmembers developed legislative priorities related to public safety and housing centered around equity. The City Council developed legislation in partnership with the Administration to establish minimum wage for City workers. The City Council clarified processes related to FOIL requests and notification of police incidents and viewing of body worn camera footage. The Clerk's Office added a bilingual Legislative Clerk in Licensing and increased diversity among Legislative Assistants.

The Police Accountability Board (PAB) has successfully created a staffing model that ensures diverse hiring within the agency. By working with DHRM to eliminate unnecessary minimum requirements and other obstacles, the PAB has hired dozens of staff that reflect the diversity of our community.

External: The Clerk's Office provided marriage and domestic partnership ceremonies virtually.

The City Council & Clerk's Office began providing ASL interpreters at every public City Council meeting. The City Council developed legislation related to Indigenous Peoples' Day and continues to explore the removal of slaveholders' names from public spaces.

By the end of the 2022 fiscal year, PAB will have diverse staff performing all of the investigations and oversight work the community has requested.

Mayor's Office

The Mayor's Office includes City Planning, Office of Public Integrity, Office of Special Projects, Project Management Office, Violence Prevention Programs, Deputy Mayor and Chief of Staff.

Internal: The long-term goal of the Mayor's Office is to bring the demographics of the Mayor's Office staff into closer alignment with the city as a whole. As retirements occur, the Mayor's Office seeks a diverse applicant pool to fill vacancies through recruitment efforts and collaboration with DHRM for job advertisements and networking opportunities.

The Mayor's Office intends to focus resources on the following internal objectives in order to improve employee / staff diversity, equity, and inclusion:

- Continue ethics training for new hires and for specific departments upon request.
- Provide Undoing Racism training.
- Ensure technology or process improvement projects address equity, such as reduced barriers to use/entry.
- Ensure cross-departmental teams include a diverse set of employees.

External: The Mayor's Office is working to reduce inequities experienced by underserved, underrepresented, and/or disenfranchised communities through the following programs, initiatives, and committees:

- **Racial and Structural Equity (RASE) Commission** – Continuing to execute on RASE fund allocations.
- **Guaranteed Basic Income (GBI)** – a two-year pilot program that will provide \$500 per month for one year to up to 175 individuals who live in households with incomes at or below 200 percent of the federal poverty level (limited to one person per household).
- **Career Pathways for Public Safety (CPPS)** – a program designed to specifically target Rochester City high school students who are interested in careers as a Rochester police officer, Rochester firefighter, Emergency Communications dispatcher, or an Emergency Medical Technician.
- **Mayor's Youth Engagement initiatives** (such as Youth2Work)
- **Cannabis Business Preparation Committee** – developing education and business supports to help social equity license applicants and small entrepreneurs launch their businesses.
- **Roc the Block** – employment and community resource fair events in various underserved, underrepresented and/or disenfranchised communities throughout the City of Rochester.
- **Financial Empowerment Center** – institute the Summer Jobs Connect initiative. This opportunity will integrate financial education and banking access into the summer youth employment program, as well as Rochester Works! and the Summer of Opportunity Program.
- **American Rescue Plan Act (ARPA)** – Utilizing funds to address needs of underserved communities.

Office of Management & Budget (OMB)

Internal: Racial/ethnic representation increased from 25% to 43% as a result of turnover and backfilling positions. OMB will work with DHRM to actively reinstate the Management Trainee title, generate more tests, and expand recruitment. OMB continues to support the internal racial equity team and advocate for ongoing training in OMB and citywide for that purpose.

External: As an administrative support function, OMB does not provide direct services or programming to the community. However, as part of the Mayor's annual budget development process OMB coordinates an online budget survey and a telephone town hall that calls out to thousands of households all over the city. The telephone town hall targets zip codes in historically underrepresented areas of the city.

OMB also collected input from the public on how to allocate the City's ARPA funds, and many projects being funded under ARPA are aligned with the RASE report recommendations. Public input provided information on how the community prioritizes services that address support to households, neighborhoods, businesses, public health, and infrastructure.

New budget software will be implemented in 2022-23. This software will allow for more transparent budget access and reporting to the public.

Law Department

Internal: The Law department continues to focus on recruiting and retaining a diverse staff. While the American Bar Association's National Lawyer Population Survey for 2021 indicates that only 37% of attorneys are female and 15% are people of color, in the Law department, 47% of attorneys are female and 33% are people of color. When considering the entire Law department staff, 64% are women and 36% are people of color.

External: One of the primary roles of the Law department is to evaluate claims made against the City. In order to facilitate this process and make it more accessible to the Rochester community, the Law department has created a standardized Notice of Claim form in both English and Spanish, with bilingual instructions and FAQ sheet concerning the claims process. The Law department also continues to partner with NBD to redress nuisance issues and to improve housing stock. In this year's budget, an additional attorney position is proposed to address code enforcement issues before the Municipal Code Violations Bureau and in Rochester City Court. Together with the community and with the Zoning office, the Law department is working to implement local regulations and policies to ensure that the nascent cannabis industry is equitably established in the City.

Communications and Special Events

Internal: Communications provided support to the RPD and Planning Bureau after the protests in the summer of 2020 with the production of the RPD 90-day progress report and the City's Response to Executive Order 203.

The Bureau also shifted a bilingual position from Special Events to a bilingual writing position, maintaining the team's bilingual team member serving Special Events (to engage inbound constituents) and increasing the team's ability to efficiently write and translate in Spanish in-house.

External: The Bureau of Communications and Special Events engaged in several projects and initiatives this year to support racial equity internally and in the community. The Bureau engaged the community in the search for the new Rochester Police Department (RPD) chief via accessible community input sessions and an online survey; conducted four Virtual Town Hall meetings for the Office of Neighborhood Safety (ONS) to discuss what safety looks like in constituents' neighborhoods; and coordinated Tele-Town Hall meetings to obtain input for the 2022-23 budget. The Bureau also supported and promoted the Civilian Public Safety Interview Panel activities for RPD and Department of Human Resource Management; promoted RPD's anti-gun initiative and gun buy-back program; oversaw the public launch of the Department of Recreation and Human Services' (DRHS) Persons in Crisis (PIC) teams and promoted its My Brother's Keeper program.

The Bureau promoted and solicited feedback for the City's American Rescue Plan Act (ARPA) allocation to give residents a voice in how those funds are spent to ensure that Rochester's recovery is equitable, focuses on the wellbeing of families, and improves all of our neighborhoods.

As COVID vaccination requirements increased, Communications promoted and provided staff support for COVID testing and vaccination centers, and supported COVID tests distribution in city neighborhoods; promoted Eviction Prevention resources that were available to residents in need; and helped NBD create a web page with information and listings in both English and Spanish. Communications added an ASL interpreter for the Mayor's news conferences.

When CDC guidelines were lifted for the summer, Special Events was able to quickly bring back events such as Roc Summer Soul, Party in the Park, and Lighting of the Liberty Pole and Communications promoted special events at the City of Rochester Public Market, including Food Truck Rodeos, Bands on the Bricks, Halloween and Holidays at the Market which appealed to a wide range of city residents. Communications also promoted the many events at La Marketa at the International Plaza.

Department of Human Resource Management (DHRM)

Internal:

Retention Efforts –A new automated onboarding program will be implemented in 2022-23. The purpose of the project is to leverage the current Workday technology to elevate, refine and incorporate new hires into the City’s culture using a holistic approach. The onboarding program is a real-time collaborative program that allows organizational representation and professional advancement, coaching, and mentoring with every new hire. New hire monthly check-in milestones ensure that they are acclimated with the City’s culture, roles, expectations, performance, compliance and requirements. The onboarding program will also include surveys, stay interview discussions and exit interviews. This data will provide more information about the impact of our equity work and present opportunities to grow a more diverse workforce.

Through our focus on recruiting internally, the implementation of Talent Cards in Workday will provide employees the opportunity to list their skills and educational experience to be considered for promotional opportunities. Managers will review Talent Cards to identify internal candidates to fill existing vacancies. Employees will have more opportunities for growth within the organization, which will increase our retention of talented workers.

Implementation of a “Diversity Dashboard” using Workday functionality. This Dashboard will display real-time workforce demographics and Affirmative Action policies and plans citywide and by department. The Dashboard will enable visibility to highlight, benchmark and calculate data to aid during promotions, recruiting, and succession planning.

Professional Development (Training) Efforts - Offering training for employees regarding cultural competency training, personal / informal training (asking members of a community to teach about their culture), language learning opportunities, etc. Through the use of Talent Cards, we can understand and concentrate on the training, certification, and educational gaps. With the identification of these gaps, we can direct employees to take advantage of training opportunities that will support them in their career.

External:

NeoGov and General Recruitment -The City recently held a civil service exam for Clerk III – 67.5% of candidates identified as non-white, and 85% as female. When the exam for this title was last held in late 2017, 60% of candidates identified as non-white and 77% as female. Clerk III is important as it is one of our more common entry-level titles – with more diversity in the candidate pool, the organization will become more diverse as these candidates move up the ranks.

NeoGov has made it easier for candidates to request exam fee waivers if they are unemployed or receiving public assistance – 40% of Clerk III exam candidates requested fee waivers versus 32% from the previous exam. Candidates who were previously deterred from seeking employment with the City due to the exam fee are now more aware of the exam fee waiver option which can help them avoid unnecessary financial hardship.

RFD Recruitment Efforts - employing active recruiting of targeted underrepresented groups (engaging people about opportunities, establishing a database of qualified applicants as opposed to passive recruiting; postings online, job portal, email listserv, newspaper, etc.)

Rochester Police Department (RPD)

Internal:

Recruitment Reorganization – The department has overhauled its recruitment program to enlist a more diversified police department that is more representative of the City of Rochester. This is being done in 3 phases:

- **Phase 1: Reinstitute the Rochester Police Explorer Program and the PAL (Police Athletic League).** This will be a community-based initiative to promote positive interactions with the youth of the city of Rochester by offering a multitude of opportunities and experiences that have not been offered in over two plus years.
- **Phase 2: Career Pathways to Public Safety.** This program will be a collaborative effort from RPD, ECD, AMR, RCSD and the City of Rochester. This joint initiative will be to expand career opportunities for High School age children in the City of Rochester with a focus on future employment in the Public Safety field.
- **Phase 3: RPD Recruitment and Work Force Development Program.** This Police mentoring program is a police officer driven, hyper-focused program where students are mentored on a daily basis as well as face-to-face every week. This program keeps students engaged in the police hiring process. Our experience has shown that students do not fully prepare for the written exam and that after taking the exam, they do not continue to prepare for the rest of the hiring process. With the Police Exam Career Prep method, students are kept accountable and engaged during lulls and/or setbacks giving them a real chance at achieving their dream of getting hired. This is already up and operations and 65% of the over 120 participants are minorities and women.

External:

Community Walks - These are scheduled walks for community leaders and Neighborhood Association Presidents in the community where they live/represent. Community leaders walk with the section captain and members of the Neighborhood Service Center in an effort to get firsthand knowledge of the unique issues and concerns of the community. Community leaders have an opportunity to have quality one-on-one time with members of the RPD to convey their concerns.

Community Outreach - This initiative helps bridge the gap between the RPD and neighborhoods that don't regularly communicate or interact with the police. Crime prevention officers along with other agencies or city departments will go into a neighborhood hoping to connect and interact with residents of that neighborhood. Officers will set up tables and provide valuable information to the immediate community and interact with the residents on the street with the goal of establishing positive contacts with citizens while gathering information. CPO's set up the "Safe Child" program and provide IDs for children while gathering valuable information in the event of a child going missing or abducted. In addition, there are activities planned to engage the children in the neighborhood to establish a relationship.

Coffee with a Cop - The program focused on creating a neutral space and having officers engage community members in one-on-one conversations with "no agenda and no speeches." Coffee with a Cop creates an atmosphere that facilitates communication by breaking down the traditional barriers that so often exist between police officers and the people whom they serve.

Department of Environmental Services (DES)

Internal: The Department of Environmental Services (DES) continues to strive to achieve the City's guiding principles of promoting equity, inclusion, and environmental justice by working to reduce disparities, extending community benefits, ensuring access to housing, employment, and recreation, and engaging traditionally underrepresented populations in a meaningful way.

Among the successes of the past year were:

- In the Bureau of Operations, funding for a City sidewalk plowing initiative allowed DES to hire 15 seasonal Ground Equipment Operator positions, which were filled by City residents; many who are minorities.
- In the Bureau of Equipment Services, a graduate of the DES Monroe Community College Applied Technologies Apprenticeship Program partnership was promoted from an internship to a tire repairer position.
- Increase in the hiring of minorities in the DES Bureaus of Architecture & Engineering and Operations. Eighty percent of the new full-time Operations employees hired in FY 2021-2022 were minorities. Promotions within the Division of Environmental Quality included two women.

DES will build upon and expand existing relationships with City institutions and organizations, as well as look for new ones, to plan, organize, and implement a workforce development initiative that creates a pool of qualified City residents (with an emphasis on young adults) for positions within DES. This initiative will, at a minimum, include Edison Career & Technology High School, Project Search, Center for Employment Opportunities and the DES REJob 2.0 Training Program. This has the dual benefit of expanding the qualified pool of candidates for DES positions and offering the potential to increase violence prevention.

External: Another round of funding has been awarded from EPA for the DES REJob 2.0 Training Program. The training provided through this program is considered a national model for providing the training necessary for dislocated workers, severely underemployed individuals, and unemployed individuals including low-income and minority residents, veterans, and those with little or no advanced education to obtain positions in the environmental construction industry and affiliated industries such as physical inspection of various structures and facilities.

2030 Lead Pipe Replacement Initiative – Some disadvantaged areas of the City are found to have lead in their water service lines. Service lines replacement will improve the lives of our citizens, improving our streets while creating jobs in the process.

Participation in the NYS LIHWAP (Low Income Household Water Assistance Program) – this grant program will pay water bills for those who can't afford to pay their water bills. DES discontinued water shut offs for non-payment.

Other areas of community focus include:

- Expansion of food composting program
- Continued vacant lots and parks maintenance mowing program

Finance

Internal:

Property Tax agreements – Treasury Bureau continues to offer tax agreements to property owners that demonstrate the inability to address tax delinquencies.

Workforce Development/incentive program – This is the Purchasing Bureau's effort to increase employment opportunities for individuals in economically challenged areas.

TVA Payment agreements – This is the Traffic Violations Bureau's effort to offer payment arrangements to individuals that are unable to pay for tickets in full.

External: The RASE report made a series of recommendations regarding furthering MWBE Initiatives. As a result, the department hired an MWBE Analyst to provide training and outreach to MWBE businesses on various topics (OSHA 10, bidding, insurance and bonding, etc.) Additionally, the department hired a Compliance Analyst to manage the apprenticeship/work development program and to conduct compliance field investigation work, etc.

Efforts are underway to develop the various program initiatives mentioned above. The 2022-23 budget permanently incorporates these positions in the Purchasing bureau's budget.

The City will continue to provide outreach via letters, calls, and in person visits to encourage tax agreements to avoid foreclosure. All owner-occupied properties are approved for a tax agreement.

Emergency Communications Department (ECD) 911/311

Internal: One of the most significant successes over the past fiscal year was adopting a pay increase for our operational employees. This increase will positively impact our recruiting and retention efforts in the face of a nationwide staffing shortage that has impacted many 911 departments.

This pay increase was a true collaboration between the Mayor's office, the County Executive's office, City and County Budget, the employees' Union, and ECD's Administration.

ECD successfully and safely sent our public awareness team back out into the community to recruit and promote our department. Some of those City events were job fairs at Vertus and East High Schools, and the Rochester Rehabilitation Center on University Ave. Some of the City Public Awareness events that we attended were the Maplewood Rose Garden Park Walk Against Domestic Violence, a Family Fun day for the Action for a Better Community Head Start program, and spoke to students taking the Emergency Telecommunications Program class offered by the Rochester Educational Opportunity Center (REOC).

In order to increase our department's recruiting efforts, we worked with our City Communications Department and DHRM to launch an advertising campaign which included social media, Digital Display advertising, Mobile Geo Fencing around local college campuses, and Radio spots (WDKX, WEPL and WDWI). This resulted in an increased number of candidates that applied and were eligible to be invited to take the February 2022 Civil Service Exam.

External: Our department's main focus on equity is to provide beneficial employment opportunities to candidates able to pass the civil service test and successfully complete all pre-employment requirements.

Our goal is to not only get as many candidates as possible to apply but also to succeed throughout the entire process. We were successful in working with DHRM to create a study guide for our Civil Service Exam, which was a first for our department. The goal is to provide the candidates with a sense of what to expect when they arrive as well as tips on taking the test. In addition to the study guide, RPD graciously agreed to hold a pre background session for our candidates that took our recent Civil Service Exam to assist with their background packets that they are required to fill out.

To help promote inclusion we worked closely with City Communications and IBERO to translate some of our recruiting and informational 911 brochures and pamphlets into Spanish.

Our department has dedicated countless resources along with numerous hours of training to assist the PIC (Person In Crisis) Team to develop a process for appropriately coding and dispatching mental health calls to provide the best care to an individual or during a specific situation. For 2022-23 we will continue to support not only the PIC team but all of the mental health providers throughout the County of Monroe to continue our commitment to equity.

Department of Recreation and Human Services

Internal:

- Created two new bilingual job titles so that DRHS could be more inclusive to non-English speakers
- DRHS part-time employees, including all youth workers, benefited from the City's increase in minimum wage to \$15/hour
- Trained 50 staff to become "mental health first aide" certified so that staff can recognize when residents need mental health assistance
- Some other internal DRHS staff highlights this fiscal year include:
 - An increase in the number of women by 33
 - An increase in the number of minorities by 21
 - An increase in the number of minorities in all bureaus
 - An increase in the percentage of full time positions

External:

- DRHS successfully implemented a new recreation registration and facility reservation platform with a public interface called "R Central" in the fall of 2021. The system allows City residents to easily sign up for recreational and athletics programming, summer camps, and apply for permits to rent out DRHS facilities. The ease of the system greatly improves City residents' access to DRHS services as any City resident can create an account
- DRHS has made a concerted effort to translate program and event flyers into Spanish, thereby ensuring Spanish-speaking residents have access to DRHS programs and events
- Rochester Animal Services (RAS) is promoting programs, services, and volunteer and job opportunities to all events they attend; particularly in underserved neighborhoods
- Flower City AmeriCorps (FCA) has applied racial equity policies to all guidelines, meaning that all host sites where FCA Member serve must include a racial equity statement when applying to host FCA Members
- Completed renovations to the Maguire Building, which is now called the Rochester Community Sports Complex. This facility allows City residents to have access to a state-of-the-art indoor, year-round training facility within the City limits. This facility will continue to have high-quality athletic programming for residents of all ages
- Completed the implementation of the International Market, which has been a community meeting place for Rochester's Latinx community

- Added a handicapped accessible van to DRHS vehicle fleet, allowing for transportation of youth of all abilities
- Including one new full-time and one part-time Peer Navigator position in 2022-23 for the Crisis Intervention Services Unit to have additional support for those in crisis
- In 2022-23, the R Stars afterschool program expands to focus on the immediate needs of families and children during the pandemic
- DRHS is currently reviewing and updating the My Brother's Keeper program to better meet the needs of the young men and youth of color living in the City through educational and extra-curricular resources

Rochester Fire Department

Internal: Rochester Fire Department (RFD) is proposing to utilize comprehensive community engagement efforts to increase the retention of a diverse group of candidates on the Eligible List resulting from the last Firefighter Exam administered in 2019. RFD added funding for a Community Engagement Specialist to enhance recruitment and candidate retention efforts utilizing a variety of media and community platforms. Additionally, RFD is working jointly with other stakeholders to reinstate the Career Pathways to Public Safety Program, which serves as the gateway to the flagship Fire Fighter Trainee Program. RFD will continue its commitment to diversity, equity and inclusion in its internal practices.

External: RFD will increase its partnerships, presence and community education efforts through focused and targeted community risk reduction strategies based upon identified priorities for the Rochester community. RFD will continue its commitment to its core values, diversity, equity and inclusion in the provision of services to all Rochester visitors and residents.

NBD

Internal: NBD continued to maintain a high representation of female and minority workforce by adding six women and five minorities to its workforce. These additions increased female and minority workforce representation to 59% and 54% respectively.

For retention efforts, NBD will continue to implement/promote the job-shadowing program to improve promotional opportunities for staff when vacancies occur in those titles. This may include alternative processes to qualify candidates for promotional opportunities through internal training programs. NBD will also increase efforts to advertise job vacancies within the New Americans community.

External: In its effort to reduce inequities experienced by underserved, underrepresented and/or disenfranchised communities, NBD will continue to develop the Property Manager Licensing program to create a more equitable environment for citizens who are renters, and to improve the habitability of many rental units. The Emergency Abatement program will continue to provide more equity for residents whose landlords do not attend to the timely repair of items that impact health and safety.

NBD continues to grow and expand programs that focus on creating owner-occupancy opportunities for our low- to moderate-income residents. In addition to its partnership with Habitat for Humanity in creating homeownership opportunities for low-income residents, NBD is rolling out a new ARPA-funded program called Buy the Block, focused in the formerly redlined areas in the city. Together with last year's expansion of the CHOICE tax abatement program, this new program will increase homeownership opportunity through new housing construction for 60% AMI residents and increase their wealth-building opportunities through homeownership. NBD received City Council authorization to establish a Housing Trust Fund intended to help develop innovative approaches to housing stability and the opportunity to be inclusive of, and

responsive to, the diverse needs and interests of at-risk households, while leveraging existing programs for greater impact.

NBD actively engaged with the community on numerous fronts including the Neighborhood Service Centers' monthly community meetings with business and resident associations as a platform for continued feedback and input. The Street Manager program continues to fund direct outreach to businesses located in underserved commercial corridors to ensure they have access to the City's business development grants. Individuals from community organizations continuously walk/manage commercial corridors in low-moderate income corridors to keep the businesses in those areas up-to-date with access to services and grants and to help new businesses occupy the vacant commercial spaces in those areas.

NBD partners on annual surveys for the homeless and housing marginalized and the survey results are used to determine needs and organize priorities in the provision of shelter and other needs. NBD also funded a grant to work with the refugee/New Americans population on home safety practices to aid their transition. NBD loans and grants to property developers will continue to require MWBE and workforce goals aimed at increasing participation of historically marginalized contractors, subcontractors and workforce representation in housing development.

Information Technology (IT)

Internal: It is important that we foster career advancement for female and minority individuals currently employed by the City both so they thrive and grow throughout their career with the City and also are able to reach senior-level positions where diversity among IT staff filling these roles has been lacking in the past. We will budget both our time and spending on training and other professional development opportunities to ensure we are supporting staff properly to meet their development goals.

External: Partnership with the Pathways to Technology (P-Tech) program at Edison Tech High School where the student population is comprised of 34.1% Hispanics and 55.5% African Americans. This partnership has grown tremendously over the last year. Below outlines our success with the partnership:

- FY 2020-21: During this initial year, IT dedicated three personnel resources to provide virtual mentoring to freshman students in the P-Tech program.
- FY 2021-22: IT collaborated with the Department of Recreation and Human Services to provide internships to seven students in the Rochester City School District (four from the P-Tech program) via the Summer of Opportunities Program. IT also increased its mentorship participation by dedicating five personnel resources to provide monthly in-person mentoring at P-Tech (an increase of 66%)
- FY 2022-23: IT will work with P-Tech leaders to expand the mentorship program to include job shadowing.

Rochester Public Library

Internal: The Library's practice of reviewing each vacancy as it occurs to determine the best title and key skills and abilities has resulted in new titles and promotions which support equity goals. For example, an Early Learning Specialist at the Central Library is now bilingual and managing the successful Raising a Reader early literacy program, thereby expanding the reach of the program.

The Library continues to pursue the restoration of full time (FT) positions through conversion of existing part time (PT) positions. The long-term goal is to restore a FT support position and a FT librarian position to each branch library, thereby providing transformative FT employment to staff who live in the branch neighborhoods.

In order to attain staffing goals, the Library fully supports and encourages staff development, whether in a formal education program or through personal skills improvement. The Library and CSEA modified the labor agreement for PT staff to provide more equitable access to tuition assistance, thereby supporting educational progress for PT staff. The Library tracks several metrics that help administration help staff, including number of staff enrolled in higher education, number of staff considering enrollment, number of staff who successfully earn a degree, and number of staff who attend personal improvement training.

External: All Rochester Public Library locations continue to provide educational and recreational materials and programs to all City residents. The Central Library's Business Insight Center will continue to develop programs and assistance for the emerging cannabis industry, focusing on City residents and entrepreneurs. The Manager of the BIC serves on the Mayor's Cannabis Preparation Team and will continue to provide research support to that team.

The Library plans to examine program offerings through an equity lens and make adjustments as necessary. The same attention is planned for the library catalog, which is organized using subject headings that may no longer be relevant, which affects the user's ability to search the database. A team of staff is being assembled to examine this issue.

The Library will continue to address digital equity through the provision of computers and internet access in all locations. The loan of MiFi portable internet devices will continue, additional classes will be added to the curriculum at the Central Library's Technology Center, and Digital Literacy Navigators supplied by Literacy Rochester will continue at most branches.

2022-23 Budget Equity Tool

BENCHMARKING

1. Reviewing your FY2021-22 Budget Equity Tool (BET) submissions, please provide departmental status updates for each response documented for question #3 – “what are 2 to 3 equity priorities your department will focus on for the FY 2021-22 budget?”
 - a. *What were your successes?*
 - b. *What were your challenges?*
 - c. *As departmental leader, what will you do to address identified challenges?*
2. Comparing December 2020 and December 2021 Affirmative Action Annual departmental data (race, gender, retirement eligibility), what progress was made in “closing representation gaps” among department personnel in the past FY?
 - a. *Please list area(s) of benchmarked progress with correlating data (i.e. increase of 5 women).*
 - b. *Please provide response for why you believe there was or was not progress made in “closing representation gaps.”*

BUDGET PROPOSAL

3. Utilizing 2021 Affirmative Action Annual data, what are 2 to 3 equity priorities your department will focus on for the FY 2022-23 budget? *Are there opportunities to prioritize intersectional cultural (demographic) groups – i.e. race/ethnicity, gender: Hispanic, Women?*
4. What budgetary considerations are reflected in your FY 2022-23 proposal which support your department’s two to three (2-3) Affirmative Action equity priorities?

Examples:

 - a. *Recruitment Efforts*
 - b. *Retention Efforts*
 - c. *Departmental Climate Assessment/Response Efforts*
 - d. *Professional Development (Training) Efforts*
 - e. *Programmatic Efforts*
5. What proposed FY2022-23 budget considerations (continuing and/or new) are focused to reduce or eliminate inequities experienced by underserved, underrepresented, and/or disenfranchised communities (internal or external to City structures) respective to your department?

Examples: This could include shifts of programs, services, community infrastructure, community development, land usage, housing, youth and human services, education, etc.
6. In review of all budget considerations proposed for the FY2022-23, what equity challenges may be created or increased for underserved, underrepresented, and/or disenfranchised groups - internally within your department or the communities served by your department?
 - a. *Please list specific internal/external underserved stakeholder populations served by your department*

b. Please list each equity challenge and its potential impact on internal/external City stakeholders

c. Per your list, are there any 2022-2023 budget considerations which can be revised to reduce disproportionate equity challenges on already disenfranchised communities?

7. What supplemental equity strategies (resources, programs, structures) will you increase or establish to reduce inequities caused by your FY2022-23 budgetary proposal – impacting departmental underserved, underrepresented and/or disenfranchised personnel groups, and/or the diverse communities served by your department?

Example: Pool resources (including funding) with other departments to maintain and increase critical equity, diversity and inclusion (EDI) services and supports

8. Accountability Measures: For each equity strategy in Q. 7 (resources, programs, structures), please provide the following:

a. Please show the data and results from last year's Budget Equity Tool submission.

b. How will you assess the effectiveness of the equity strategies proposed for 2022-23?

c. What are the milestones for strategy success during the 2022-23 FY?

d. Who is the responsible party (departmental personnel) leading the equity strategy?

e. What is the expected outcome of the equity strategy?

COMMUNITY ENGAGEMENT

9. What methods were used to confirm equitable representation and feedback (input) from the Rochester community in determining your FY 2022-23 budgetary priorities and process?

10. How did your department (1) actively engage with underserved, underrepresented, and/or disenfranchised communities before, during, and after the budget season (considering access gaps), and (2) incorporate their distinct community needs into your 2022-23 FY budget proposal?

a. Where are these needs reflected specifically within your 2022-23 FY proposed budget?



Miguel A. Meléndez, Jr. Council President, Councilmember At-Large

Mitch Gruber Finance Chair, Councilmember At-Large

September 20, 2022

The Honorable Malik D. Evans, Mayor
30 Church Street, Room 305A
Rochester, NY 14614

Mayor Evans:

Subsequent to our thorough review of your 2022-23 Proposed Budget for the City of Rochester, we herein present you with a summary of our review process and comments related to the 2022-23 Approved Budget.

I. General Overview

- The Approved 2022-23 Budget of \$627,392,700, represents an increase of \$55,000,400 or 9.6% above the Amended 2021-22 Budget.
- General Funds revenue estimates increased by 10.7%, Special Fund 2022-23 revenue estimates increased by 1.24%, and the Enterprise Fund revenue estimates increased by 6.8%.
- The tax rate for homestead properties decreased by (0.64%) and non-homestead properties decreases by (1.15%).
- Water charges did not change. For a typical house assessed at \$87,500, refuse charges increased by \$8.00 and Local Works charges increased by \$2.36.
- Assessed value of property increased by \$69,445,459 or 0.92% for an overall value of \$7,617,692,506.
- Staffing levels for the City increased by 126 full-time positions for an overall total of 2,882.
- The City's 2021-22 payment to the New York State Retirement System is budgeted at \$50.3 million, a \$1.4 million decrease in the budgeted amount. The 2023-24 payment is projected to increase by \$3 million and long-term projections show relatively flat or slightly increasing as the City will trend toward long-term OSC rates.

II. City Council Review Process

As you are aware, we made many changes to the review process this year. The budget hearings with departments were scheduled earlier than previous years to allow ourselves, our colleagues, and the public more time prior to the budget vote to thoroughly reflect and review the proposed budget, the staff analysis, and the department answers to hearing questions. Additionally, the Capital Improvement Project hearing was moved from directly after its release in late April and aligned with the rest of the departmental hearings in late May. Office of Management and Budget (OMB) staff held a work session with us to review the proposed CIP in late April, which was helpful for Council as well.

Prior to the Budget Hearings, OMB and City Council staff also distributed a pre-hearing questionnaire to each department, which aided the Council staff analysis of the proposed budget. The week following the budget release, Council staff held a training on how to read the budget document and OMB conducted another work session reviewing the summary and revenue sections of the budget. The analysis Council staff provided was redesigned to act more as a companion to the budget document whereas the previous years' analyses acted as a condensed version of the budget document.

The changes and additions to the Council budget review process were intended to equip Council with the correct tools to analyze the proposed budget with a holistic understanding of the information presented in the document and to have more productive conversations with the Administration during the budget hearings. Additionally, Council staff sent a memo to the Administration in the early spring of 2022, identifying five major Council priorities: public health & safety, housing, workforce development, the placemaking plan, and economic growth.

As we know, this year's hearings were conducted in-person after two years of remote hearings. We thank the Administration and staff for accommodating the hearing schedule, and for providing written answers to unanswered questions in a timely manner. We are using the resulting topics of interest and long-term questions from the hearings as a framework for general research in the Council office and will continue to schedule work sessions with the corresponding departments as follow-up throughout the year.

Similar to the review of the City's proposed budget, the Council also holds a review of the RCSD budget. The City Council vote for the RCSD budget is largely symbolic, as the State mandates a fixed amount be paid to the District and the Board of Education approves the budget prior to the City Council receiving it. Nonetheless, it is important that the RCSD Superintendent and senior staff come before the Council to answer questions and address concerns from City Council, similar to the method applied to City departments. Moving forward, we will be meeting regularly with the Finance Committee of the RCSD Board to be prepared for the 2023-24 submission of the Budget to the Mayor and Council.

We also feel it important to raise the issue that New York State law makes our review of RCSD's budget largely, if not completely, symbolic. While it is important for our residents that City Council is able to question budget priorities and policy decisions made in our schools on behalf of our citizens – the fact we have no real ability to impact these decisions warrants a deeper discussion with New York State officials on the current governance structure.

Upon the conclusion of the City department hearings and the RCSD hearing, the Council once again hosted a Joint Public Hearing with the Commissioners of the Rochester City School District's Board of Education to hear from the community about both the City of Rochester and Rochester City School District Annual Budgets.

III. Items of Concern

In last year's letter submitted by you as Finance Chair and former Council President Scott, the first concern raised was the need for a transparent and efficient plan for the American Rescue Plan (ARPA) funds, and the continued reference of using ARPA dollars to "fix" areas of concern City departments, programs, etc. As a body, the Council has passed all of the proposed Evans' Administration initiatives funded by ARPA dollars but we are still eager to see a more robustly detailed plan for the remaining funds. Additionally, we hope there has been synergy between the

County and City governments to maximize efficiency in ARPA spending as requested by Councilmembers in the past. We are also cognizant of the dramatic increase in full-time positions within this budget – many of which are funded by ARPA dollars. We caution the Administration in continuing to fund positions and programs using ARPA dollars without a plan to sustain those funds beyond ARPA dollars. To that end, Council would like the Administration to address the sustainability of this increase in staffing as part of next year’s budget discussions.

As mentioned in last year’s letter, we continue to recognize the difficult relationship between the City and the Rochester City School District. The governance structure New York State has put in place gives the City of Rochester no real role to hold RCSD accountable for their spending while tying the City’s finances and bond rating inextricably to the District. While we understand the \$119,100,000 in funds the City gives to RCSD is mandated through the State Maintenance of Effort legislation – irrespective of enrollment, school closings, or performance – this dollar amount represents a majority of the City’s entire tax levy. Coupled with the disproportionately low amount of State AIM Aid the City receives in comparison to Buffalo and Syracuse, it may be necessary to grow the City’s tax base. Additionally, we urge the Administration to partner with Council in lobbying the State for clearer oversight of RCSD spending and a more equitable amount of AIM aid on par with other upstate cities.

We are grateful that the Evans’ Administration has championed multiple efforts related to gun violence and violence prevention. That being said, we are continuing to see unprecedented amounts of violence and death in our city, especially concentrated among young people. We strongly urge the Administration to develop a formal, robust, transparent and public plan related to violence – one that clearly identifies Key Performance Indicators and outlines the collection of as much data as possible for programs and initiatives in the Mayor’s Office of Violence Prevention, the Rochester Police Department, the Crisis Intervention Services, etc. This will ensure that Council can allocate funds to the most effective measures of preventing violence, and most importantly, that the citizens most impacted by violence have a clear understanding of what your Administration is doing to stem the tide of this unprecedented upswing in the most heinous crimes.

Similarly, we are pleased to see an increase in Code Enforcement staff and look forward to working together on improving the housing quality in Rochester. We also need a transparent strategy and plan on how to effectively implement and monitor the recommendations in the Housing Quality Taskforce report. Again, we encourage the Administration to consistently collect and analyze data to properly evaluate Key Performance Indicators related to Code Enforcement and housing.

IV. Conclusion

We conclude by congratulating you and your Administration for providing a balanced budget that closes the budget gap while investing in Council’s priorities. City Council will continue to work with the Administration as we navigate the rest of this fiscal year and look forward to working with you on next year’s spending plan.

Sincerely,


Miguel A. Meléndez, Jr.
City Council President


Mitch Gruber
Finance Committee Chair

Increases

Revenue:

- Sales tax increases \$25,395,900
- American Rescue Plan Act funding
- Delinquent tax collections
- A Refuse rate increase is proposed to balance the budget
- A Local Works rate increase is proposed to balance the budget
- Use of General Fund Surplus
- East End Parking garage fees

Expense:

- Cash capital expense
- Program enhancements
- Wage and salary increases in accordance with current labor agreements or awards and allowance for contracts currently under negotiation
- Fringe benefits in accordance with current labor agreements and memorandum of agreement for health care
- Payments for debt service
- Fuel and utilities

Decreases

Revenue:

- Charges for fire service to West Brighton Fire Protection District
- Appropriation of fund balance for tax relief
- Appropriation of fund balance for retirement costs

Expense:

- Program eliminations or reductions in departmental sections
- Departmental reductions and efficiencies
- Election Inspectors (corresponding County reimbursement)

REVENUE SUMMARY SUMMARY OF REVENUE CHANGES

General Fund 2022-23 revenue estimates are \$489,177,800, 10.7% more than 2021-22 Budget. Sales tax revenues increase \$25,395,900 as inflation and increased consumer spending are expected to continue in 2022-23. American Rescue Plan Act (ARPA) funding for targeted programming increases \$16,926,600 and revenue replacement is budgeted for \$5,623,500. The use of \$5,943,000 in General Fund surplus is budgeted. Appropriation of fund balance committed for tax relief decreases \$5,550,600. Appropriation of fund balance committed for retirement costs decreases \$2,292,200 to correspond with lower pension expenditures. Increased property tax support of \$1,558,500 to Special and Enterprise Funds reduces revenue to the General Fund. Reimbursement of \$1,547,400 for fire protection service to West Brighton is not renewed.

Special Fund 2022-23 revenue estimates are \$20,991,400, 1.24% more than the 2021-22 Budget. The appropriation of Library fund balance decreases \$885,000 in accordance with lower capital expenditures. Property tax support to Library increases \$854,600. County reimbursement for Central Library operations increases \$212,300. Animal Control property tax support increases \$87,400 to support operating budget expenditures.

Enterprise Fund 2022-23 revenue estimates are \$117,223,500 or 6.8% more than the 2021-22 Budget. ARPA revenue replacement funding of \$3,376,500 is budgeted to support Parking Fund operations that continue to be impacted by the pandemic. An appropriation of \$1,906,100 fund balance from the Parking Fund does not recur. An appropriation of \$948,000 fund balance in the Water Fund is budgeted to offset increased capital expenditures and debt service expense. Appropriation of Local Works fund balance increases \$686,300 to offset inflationary pressure in fuel and plowing expenditures. A two percent increase in residential refuse collection rates is proposed to balance the Refuse Fund resulting in \$448,300 incremental revenue. Fee increases in the East End Parking Garage are proposed resulting in \$217,400 incremental revenue. A one percent increase in the Local Works levy is proposed resulting in \$118,600 incremental revenue.

REVENUE SUMMARY
SUMMARY OF REVENUE CHANGES

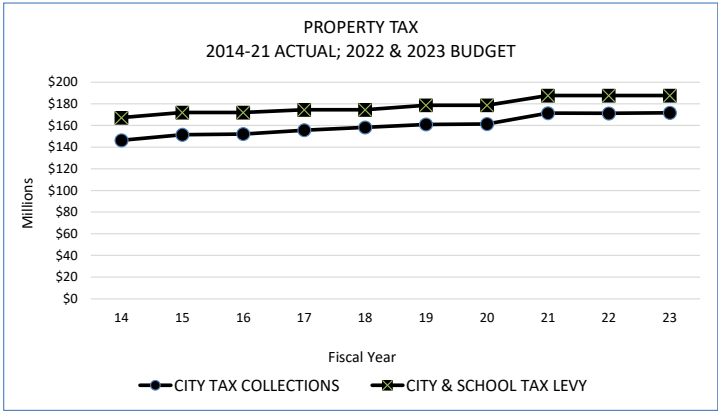
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	Amended 2021-22	Approved 2022-23	Change	Percent Change
General				
Taxes				
Property Tax (City & School)	160,137,500	158,579,000	-1,558,500	-1.0%
Delinquent & Supplemental Taxes	7,463,000	8,362,000	899,000	12.0%
In-Lieu-of-Tax Payments	15,080,400	15,803,000	722,600	4.8%
Interest & Penalties	2,120,000	2,120,000	0	0.0%
Sales Tax	161,776,100	187,172,000	25,395,900	15.7%
Utilities Gross Receipts Tax	6,900,000	7,750,000	850,000	12.3%
Mortgage Tax	2,300,000	2,800,000	500,000	21.7%
Taxes Total	355,777,000	382,586,000	26,809,000	7.5%
Departmental Income	8,832,000	6,961,700	-1,870,300	-21.2%
Use of Money & Property	963,600	1,190,000	226,400	23.5%
Fines & Forfeitures	3,687,600	4,525,800	838,200	22.7%
Licenses & Permits	3,245,200	3,174,600	-70,600	-2.2%
Sale of Property & Compensation for Loss	2,641,200	3,850,500	1,209,300	45.8%
Miscellaneous	24,242,300	22,668,600	-1,573,700	-6.5%
Intergovernmental – New York State	105,567,800	104,133,400	-1,434,400	-1.4%
Intergovernmental – Federal	15,973,400	38,463,600	22,490,200	140.8%
Intergovernmental – Other	22,254,100	22,691,000	436,900	2.0%
Interfund Revenue & Transfers	-101,305,800	-101,067,400	238,400	-0.2%
General Total	441,878,400	489,177,800	47,299,400	10.7%
Animal	2,466,900	2,426,400	-40,500	-1.6%
Library	18,267,200	18,565,000	297,800	1.6%
Water	39,648,700	41,411,000	1,762,300	4.4%
War Memorial	2,255,400	3,446,400	1,191,000	52.8%
Parking	11,292,800	13,221,100	1,928,300	17.1%
Cemetery	3,269,100	3,618,300	349,200	10.7%
Public Market	1,799,700	1,914,900	115,200	6.4%
Refuse	29,406,700	30,535,900	1,129,200	3.8%
Local Works	22,107,400	23,075,900	968,500	4.4%
Grand Total	572,392,300	627,392,700	55,000,400	9.6%

REVENUE SUMMARY REVENUE ESTIMATES

Property Tax

New York State General City Law authorizes Rochester to levy taxes on the value of real property. The assessed value of the property and the tax rate determine the amount of tax to be paid by a property owner. Taxes are billed annually, and quarterly installments are allowed for the first \$8,200 owed on each parcel. Responsibility for collecting property taxes is vested in the Department of Finance, Bureau of Treasury. Property taxes are allocated to various funds as necessary to balance them. Beginning in 1994-95 City and School property tax collections are accounted for within the City Budget. Funding for the City School District is provided within the Interfund revenue section. Prior to 1994-95 the School District received property tax collections outside of the City Budget. Beginning in 1998-99 the STAR program enabled a decrease in the property tax billings with an equal offset in State aid. Beginning in 2011-12 the annual increase in STAR is capped at 2%. In 2016-17, the credit for STAR exemptions for properties purchased after February 1, 2015 is no longer issued on the property tax bill but instead is issued by check directly from New York State in accordance with the Governor’s STAR program. For detailed information on the calculation of property taxes, see the Property Tax Computation and Analysis section, which follows the Revenue Summary section.



Major Change

Four major factors influence the amount of revenue generated by the property tax:

1. The Tax Base – The total assessed valuation of the City is the base on which revenues are generated. The assessed valuation increases by \$70,967,521 or 0.9% from the 2021-22 level. A description of assessment changes is included in the Property Tax Computation and Analysis section.
2. The Revenue Requirement – The amount of property tax revenue required to finance City services is determined by the cost of the services provided and the availability of revenue sources other than the property tax. The following summarizes changes in expenses and revenues from the 2021-22 budget:

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Expenses	572,392,300	627,392,700	55,000,400
Non-Property Tax Revenue	<u>401,108,900</u>	<u>455,687,800</u>	<u>54,578,900</u>
Property Tax Required (City & School)	171,283,400	171,704,900	421,500

Further specific changes in revenue receipts are detailed under the appropriate revenue headings that follow. Expense changes are described in the appropriate department budget section.

3. The Collection Rate – It is anticipated that 94.0 percent of the tax levy will be collected during 2022-23. In addition, anticipated collections for the first sixty days following the current year are accrued as 2021-22 receipts. This accrual is estimated to be 1.5 percent of the tax levy, bringing total collections to 95.5 percent. A Tax Reserve of 4.5 percent of the required property tax revenue is also levied to compensate for those taxes that will not be collected or accrued during 2022-23 and an amount for the settlement of assessment review proceedings. In accordance with Generally Accepted Accounting Principles, the tax reserve is not reflected in the budget.

4. STAR Program – In 1998-99 New York State enacted the School Tax Relief (STAR) Program, which provides two types of exemption for owner-occupied primary residences. The “Enhanced” program is for property owners 65 years of age or older, with incomes of \$92,000 or less. Approximately 4,389 property

REVENUE SUMMARY REVENUE ESTIMATES

owners will benefit from this program in 2022-23. All owner-occupied property owners with incomes less than \$250,000 are eligible for the “Basic” STAR exemption program. Approximately 12,890 property owners will take advantage of the “Basic” program in 2022-23. Owner-occupied properties purchased since February 1, 2015 are subject to the new STAR credit program implemented with New York State’s 2016-17 fiscal year. These property owners no longer receive a credit on their property tax bill but instead are required to register with the state to receive a credit directly from NYS. All property owners whose income is greater than \$250,000 may only participate in the STAR credit and not the exemption program. A provision enacted in 2017-18 requires NYS to pay interest on the STAR rebate if homeowners do not receive their checks on time. Beginning in 2020-21, NYS may deny Basic STAR exemptions and Basic STAR credits to property owners with delinquent property taxes. This program is further defined in the Property Tax Computation and Analysis portion of the Revenue Summary section.

Major Change

Property tax distributed to the tax-supported Special and Enterprise funds increases by \$1,558,500. Reduction in STAR credits from NYS shifts to property tax collections \$421,500.

Year-to-Year Comparison

All Funds

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
171,283,400	171,704,900	421,500

General Fund

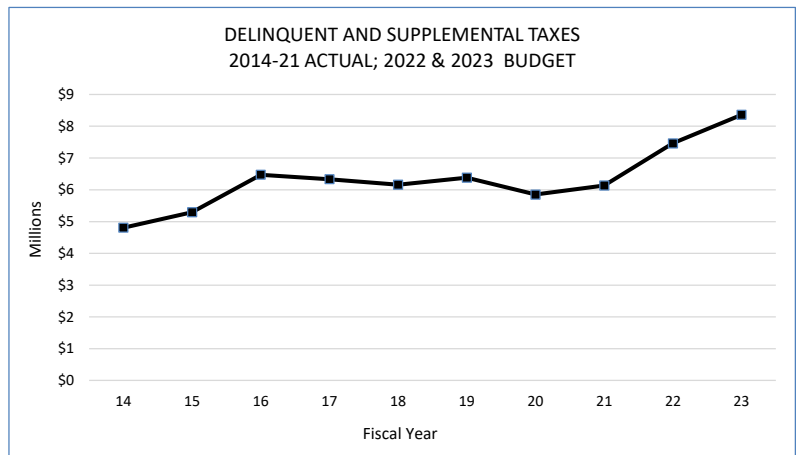
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
160,137,500	158,579,000	-1,558,500

Delinquent & Supplemental Taxes

Revenue from property taxes levied but not collected or accrued in previous years is classified as delinquent taxes.

When properties lose their tax exempt status through transfer of ownership, property owners receive a supplemental tax bill that includes both current and delinquent payments.

When an assessment is inadvertently left off the tax roll, property owners are later notified and billed the following year as an omitted tax.



Major Change

Delinquent collections increase \$1,046,000 based on foreclosure sale planned for November, 2022. Supplemental taxes decrease \$147,000.

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
7,463,000	8,362,000	899,000

REVENUE SUMMARY REVENUE ESTIMATES

In Lieu Of Tax Payments

To facilitate construction of public housing units and encourage industrial development, various sections of New York State law authorize certain property owners to make payments as a substitute for property tax. Currently, such payments are authorized under four different statutes:

1. The Private Housing Finance Law applies to projects constructed with private resources to provide housing for low and moderate income families. Payments for such projects are generally calculated at a rate of 10% of sheltered rents. Sheltered rents are determined by subtracting that portion of rent needed for utility service from total rent payments.
2. The Public Housing Law authorizes payments in lieu of taxes for property owned by public housing agencies. Payments are calculated in the same manner as those covered under the Private Housing Finance Law.
3. The Urban Development Act provides tax exemptions for properties owned by the Urban Development Corporation (UDC). When such properties are leased, payments in lieu of taxes are negotiated. For housing projects, the sheltered rent formula is generally applied, while economic development projects pay based on the percent of floor space occupied or percent of operating revenues.
4. The General Municipal Law authorizes the County of Monroe Industrial Development Agency (COMIDA) to receive tax exemptions on properties owned. In lieu of tax payments are negotiated when such properties are leased. Generally, the payments are equal to the amount that would have been paid if the property were not owned by COMIDA.

There will be one hundred forty-two COMIDA projects that make payments in lieu of taxes in 2022-23. Eighty-one housing projects will make shelter rent payments. The Department of Finance, Bureau of Accounting, administers these accounts.

Major Change

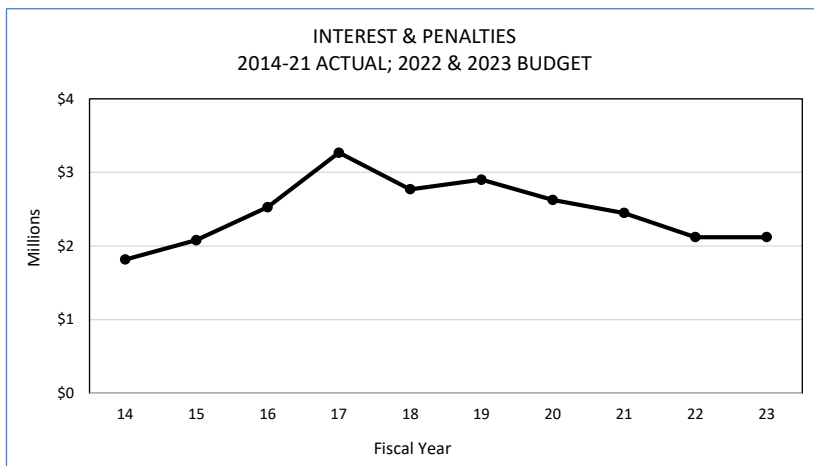
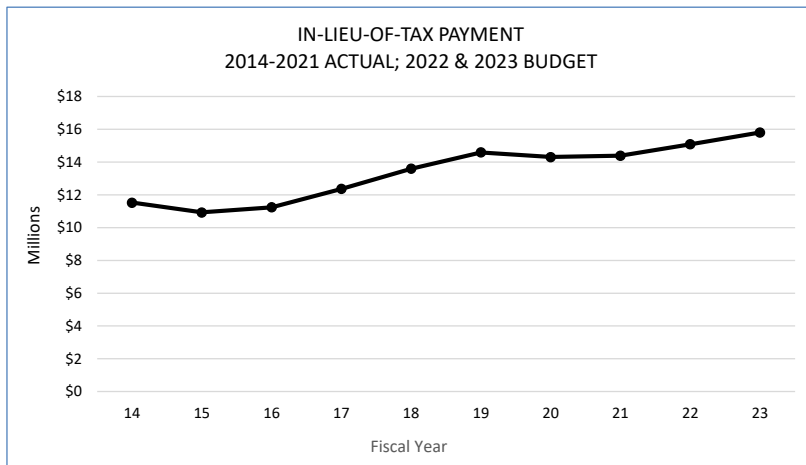
Revenue increases primarily due to declining COMIDA exemption schedules and shelter housing projects being added. A lower non-homestead tax rate results from the tax shift and assessment increases.

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
15,080,400	15,803,000	722,600

Interest & Penalties

The interest rate on delinquent taxes and other charges listed on the tax bill was reduced in 2012-13 from 1.5% to 1% per month (18% to 12% per annum) for taxes levied effective July 1, 2012 and after. The interest rate on balances levied on or before July 1, 2011 will remain at 1.5% (18% per annum). Penalty fees for unpaid taxes are added to subsequent tax bills and are collected in the same manner as property taxes.



REVENUE SUMMARY REVENUE ESTIMATES

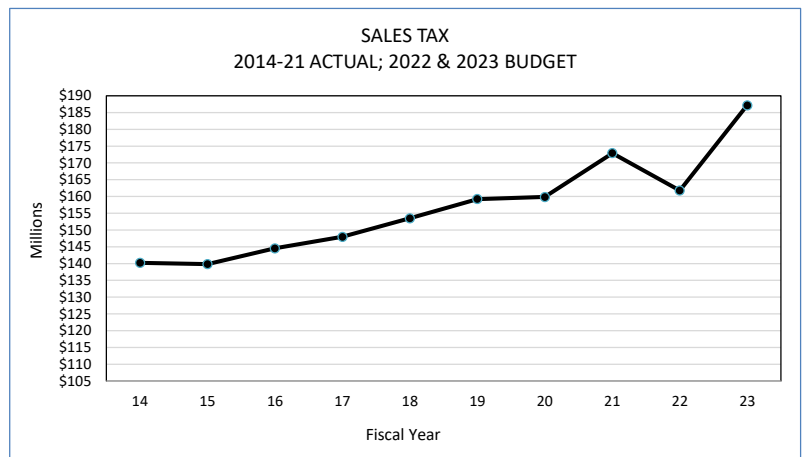
Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
2,120,000	2,120,000	0

Sales Tax

New York State Tax Law authorizes Monroe County to impose a tax on sales transactions in the County. A four percent tax (besides the four percent imposed by the State) is charged on most sales transactions except sales of food and home heating fuels. The local sales tax rate increased from 3 percent to 3.5 percent in September 1992 and to 4 percent in March 1993.

Sales tax proceeds are collected by the State and distributed to the County every month. Under the current sales tax distribution formula the City receives 35.63 percent of total County collections generated from the 3 percent local share. The City's initial share of the additional 1 percent, approximately 4.1%, began on December 1, 1993, and was suspended on November 30, 1994. During that period the City School District received approximately 3.7% of the additional percent directly from the County. The City resumed sharing the additional 1 percent on December 1, 1995. Beginning in December 1995 the City share of the additional 1 percent became 2.5%, and it increased annually for the next five years to 5%, 12%, 15.75%, 19.22%, and then subsequently dropped to 18.1%. The City share of the additional 1 percent decreased to approximately 17.7% in January 2011 to reflect population changes identified in the 2010 Census.



Major Change

Sales Tax revenue is expected to increase 15.7% compared to the 2021-22 budget. Revenues exceeded expectations for 2021-22 as inflation and consumer spending grew.

Year-to-Year Comparison

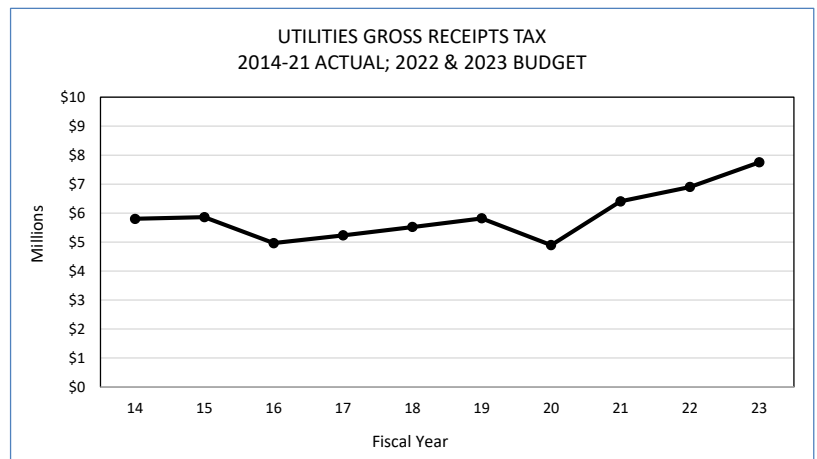
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
161,776,100	187,172,000	25,395,900

Utilities Gross Receipts Tax

As provided by Section 20b of the General City Law, Rochester imposes a 3% tax on the gross income of utility company transactions in the City. Rochester Gas & Electric Corporation and Frontier Corporation pay approximately 85% of these taxes.

Major Change

Increase is primarily due to inflation in electricity and natural gas rates.



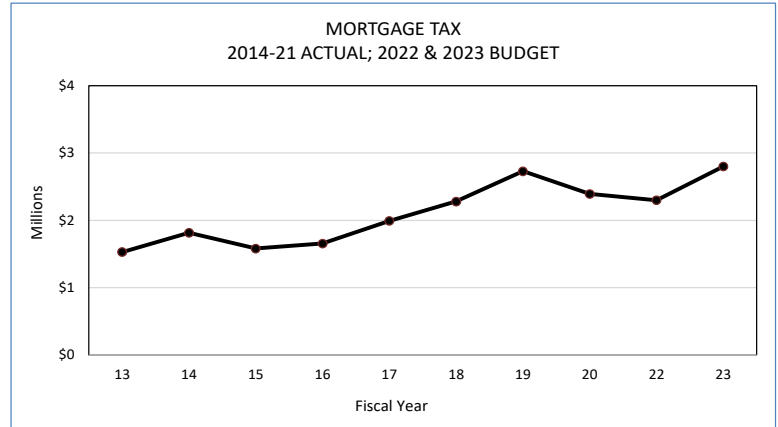
REVENUE SUMMARY REVENUE ESTIMATES

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
6,900,000	7,750,000	850,000

Mortgage Tax

New York State Tax Law authorizes the Monroe County Clerk to collect a tax on mortgage transactions in the County. A tax is charged on the transactions and distributed pursuant to Section 261 of the Tax Law. The City receives 50 percent of the amount collected, less an allowance for administrative expenses, on mortgage transactions within the City.



Major Change

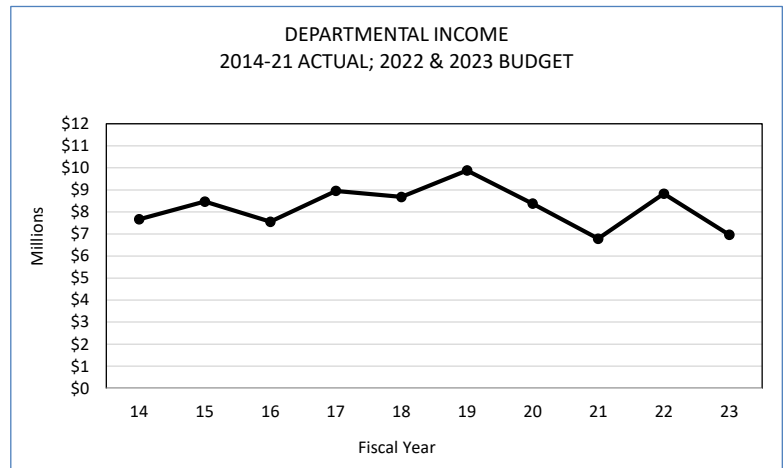
Strong real estate market and higher property market values increases revenue. Rising interest rates may limit increases.

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
2,300,000	2,800,000	500,000

Departmental Income

Revenues generated by departmental operations are classified as departmental income. Examples include fees collected at skating rinks, charges for processing at the Police photo lab, towing fees, foreclosure fees, and zoning application fees. The City Code authorizes some of these fees while others are set by the Department responsible for administering them. The fees are calculated to cover all or part of the cost of specific services.



Major Change

Fire service contract for West Brighton is not renewed \$1,547,400. Net decrease of \$456,400 in grants for the Office of Community Wealth Building to operate Financial Empowerment Centers and other miscellaneous program activities. Overtime reimbursement for police special events increases \$450,000 due to recovery in special events and other special details. Rochester City School District reimbursement for Pathways to Peace does not recur \$141,900. Land Bank reimbursement for services provided does not recur \$88,500. One time Living Cities grant expires \$75,000. Fingerprinting fees increase \$64,000. Recreation fees decrease net of \$39,400 based on historical activity. Civil service exam fees decrease \$25,000 to reflect RASE initiative. One time Wilson Foundation grant of \$10,000 for R-Center programming expires. Net of other changes is a decrease of \$700.

Year-to-Year Comparison

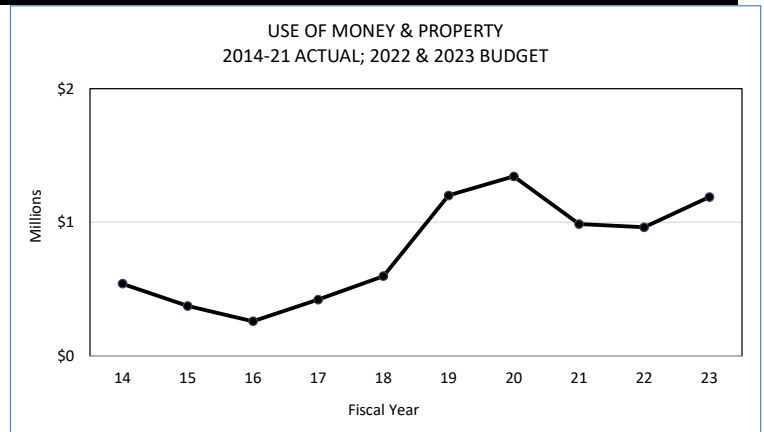
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
8,832,000	6,961,700	-1,870,300

Use Of Money & Property

The major revenue source in this category is from investment of cash. Under provisions of the New York State General Municipal Law, Rochester is authorized to invest funds in interest bearing commercial bank accounts until these funds are needed to meet payrolls or to pay bills. The second source of revenue in this category is from rental of City-owned property.

Major Change

Net increase in rental income of city-owned property increases \$137,000. Income from telecommunications equipment located on City street lights increases \$50,000. Rental income for Chamber Building increases \$39,800 based on rent schedule. Rental revenue from Southwest Quadrant Recreation Center declines \$3,000. Net of other changes is an increase of \$2,600.



Year-to-Year Comparison

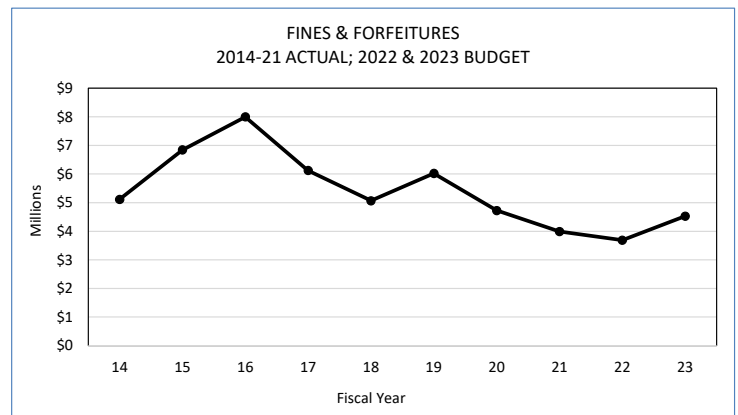
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
963,600	1,190,000	226,400

Fines & Forfeitures

The revenue in this category consists of fines and penalties levied by the Criminal Branch of City Court, municipal code fines collected by the Parking & Municipal Violations Bureau, and fines collected by the Rochester Traffic Violations Agency for traffic infractions committed within the city.

Major Change

Revenue from moving violations increases \$513,700. Municipal Code fines increase \$250,000 with addition of new code enforcement personnel. Parking ticket collection increases \$89,300 as economic activity resumes post pandemic. City Court fines decline \$13,500. Net of other changes is a decrease of \$1,300.



Year-to-Year Comparison

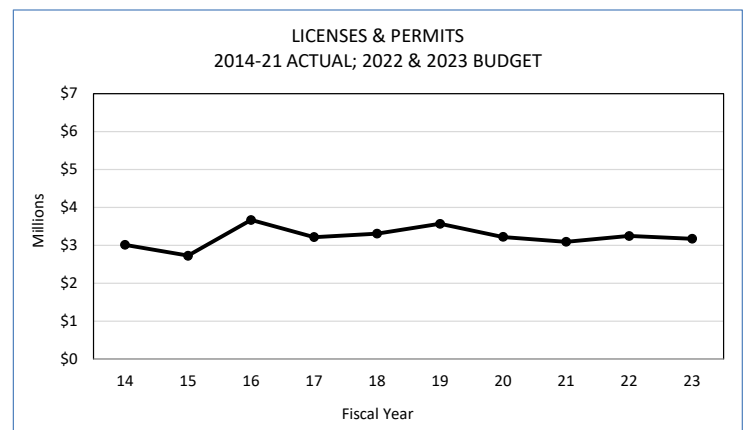
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
3,687,600	4,525,800	838,200

Licenses & Permits

The Municipal Code authorizes the City to regulate various activities by issuing permits and licenses. This is done to protect public safety. Fees for permits and licenses are designed to fully or partially recover the administrative and enforcement costs of regulated activities. Most permits are issued by the Department of Neighborhood & Business Development.

Major Change

Professional licenses decrease \$256,500 due to off-year of biannual renewal. New property



REVENUE SUMMARY REVENUE ESTIMATES

management licensing program generates \$132,000. Street opening permits increase \$60,000 resulting from increased construction activity. Business permits decline \$7,800 as pandemic closures continue. Taxi cab licenses decline \$3,600. Passports and marriage licenses increase \$3,300 and \$2,000 respectively.

Year-to-Year Comparison

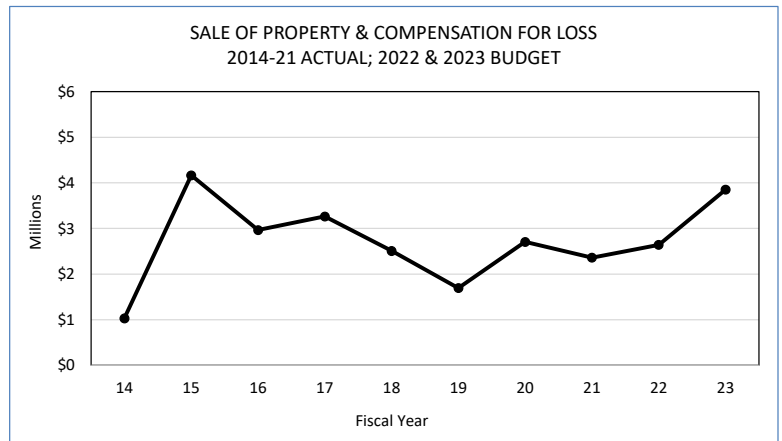
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
3,245,200	3,174,600	-70,600

Sale of Property & Compensation for Loss

Revenue in this category comes from sale of real property, sale of excess materials, insurance recoveries, and the sale of unclaimed property. The sale of real property is the largest revenue source in this group.

Major Change

Sale of real property increases \$1,000,000 with potential sale of former school property. Proceeds from unclaimed property auctions expected to increase \$209,300.



Year-to-Year Comparison

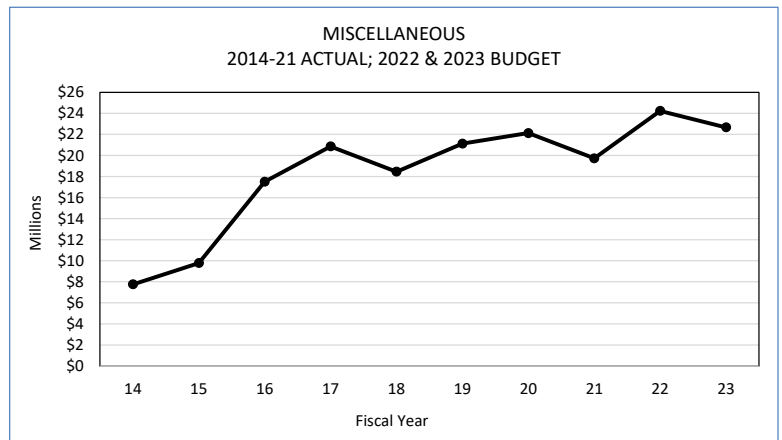
<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
2,641,200	3,850,500	1,209,300

Miscellaneous

Miscellaneous revenues consist of refunds or reimbursements for expenses incurred in prior years, an appropriation of surplus from prior years, cable television franchise revenues, and miscellaneous income.

Major Change

Use of \$5,943,000 in General Fund Surplus is budgeted. Use of fund balance committed for property tax relief decreases by \$5,550,600. Appropriation of fund balance committed for retirement costs decreases \$2,292,200. Cancellations of prior year encumbrances increase \$500,000. Cable TV franchise revenue decreases due to deferred revenue associated with the Rochester Community TV, Inc. contract \$173,900.



Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
24,242,300	22,668,600	-1,573,700

Intergovernmental – New York State

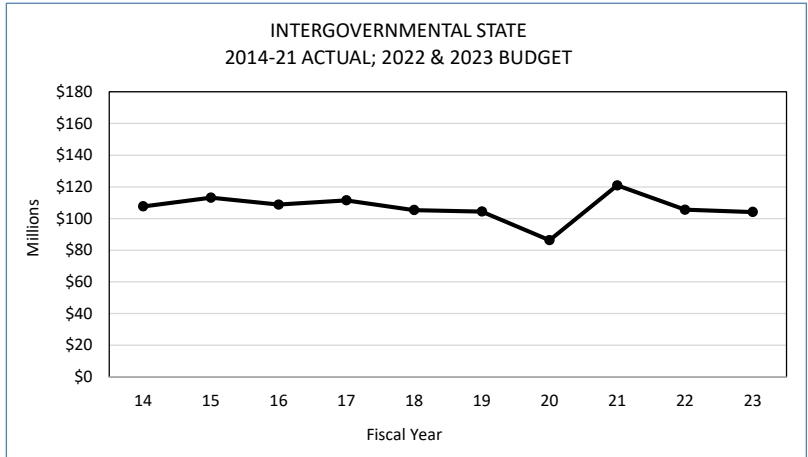
Revenues received from New York State constitute this category. There are four types of aid: general purpose, categorical, miscellaneous, and New York State Tax Relief (STAR).

1. General purpose aid provides revenue for unrestricted use by municipalities under the Aid & Incentives for Municipalities (AIM) program.

2. Categorical aid is directed to support specific objectives and, as a result, is restricted to certain purposes. Support is received for such functions as street improvements, crime prevention, and youth recreation.

3. Miscellaneous aid includes reimbursements for various services.

4. The New York State Tax Relief (STAR) Program provides revenue to municipalities to offset school property tax relief for targeted taxpayers. This only applies to STAR exemptions applied prior to February 1, 2015.



Major Change

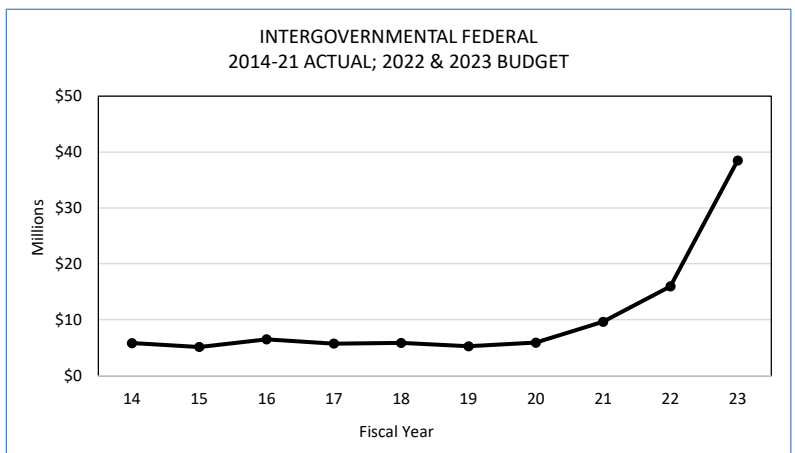
Pass through My Brother’s Keeper grant for RCSD after school and summer programming decreases \$825,000. STAR revenue is reduced \$421,500 as direct credits from NYS to taxpayers continue to increase rather than credit on tax bill. Net reduction in pregnancy prevention grant funds \$74,400. Net reduction in Pedestrian Safety grant \$55,800. Net reduction of \$36,700 in Motor Vehicle Theft & Insurance Fraud grant pending new award in 2023. Environmental Quality support declines by \$32,000. Crime Victim’s Service Program grant increases \$12,900. Net of other changes is a decrease of \$1,900.

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
105,567,800	104,133,400	-1,434,400

Intergovernmental – Federal

The Federal Aid category includes reimbursements for the administration of federally funded programs. The Community Development Block Grant (CDBG) Program is the largest “off budget” fund. A new category in 2021 was the American Rescue Plan Act (ARPA) which provides governments with support for response and recovery from the COVID-19 pandemic. The program appropriations for CDBG are approved by City Council and accounted for separate from the City operating budget.



Major Change

ARPA reimbursement for targeted programs increases \$16,926,600. ARPA revenue replacement of \$5,623,500 is budgeted to offset certain expenditures. Federal nutrition reimbursement declines \$147,200 to correspond with lower expense. Staff support reimbursement of \$130,500 is budgeted for lead

REVENUE SUMMARY REVENUE ESTIMATES

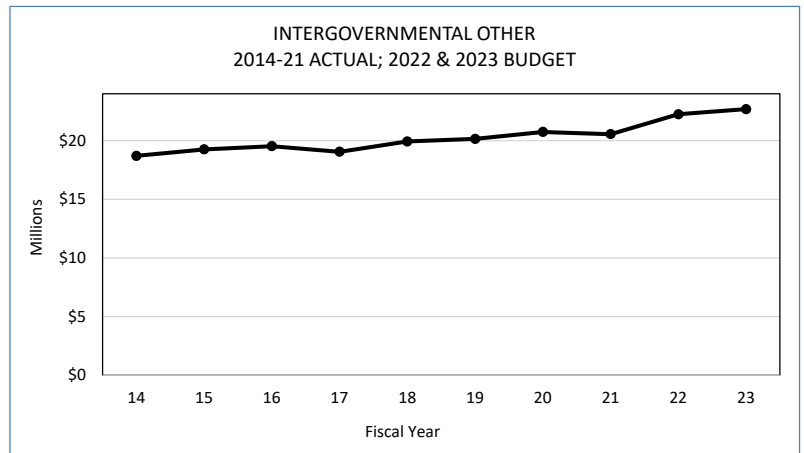
programming. Net increase of \$100,000 in CDBG programming for Summer of Opportunity. Net increase in Justice Assistance grant \$95,600. Department of Justice Coronavirus grant expires \$79,800. Aid for pregnancy prevention grants declines \$74,400. Project CLEAN grant funds expire \$47,400. Complex Coordinated Terrorist Attack grant funds of \$25,100 expire. Net of other changes is a decrease of \$12,100.

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
15,973,400	38,463,600	22,490,200

Intergovernmental – Other

Revenues received from governmental agencies other than the Federal and New York State levels constitute this category. Reimbursements from Monroe County for 911 staffing costs account for the majority of the revenues in this classification. Profits distributed by the Western Region Off-Track Betting (OTB) Corporation and Monroe County reimbursements for highway maintenance, public safety activities, and various other programs comprise the remaining intergovernmental revenues.



Major Change

County reimbursement for Emergency Communications increases \$772,600 to correspond with the 2022 County budget. Election inspector responsibility transfers back to County eliminating reimbursement of \$274,500. STOP-DWI grant funding decreases \$57,100 pending new grant awards in calendar year 2023. Reimbursement for traffic shares from County decreases \$54,000 with decrease in planned expenditures. Off Track Betting proceeds increase with upturn in economy \$50,000 Net of other changes is a reduction of \$100.

Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
22,254,100	22,691,000	436,900

Interfund Revenues & Transfers

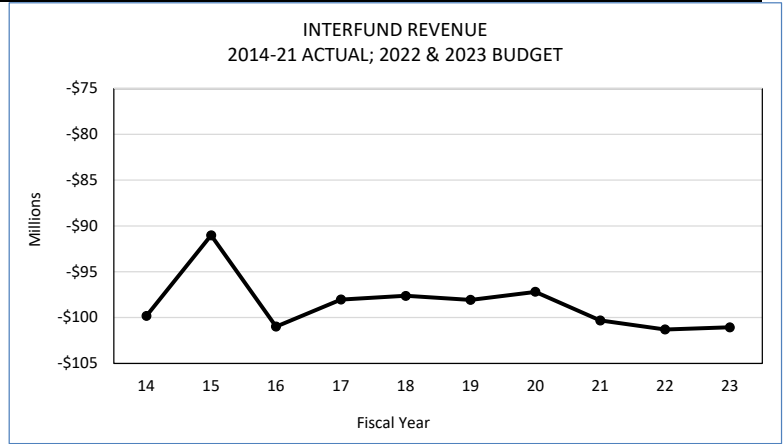
Interfund transfers consist of three categories:

1. Reimbursements to the General Fund for services provided to other operating funds. In these cases, the cost of services (street cutting and administrative chargeback) are included in the General Fund as well as the appropriate non-General Fund. The reimbursements offset the General Fund expense. Revenues in this group include transfers from the non-governmental Enterprise Funds.
2. Reimbursements to the General Fund from funds not included in the operating budget. Revenues in these funds are generally restricted and can be transferred to the General Fund only to the extent that eligible expenses are identified.
3. Beginning in 1994-95, transfers to the City School District to fund educational expenditures are made in accordance with the City Charter.

REVENUE SUMMARY REVENUE ESTIMATES

Major Change

Transfer from Premium & Interest to offset debt service increases \$470,900. Forfeiture funds decline \$335,400 as one time appropriations for special overtime details and other projects do not recur. Reimbursement for capital related expenditures on behalf of Enterprise Funds increases \$113,000. Downtown Enhancement District transfer decreases \$20,600. Transfer from Firefighters 2% Fund increases \$10,500 in accordance with approved expenditures.

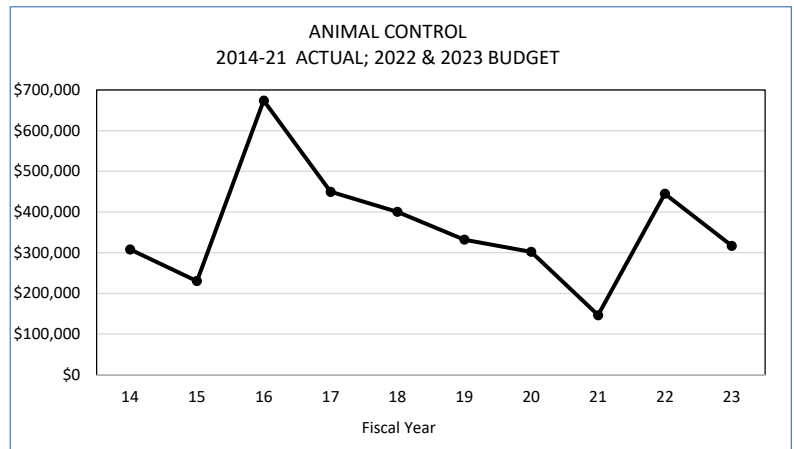


Year-to-Year Comparison

<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
-101,305,800	-101,067,400	238,400

Animal Control Fund

Under Article 7 of the New York Agriculture and Markets Law, all expenditures and revenues associated with the licensing and impounding of animals must be recorded in a special fund. Accordingly, the Animal Control Fund includes revenues from the sale of dog licenses, fines for unlicensed dogs, and operating revenues from the Animal Control Center. Since the Animal Control Fund does not generate sufficient revenues to cover expenses, a portion of the property tax is allocated to this fund.



Major Change

One time appropriation of \$68,000 for American Society for the Protection and Care of Animals (ASPCA) grant does not recur. Maddie's Fund grant expires \$50,000. Dog licensing fees increase \$5,700. Payment of fines decreases \$4,000 based on historical trend. Net reduction in PETCO grant \$3,100. Sale of cats and dogs along with miscellaneous charges decline \$3,500 as overall activity at the shelter remains lower post pandemic. Net reduction in staffing support funds of \$2,700 from Friends of Verona Street Animal Society. Rachel Ray grant expires \$2,300. Property tax support needed to balance the budget increases \$87,400.

Year-to-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Operating Revenue	444,700	316,800	-127,900
Property Tax	2,022,200	2,109,600	87,400
Total	2,466,900	2,426,400	-40,500

Library Fund

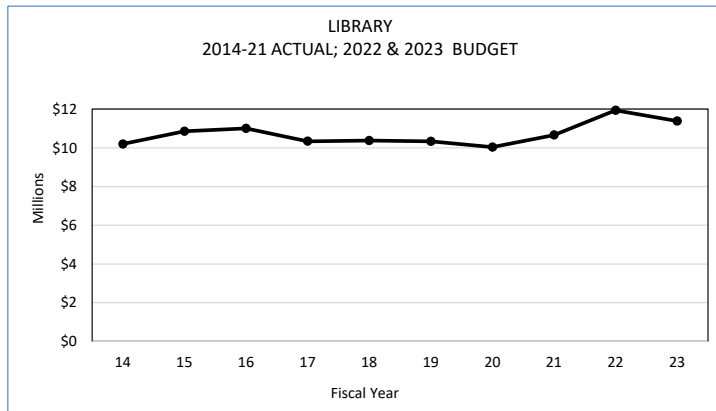
Section 259 of the New York State Education Law requires that all revenues generated from library operations be recorded in a special fund. Revenues associated with the operation of the Central Library and 10 branch libraries include Monroe County reimbursement for the Central Library, reimbursements from the Monroe County Library System (MCLS) for library material processing and inter-library loan

REVENUE SUMMARY REVENUE ESTIMATES

services, State aid and grants, and miscellaneous income. These revenues are not sufficient to cover library costs; therefore, a portion of the property tax is allocated to this fund.

Major Change

Appropriation of fund balance declines \$885,000 as capital expenditures decrease. Increased support from the County for the Central Library is budgeted \$212,300. Central Library service charges increase \$39,100. State aid increases \$25,700. Miscellaneous other grants increase \$22,500. Year one of four year grant from REDCO for Business Insight Center is budgeted at \$22,500. Transfer from Premium & Interest to offset interest expense on debt service increases \$12,600. Net of other changes is a decrease of \$6,500. Property tax support needed to balance the budget increases \$854,600.

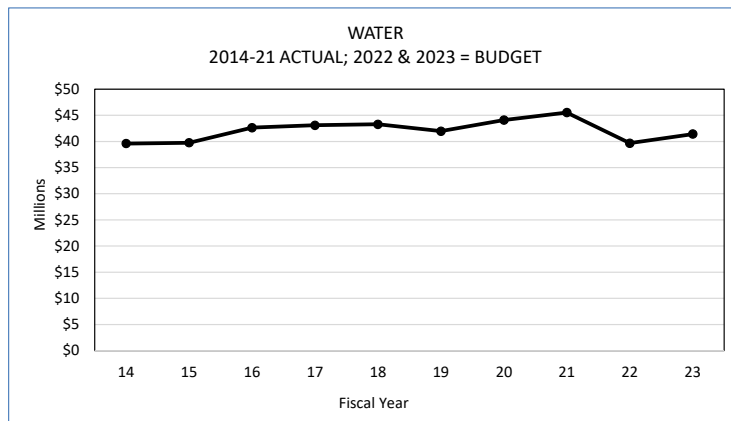


Year-to-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Operating Revenue	11,942,400	11,385,600	-556,800
Property Tax	<u>6,324,800</u>	<u>7,179,400</u>	<u>854,600</u>
Total	18,267,200	18,565,000	297,800

Water Fund

This fund records the expenses and revenues of the Water enterprise, which provides potable water for domestic and commercial use and for fire protection purposes. Revenues are generated by metered water sales, sales to other municipalities, various service charges and wholesale water sales to the Monroe County Water Authority (MCWA). Most customers are billed quarterly, except for high volume users that are billed monthly.



Major Change

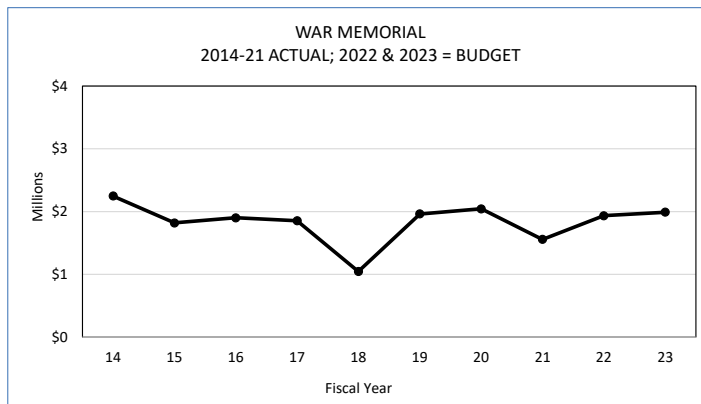
An appropriation of fund balance of \$948,000 is budgeted to offset increased capital expenditures and debt service. Metered water sales increase as economic activity returns \$598,000. Delinquent collections increase \$276,000 due to NYS Low Income Household Water Assistance Program and upcoming foreclosure sale. Transfer from Premium & Interest declines \$263,500. Upland sales and sales to other municipalities increase \$154,700. Penalties for non-payment increase \$50,000 reflecting actual collections. Net of other changes is a decrease of \$900.

Year-to-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
	39,648,700	41,411,000	1,762,300

War Memorial Fund

This fund records the expenses and revenues from the Blue Cross Arena at the War Memorial. The Arena is operated by a private contractor from whom the City receives monthly rental revenue, a ticket surcharge, and reimbursement for utility expenses.



REVENUE SUMMARY REVENUE ESTIMATES

The City also receives funds from naming rights of the facility. A share of receipts from the City's portion of the Hotel/Motel Occupancy Tax is credited to this fund.

Major Change

Ticket surcharges increase \$50,000 as economic activity rebounds post pandemic. Transfer from Premium & Interest to offset interest expense on debt service increases \$6,800. Property tax support needed to balance the budget increases \$1,134,200.

Year-to-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Operating Revenue	1,933,200	1,990,000	56,800
Property Tax	<u>322,200</u>	<u>1,456,400</u>	<u>1,134,200</u>
Total	2,255,400	3,446,400	1,191,000

Parking Fund

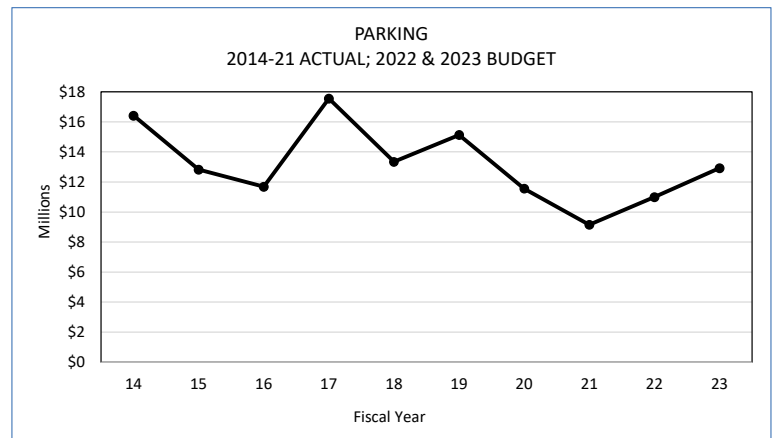
Revenues in this fund are generated from eight downtown parking garages, six City owned surface lots, and on-street parking meters. These revenues are not sufficient to cover Parking Fund costs; therefore, a portion of the property tax is allocated to this fund.

Major Change

ARPA revenue replacement of \$3,376,500 is budgeted for post-pandemic relief.

Appropriation of fund balance does not recur \$1,906,100. Projected recovery in receipts at

Washington Square Garage \$394,900. Revenue decreases to align with projected demand resulting from the pandemic in the following garages: Court Street Garage \$250,200, East End Garage \$219,900, High Falls Garage \$132,400, Sister Cities Garage \$62,600, Crossroads Garage \$34,800, and Mortimer Garage \$1,400. Parking ticket collection expected to increase \$277,200 with increase in activity. Transfer from Premium & Interest to offset interest expense on debt service increases \$258,300. The maximum daily rate for East End Garage is raised to \$10, similar to other garages, resulting in \$192,400 incremental revenue. The evening rate at East End Garage is increased to \$2 per hour resulting in \$25,000 incremental revenue. On-street meter revenue also increases slightly \$17,300. Interest on receivable decreases \$5,900 as payments are made on the Midtown loan.



Year-to-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Operating Revenue	10,994,200	12,922,500	1,928,300
Property Tax	<u>298,600</u>	<u>298,600</u>	<u>0</u>
Total	11,292,800	13,221,100	1,928,300

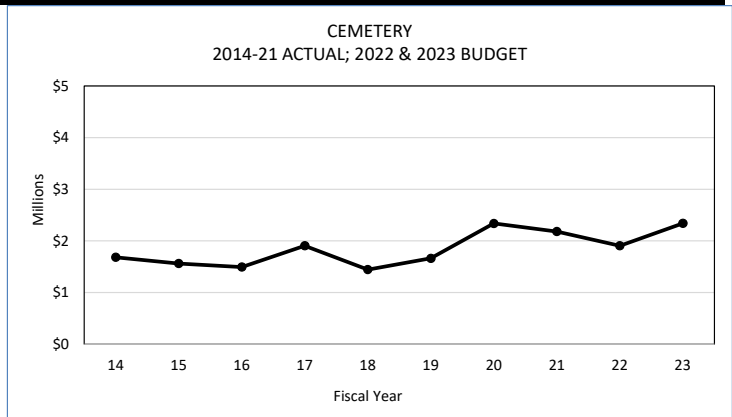
REVENUE SUMMARY REVENUE ESTIMATES

Cemetery Fund

The City owns and operates two cemeteries, Mt. Hope and Riverside. Revenues in the Cemetery Fund are received from the sale of single graves, lots, mausoleums, interments, burial service charges, crematory charges, and interest earned on funds set aside for perpetual care.

Major Change

Appropriation of fund balance increases \$507,600 to offset capital expenditures. One time transfer of \$190,000 from the Perpetual Care Fund to offset capital expenditures does not recur. Sale of interment space and other fees increase \$148,000 due to increased activity. One time NYS records management planning grant of \$35,300 does not recur. Net of other changes is an increase of \$3,000. Property tax support needed to balance the budget decreases \$84,100.



Year-to-Year Comparison

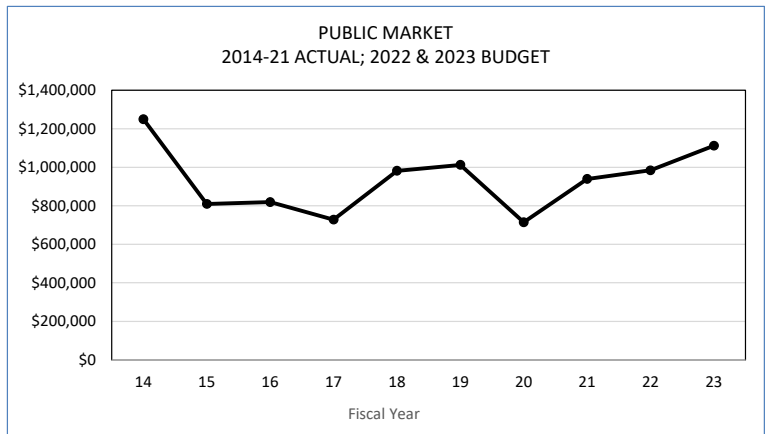
	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Operating Revenue	1,906,200	2,339,500	433,300
Property Tax	<u>1,362,900</u>	<u>1,278,800</u>	<u>-84,100</u>
Total	3,269,100	3,618,300	349,200

Public Market Fund

A farmers' market, consisting of three open sheds and one enclosed shed, is owned and operated by the City. Rental of shed space occurs on an annual, semi-annual, or daily basis.

Major Change

Appropriation of fund balance increases \$125,900 to offset debt service. Embellishment fees increase \$2,200. Transfer from Premium & Interest to offset interest expense on debt service decreases \$800. Property tax support needed to balance the budget decreases \$12,100.



Year-to-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Operating Revenue	984,500	1,111,800	127,300
Property Tax	<u>815,200</u>	<u>803,100</u>	<u>-12,100</u>
Total	1,799,700	1,914,900	115,200

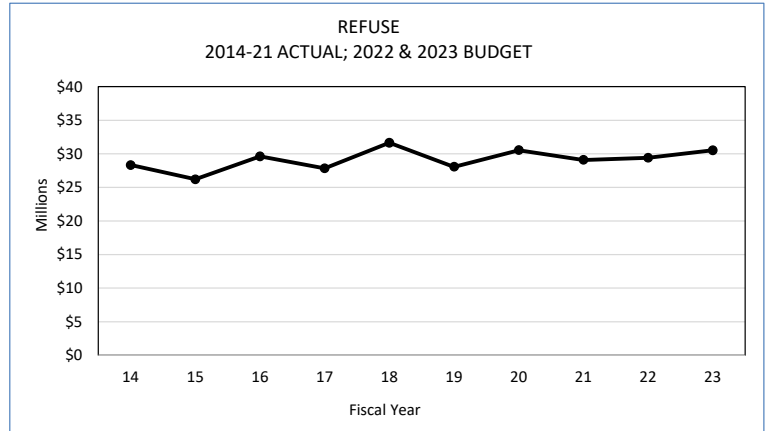
REVENUE SUMMARY REVENUE ESTIMATES

Refuse Fund

Rochester's refuse collection and disposal costs are financed principally from the proceeds of user fees. Separate rates are charged for residential and commercial services. Residential fees are included with the property tax bills and commercial accounts receive separate quarterly bills.

Major Change

Residential collections expected to increase \$471,700 due to more favorable collection rates. A two percent increase in residential collection rates is proposed resulting in \$448,300 incremental revenue. Continued economic recovery of commercial businesses increases revenue \$100,000. Appropriation of fund balance increases \$77,500. Delinquent collections increase \$35,400 with planned foreclosure activity. Transfer from Premium & Interest to offset debt service decreases \$8,700. Net of other changes is an increase of \$5,000.



Year-to-Year Comparison

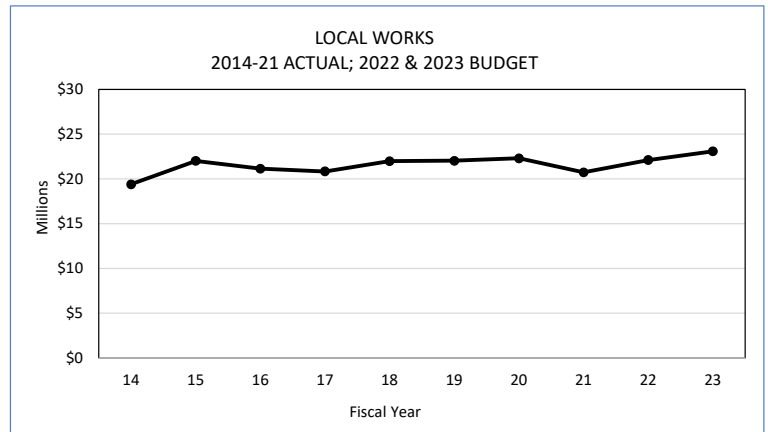
2021-22	2022-23	Change
29,406,700	30,535,900	1,129,200

Local Works Fund

Revenues to support street cleaning, snow and ice control services, and hazardous sidewalk replacement are derived from front footage assessments. These assessments are charged with the property tax bill. Other revenues include reimbursements from New York State for snow and ice control on highways and, if required, an appropriation from the Local Works fund balance.

Major Change

Appropriation of fund balance increases \$686,300 to offset inflationary pressure in fuel and plowing expenditures. A one percent increase in the levy is proposed resulting in incremental revenue of \$188,600. Delinquent collections increase \$130,000 with planned foreclosure activity. Transfer from Premium & Interest to offset interest expense on debt service decreases \$36,400.



Year-to-Year Comparison

2021-22	2022-23	Change
22,107,400	23,075,900	968,500

**REVENUE SUMMARY
REVENUE ESTIMATES**

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
General				
Taxes				
Property Tax (City & School)	160,079,137	160,526,300	160,137,500	158,579,000
Delinquent & Supplemental Taxes	6,136,275	7,025,500	7,463,000	8,362,000
In-Lieu-of-Tax Payments	14,383,781	15,462,000	15,080,400	15,803,000
Interest & Penalties	2,448,629	2,225,600	2,120,000	2,120,000
Sales Tax	172,916,964	187,424,700	161,776,100	187,172,000
Utilities Gross Receipts Tax	6,405,419	7,800,000	6,900,000	7,750,000
Mortgage Tax	2,842,761	3,100,000	2,300,000	2,800,000
Taxes Total	<u>365,212,966</u>	<u>383,564,100</u>	<u>355,777,000</u>	<u>382,586,000</u>
Departmental Income				
Police Fees	1,182,684	1,640,200	1,358,900	1,875,200
Fire Fees	663,432	607,900	672,500	686,400
Finance Fees	20,887	296,500	286,000	290,000
Repairs & Clean-up Fees	302,759	550,000	600,000	600,000
Recreation Fees	753,270	917,000	969,800	930,400
Zoning Fees	118,285	90,000	90,000	90,000
Charges for Service	2,174,854	1,487,800	2,700,700	922,900
Other Dept. Income	1,569,384	2,082,500	2,154,100	1,566,800
Departmental Income Total	<u>6,785,555</u>	<u>7,671,900</u>	<u>8,832,000</u>	<u>6,961,700</u>
Use of Money & Property				
Interest Earnings	34,930	150,000	150,000	150,000
Rental of Real Property	952,747	890,800	813,600	1,040,000
Use of Money & Property Total	<u>987,677</u>	<u>1,040,800</u>	<u>963,600</u>	<u>1,190,000</u>
Fines & Forfeitures				
City Court Fines	298	2,500	15,000	1,500
Moving Violations	1,916,749	2,060,200	1,537,000	2,050,700
Parking Violations	657,850	653,600	634,300	723,600
Municipal Code Fines	1,388,701	1,500,000	1,500,000	1,750,000
Miscellaneous	3,223	34,500	1,300	0
Red Light Camera Violations	24,045	28,900	0	0
Fines & Forfeitures Total	<u>3,990,866</u>	<u>4,279,700</u>	<u>3,687,600</u>	<u>4,525,800</u>
Licenses & Permits				
Business & Occupational Licenses	81,940	152,900	169,500	158,100
Bingo Licenses	990	8,300	5,000	5,000
Professional Licenses	34,930	297,500	297,500	41,000
Other Licenses	66,119	76,100	74,200	79,500
Building Permits	2,405,658	2,225,000	2,244,000	2,244,000
Street Opening Permits	504,887	465,000	455,000	515,000
Property Management License	0	0	0	132,000
Licenses & Permits Total	<u>3,094,524</u>	<u>3,224,800</u>	<u>3,245,200</u>	<u>3,174,600</u>
Sale of Property & Compensation for Loss				
Sale of Scrap	529,367	256,300	250,000	250,000
Sale of Real Property	977,310	1,700,000	1,700,000	2,700,000
Sale of Unclaimed Property	712,058	805,200	546,200	755,500
Other Compensation for Loss	142,195	130,000	145,000	145,000
Sale of Property & Compensation for Loss Total	<u>2,360,930</u>	<u>2,891,500</u>	<u>2,641,200</u>	<u>3,850,500</u>

REVENUE SUMMARY
REVENUE ESTIMATES

1-19

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Miscellaneous				
General Fund Surplus	5,800,000	0	0	5,943,000
Apr. Of Fund Balance Retirement Costs	5,127,100	7,931,000	7,931,000	5,638,800
Apr. Of Fund Balance Tax Relief	3,827,100	12,889,400	12,889,400	7,338,800
Cable TV Franchise Revenue	2,390,831	2,148,800	2,321,900	2,148,000
Miscellaneous	<u>2,587,602</u>	<u>1,576,600</u>	<u>1,100,000</u>	<u>1,600,000</u>
Miscellaneous Total	19,732,633	24,545,800	24,242,300	22,668,600
Intergovernmental – New York State				
Aid & Incentives to Municipalities	105,795,868	88,234,400	88,234,400	88,234,400
STAR	8,469,321	7,931,800	7,910,300	7,488,800
Youth Aid	0	27,300	54,300	54,300
Consolidated Highway Improvements	5,033,262	6,561,600	6,561,600	6,557,100
Miscellaneous	<u>1,628,714</u>	<u>1,829,500</u>	<u>2,807,200</u>	<u>1,798,800</u>
Intergovernmental – New York State	120,927,165	104,584,600	105,567,800	104,133,400
Intergovernmental – Federal				
Community Development Block Grant	4,466,123	4,612,000	4,655,800	4,756,000
Transportation Grants	27,330	103,000	30,000	37,200
Federal Nutrition	652,325	346,900	448,300	301,100
Lead Programs	0	130,500	0	130,500
Miscellaneous	4,504,825	1,792,700	1,638,300	1,487,700
ARPA Revenue Replacement	0	0	0	5,623,500
ARPA Targeted Programs	<u>0</u>	<u>8,057,800</u>	<u>9,201,000</u>	<u>26,127,600</u>
Intergovernmental – Federal Total	9,650,603	15,042,900	15,973,400	38,463,600
Intergovernmental – Other				
Off Track Betting	81,079	450,000	100,000	150,000
Emergency Communications	18,572,026	19,900,000	20,166,600	20,939,200
Police Services-Firearms Instruction	59,278	55,700	55,700	55,700
Election Inspectors	357,831	1,800	274,500	0
Traffic Shares	277,517	200,000	300,000	246,000
STOP-DWI	80,006	89,200	91,900	34,800
Hotel/Motel Tax (Convention Center)	915,000	875,000	875,000	875,000
Miscellaneous	<u>218,043</u>	<u>400,300</u>	<u>390,400</u>	<u>390,300</u>
Intergovernmental – Other Total	20,560,780	21,972,000	22,254,100	22,691,000
Interfund Revenue & Transfers				
City School District	-119,100,000	-119,100,000	-119,100,000	-119,100,000
Water Fund	5,373,600	5,373,600	5,373,600	5,373,600
Special & Enterprise Funds	6,639,100	6,639,100	6,639,100	6,639,100
Street Lighting Districts	32,000	31,000	31,000	31,000
Premium & Interest Fund	4,500,000	3,500,000	3,500,000	3,970,900
Foreign Insurance Fund	189,126	199,600	189,100	199,600
Downtown Enhancement District	715,648	715,000	724,000	703,400
Seized Property Fund	862,078	737,400	737,400	402,000
Capital Funds	463,000	350,000	350,000	463,000
Special Events Trust Fund	<u>0</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Interfund Revenue & Transfers Total	-100,325,448	-101,304,300	-101,305,800	-101,067,400
General Total	452,978,251	467,513,800	441,878,400	489,177,800

REVENUE SUMMARY
REVENUE ESTIMATES

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
Animal				
Animal Control Center Fees	99,120	112,900	123,500	120,000
Dog Licenses	26,636	49,300	38,600	44,300
Animal Fines	8,602	3,000	7,000	3,000
Miscellaneous	11,808	260,200	275,600	149,500
Property Tax	<u>2,091,000</u>	<u>2,022,200</u>	<u>2,022,200</u>	<u>2,109,600</u>
Animal Total	2,237,166	2,447,600	2,466,900	2,426,400
Library				
Library Charges	2,594,358	2,587,500	2,784,500	2,835,300
County Reimbursement	6,781,555	6,821,800	7,079,000	7,291,300
State Aid	762,852	877,500	960,700	1,013,200
Miscellaneous	198,758	0	0	0
Trans. Premium & Interest	24,600	58,200	58,200	70,800
Appropriation of Fund Balance	300,000	1,060,000	1,060,000	175,000
Property Tax	<u>6,602,800</u>	<u>6,324,800</u>	<u>6,324,800</u>	<u>7,179,400</u>
Library Total	17,264,923	17,729,800	18,267,200	18,565,000
Water				
Metered Water Sales	36,351,219	34,000,000	33,402,000	34,000,000
Upland Sales/MCWA	2,369,656	2,220,300	2,220,300	2,300,000
Other Municipalities	502,554	500,000	425,000	500,000
Delinquent Collections	834,185	935,200	1,067,100	1,343,100
Service Charges	153,846	150,000	150,000	150,000
Interest & Penalties	988,165	850,000	850,000	900,000
Miscellaneous	540,849	270,000	255,400	255,400
Interest Earnings	4,658	50,000	50,000	50,000
Intergovernmental – Federal (ARPA)	50,580	900	900	0
Trans. Premium & Interest	1,000,000	985,000	985,000	721,500
MCWA Reimbursements	243,000	243,000	243,000	243,000
Appropriation of Fund Balance	<u>2,492,600</u>	<u>0</u>	<u>0</u>	<u>948,000</u>
Water Total	45,531,312	40,204,400	39,648,700	41,411,000
War Memorial				
Hotel/Motel Tax	905,000	905,000	905,000	905,000
War Memorial Revenue	601,109	784,100	1,005,000	1,055,000
Miscellaneous	38,015	0	0	0
Interest Earnings	179	0	0	0
Trans. Premium & Interest	11,900	23,200	23,200	30,000
Property Tax	<u>199,300</u>	<u>322,200</u>	<u>322,200</u>	<u>1,456,400</u>
War Memorial Total	1,755,503	2,034,500	2,255,400	3,446,400

REVENUE SUMMARY
REVENUE ESTIMATES

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Parking				
Parking Ramps	4,611,674	4,825,500	5,495,400	5,406,400
Parking Lots	133,216	283,200	208,200	208,200
Meters	689,512	900,000	1,000,300	1,017,600
Parking Fines	2,131,359	2,160,000	2,014,300	2,291,500
Miscellaneous	101,275	68,500	68,500	68,500
Intergovernmental – Federal (ARPA)	0	5,000,000	0	3,376,500
Trans. Premium & Interest	160,600	178,900	178,900	437,200
Use of Money & Property	137,345	122,500	122,500	116,600
Appropriation of Fund Balance	1,181,100	0	1,906,100	0
Property Tax	298,600	298,600	298,600	298,600
Parking Total	<u>9,444,681</u>	<u>13,837,200</u>	<u>11,292,800</u>	<u>13,221,100</u>
Cemetery				
Sales	862,124	820,000	469,200	600,000
Service Charges	739,839	690,000	581,400	598,600
State Aid	0	35,300	35,300	0
Miscellaneous	172,225	75,000	127,000	130,000
Interest Earnings	8,513	35,100	35,100	35,100
Interfund Revenue & Transfers	0	190,000	190,000	0
Trans. Premium & Interest	11,200	11,200	11,200	11,200
Cremation Service fees	387,031	419,000	357,000	357,000
Appropriation of Fund Balance	0	100,000	100,000	607,600
Property Tax	1,189,800	1,362,900	1,362,900	1,278,800
Cemetery Total	<u>3,370,732</u>	<u>3,738,500</u>	<u>3,269,100</u>	<u>3,618,300</u>
Public Market				
Market Fees	813,086	850,000	850,000	850,000
Embellishment Fees	52,160	50,000	49,700	51,900
Interest Earnings	562	2,000	2,000	2,000
Intergovernmental – New York State	41,509	0	0	0
Trans. Premium & Interest	32,100	31,900	31,900	31,100
Appropriation of Fund Balance	0	50,900	50,900	176,800
Property Tax	959,800	815,200	815,200	803,100
Public Market Total	<u>1,899,217</u>	<u>1,800,000</u>	<u>1,799,700</u>	<u>1,914,900</u>
Refuse				
Current Collections	22,051,722	22,293,500	21,819,300	22,739,300
Commercial Charges	3,785,805	3,700,000	3,600,000	3,700,000
Delinquent Collections	1,805,162	1,836,000	2,153,100	2,188,500
Miscellaneous	449,102	475,300	445,000	450,000
Interest Earnings	4,761	60,000	60,000	60,000
Sale of Scrap	532	10,000	10,000	10,000
Trans. Premium & Interest	72,400	47,000	47,000	38,300
Appropriation of Fund Balance	931,100	1,272,300	1,272,300	1,349,800
Refuse Total	<u>29,100,584</u>	<u>29,694,100</u>	<u>29,406,700</u>	<u>30,535,900</u>

REVENUE SUMMARY
REVENUE ESTIMATES

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
Local Works				
Current Collections	18,945,346	18,946,600	18,947,400	19,136,000
Delinquent Collections	1,136,986	1,307,200	1,443,500	1,573,500
Miscellaneous	205,599	150,000	150,000	150,000
Interest Earnings	733	29,000	29,000	29,000
State Reimbursement-Snow & Ice Control	83,767	75,000	75,000	75,000
Trans. Premium & Interest	83,900	120,900	120,900	84,500
Appropriation of Fund Balance	<u>282,100</u>	<u>1,341,600</u>	<u>1,341,600</u>	<u>2,027,900</u>
Local Works Total	20,738,431	21,970,300	22,107,400	23,075,900
 Total All Funds	 584,320,800	 600,970,200	 572,392,300	 627,392,700

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

The property tax is the single largest source of revenue to the City. The fundamental equation for the property tax is: (Tax Rate × Assessed Value) = Tax Levy. In Rochester, this fundamental equation is modified in two significant ways.

First, according to Article 19 of the New York State Real Property Tax Law, Rochester’s levy is apportioned between Homestead and Non-Homestead classes of property. (Homestead properties, generally, are one, two, and three family residences. Non-Homestead properties are all others.) That is, separate tax rates for Homestead and Non-Homestead properties are applied to the separate assessment rolls for each class of property. The following display distinguishes the tax information for each class of property. The apportionment of the levy between the classes reflects the state mandated adjustment as calculated by the formula specified by Article 19. This adjustment occurs from year to year and is commonly called “the Shift”.

Secondly, because the Rochester City School District is not permitted under law to levy a property tax, the City does so on behalf of the District for funding education purposes. The City also levies a property tax on its own behalf for funding municipal government purposes. While technically two separate tax levies (and, due to differing exemption provisions, based upon separate and unequal assessment rolls), the City and School property tax collections are accounted for within the City Budget as a combined total. The District receives its portion of the taxes collected subject to subdivision 5-b of Chapter 57 of the Laws of 2007, referred to as the Maintenance of Effort for the Big 4 school districts in NYS. This distribution is displayed as an interfund transfer (“Negative Revenue”) elsewhere in the Revenue Summary. The following display shows the combination of the separate City and School tax rates and impacts in a consolidated presentation. It is this consolidated rate that is most commonly referred to in discussion of the “City property tax.” Detailed information on the calculation of each property tax follows.

The 2022-23 STAR revenue of \$7,488,800 is applied as a credit to the tax levy after the tax rate has been determined.

Property Tax Rates & Burdens

The assessed value for a typical single family residence (Homestead) in 2022-23 is \$87,900. The assessed value for a typical commercial property (Non-Homestead) is \$307,200 in 2022-23.

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>	<u>Percent Change</u>
TAX RATE (per \$1,000)				
Homestead Class				
- City	6.27	6.23	-0.04	-0.64%
- School	<u>10.89</u>	<u>10.82</u>	<u>-0.07</u>	-0.64%
Total	17.16	17.05	-0.11	-0.64%
Non-Homestead Class				
- City	13.33	13.17	-0.16	-1.20%
- School	<u>23.17</u>	<u>22.90</u>	<u>-0.27</u>	-1.17%
Total	36.50	36.07	-0.43	-1.18%
TAX BURDEN				
Single Family Residence				
- City	\$551.13	\$547.62	-\$3.51	-0.64%
- School	<u>\$957.23</u>	<u>\$951.08</u>	<u>-\$6.15</u>	-0.64%
Total	\$1,508.36	\$1,498.70	-\$9.66	-0.64%
Commercial Property				
- City	\$4,094.98	\$4,045.82	-\$49.16	-1.20%
- School	<u>\$7,117.82</u>	<u>\$7,034.88</u>	<u>-\$82.94</u>	-1.17%
Total	\$11,212.80	\$11,080.70	-\$132.10	-1.18%

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Computation of City 2022-23 Property Tax Levy

	<u>Current Operations</u>	<u>Cash Capital</u>	<u>Debt Service</u>	<u>Total</u>
EXPENSE				
Operating	551,118,600			551,118,600
Cash Capital		35,943,000		35,943,000
Debt Service			40,331,100	40,331,100
Tax Reserve	<u>748,232</u>	<u>1,398,316</u>	<u>937,635</u>	<u>3,084,183</u>
Total	551,866,832	37,341,316	41,268,735	630,476,883
REVENUE				
Operating	535,239,461			535,239,461
Cash Capital		6,267,622		6,267,622
Debt Service			<u>20,432,400</u>	<u>20,432,400</u>
Total	535,239,461	6,267,622	20,432,400	561,939,483
TOTAL TAX LEVY	16,627,371	31,073,694	20,836,335	68,537,400
Homestead (41.65573%)**				28,549,754
Non-Homestead (58.34427%)**				39,987,646
ASSESSED VALUE				
Homestead				7,619,654,371
Non-Homestead				4,584,877,995
				3,034,776,376
TAX RATE				
Homestead	1.51	2.82	1.90	6.23
Non-Homestead	3.20	5.97	4.00	13.17

**In accordance with the New York State Real Property Tax Law, the levy is apportioned between the Homestead and the Non-Homestead classes. The 2022-23 apportionment reflects the state mandated adjustment as calculated by the formula specified by Article 19. The 2021-22 Homestead and Non-Homestead apportionment was 41.60944% and 58.39056% respectively.

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

Computation of School 2022-23 Property Tax Levy

Expenses and revenues related to the City School District are located within the School District Budget, not the City Budget. Exceptions are: (1.) the City's \$119.1 million dollar funding of the District (shown as a negative fund transfer in the City's Revenue Summary) and (2.) the property tax collection estimate within the City Budget that represents collection of City and School taxes. The debt service revenue allocation listed below is debt service that is treated as a current expense (i.e. lease/installment purchases) and debt service related to obligations of the Facilities Modernization Program.

	<u>Current Operations</u>	<u>Cash Capital</u>	<u>Debt Service</u>	<u>Total</u>
EXPENSE				
Operating	82,146,185			82,146,185
Cash Capital		14,160,165		14,160,165
Debt Service			82,838,887	82,838,887
Tax Reserve	<u>3,870,763</u>	<u>471,204</u>	<u>1,017,533</u>	<u>5,359,500</u>
Total	86,016,948	14,631,369	83,856,420	184,504,737
REVENUE				
Operating				
Cash Capital		4,160,165		4,160,165
Debt Service*			<u>61,244,572</u>	<u>61,244,572</u>
Total	<u>0</u>	<u>4,160,165</u>	<u>61,244,572</u>	<u>65,404,737</u>
TOTAL TAX LEVY	86,016,948	10,471,204	22,611,848	119,100,000
Homestead (41.65573%)**				49,611,974
Non-Homestead (58.34427%)**				69,488,026
ASSESSED VALUE				
Homestead				7,620,747,531
Non-Homestead				4,585,971,155
				3,034,776,376
TAX RATE				
Homestead	7.82	0.95	2.05	10.82
Non-Homestead	16.54	2.01	4.35	22.90

*Revenues and debt exclusions are recorded here. Revenues related to City School District debt are located within the School District Budget, not the City Budget.

**In accordance with the New York State Real Property Tax Law, the levy is apportioned between the Homestead and the Non-Homestead classes. The 2022-23 apportionment reflects the state mandated adjustment as calculated by the formula specified by Article 19. The 2021-22 Homestead and Non-Homestead apportionment was 41.60944% and 58.39056% respectively.

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Computation of Property Tax Revenue For The General Fund

City Property Tax Levy	68,537,400
School Property Tax Levy	119,100,000
Total Property Tax Levy	187,637,400

Less: Allowance for Uncollectables (Tax Reserve) 8,443,683

Less: STAR Revenue 7,488,800

Combined City and School Property Tax Revenue 171,704,900

Distributions from the General Fund Property Tax Revenue to non-self supporting Special and Enterprise Funds:

Animal Control Fund	2,109,600
Library Fund	7,179,400
War Memorial Fund	1,456,400
Parking Fund	298,600
Cemetery Fund	1,278,800
Public Market Fund	803,100
Net General Fund Property Tax Revenue	158,579,000

Property Tax Cap

On June 24, 2011 New York State enacted a property tax cap that imposes a limit on the annual growth of property taxes levied by local governments to 2% or the rate of inflation, whichever is less. The calculation of the basic cap of up to 2% is subject to several exclusions or modifications. The calculation is adjusted by a tax base growth factor reflecting the “quantity change” in taxable property values in the base year which is reflective of actual physical changes including new construction. The levy limit is further impacted by the level of change for In Lieu of Tax Payments (PILOTs). The increase in PILOTs for 2022-23 at the revised homestead and non-homestead tax rates results in increased revenue of approximately \$722,600. The cap calculation is also adjusted by any pension contribution increases that exceed two percentage points of covered payroll. There is no adjustment for the Police & Fire Retirement System contributions in 2022-23. The final adjustment in the calculation is the ability of a local government to use a carryover of up to 1.5% of any unused tax levy growth from the prior year calculation. The tax levy was not increased in 2021-22 which provides a carry-over in 2022-23 in the amount of \$3,200,690. For 2022-23, the allowable levy growth factor is 2.0% as published by the NYS Office of the Comptroller. The resulting allowable total tax levy increase for 2022-23 is \$7,388,959. No increase to the property tax levy is proposed for 2022-23. A one percent increase in the Local Works levy is proposed which increases the overall levy by approximately \$205,000.

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

STAR

Beginning in 1998-99 New York State enacted the School Tax Relief Program (STAR) within section 425 of the Real Property Tax Law. The program provides an exemption from property taxes for owner-occupied primary residences. There are two types of STAR programs: The first, called Enhanced STAR, is for property owners 65 years of age or older, with incomes of \$92,000 or less. The second, called Basic STAR, is for all other home owners regardless of age with incomes less than \$250,000 for the STAR exemption and less than \$500,000 for the STAR credit.

The Board of Real Property Services may establish special equalization rates that may result in revised STAR exemption amounts if the determined STAR exemption is 5% or more different than the previous year's exemptions. Approximately 4,389 property owners will benefit from the existing Enhanced STAR program and 12,890 property owners for the Basic STAR program in 2022-23 on their property tax bill. Properties purchased since February 1, 2015 receive a STAR check directly from NYS instead of receiving a credit on their tax bill. The amount of the benefit will be the same. Current STAR exemption recipients will not be impacted as long they continue to own their current home and earn under \$250,000. Individuals making between \$250,000 and \$500,000 are only eligible for the STAR credit and therefore can only receive their credit directly from NYS. Beginning in 2020-21, NYS began denying Basic STAR exemptions and credits to property owners with delinquent property taxes.

Eligible property owners for the 2022-23 program receive up to a \$50,180 and \$20,100 assessment exemption for the Enhanced program and Basic program respectively. The exemption levels for 2021-22 were \$47,370 and \$20,100. For large cities with fiscally dependent school districts, the enacting legislation assumed 67% of the combined tax rate to be for school purposes. Beginning in 2011-12, the maximum STAR savings can't exceed more than 2% of the prior year maximum savings. The maximum savings in 2021-22 for the Enhanced and Basic programs were \$821 and \$353 respectively. The 2022-23 maximum STAR savings decreases to \$813 for the Enhanced program and decreases to \$345 for the Basic program.

The actual calculation of the dollar savings from the STAR exemption is determined subsequent to the determination of the City and School tax rates. The revenue from the STAR program is not counted in determining the tax rates.

The process is as follows: First, the tax levy is determined. Second, the tax rates are calculated based on the levy and the assessed values. Third, the actual amount of the tax levy billed is reduced by the aggregate of the City and School exemption values applied against the City and School tax rates. Fourth, New York State reimburses the City for the reduced billing.

The calculation of the 2022-23 STAR revenue estimate to be reimbursed from the state for those enrolled in the original STAR program is as follows:

	<u>Assessed Value Exemption</u>	<u>Tax Rates</u>	<u>STAR Revenue</u>	<u>Capped STAR Revenue</u>
City:				
Homestead	441,138,149	6.23	2,746,967	2,690,217
Non-Homestead	<u>3,405,895</u>	13.17	<u>44,856</u>	<u>43,136</u>
	444,544,044		2,791,823	2,733,353
School:				
Homestead	441,705,147	10.82	4,778,366	4,679,480
Non-Homestead	<u>3,405,895</u>	22.90	<u>77,985</u>	<u>74,960</u>
	445,111,042		4,856,351	4,754,440
Total	N/A	N/A	7,648,174	7,487,793

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Assessed Value – Changes

The City's municipal taxable assessed valuation for property tax levies changes by:

2022-23 Assessed Value	7,619,654,371
2021-22 Assessed Value	7,548,686,850
Change	70,967,521
Percent Change	0.94%

The change in taxable assessment is substantially attributable to the following:

Non-Homestead Assessment:

Roll Section 5 (Special Franchise)	6,113,591
200-210 E. Highland Dr. (Mid-town Athletic Club - from COMIDA)	5,730,000
300 State St. (Asset One LLC - from COMIDA)	3,621,900
Roll Section 7 (Railroad)	3,504,856
999 Ridgeway Ave. (Rochling Advent Tool & Mold - from COMIDA)	2,456,700
1245-1261 Portland Avenue (1255 Portland LLC - from COMIDA)	2,400,000
45-55 Railroad St. (55 Railroad St. Assoc. - from COMIDA)	1,740,000
45 Fulton Ave (Upstate Niagara - from COMIDA)	1,385,400
1281-1285 Mt. Read Blvd (BRM Real Estate - from COMIDA)	1,365,000
179-191, 217 W. Main St. (Cascade Triangle LLC - from COMIDA)	1,158,600
970 Emerson St. (Mt. Read-Emerson St. Prop. - from COMIDA)	819,200
134 & 136 W. Main St. (Pathfinder Holdings - from COMIDA)	538,000
222 Andrews St (222 Andrews St LLC - from COMIDA)	349,000
Aqueduct St Properties (A50EB LLC - to COMIDA)	-4,461,500
432 Portland Ave (AJR Real Estate Holdings -to COMIDA)	-2,927,500
25-65 Phil Banks Way (FCP Driving Park LLC - to COMIDA)	-2,500,000
101 & 103-107 S. Union St. (Indus S. Union St. LLC - to COMIDA)	-475,000
Non-Homestead net of other changes	<u>12,586,774</u>

Subtotal	33,405,021
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Homestead Assessment :

Decrease in Veterans Exemption	-660,756
Homestead net of other changes	<u>38,223,256</u>

Subtotal	37,562,500
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Total Assessment Change	70,967,521
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**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

Assessed Valuation – Historic

<u>Fiscal Year</u>	<u>General Municipal Purposes</u>	<u>Veterans Exemption*</u>	<u>Total School Purposes**</u>	<u>Change from Prior Year</u>
2022-23	7,619,654,371	1,093,160	7,620,747,531	70,306,765
2021-22	7,548,686,850	1,753,916	7,550,440,766	-383,863
2020-21	7,548,862,806	1,961,823	7,550,824,629	1,091,150,199
2019-20	6,457,508,260	2,166,170	6,459,674,430	62,779,208
2018-19	6,395,260,568	1,634,654	6,396,895,222	-63,639,476
2017-18	6,450,303,764	10,230,934	6,460,534,698	-28,695,449
2016-17	6,477,500,681	11,729,466	6,489,230,147	496,368,503
2015-16	5,980,614,540	12,247,104	5,992,861,644	23,740,117
2014-15	5,922,584,257	46,537,270	5,969,121,527	37,771,486
2013-14	5,882,907,153	48,442,888	5,931,350,041	20,358,462

*Subject to General Municipal Purposes but not School Purposes.

**Local Law No. 1 of 2015 adopted section 458-a (2)(d)(ii) of the Real Property Tax Law (RPTL) to apply the alternate veterans tax exemption for School Purposes as well as General Municipal Purposes. Local Law No. 5 of 2017 adopted section 458-b (2)(d)(iii) of the RPTL to apply the Cold War veterans exemption. Local Law No. 6 of 2017 adopted section 459-c of the RPTL for persons with disabilities and limited income.

Tax Collection Experience

The following tables are all billings on the tax file. Items billed include: ad valorem taxes, residential refuse charges, local works charges, local improvements, property rehabilitation charges, municipal code fines, special assessment district charges, delinquent water charges, and supplemental and omitted taxes.

A. Current Taxes

<u>Fiscal Year</u>	<u>Tax Billed July 1</u>	<u>Current Collections</u>	<u>Percent of Levy</u>	<u>Tax Balances June 30*</u>
2021-22	234,062,305	219,839,485	93.92	13,656,457
2020-21	234,290,565	219,473,244	93.68	14,241,728
2019-20	225,382,495	209,032,684	92.75	15,170,842
2018-19	224,641,884	209,138,906	93.10	13,714,047
2017-18	219,297,564	205,190,037	93.57	13,592,117
2016-17	217,466,400	203,171,637	93.43	14,247,070
2015-16	213,822,938	198,289,077	92.74	14,789,367
2014-15	213,694,121	191,616,333	89.67	14,423,393
2013-14	206,187,605	190,290,555	92.29	15,025,054
2012-13	206,013,149	190,955,268	92.69	15,009,884

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS**

B. Delinquent Taxes

Fiscal Year	Delinquent Tax	Delinquent Tax	Percent of	Delinquent Tax	Total Tax Balances
	Balances July 1	Collections	Delinquent Tax Balances	Balances June 30*	June 30**
2021-22	30,924,587	11,502,984	37.20	19,421,603	31,225,696
2020-21	28,792,051	10,142,047	35.23	16,682,866	30,924,587
2019-20	24,574,903	10,841,772	44.12	12,737,530	24,574,903
2018-19	23,470,877	12,245,213	52.17	8,426,491	23,470,877
2017-18	23,556,862	12,503,374	53.08	9,756,817	23,556,862
2016-17	25,848,886	12,589,366	48.70	9,965,610	24,212,680
2015-16	24,042,857	10,491,733	43.64	11,601,816	26,391,183
2014-15	21,196,943	9,729,027	45.9	9,253,490	23,676,883
2013-14	17,595,933	8,683,531	49.35	6,773,716	21,798,770
2012-13	17,491,685	9,953,813	56.91	2,570,879	17,580,763

*Current and delinquent tax balances on June 30 reflect the beginning balances less collections and adjustments for cancellations.

**Total tax balances equals the sum of current and delinquent balances as of June 30.

Constitutional Operating Tax Limit

The State Constitution, Article VIII, Section 10, limits the maximum amount of real property taxes that can be raised for operating purposes. The limit is two percent of the five-year average of full valuation of taxable real property. The total taxable assessed valuation for school purposes is the assessed value used for this calculation. The limit pertains to cities of 125,000 or more inhabitants, except New York City, which has a limit of two and one-half percent.

The levy subject to the limit is equal to the total tax levy (City and School) minus appropriations for debt service (with a few exceptions) and budgetary appropriations for which a period of probable usefulness have been determined by law (Cash Capital).

The State Constitution also limits the maximum amount of real property taxes raised for debt service. This is described within the Capital section of the City Budget.

<u>Fiscal Year</u>	<u>Assessed Value</u>	<u>Equalization Ratio</u>	<u>Full Assessed Valuation</u>
2022-23	7,620,747,531	93.81	8,123,598,264
2021-22	7,550,440,766	96.24	7,845,428,892
2020-21	7,550,824,629	98.94	7,631,720,870
2019-20	6,459,674,430	84.26	7,666,359,399
2018-19	6,396,895,222	91.93	6,958,441,447
Five Year Total			38,225,548,872
Five Year Average			7,645,109,774
Constitutional Percentage			2%
Constitutional Limit			152,902,195

REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS

Constitutional Tax Limit & Margin – Historic

The following table contains the historical trend of the City's tax limit for operating purposes and the amount of the limit used.

Constitutional Operating Tax Limit 2013-14 to 2022-23

<u>Fiscal Year</u>	<u>Limit</u>	<u>Amount Used</u>	<u>Tax Margin</u>
2022-23	152,902,195	98,460,307	54,441,888
2021-22	147,862,591	111,230,400	36,632,191
2020-21	142,342,516	125,909,200	16,433,316
*2019-20	132,192,169	96,235,400	35,956,769
**2018-19	128,618,413	85,894,400	42,724,013
2017-18	126,953,917	86,261,900	40,692,017
2016-17	122,588,990	86,682,510	35,906,480
2015-16	120,915,400	95,608,916	25,306,484
2014-15	120,630,471	87,869,202	32,761,269
2013-14	118,271,244	83,788,131	34,483,113

*revised due to mid-year RCSD cash capital amendment

**revised to include High Falls Business Improvement District levy of \$25,000

Computation of Constitutional Tax Levy Margin for Fiscal Year 2022-23

Five Year Average Full Valuation	\$7,645,109,774
Two Per Centum of Five Year Average Full Valuation	\$152,902,195
Exclusion Added Thereto:	
School bonds and notes, principal and interest	\$21,594,315
Water bonds and notes, principal and interest	8,033,700
Appropriation for bonded indebtedness	26,846,900
Appropriation for objects or purpose pursuant to Section 11 of the Local Finance Law*	<u>39,675,378</u>
	<u>96,150,293</u>
	249,052,488
Less: Revenue Applied to Debt	<u>6,948,200</u>
Maximum Taxing Power	242,104,288
Total Tax Levy**	<u>187,662,400</u>
Constitutional Tax Levy Margin	\$54,441,888

*Includes City School District Cash Capital (when budgeted)

**Includes \$25,000 for High Falls Business Improvement District

REVENUE SUMMARY PROPERTY TAX COMPUTATION & ANALYSIS LOCAL GOVERNMENT EXEMPTION IMPACT REPORT



RP-495 (9/08)

**NEW YORK STATE DEPARTMENT OF TAXATION & FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**

(for local use only – not to be filed with NYS Office of Real Property Tax Services)

Date: May 10, 2022

Taxing Jurisdiction: City of Rochester

Fiscal Year Beginning: 2021

Total equalized value in taxing jurisdiction: 10,554,481,813

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
13100	County Owned (Generally)	RPTL 406(1)	53	193,730,750	1.84%
13350	City Owner (Generally)	RPTL 406(1)	3,051	451,138,910	4.27%
18020	Municipal Ind. Dev. Agency	RPTL 412-a	211	507,985,300	4.81%
25110	Nonprofit Orgnztn-Religious	RPTL 420-a	549	145,746,088	1.38%
25120	Nonprofit Orgnztn-Educational	RPTL 420-a	144	385,365,500	3.65%
25130	Nonprofit Orgnztn-Charitable	RPTL 420-a	173	110,648,900	1.05%
25210	Nonprofit Orgnztn-Hospital	RPTL 420-a	11	314,977,125	2.98%
41836	Enhanced Star	RPTL 425	4,541	181,302,860	1.72%
41856	Basic Star	RPTL 426	13,770	276,407,214	2.62%
All Other	All Other	Various	6,648	896,117,820	8.49%
Totals			29151	\$3,463,420,467	32.81%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: \$ _____
(details contained on RP-495-PILOT)

**REVENUE SUMMARY
PROPERTY TAX COMPUTATION & ANALYSIS
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**



RP-495 PILOT (9/08)

LOCAL GOVERNMENT EXEMPTION IMPACT REPORT

(for local use only -- not to be filed with NYS Department of Taxation & Finance - Office of Real Property Tax Services)

Date: May 10, 2022

Taxing Jurisdiction: City of Rochester

Fiscal Year Beginning: 2021

Total equalized value in taxing jurisdiction: \$10,554,481,813

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Payments in Lieu of Taxes (PILOTs) (Column E)
18020	Municipal Indust Dev Agency	RPTL 412-a	211	\$8,959,415.09
Totals			211	\$8,959,415.09

**EXPENDITURE SUMMARY
SUMMARY BY DEPARTMENT**

Expense Changes – Highlights

The 2022-23 Proposed Budget of \$627,392,700 increases expenditures by \$55,000,400, 9.6% more than the 2021-22 Amended Budget. Highlights of the changes that produce this variance are noted in the following display. Details of these and other expense changes are found in Tabs #2 through #15 of this document.

MAJOR INCREASES

- Wage and salary increases in accordance with current labor agreements or awards and allowance for contracts currently under negotiations
- Fringe benefits in accordance with current labor agreements and memorandum of agreement for health care
- Investments and program enhancements in Mayoral priorities
- American Rescue Plan Act targeted programs
- Debt Service
- Cash Capital
- Fuel and utilities

MAJOR DECREASES

- Departmental reductions and efficiencies
- Program eliminations or reductions in departmental sections
- Election Inspectors

Change Detail

Salary & Wage			Vacancy		Major	
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Change</u>	<u>Total</u>
1,165,700	3,009,700	-71,600	-243,200	48,700	51,091,100	55,000,400

EXPENDITURE SUMMARY
SUMMARY BY DEPARTMENT

Year-to-Year Comparison				
	Budget <u>2021-22</u>	Budget <u>2022-23</u>	<u>Variance</u>	<u>Percent</u>
City Council and Clerk Administration:	7,128,300	7,512,900	384,600	5.4
Mayor's Office	5,469,100	12,109,600	6,640,500	121.4
Management & Budget	779,300	859,100	79,800	10.2
Human Resource Management	2,830,900	2,993,000	162,100	5.7
Communications	3,276,600	3,247,900	-28,700	-0.9
Law	2,691,100	2,720,600	29,500	1.1
Information Technology	8,119,500	9,052,600	933,100	11.5
Finance (Excluding Parking)	5,574,700	5,667,800	93,100	1.7
Finance (Parking)	5,929,900	6,290,600	360,700	6.1
Neighborhood & Business Development	14,067,200	25,536,300	11,469,100	81.5
Environmental Services	91,752,500	93,915,700	2,163,200	2.4
Emergency Communications	15,292,400	16,000,600	708,200	4.6
Police	91,590,300	90,978,600	-611,700	-0.7
Fire	54,238,500	54,943,100	704,600	1.3
Library	12,415,500	12,998,600	583,100	4.7
Recreation & Human Services	22,257,700	21,528,600	-729,100	-3.3
Undistributed Expense	162,081,900	168,592,000	6,510,100	4.0
Contingency	8,380,600	16,171,000	7,790,400	93.0
Cash Capital	21,288,000	35,943,000	14,655,000	68.8
Debt Service	<u>37,228,300</u>	<u>40,331,100</u>	<u>3,102,800</u>	8.3
TOTAL	572,392,300	627,392,700	55,000,400	9.6

**EXPENDITURE SUMMARY
SUMMARY BY DEPARTMENT**

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
City Council and Clerk	2,299,082	5,641,600	7,128,300	7,512,900
Administration				
Mayor's Office	4,496,438	4,852,900	5,469,100	12,109,600
Management & Budget	731,522	704,900	779,300	859,100
Human Resource Management	2,438,493	2,664,100	2,830,900	2,993,000
Communications	2,240,228	3,158,100	3,276,600	3,247,900
Law Department	<u>1,909,907</u>	<u>2,395,700</u>	<u>2,691,100</u>	<u>2,720,600</u>
	11,816,588	13,775,700	15,047,000	21,930,200
Information Technology	7,482,896	8,918,600	9,128,600	10,086,900
Interfund Credit	-149,207	-152,100	-152,100	-150,600
Intrafund Credit	<u>-756,927</u>	<u>-857,000</u>	<u>-857,000</u>	<u>-883,700</u>
	6,576,762	7,909,500	8,119,500	9,052,600
Finance				
Director's Office	615,334	494,800	617,500	634,400
Accounting	823,149	920,200	952,600	949,200
Treasury	1,580,545	1,700,100	1,813,200	1,728,600
Assessment	840,541	816,400	897,000	888,300
Parking & Municipal Violations	4,738,702	5,812,800	5,929,900	6,290,600
Purchasing	919,444	1,060,200	1,114,900	1,212,000
Traffic Violations Agency	<u>786,352</u>	<u>814,300</u>	<u>852,000</u>	<u>870,900</u>
	10,304,067	11,618,800	12,177,100	12,574,000
Interfund Credit	-140,209	-225,900	-215,100	-187,500
Intrafund Credit	<u>-406,026</u>	<u>-409,300</u>	<u>-457,400</u>	<u>-428,100</u>
	9,757,832	10,983,600	11,504,600	11,958,400
Neighborhood & Business Development				
Commissioner	889,004	951,200	979,400	970,400
Business & Housing Development	2,584,240	3,094,400	3,266,700	8,122,100
Neighborhood Preservation	1,486,956	2,477,200	2,539,100	3,423,800
Buildings and Zoning	<u>5,520,021</u>	<u>6,888,800</u>	<u>7,282,000</u>	<u>13,020,000</u>
Total	10,480,221	13,411,600	14,067,200	25,536,300
Environmental Services				
Office of the Commissioner	3,721,725	3,733,600	3,799,000	4,000,400
Architecture & Engineering	6,959,610	7,012,400	7,520,600	7,920,300
Operations	34,353,191	37,572,700	38,307,900	40,445,500
Buildings and Parks	16,424,891	16,858,900	17,879,000	17,465,100
Equipment Services	11,886,861	13,133,700	12,870,600	13,926,200
Water	<u>22,120,091</u>	<u>22,735,100</u>	<u>23,985,900</u>	<u>23,783,700</u>
	95,466,369	101,046,400	104,363,000	107,541,200
Interfund Credit	-6,890,657	-7,652,600	-7,275,900	-7,918,400
Intrafund Credit	<u>-4,849,959</u>	<u>-5,516,100</u>	<u>-5,334,600</u>	<u>-5,707,100</u>
	83,725,753	87,877,700	91,752,500	93,915,700

EXPENDITURE SUMMARY
SUMMARY BY DEPARTMENT

1-37

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Approved <u>2022-23</u>
Emergency Communications	14,432,210	14,973,500	15,292,400	16,000,600
Police	99,421,184	92,484,300	91,590,300	90,978,600
Fire	53,215,582	55,373,600	54,238,500	54,943,100
Library				
Central Library	7,295,346	7,478,600	7,735,800	8,101,500
Community Library	<u>4,079,741</u>	<u>4,486,200</u>	<u>4,679,700</u>	<u>4,897,100</u>
	11,375,087	11,964,800	12,415,500	12,998,600
Recreation & Human Services				
Office of the Commissioner	3,458,563	4,226,800	4,358,000	4,184,700
Recreation and Youth Services	6,550,874	8,623,100	10,346,600	10,016,700
Bureau of Human Services	<u>2,400,035</u>	<u>7,071,800</u>	<u>7,553,100</u>	<u>7,327,200</u>
Total	12,409,472	19,921,700	22,257,700	21,528,600
Undistributed	158,373,340	158,790,900	162,501,800	169,015,900
Interfund Credit	-202,366	-289,000	-265,000	-265,000
Intrafund Credit	<u>-125,491</u>	<u>-183,900</u>	<u>-154,900</u>	<u>-158,900</u>
	158,045,483	158,318,000	162,081,900	168,592,000
Contingency	0	8,380,600	8,380,600	16,171,000
Capital				
Cash Capital	21,624,600	21,288,000	21,288,000	35,943,000
Debt Service	<u>39,312,631</u>	<u>37,228,300</u>	<u>37,228,300</u>	<u>40,331,100</u>
	60,937,231	58,516,300	58,516,300	76,274,100
TOTAL	534,492,487	559,532,500	572,392,300	627,392,700

**EXPENDITURE SUMMARY
SUMMARY BY MAJOR OBJECT**

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
PERSONNEL EXPENSES				
City Council and Clerk	1,879,492	2,650,200	3,127,900	3,242,400
Administration	9,606,347	9,518,600	10,080,400	11,336,300
Information Technology	2,946,297	3,675,300	3,792,000	3,929,200
Finance	5,971,603	6,144,800	6,536,200	6,622,000
Neighborhood & Business Development	9,506,102	9,817,900	10,187,000	10,767,500
Environmental Services	40,457,200	42,016,400	43,774,100	44,437,800
Emergency Communications	13,188,305	13,763,400	14,016,900	14,699,100
Police	90,734,265	83,360,100	81,881,400	80,933,900
Fire	49,665,081	51,169,000	49,978,900	50,534,700
Library	8,548,241	9,024,200	9,371,900	9,900,100
Recreation & Human Services	7,956,151	9,657,900	11,083,600	11,770,200
Undistributed	<u>111,421,692</u>	<u>121,883,800</u>	<u>123,469,500</u>	<u>122,740,700</u>
	351,880,776	362,681,600	367,299,800	370,913,900
MATERIALS AND SUPPLIES				
City Council and Clerk	16,900	89,300	90,500	15,100
Administration	69,538	105,800	122,800	199,000
Information Technology	13,418	15,400	21,700	21,900
Finance	814,879	167,200	219,200	226,900
Neighborhood & Business Development	26,686	42,100	47,800	49,200
Environmental Services	10,254,686	11,011,600	11,201,350	12,276,000
Emergency Communications	42,504	91,600	121,900	125,600
Police	1,112,233	1,185,400	1,416,100	1,402,300
Fire	489,708	629,600	685,200	702,500
Library	112,739	152,200	153,200	1,162,200
Recreation & Human Services	<u>303,593</u>	<u>534,800</u>	<u>479,400</u>	<u>439,900</u>
	13,256,884	14,025,000	14,559,150	16,620,600

EXPENDITURE SUMMARY
SUMMARY BY MAJOR OBJECT

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
SERVICES				
City Council and Clerk	402,690	2,902,100	3,909,900	1,755,400
Administration	2,140,703	4,151,300	4,843,800	10,394,900
Information Technology	4,523,181	5,227,900	5,314,900	6,135,800
Finance	3,517,585	5,306,800	5,421,700	5,725,100
Neighborhood & Business Development	947,433	3,551,600	3,832,400	14,719,600
Environmental Services	35,733,083	38,840,600	40,209,750	41,746,400
Emergency Communications	1,201,401	1,118,500	1,153,600	1,175,900
Police	7,574,686	7,938,800	8,291,800	8,642,400
Fire	3,060,793	3,575,000	3,574,400	3,705,900
Library	1,713,166	1,716,200	1,795,200	1,841,300
Recreation & Human Services	4,147,355	9,729,000	10,694,700	9,318,500
Capital & Debt	<u>968</u>	<u>800</u>	<u>800</u>	<u>500</u>
	64,963,044	84,058,600	89,042,950	105,161,700
OTHER				
City Council and Clerk	0	0	0	2,500,000
Administration	0	0	0	0
Information Technology	0	0	0	0
Finance	0	0	0	0
Neighborhood & Business Development	0	0	0	0
Environmental Services	9,021,400	9,177,800	9,177,800	9,081,000
Emergency Communications	0	0	0	0
Police	0	0	1,000	0
Fire	0	0	0	0
Library	1,000,941	1,072,200	1,095,200	95,000
Recreation & Human Services	2,373	0	0	0
Undistributed	46,951,648	36,907,100	39,032,300	46,275,200
Contingency	0	8,380,600	8,380,600	16,171,000
Capital & Debt	<u>60,936,263</u>	<u>58,515,500</u>	<u>58,515,500</u>	<u>76,273,600</u>
	117,912,625	114,053,200	116,202,400	150,395,800
INTERFUND & INTRAFUND CREDITS	-13,520,842	-15,285,900	-14,712,000	-15,699,300
Total	534,492,487	559,532,500	572,392,300	627,392,700

EXPENDITURE SUMMARY
SUMMARY OF 2021-22 BUDGET AMENDMENTS

The adopted budget may, under certain circumstances, be amended by City Council. Upon written recommendation of the Mayor, City Council may transfer unencumbered balances from one department to another. The transfer is done by passage of an ordinance, which can amend multiple budgets. Examples of amendments are the transfer from Contingency to the departments for purposes of a wage settlement and the transfer of funds from a department with a surplus to one with a deficit. In addition, revenues from any source other than the property tax can be appropriated by City Council upon recommendation of the Mayor. Usually this occurs upon receipt of a grant and entails increasing both expense and the offsetting revenue. 2021-22 Budget amendments are summarized by department and by individual ordinance, which indicates the appropriation of additional revenue.

<u>Department</u>	<u>Approved Budget</u>	<u>Amended Budget</u>	<u>Variance</u>	<u>Ordinances</u>
City Council and Clerk Administration:	7,128,300	7,128,300	0	
-Mayor's Office	3,956,900	5,469,100	1,512,200	2021-284; 2021-311; 2021-340; 2021-382; 2021-386; 2022-4; 2022-42; 2022-70
-Management & Budget	779,300	779,300	0	
-Human Resource Management	2,810,900	2,830,900	20,000	2022-96
-Communications	3,276,600	3,276,600	0	
-Law	2,691,100	2,691,100	0	
Information Technology	8,083,500	8,119,500	36,000	2022-40
Finance (excl. Parking)	5,512,300	5,574,700	62,400	2021-380
Finance - Parking	5,929,900	5,929,900	0	
Neighborhood & Business Development	11,349,500	14,067,200	2,717,700	2021-350; 2021-353; 2021-354; 2021-355; 2021-385
Environmental Services	91,717,200	91,752,500	35,300	2022-87
Emergency Communications	15,292,400	15,292,400	0	
Police	90,802,800	91,590,300	787,500	2021-278; 2021-279; 2021-310; 2021-330; 2021-369; 2021-370; 2021-373; 2022-26; 2022-27; 2022-30; 2022-67
Fire	54,212,300	54,238,500	26,200	2021-371
Library	12,415,500	12,415,500	0	
Recreation & Human Services	17,346,100	22,257,700	4,911,600	2021-275; 2021-276; 2021-277; 2021-283; 2021-306; 2021-308; 2021-309; 2021-329; 2021-334; 2021-335; 2021-417; 2021-418; 2021-420; 2022-28; 2022-30; 2022-32; 2022-33; 2022-70; 2022-92; 2022-110
Undistributed Expenses	161,094,300	162,081,900	987,600	2021-308; 2021-310; 2021-329; 2021-330; 2021-336; 2021-340; 2021-350; 2021-354; 2021-355; 2021-370; 2021-371; 2021-380; 2021-385; 2021-389; 2021-420; 2022-27; 2022-30; 2022-65; 2022-96
Contingency	8,452,200	8,380,600	-71,600	2021-308
Cash Capital	20,788,000	21,288,000	500,000	2022-98
Debt Service	37,228,300	37,228,300	0	
TOTAL EXPENSE	560,867,400	572,392,300	11,524,900	

EXPENDITURE SUMMARY
SUMMARY OF 2021-22 BUDGET AMENDMENTS

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2021-275	Rachel Ray Grant	2,300	* DRHS
2021-276	Maddie's Fund	10,000	* DRHS
2021-277	Petco Grant	10,000	* DRHS
2021-278	Crime Stoppers	95,000	* Police
2021-279	Pedestrian Program	45,200	* Police
2021-283	RCSD Utilization of PTP	57,500	* DRHS
2021-284	Financial Empowerment Centers	150,000	* Mayor's Office
2021-306	Petco Grant	3,100	* DRHS
2021-308	AmeriCorps	70,300	DRHS
		225,400	* Undistributed
		-71,600	Contingency
2021-309	Pathways to Peace	15,000	* DRHS
2021-310	RPD Grant Carryover	53,400	* Police
		6,700	* Undistributed
2021-311	FEC Child Tax	15,000	* Mayor's Office
2021-329	PTP RCSD	60,400	* DRHS
		9,000	* Undistributed
2021-330	STOP DWI	24,700	* Police
		7,200	* Undistributed
2021-334	Violence Prevention (ARPA)	353,800	* DRHS
2021-335	City Sustainability (ARPA)	4,142,900	* DRHS
2021-336	YAMTEP (ARPA)	300,000	* Undistributed
2021-340	Kiva Rochester (ARPA)	20,000	* Mayor's Office
		8,800	* Undistributed
2021-350	Targeted Business Rev (ARPA)	399,800	* NBD
		14,400	* Undistributed
2021-353	Senior Meals (ARPA)	896,700	* NBD
2021-354	Housing Rehab/Emergency Assistance for Seniors (ARPA)	690,000	* NBD
		23,900	* Undistributed
2021-355	Owner Occupant Roof (ARPA)	547,100	* NBD
		23,900	* Undistributed
2021-369	Motor Vehicle Theft/Fraud	23,000	* Police
2021-370	Office of Business Intel Staff (ARPA)	173,600	* Police
		126,900	* Undistributed

**EXPENDITURE SUMMARY
SUMMARY OF 2021-22 BUDGET AMENDMENTS**

<u>Ordinance</u>	<u>Purpose</u>	<u>Amount</u>	<u>Department</u>
2021-371	Homeland Security	26,200	* Fire
		8,300	* Undistributed
2021-373	Narcotics	225,000	* Police
2021-380	MWBE - RASE	62,400	Finance
		-62,400	Undistributed
2021-382	Financial Empowerment Centers - United Way	20,000	* Mayor's Office
2021-385	Buy the Block (ARPA)	184,100	* NBD
		16,600	* Undistributed
2021-386	Guaranteed Basic Income (ARPA)	312,500	* Mayor's Office
2021-389	Vaccine Incentive (ARPA)	350,000	* Undistributed
2021-417	MVP Grant	7,500	* DRHS
2021-418	Justice Assistance Grant	69,300	* DRHS
2021-420	Pregnancy Prevention Grant	97,400	* DRHS
		53,000	* Undistributed
2022-4	Financial Empowerment Cts	288,500	* Mayor's Office
2022-26	RPD Federal Forfeiture	12,200	* Police
2022-27	Trauma Training/Wellness	122,400	Police
		-122,400	Undistributed
2022-28	International Plaza (ARPA)	75,000	* DRHS
2022-30	Criminal Justice Response	10,300	* Police
		10,600	* DRHS
		4,600	* Undistributed
2022-32	Vaccine Incentive (ARPA)	5,000	* DRHS
2022-33	Healthcare Workforce Resiliency (ARPA)	500,000	* DRHS
2022-40	Bandwidth (ARPA)	36,000	* Information Tech
2022-42	Five Star Grant for Financial Empowerment Cts	39,700	* Mayor's Office
2022-65	Flower City AmeriCorps	13,700	* Undistributed
2022-67	STOP DWI	2,700	* Police
2022-70	Office of Neighborhood Safety/PTP Transfer	666,500	Mayor's Office
		-666,500	DRHS
2022-87	Cemeteries Records Mgmt	35,300	* DES
2022-92	Spay/Neuter Services	68,000	* DRHS
2022-96	Civil Service Staff (RASE Initiative)	20,000	DHRM
		-20,000	Undistributed
2022-98	Lincoln Branch Renovation	500,000	* Cash Capital
2022-110	Summer Jobs	20,000	* DRHS

*Appropriation of additional revenue

EXPENDITURE SUMMARY
APPLICATION OF RELATED
EXPENDITURES & REVENUES

An informational display is provided on the next page which gives appropriations for each department or major subdivision, related expenditures, and revenues that are found elsewhere in the Budget. The City's budgeting and accounting systems place employee benefits, capital items, and debt in separate departments for monitoring and control purposes. This display distributes those expenses to the department to which they are judged most closely related. In this fashion, a sense of the overall expense level for a given department can be approximated. Intrafund credits, where applicable, have been subtracted from the department's budget to reflect net planned expenditures.

The display also distributes revenue that is judged related to a department. The Application of Revenue section, pages 1-43 to 1-44, provides additional detail on the sources of this revenue. This applied revenue is subtracted from the total expenditures for the departments, yielding a net expense for each department. This net amount is funded by the property tax and other General Fund revenues that are not applied.

EXPENDITURE SUMMARY APPLICATION OF RELATED EXPENDITURES & REVENUES

	Current		Employee Benefits	Cash Capital	Debt Service	Total Expenditures	Less Directly Applicable Revenue	Balance Required From Taxes and General Revenue
	Expense Budget							
City Council and Clerk	7,512,900	48,000	3,804,000	0	11,364,900	1,001,900	10,363,000	
Administration	21,930,200	272,000	7,324,400	0	29,526,600	9,632,800	19,893,800	
Information Technology	9,052,600	1,835,000	2,593,600	0	13,481,200	236,000	13,245,200	
Finance	11,958,400	0	4,334,600	3,648,600	19,941,600	15,862,400	4,079,200	
Neighborhood & Business Development	25,536,300	2,560,000	7,129,500	850,700	36,076,500	25,137,600	10,938,900	
Environmental Services	93,915,700	25,127,000	32,288,100	20,293,300	171,624,100	111,535,400	60,088,700	
Emergency Communication	16,000,600	140,000	9,693,000	0	25,833,600	20,939,200	4,894,400	
Police	90,978,600	1,158,000	53,328,400	0	145,465,000	5,293,400	140,171,600	
Fire	54,943,100	3,763,000	33,186,300	2,509,500	94,401,900	1,625,700	92,776,200	
Library	12,998,600	169,000	4,460,700	762,400	18,390,700	18,494,200	-103,500	
Recreation & Human Services	21,528,600	871,000	7,483,800	1,915,500	31,798,900	12,381,000	19,417,900	
Undistributed*	2,965,600	0	0	0	2,965,600	0	2,965,600	
Contingency	16,171,000	0	0	0	16,171,000	0	16,171,000	
Cash Capital	N/A	0	0	0	0	0	0	
Debt Service**	N/A	0	0	10,351,100	10,351,100	0	10,351,100	
Total	385,492,200	35,943,000	165,626,400	40,331,100	627,392,700	222,139,600	405,253,100	

*Other General Fund expenses not distributed.

**Includes only expenditures not distributed to departmental budgets.

N/A - Not applicable; all expenditures distributed

Net of all interfund and intrafund chargebacks

FUND ACCOUNTING

In accordance with generally accepted accounting principles, the City records financial transactions of its operations in various funds, each of which is a separate entity. Funds that do not generate sufficient revenues from operations are supported by property tax revenue. Following is a description of the funds and a table summarizing transactions in these funds during 2022-23.

General Fund is Rochester's principal fund and includes all operations not contained in other funds.

Animal Control Fund includes the operation of Animal Control. Under Article 7 of the Agriculture and Markets Law, licensing and impoundment fees, fines and penalties are deposited in this fund and are used solely for animal control purposes.

Library Fund includes operations of the Central and Community libraries. Under Section 259 of the Education Law, all moneys received from taxes or other public sources for library purposes are to be maintained in a separate fund.

Local Works Fund includes street cleaning, roadway plowing and salting, sidewalk plowing, and hazardous sidewalk replacement. Revenues are derived primarily from front footage charges to property owners for services rendered.

Water Fund includes water production, treatment, and distribution.

War Memorial Fund includes the Blue Cross Arena at the Rochester War Memorial operations.

Parking Fund includes operations of Rochester's parking garages, lots, and meters.

Cemetery Fund includes operations of Mt. Hope and Riverside Cemeteries.

Public Market Fund includes the operations of Rochester's Public Market.

Refuse Fund includes refuse collection and disposal operations.

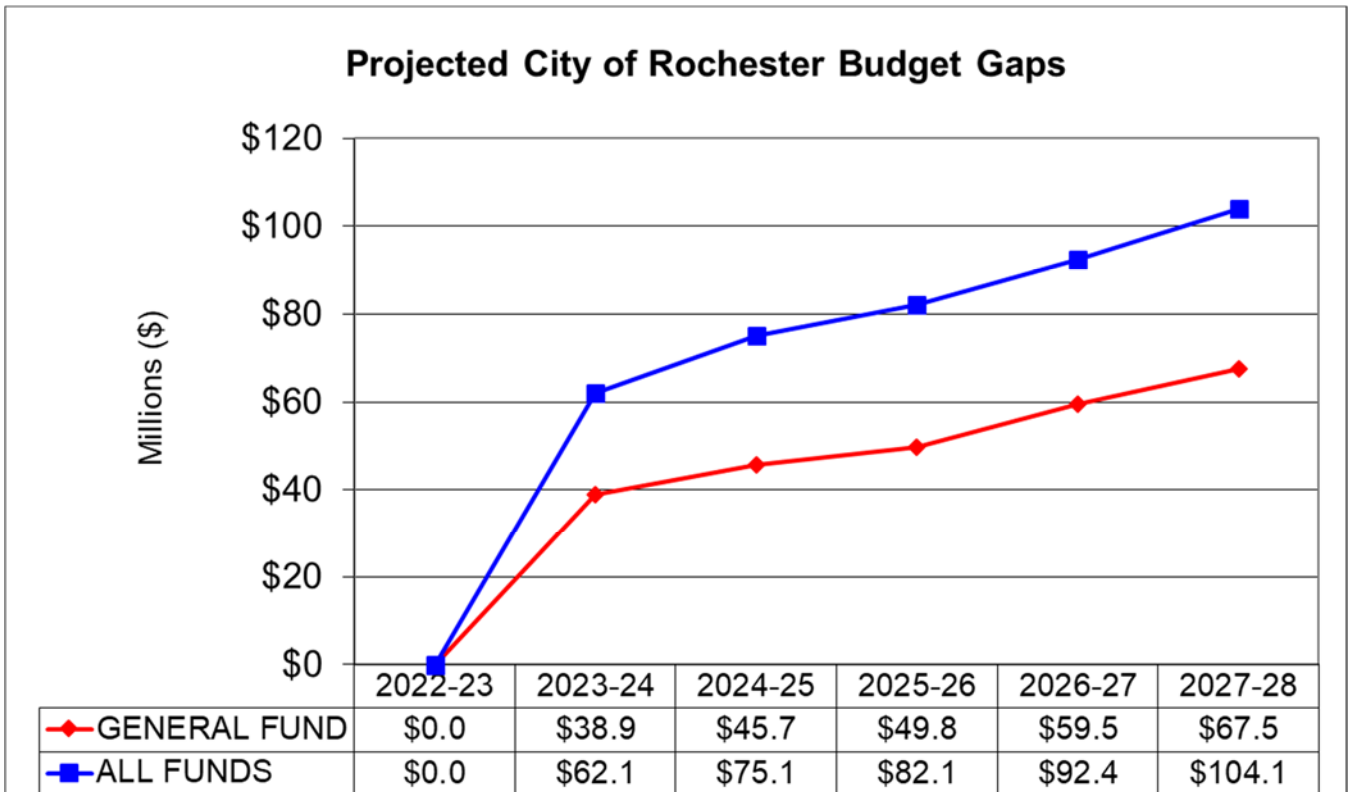
FUND SUMMARY

Expense	General	Animal	Library	Local Works	Water	War Memorial	Parking	Cemetery	Public Market	Refuse	Total
City Council and Clerk Administration:	7,512,900										7,512,900
Mayor's Office	12,109,600										12,109,600
Management & Budget	859,100										859,100
Human Resource Management	2,993,000										2,993,000
Communications	3,247,900										3,247,900
Law	2,720,600										2,720,600
Information Technology	9,052,600						6,290,600				9,052,600
Finance	5,667,800										5,667,800
Neighborhood & Business Developme	25,536,300										25,536,300
Environmental Services	29,408,000			15,843,100	24,006,300	925,100		2,082,800		21,650,400	93,915,700
Emergency Communications	16,000,600										16,000,600
Police	90,978,600										90,978,600
Fire	54,943,100										54,943,100
Library			12,998,600								12,998,600
Recreation & Human Services.	18,769,300	1,659,900							1,099,400		21,528,600
Undistributed Expense	144,025,100	669,400	4,460,700	4,337,200	5,834,300	195,000	1,137,400	572,400	235,500	7,125,000	168,592,000
Contingency	15,406,600	37,100	54,300	139,000	227,700		50,400	37,600	10,800	207,500	16,171,000
Cash Capital	26,357,000	60,000	289,000	1,400,000	3,309,000	1,075,000	2,094,000	821,000	55,000	483,000	35,943,000
Debt Service	23,589,700	0	762,400	1,356,600	8,033,700	1,251,300	3,648,700	104,500	514,200	1,070,000	40,331,100
Total	489,177,800	2,426,400	18,565,000	23,075,900	41,411,000	3,446,400	13,221,100	3,618,300	1,914,900	30,535,900	627,392,700
Revenue											
Property Tax (City & School)	158,579,000	2,109,600	7,179,400		1,456,400		298,600	1,278,800	803,100		171,704,900
Other Taxes	224,007,000										224,007,000
Departmental Income	6,961,700	316,800	2,835,300	20,709,500	39,393,100	1,055,000	6,633,400	1,685,600	901,900	28,637,800	109,130,100
Use of Money & Property	1,190,000			29,000	293,000		115,400	35,100	2,000	60,000	1,724,500
Fines & Forfeitures	4,525,800						2,291,500				6,817,300
Licenses & Permits	3,174,600										3,174,600
Sale of Property & Comp.	3,850,500										3,850,500
Intergovernmental State	104,133,400		1,013,200	75,000							105,221,600
Intergovernmental Federal	38,463,600										38,463,600
Intergovernmental Other	22,691,000		7,291,300		905,000						30,887,300
Interfund Revenue	-101,067,400						3,376,500				-101,067,400
Trans. Premium & Interest			70,800	84,500	721,500	30,000	437,200	11,200	31,100	38,300	1,424,600
Appropriation of Fund Balance	18,920,600		175,000	2,027,900	948,000			607,600	176,800	1,349,800	24,205,700
Miscellaneous	3,748,000	0	0	150,000	55,400	0	68,500	0	0	450,000	4,471,900
Total	489,177,800	2,426,400	18,565,000	23,075,900	41,411,000	3,446,400	13,221,100	3,618,300	1,914,900	30,535,900	627,392,700

Introduction

The multi-year projection is a forecast of revenues and expenditures for City purposes only. It does not include a forecast for the City School District.

The multi-year projection is not a prediction of future events. Instead, the projection illustrates the City's fiscal condition over the next five years based on existing trends and specified assumptions. As indicated in the forecast below, a gap for all funds of approximately \$62.1 million is expected for 2023-24. This gap accumulates to \$104.1 million in 2027-28.



Revenue

Property Tax

In recognition of the unusually high property tax burden that City taxpayers currently bear, and to stay competitive with other residential and commercial locations, the multi-year projection assumes a constant property tax levy.

Sales Tax

A sales tax rate of 8.0% is assumed, with distributions according to current distribution formulas. Sales Tax revenue is expected to increase 15% compared to the 2021-22 budget. Revenues exceeded expectations for 2021-22 as inflation rates and consumer spending increased. Growth is projected in 2022-23 as federal funding is expected to continue to support economic recovery from the pandemic. Future taxable sales tax growth rates are assumed at 2.5% for 2023-24 through 2027-28.

City School District

The City revenue allocation to the City School District is assumed constant at \$119.1 million.

Intergovernmental

The following actions are assumed of the Federal Government:

- Community Development Block Grant funding is assumed to be constant for 2022-23 to 2027-28.
- American Rescue Plan revenue is built into these projections in annual amounts equal to corresponding expenditures.

The following actions are assumed of the New York State Government:

- Aid and Incentives to Municipalities (AIM) is assumed to be constant for 2022-23 to 2027-28.
- Consolidated Highway Improvement Program funds continue at a maintenance of effort level.

The following actions are assumed of Monroe County:

- Continued funding of the emergency communications system.
- Continued funding at Central Library.

Fees and Enterprise Revenues

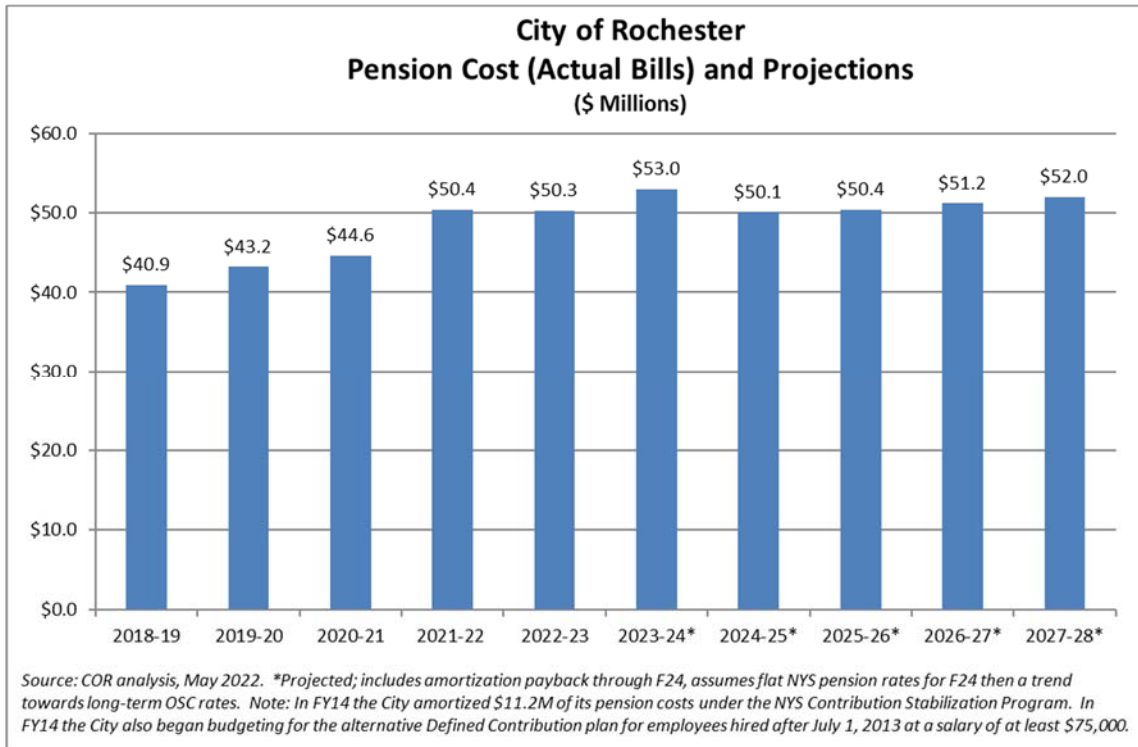
The multi-year projection assumes a 0% rate increase for major service charges (water, refuse collection, front foot assessment).

Other Revenues

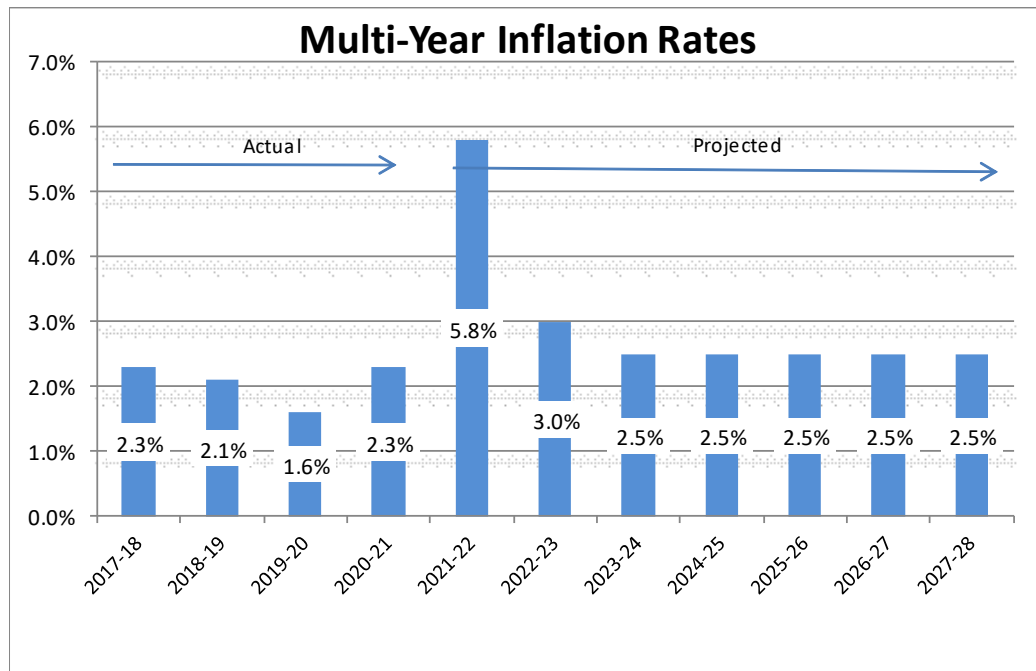
The multi-year projection assumes appropriation of General Fund surplus to remain constant for 2023-24 to 2027-28.

Expense

A significant portion of the projected expenditures are the mandated contribution to the New York State Retirement System. Retirement expense reflects projections based on the most recent information from the New York State Retirement System and amounts to \$50.3 million for 2022-23.



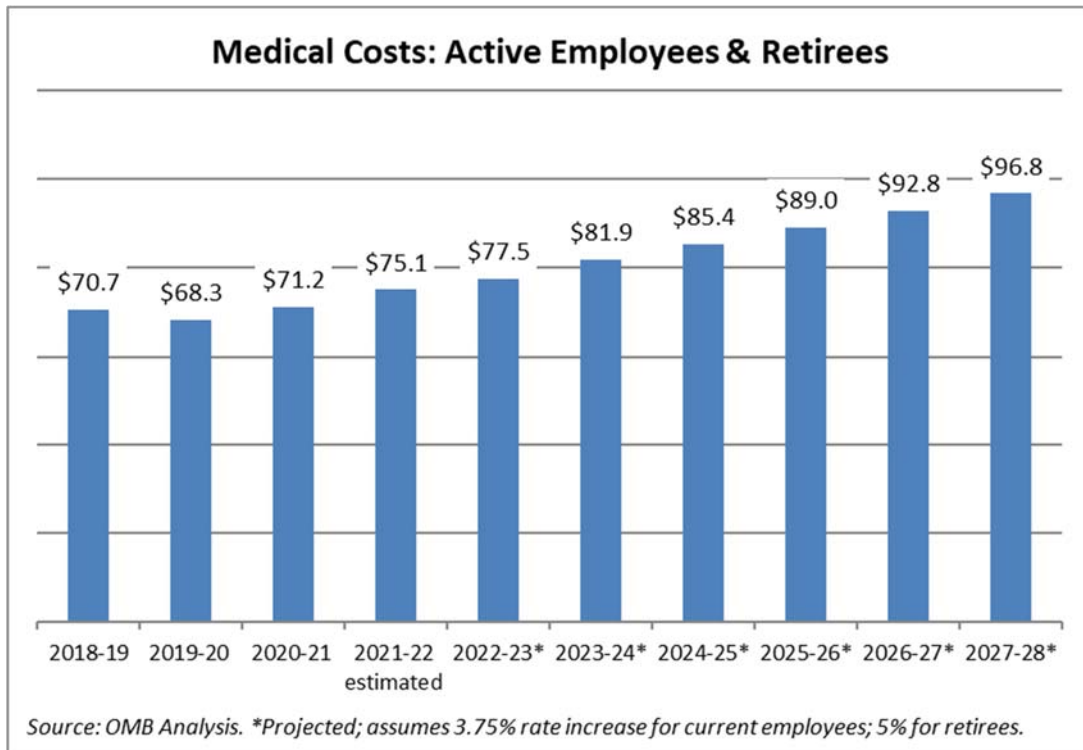
Inflation is also responsible for significant pressure on projected expenditures. The Consumer Price Index (CPI) is projected at 3.0% for 2022-23 and at 2.5% in 2023-24 through 2027-28. The effects of inflation on the operating budget are direct and immediate, resulting in increased costs for employee wages and salaries, construction projects, materials, and other services. Cost increases based on expected inflation rates and current labor agreements are reflected in the multi-year expense projection.



The multi-year projection assumes a constant level of services. Only programmatic and service changes currently known are recognized. The constant services approach does not take into account changes in the demand for service.

Expenditure forecasts for Cash Capital and Debt Service are based on the City's 2023-27 Capital Improvement Program. The projected debt service reflects projects in the Capital Improvement Program.

A significant and growing impact on the projected expenditures is for medical costs for both current employees and for retirees. Projected costs for active employee hospitalization and medical insurance assume a 3.75% increase annually. Projections for retiree hospitalization and medical insurance assume a 5% increase annually.



Closing The Gap

A funding gap is anticipated for each year of the projection. Since New York State Law requires that municipalities prepare balanced budgets, it is necessary that actions be taken to eliminate the gap. Actions are likely to be a combination of the revenue and expenditure options listed below.

Revenue Options

Because adjustments to existing taxes (except property taxes) have been included in the projection, revenue options are limited to the following:

- Intergovernmental aid and grant increase
- New tax or user fees authorizations
- Property tax increase
- Service charge increase

-
- Expanded use of Enterprise activities

Expenditure Options

Major expenditure options to eliminate the gap are to:

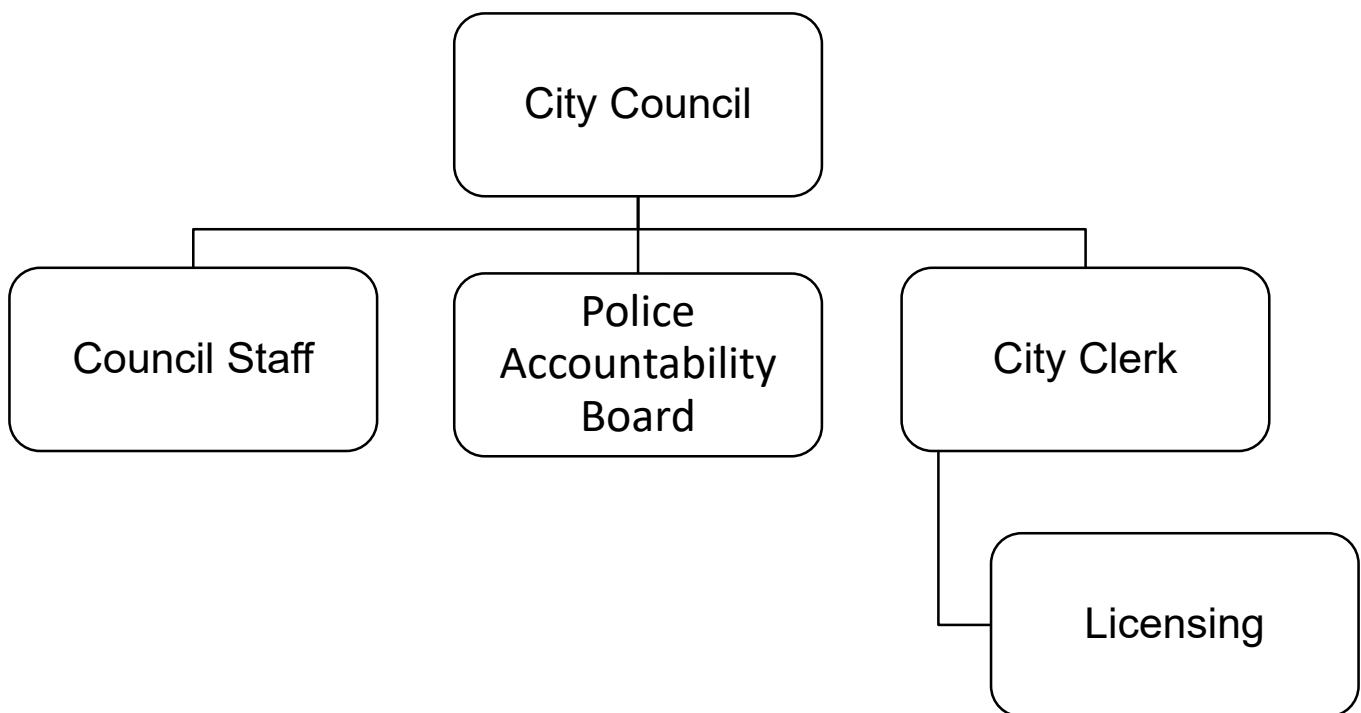
- Improve productivity – Through improved use of technological advances and innovative management techniques, cost reductions can be realized without reducing service levels
- Consolidate services with other units of government
- Negotiate savings in collective bargaining agreements
- Invest in capital projects with a return on investment
- Gain relief from State mandates
- Investigate opportunities to outsource city-provided services
- Reduce service – If the options above are not sufficient to eliminate the funding gap, service reductions or eliminations will be required

Mission Statement

The Office of the City Council supports the City of Rochester's *Mission, Vision and Values* and governs the City through the enactment of local laws, ordinances, and resolutions. It has nine members elected to overlapping four year terms, with four elected from districts and five from the City At-Large. The President of City Council is elected by members of Council and presides over its meetings.

The Police Accountability Board (PAB) supports the City of Rochester's *Mission, Vision and Values*. The Police Accountability Board's mission is to create accountability, transparency and systemic change within the Rochester Police Department. The PAB is committed to centering community voices in reimagining public safety.

The Office of the City Clerk supports the City of Rochester's *Mission, Vision and Values* and maintains official records of the proceedings of the City Council and issues many city licenses.

Organization

Departmental Highlights

The Office of the City Council includes the members of the City Council and appropriations for Council research, support staff, and other related expenses. As the legislative branch of City government, City Council works in conjunction with the Mayor and his administration to ensure a balanced government.

The Police Accountability Board (PAB) will provide a transparent and accountable process for the community to evaluate patterns, practices, policies and procedures of the Rochester Police Department (RPD). The PAB will conduct fair and unbiased investigations into alleged police misconduct. The PAB will begin to accept complaints and conduct investigations in June 2022.

The Office of the City Clerk prepares the agendas for City Council meetings, records the proceedings, and prints and distributes the minutes. It prints supplements and amendments to the City Code and Charter. The Office advertises public hearings and notifies the Secretary of State of changes in local laws.

Licensing receives applications and payments for licenses including but not limited to businesses, occupations, marriages, dogs, passport applications, fire alarm permits and burglar alarm permits. It prepares related reports for City, County, and State agencies.

Vital Customers

City Council:

- External: All those who currently or potentially could live, visit, or do business in the City of Rochester

Police Accountability Board:

- External: All those who currently or potentially could live, visit, or do business in the City of Rochester, all who come in contact with the Rochester Police Department
- Internal: City Council, City of Rochester Police Department

City Clerk (Clerk's Office, Licensing):

- External: All those who currently or potentially could live, visit, or do business in the City of Rochester
- Internal: City of Rochester Departments

Critical Processes

City Council:

- Works in conjunction with the Mayor's Office to pass laws and govern the city
- Sets fiscal policies and approves all spending, whether for operations (e.g., salaries) or capital items such as major equipment purchases, street repairs, or other public improvements
- Proposes new programs at the suggestion of city residents
- Responds annually to thousands of constituent requests
- Makes decisions regarding the following: dividing city into election districts; approving City real estate transactions; issuing municipal bonds; approving fees and charges, such as taxicab rates; creating Special Assessment Districts; adopting Home Rule Messages involving State enabling legislation; confirming City department heads and volunteer members of City Boards and Commissions; conducting an annual independent audit of the City's finances; and investigation of all City departments, with access to all records, compelling testimony, and issuing subpoenas

Police Accountability Board:

- Provides a transparent and accountable process for the community to evaluate the patterns, practices, policies and procedures of the RPD
- Conducts fair and unbiased investigations into alleged police misconduct
- Develops and maintains a disciplinary matrix to be used by the Rochester Police Department
- Engages with the community of Rochester to educate residents about public safety and bring awareness on how to file complaints with the PAB
- Works with the community of Rochester to reimagine public safety

City Clerk (Clerk’s Office, Licensing):

- Prepares the agendas for City Council meetings, records the proceedings, and prints and distributes the minutes
- Prints supplements and amendments to the City Code and Charter
- Advertises public hearings and notifies the Secretary of State of changes in local laws
- Receives and processes applications and payments for numerous licenses
- Prepares reports with licensing information for City, County, and State agencies

2022-23 Strategic Initiatives: City Council

Initiative and Rochester 2034 Alignment	KPIs	Projected Completion
<p>Public Engagement - Inform citizens of the legislative process via traditional media and new media vehicles; Partner with City departments to elicit citizen input; Engage citizens in public policy discourse; Solicit input from citizens through direct communication with Council related to proposed legislation.</p> <p><i>BCC-2. Continuously improve City Hall public outreach and communication of City services.</i></p> <p><i>BCC-4. Increase resident engagement in City decision-making processes.</i></p>	1, 2, 3, 8	Ongoing
<p>Champion the Rochester 2034 Plan - Act as advocates and representatives of the 2034 goals and initiatives and introduce and approve legislation supportive of Rochester 2034.</p> <p><i>IMP-1. Implement Rochester 2034 through City Code and procedures.</i></p> <p><i>IMP-2. Use Rochester 2034 to inform City budgets and programming.</i></p> <p><i>IMP-3. Implement Rochester 2034 through collaboration and organization.</i></p>	5, 6	Ongoing

Initiative and Rochester 2034 Alignment	KPIs	Projected Completion
<p>Amplify Community Voice - Draft legislation to address key concerns of the residents and oversee implementation of programs like the Zoning Alignment Plan to best meet neighborhood needs and priorities. Partner with other levels of government to support legislation and initiatives beneficial to the Rochester community.</p> <p><i>CNP-2. Continue to promote the City of Rochester as a premier place to live, work, and visit.</i></p> <p><i>BCC-3. Improve City Hall systems to make them more inclusive and accessible.</i></p> <p><i>BCC-4. Increase resident engagement in City decision-making processes.</i></p>	4,5,7	Ongoing
<p>Government Accessibility - Develop language access plan, hybrid meeting model, and other innovative processes to maximize residential participation in City Council business. Increase accessibility to the legislative process by implementing a legislative management system. Increase interpreting services provided at public meetings. Recruit additional staff members that are reflective of the Rochester community.</p> <p><i>BCC-3. Improve City Hall systems to make them more inclusive and accessible.</i></p> <p><i>SC-4. Improve municipal technology to better serve the city, residents, stakeholders, and others.</i></p>	2,3,9	Ongoing
<p>Seek Alternative Responses to Public Safety Matters</p> <p><i>PHS-1. Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i></p>	5,6	Ongoing
<p>Prioritize City Resources to Support Economic Recovery in the City</p> <p><i>ECN-2. Support existing and help/incentivize new neighborhood businesses.</i></p> <p><i>ECN-4. Continue to support and attract job-generating economic development.</i></p> <p><i>WRK-3. Focus workforce development efforts on vulnerable populations.</i></p> <p><i>BCC-1. Build the capacity of community organizations and associations.</i></p>	5,6	Ongoing
<p>Research and Implement New Policies and Investments Related to Housing</p> <p><i>HSG-6. Develop and implement middle neighborhoods strategies that expand homeownership and build community wealth.</i></p>	5,6	Ongoing
<p>Invest in Youth</p> <p><i>PHS-5. Improve understanding of community health conditions, needs, service provision and access in the city, and use to improve access and overall community health.</i></p> <p><i>SCC-1. Improve conditions for students to ensure a healthy and nurturing environment for learning that is targeted at key success indicators.</i></p> <p><i>BCC-5. Increase youth engagement and empowerment.</i></p>	5,6	Ongoing

Key Performance Indicators: City Council

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Public meetings held	N/A	N/A	N/A	84
2. Speak to Council attendance	N/A	N/A	N/A	200
3. Public hearings attendance	N/A	N/A	N/A	25
4. Letters of support	N/A	N/A	N/A	12
5. Legislation proposed by Council	N/A	N/A	N/A	12
6. Legislation approved by Council	N/A	N/A	N/A	400

Key Performance Indicators: City Council	Actual	Estimated	Budget	Budget
	<u>2020-21</u>	<u>2021-22</u>	<u>2021-22</u>	<u>2022-23</u>
7. Proclamations/Certificates of Recognition issued	N/A	N/A	N/A	10
8. Budget hearings participants	N/A	N/A	N/A	40
9. Interpreting services provided at meetings	N/A	N/A	N/A	60

N/A – Not Applicable

2022-23 Strategic Initiatives: Clerk’s Office and Licensing

Initiative and Rochester 2034 Alignment	KPIs	Projected Completion
Collaborate with IT and Project Management to make more licenses obtainable and renewable <i>SC-4. Improve municipal technology to better serve the city, residents, stakeholders, and others.</i> <i>BCC-2. Continuously improve City Hall public outreach and communication of City services.</i>	1-16	Ongoing
Work with IT and Project Management to develop a system to make legislation more accessible <i>Enhance the City’s transparency, efficiency and accountability</i> <i>BCC-3. Improve City Hall systems to make them more inclusive and accessible.</i>		Ongoing

Key Performance Indicators Clerk’s Office and Licensing	Actual	Estimated	Budget	Budget
	<u>2020-21</u>	<u>2021-22</u>	<u>2021-22</u>	<u>2022-23</u>
Licenses processed:				
1. Dog	2,598	2,924	3,333	3,031
2. Marriage	1,796	1,574	1,318	1,449
3. Duplicate Marriage	1,959	1,797	1,889	1,850
4. Commissioner of Deeds	190	149	138	175
5. Business	394	722	856	764
6. Hack Plates	110	96	145	96
7. Taxicab drivers	224	105	236	109
8. Other taxicab	164	96	150	93
9. Animal and Poultry	44	45	51	48
10. Domestic Partnerships	180	197	257	218
11. Alarm permits	5,258	5,628	5,526	5,717
12. Handicapped parking	1,006	852	970	860
13. Marriage ceremonies	289	216	238	266
14. Passports	188	200	105	200
15. Corn Hill parking	232	286	262	299
16. Cobbs Hill Dog Park	155	140	110	142

2022-23 Strategic Initiatives: Police Accountability Board	KPIs	Projected Completion
Establish a revised committee structure for PAB Board oversight activities <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i>	7	First Quarter
Fully staff the PAB <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>IMP-3: Implement Rochester 2034 through collaboration and organization.</i> <i>WRK-3: Focus workforce development efforts on vulnerable populations.</i>	8	First Quarter
Begin to accept complaints <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i> <i>BCC-4: Increase resident engagement in City decision-making processes.</i>	1, 3, 9	First Quarter
Implement Comprehensive Language Access Plan <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i> <i>BCC-4: Increase resident engagement in City decision-making processes.</i>	9	First Quarter
Implement PAB Awareness & Complaint-Related Communications <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i>	1, 4, 9	First Quarter
Create and implement ongoing in-service training for all PAB staff <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i> <i>BCC-4: Increase resident engagement in City decision-making processes.</i>	3,4	Second Quarter
Revise the disciplinary matrix for use by the PAB as detailed in Local Law No. 2 <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i> <i>BCC-4: Increase resident engagement in City decision-making processes.</i>	5	Fourth Quarter
Ensure full cooperation with all investigations, including through use of Memorandums of Understanding <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i>	2, 3, 7	Ongoing

2022-23 Strategic Initiatives: Police Accountability Board	KPIs	Projected Completion
Produce ongoing investigation-related reports as required by Local Law No. 2 <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-3: Increase the capabilities of the RPD and RFD through collaboration, data analysis, technology, and new or improved resources.</i>	2, 3, 7	Ongoing

Key Performance Indicators:	Actual	Estimated	Budget	Budget
Police Accountability Board	<u>2020-21</u>	<u>2021-22</u>	<u>2021-22</u>	<u>2022-23</u>
1. Number of complaints received directly by PAB	0	0	480	480
2. Number of full investigations completed	0	0	125	125
3. Average length of investigations (days)	N/A	N/A	90	90
4. Number of community education/engagement events held by the PAB	N/A	20	60	60
5. Disciplinary rules created (as part of disciplinary matrix)	N/A	50	50	50
6. Major policy proposals issued	N/A	0	5	5
7. Oversight investigations conducted	N/A	0	6	6
8. Staff hired	N/A	53	53	57
9. Percentage of complainants satisfied (%)	N/A	N/A	75	75

N/A – Not Applicable

Year-To-Year Comparison

<u>Activity</u>	<u>Budget</u>		<u>Change</u>	<u>Percent Change</u>
	<u>2021-22</u>	<u>2022-23</u>		
City Council	1,184,800	1,596,800	412,000	34.8%
Police Accountability Board	5,000,000	5,066,100	66,100	1.3%
Office of the City Clerk	424,400	553,000	128,600	30.3%
Licensing	264,200	297,000	32,800	12.4%
Elections	254,900	0	-254,900	-100.0%
Total	7,128,300	7,512,900	384,600	5.4%
 Employee Years	 29.0	 79.5	 50.5	 174.1%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
90,000	3,500	-11,400	0	0	302,500	384,600

Major Changes

Funding added for four full time positions in City Council to better support Councilmembers in their legislative, communication, and constituent responsibilities.	312,100
Expense for election inspectors payroll eliminated as Monroe County has taken over this function	-279,900
Funding is added for Councilmember designated funds	150,000
One full time position is added in the Clerk’s Office to assist with increased workload	62,900
One full time position is added in Licensing to assist with increased workload	46,500
Additional training and professional development expenses	11,300
Redistricting expense does not recur	-10,000
Funding is added for cell phones for City Council members and staff	9,000
Funding is added for printing expenses for annual Council Proceedings and City Charter and City Code updates	7,300
Eliminate one seasonal position in the Clerk’s Office as an efficiency	-5,100
Funds for swearing in ceremony do not recur	-1,600

Program Change

During 2022-23 the PAB will accept complaints and conduct investigations. The PAB will provide a transparent and accountable process for the community to evaluate the patterns, practices, policies and procedures of the RPD. The PAB will engage with the community of Rochester to educate residents about public safety and bring awareness on how to file complaints with the PAB and will create a Comprehensive Language Access Plan that will ensure the Board can provide high quality appropriate language services to all communities in Rochester. The \$500,000 grant from the NYS DCJS was received in April 2022 and will be carried into FY 2022-23 for use on community outreach expenses.

CITY COUNCIL & CLERK
EXPENDITURE SUMMARY

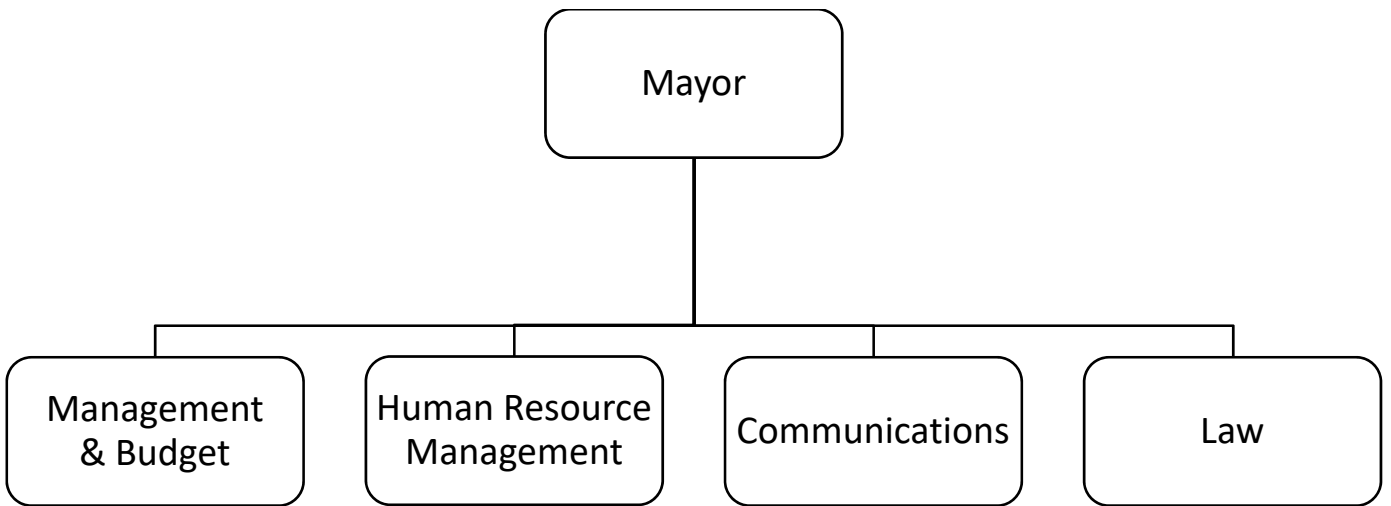
	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,879,492	2,650,200	3,127,900	3,242,400
Materials & Supplies	16,900	89,300	90,500	15,100
Services	402,690	2,902,100	3,909,900	1,755,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500,000</u>
Total	2,299,082	5,641,600	7,128,300	7,512,900
Appropriation by Activity				
City Council	1,241,906	1,070,100	1,184,800	1,596,800
Police Accountability Board	69,924	3,921,900	5,000,000	5,066,100
Office of the City Clerk	389,428	385,200	424,400	553,000
Licensing	231,807	264,200	264,200	297,000
Elections	<u>366,017</u>	<u>200</u>	<u>254,900</u>	<u>0</u>
Total	2,299,082	5,641,600	7,128,300	7,512,900
Employee Years by Activity				
City Council	7.3	7.4	8.4	11.6
Police Accountability Board	1.0	15.0	4.0	56.9
Office of the City Clerk	4.3	3.8	4.0	5.8
Licensing	4.1	4.2	4.2	5.2
Elections	<u>11.0</u>	<u>0.0</u>	<u>8.4</u>	<u>0.0</u>
Total	27.7	30.4	29.0	79.5

CITY COUNCIL & CLERK
PERSONNEL SUMMARY

			City Council	Police Accountability Board	Office of the City Clerk	Licensing
FULL TIME POSITIONS						
Br.	Title	Budget 2021-22	Approved 2022-23			
36	Chief of Staff	1.0	1.0	1.0		
33	City Clerk	1.0	1.0		1.0	
33	Executive Director	0.0	1.0		1.0	
33	Legal Counsel to City Council/Police Accountability Board	0.0	1.0	1.0		
32	Deputy Executive Director	0.0	1.0		1.0	
30	Accountability Inspector V	0.0	3.0		3.0	
30	Deputy Chief of Staff	0.0	1.0	1.0		
30	Deputy City Clerk	0.0	1.0		1.0	
30	Legal Counsel to City Council/Police Accountability Board	1.0	0.0			
28	Accountability Inspector IV	0.0	3.0		3.0	
28	Chief of Public Affairs	0.0	1.0		1.0	
28	Deputy City Clerk	1.0	0.0			
28	Executive Director	1.0	0.0			
28	Manager of Administrative Services	0.0	1.0		1.0	
27	Chief of Administration	1.0	0.0			
27	Chief of Education & Community Engagment	1.0	0.0			
27	Press Officer	0.0	1.0		1.0	
26	Accountability Inspector III	0.0	9.0		9.0	
26	Supervisor of Clerk's Licensing Services	0.0	1.0			1.0
26	Chief Legislative Assistant	1.0	0.0			
26	Legislative Communications Coordinator	0.0	1.0	1.0		
25	Webmaster	0.0	1.0		1.0	
24	Associate Digital Media Specialist	0.0	1.0		1.0	
24	Deputy Chief of Community Engagement	0.0	1.0		1.0	
24	Director of Staff Support	0.0	1.0		1.0	
24	Senior Legislative Analyst	1.0	0.0			
23	Accountability Inspector II	0.0	10.0		10.0	
22	Senior Legislation Coordinator	0.0	1.0		0.8	0.2
22	Senior Legislative Assistant	1.0	0.0			
20	Legislative Assistant	0.0	3.0	3.0		
18	Accountability Inspector I	0.0	14.0		14.0	
18	Executive Assistant to City Council / Bilingual	0.0	1.0	1.0		
18	Legislation Coordinator	1.0	2.0		2.0	
18	Secretary to Council	1.0	0.0			
18	Secretary to the PAB	0.0	1.0		1.0	
18	Youth Intervention Specialist	0.0	1.0		1.0	
13	Receptionist to City Clerk/Bilingual	0.0	1.0		1.0	
13	Receptionist to City Council/Bilingual	1.0	0.0			
11	Senior Legislative Clerk	1.0	0.0			
11	Senior Legislative Clerk / Licensing	0.0	1.0			1.0
9	Clerk II	0.0	4.0		4.0	
9	Legislative Clerk	2.0	0.0			
9	Legislative Clerk / Licensing	0.0	3.0			3.0
9	Youth Intervention Aide	0.0	3.0		3.0	
FX	President-City Council	(1)	(1)	(1)		
FX	Vice President-City Council	(1)	(1)	(1)		
FX	Council Member	(7)	(7)	(7)		
() = not in totals						
EMPLOYEE YEARS						
Full Time		16.0	76.0	8.0	57.0	5.8
Overtime		0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		13.0	4.1	3.6	0.5	0.0
Less: Vacancy Allowance		0.0	0.6	0.0	0.6	0.0
Total		29.0	79.5	11.6	56.9	5.2

Purpose

Administration performs the City's executive and central support functions. These include managing City departments, implementing policies for affirmative action, resolving and preventing chronic quality of life, nuisance and disorder issues, preparing and administering the annual budget and capital programs, providing centralized personnel, civil service, and communications functions, distributing information, examining and evaluating City programs, and attending to the legal business of the City.



Year-To-Year Comparison

	Budget <u>2021-22</u>	Budget <u>2022-23</u>	<u>Change</u>	Percent <u>Change</u>
Mayor's Office	5,469,100	12,109,600	6,640,500	121.4%
Management & Budget	779,300	859,100	79,800	10.2%
Human Resource Management	2,830,900	2,993,000	162,100	5.7%
Communications	3,276,600	3,247,900	-28,700	-0.9%
Law Department	<u>2,691,100</u>	<u>2,720,600</u>	<u>29,500</u>	1.1%
Total	15,047,000	21,930,200	6,883,200	45.7%
Employee Years	120.4	144.3	23.9	19.9%

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-27,100	88,900	-2,000	-38,900	-3,500	6,865,800	6,883,200

Major Change Highlights

ARPA funds added to Violence Prevention Programs unit for Community Peace Collective	5,000,000
Increase allocation for full year of funding for Guaranteed Basic Income pilot program	787,500
Funds added for six full time positions in Violence Prevention Programs including the Special Assistant to the Mayor for Violence Prevention, two clerical positions, two field coordinators and one community outreach position (one position is ARPA funded)	391,300
Increase allocation for full year of ARPA funding for the Peacemaker Fellowship, including four full time positions and two part time positions	329,400
A Municipal Attorney III position is added to handle code enforcement and housing quality issues	93,300

ADMINISTRATION
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	9,606,347	9,518,600	10,080,400	11,336,300
Materials & Supplies	69,538	105,800	122,800	199,000
Services	2,140,703	4,151,300	4,843,800	10,394,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	11,816,588	13,775,700	15,047,000	21,930,200
Appropriation by Activity				
Mayor's Office	4,496,438	4,852,900	5,469,100	12,109,600
Management & Budget	731,522	704,900	779,300	859,100
Human Resource Management	2,438,493	2,664,100	2,830,900	2,993,000
Communications	2,240,228	3,158,100	3,276,600	3,247,900
Law Department	<u>1,909,907</u>	<u>2,395,700</u>	<u>2,691,100</u>	<u>2,720,600</u>
Total	11,816,588	13,775,700	15,047,000	21,930,200
Employee Years by Activity				
Mayor's Office	39.2	32.6	36.0	55.2
Management & Budget	8.6	7.4	8.3	8.0
Human Resource Management	32.6	33.6	33.1	36.6
Communications	18.4	17.1	18.0	18.5
Law Department	<u>25.0</u>	<u>24.5</u>	<u>25.0</u>	<u>26.0</u>
Total	123.8	115.2	120.4	144.3

Mission Statement

Mayor's Office Administration:

To make Rochester the best mid-sized city in the U.S. in which to live, raise a family, visit and grow a business. Our city will be renowned for its safe neighborhoods, vibrant economy, educational excellence, customer service and commitment to equity.

Office of Violence Prevention Programs:

To support the City of Rochester's *Mission, Vision, and Values* with a focus on outreach and channeling residents of all ages likely to be involved in serious violence, either as a victim or offender, towards an array of community resources. This highly motivated team establishes essential linkages among service providers, participating residents and their families.

Office of Public Integrity (OPI):

To support the City of Rochester's *Mission, Vision, and Values* by enhancing public confidence and trust in city government by making it more transparent, efficient, and accountable. The Office is a means for Rochester City government to ensure all City employees are committed to integrity, ethical behavior, legal compliance, and accountability.

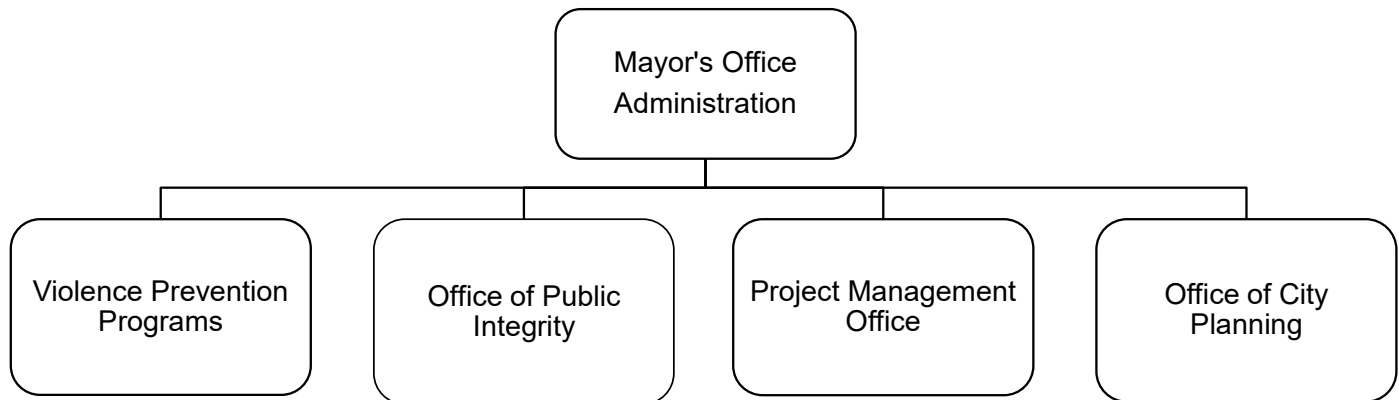
Project Management Office:

To support the City of Rochester's *Mission, Vision, and Values* by ensuring the right technology projects get done and by managing these projects to successful completion. We deliver reporting and graphical information services to empower our internal users in their mission and provide external users easy access to the information they need.

Office of City Planning:

To support the City of Rochester's *Mission, Vision, and Values* through interdepartmental coordination, data, mapping, analysis, project and development review, and community engagement to inform policy development and land use planning for the well-being of the City and its neighborhoods.

Organization



Vital Customers

Mayor's Office Administration:

- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester
- Internal: City Council and City departments

Violence Prevention Programs

- External: Youth and adults at risk of or involved in serious violent incidents, families of violent youth or in a crisis involving youth, community service providers, community-at-large
- Internal: City of Rochester administration

Office of Public Integrity (OPI):

- External: All who currently or potentially could live, work, visit, or do business in the City of Rochester
- Internal: City of Rochester administration, departments, and employees

Project Management Office:

- External: All users of public facing systems
- Internal: City of Rochester administration, departments, and City Council

Office of City Planning:

- External: Local, state, and federal government, city residents, businesses, neighborhood groups, community service providers, nonprofit organizations, institutions
- Internal: City of Rochester administration and departments

Critical Processes

Mayor's Office Administration:

- Oversee all City departments
- Develop programs and policies
- Prepare operating and capital budgets
- Continuously improve performance of all City operations
- Manage City's intergovernmental relations
- Represent the City to all constituencies and monitor satisfaction with City services
- Pursue, develop and sustain initiatives that empower low-income residents to stabilize their finances, build wealth, and create economic mobility
- Build community partnerships to build capacity of financial empowerment initiatives
- Provide support and resources to small businesses and aspiring entrepreneurs seeking Kiva loans
- Secure funding for financial empowerment initiatives including Kiva, Rochester Financial Empowerment Center, and Summer Jobs Connect

Violence Prevention Programs:

- Monitor high risk youth and adults through regular meetings and communication
- Mediate violent conflicts
- Provide presentations on anti-violence and gang issues
- Provide service linkages

Office of Public Integrity (OPI):

- Conduct administrative investigations
- Conduct internal audits
- Conduct external audits if a relationship exists with the City
- Educate employees and constituents

Project Management Office:

- Provide project management including management and implementation of technology projects
- Provide portfolio management including identification and selection of technology projects
- Provide input to change management and release management

ADMINISTRATION
MAYOR'S OFFICE

- Provide leadership and support to business units
- Provide organizational change management leadership and support
- Provide support for training

Office of City Planning:

- Foster implementation of *Rochester 2034* through coordination with various City departments and community partners
- Lead or assist in the completion of plans and studies that inform decisions and policies, including long-range planning and near-term planning and implementation
- Create GIS and web-based tools that serve City staff and the community
- Lead and support strategic initiatives that lead to growth, development, and revitalization
- Engage with the community during project and policy development

The Mayor is the Chief Executive Officer of the City and is elected by the citizens to a four-year term. The Mayor is empowered to enforce City laws and ordinances, appoint and remove department heads, develop programs and policies, prepare the operating and capital budgets, and examine the performance of all City operations. The Mayor also is responsible for the City's intergovernmental relations and representation to all constituencies.

**2022-23 Strategic Initiatives and Key Performance Indicators
Mayor's Office Administration**

Strategic Initiative & <i>Rochester 2034</i> Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Increase the retention of beneficiaries of financial empowerment initiatives <i>ECN-6: Establish a culture of collaboration among Anchor Institutions and other regional partners in order to better drive positive economic change locally.</i> <i>ECN-7: Focus on market research, data, and analysis to drive economic development decisions and programming.</i>	2	Economic Empowerment; Promoting Equity, Inclusion and Social Justice	Fourth Quarter
Expand reach and effectiveness of financial empowerment initiatives to underserved residents through targeted outreach and partnership building <i>ECN-6: Establish a culture of collaboration among Anchor Institutions and other regional partners in order to better drive positive economic change locally.</i> <i>ECN-7: Focus on market research, data, and analysis to drive economic development decisions and programming.</i>	1, 3, 5	Economic Empowerment; Promoting Equity, Inclusion and Social Justice	Ongoing
Identify and establish sustainable funding sources for financial empowerment initiatives <i>ECN-6: Establish a culture of collaboration among Anchor Institutions and other regional partners in order to better drive positive economic change locally.</i> <i>ECN-7: Focus on market research, data, and analysis to drive economic development decisions and programming.</i>	4	Economic Empowerment; Promoting Equity, Inclusion and Social Justice	Ongoing

Key Performance Indicators	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
1. External organizational partnerships formalized and sustained	286	175	149	20
2. Beneficiaries returning for financial empowerment services and offerings (%)	N/A	N/A	N/A	50
3. Kiva loans administered to underserved Rochester area businesses including minority and women owned businesses as well as to entrepreneurs with a subprime credit score	N/A	N/A	N/A	20
4. External funds leveraged to support new and existing financial empowerment programs (\$)	N/A	N/A	N/A	300,000
5. Cumulative financial gains of financial empowerment initiative participants (\$)	N/A	N/A	N/A	1,000,000

N/A – Not Applicable

Office of Violence Prevention Programs

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Fully staff the Office of Violence Prevention programs <i>PHS-1 Continue building connections and partnerships with the community to enhance public safety efforts and impacts. PHS-5 Improve understanding of community health conditions, needs, service provision and access in the city, and use to improve access and overall community health.</i>	1-7	Public Safety, Youth Development	Second Quarter
Implement Rochester Peace Collective <i>PHS-1 Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i>	7	Public Safety, Youth Development	Second Quarter
Centralize City Intervention efforts within the Mayor's Office (Pathways to Peace & Office of Neighborhood Safety) <i>PHS-5 Improve understanding of community health conditions, needs, service provision and access in the city, and use to improve access and overall community health.</i>	1-7	Public Safety, Youth Development	Ongoing

Key Performance Indicators	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
1. Number of victims of violence engaged in interventions (includes mediations, curriculum)	155	500	1,000	N/A
2. Number of referred youth engaged in interventions	N/A	N/A	N/A	750

ADMINISTRATION
MAYOR'S OFFICE

Key Performance Indicators	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
3. Number of participants engaged in violence prevention efforts	103	500	1,000	N/A
4. Number of participants engaged in pro-social programs	N/A	N/A	N/A	2,000
5. Uplifts completed	N/A	N/A	N/A	4
6. Change in number of shootings year over year (%)	N/A	N/A	N/A	-10
7. Number of local organizations collaborating in the Rochester Peace Collective	N/A	N/A	N/A	25

Office of Public Integrity

Strategic Initiative & <i>Rochester 2034 Alignment</i>	KPIs	Mayor's Priorities Supported	Projected Completion
Continually update Risk Assessment to reflect updated programs and risks in City programs and operations <i>Enhance the City's transparency, efficiency, and accountability</i>	1, 2, 3, 4	Building Towards a Prosperous Future	Ongoing

Strategic Initiative & <i>Rochester 2034 Alignment</i>	KPIs	Mayor's Priorities Supported	Projected Completion
Develop IT capabilities and increase open data availability <i>SC-4a: Continue to deploy and promote online tools and open data to the maximum extent possible and become a recognized leader in sharing data in informative, easy to use, and compelling ways with the public.</i>	5	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Audits completed	12	10	12	12
2. Audit findings and recommendations	29	12	15	15
3. Ethics awareness training sessions	12	12	12	12
4. Audit recommendations implemented (% of total recommendations)	86	85	75	75
5. Customer satisfaction with audit results is good (4.0) or higher	4.0	4.0	4.0	4.0
6. Investigations completed	26	20	15	15
7. Investigative findings and recommendations	8	8	8	8

N/A – Not Applicable

Project Management Office			
Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Continue off boarding from Mainframe and start the implementation of new solutions focused on process efficiency, optimization and automation <i>SC4: Improve municipal technology to better serve the city, residents, stakeholders, and others</i>	1, 2	Building Towards a Prosperous Future	Ongoing
Work with NBD to implement Land Management permitting and inspection system with a focus on optimizing the current processes and developing automated integrations <i>SC4: Improve municipal technology to better serve the city, residents, stakeholders, and others</i>	1, 2, 3	Building Towards a Prosperous Future	Ongoing
Implement refinement of the payroll processes and address gaps in the business processes; Implement and integrate HR applications to reduce redundancy of work <i>SC4: Improve municipal technology to better serve the city, residents, stakeholders, and others</i>	1, 2, 3	Building Towards a Prosperous Future	Ongoing
Develop Project Management Office best practices and standard implementation methodology to implement projects on budget and on schedule <i>SC4: Improve municipal technology to better serve the city, residents, stakeholders, and others</i>	4	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
1. % of requirements met by the solution	*	95	90	90
2. % of deliverables on time	*	65	90	90
3. % of deliverables on budget	*	100	90	90
4. % of project success rates (budget and schedule)	*	65	75	75

N/A – Not Applicable

*Not Available

ADMINISTRATION
MAYOR'S OFFICE

Office of City Planning			
Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Update the zoning code and map to align with the vision and direction of <i>Rochester 2034</i> <i>PMP-1a: Update the zoning code regulations and map to reflect the vision expressed in the Character Areas of the Placemaking Plan</i>	1,2,3	Economic Empowerment; Promoting Equity, Inclusion, and Social Justice; Building Towards a Prosperous Future; Strengthening Neighborhoods	Ongoing
<i>IMP-1: Implement Rochester 2034 through City Code and procedures</i>	1-7	Economic Empowerment; Promoting Equity, Inclusion, and Social Justice; Building Towards a Prosperous Future; Strengthening Neighborhoods, Public Safety; Youth Development	Ongoing
<i>PMP-7c: Continue to implement existing small area plans while supporting additional studies and plans</i>	6	Economic Empowerment; Promoting Equity, Inclusion, and Social Justice; Building Towards a Prosperous Future; Strengthening Neighborhoods, Public Safety	Ongoing

Key Performance Indicators

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
1. % of total Zoning Map public work sessions conducted	0	100	100	N/A
2. % of total Zoning Alignment Project public meetings conducted	N/A	N/A	N/A	50
3. % of the Zoning Code sections reviewed and aligned with <i>Rochester 2034</i>	75	90	100	100
4. Residents participating in capacity-building workshops	46	30	40	N/A
5. % of City departments assisted with KPI alignment with <i>Rochester 2034</i>	47	85	100	100
6. Plans, studies and initiatives conducted or supported	10	12	8	15
7. Land use development reviews conducted	40	25	40	25

N/A – Not Applicable

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	5,469,100	12,109,600	6,640,500
Employee Years	36.0	55.2	19.2

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
74,200	25,900	-5,100	0	0	6,545,500	6,640,500

Major Changes

ARPA funds added to Violence Prevention Programs unit for Rochester Peace Collective	5,000,000
Increase allocation for full year of ARPA funding for Guaranteed Basic Income pilot program	787,500
Remaining Violence Prevention Services funding transfers from Department of Recreation and Human Services to reflect full year	697,800
Net change in Financial Empowerment Center grants	-456,400
Funds added for six full time positions in Violence Prevention Programs including the Special Assistant to the Mayor for Violence Prevention, two clerical positions, two field coordinators and one community outreach position (one position is ARPA funded)	391,300
Increase allocation for full year of ARPA funding for the Peacemaker Fellowship, including four full time positions and two part time positions	329,400
Two full time positions in Project Management Office are eliminated as an efficiency	-207,900
Funds are added for Financial Empowerment Centers	100,000
Funds are added for Violence Prevention Programs community outreach, publicity and supplies	100,000
One full time staff position and associated non-personnel expenses transfer to DRHS for adult workforce development activities	-96,800
Partial year funding for Rochester City School District contracts for Pathways to Peace violence prevention is not assumed to recur	-79,700
Living Cities grant does not recur	-75,000
Funds added for one full time Constituent Services Specialist to handle Mayor's office constituent calls	57,600
Reduction in materials and services expenses based on historical actuals	-33,400
Increase allocation for full year of ARPA funding for full time Kiva Coordinator	31,100

Program Change

In the Office of City Planning KPIs, % of total Zoning Map public work sessions conducted will be removed in FY 2022-23 because this phase of the work will be completed. KPI #2 is added to reflect all ZAP-related public meetings between now and the completion of the project in early 2024. KPI #4 'Residents participating in capacity-building workshops' is phased out in 2022-23 because the Neighborhood Service Center staff will largely be responsible for that initiative moving forward.

The creation of the Mayor's Office of Violence Prevention Programs (VPP) includes transfers in of funding from the Department of Recreation and Human Services, funds from the federal ARPA allocation, and additional City funds for staffing and other expenses. This function will include the Office of Neighborhood Safety which oversees the Peacemaker Fellowship, designed on the Advance Peace national model, as well as other mentorship and safety oriented programs. The Office of VPP also includes the Pathways to Peace function which will continue to conduct outreach in our neighborhoods, and anticipates continuing to contract with the Rochester City School District to provide their services in the schools. Finally, \$5 million in ARPA funds are allocated to the Rochester Peace Collective to coordinate with organizations that agree to work collaboratively to prevent violence.

ADMINISTRATION
MAYOR'S OFFICE
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	3,500,021	3,100,000	3,190,800	4,195,000
Materials & Supplies	13,077	27,600	33,300	105,900
Services	983,340	1,725,300	2,245,000	7,808,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,496,438	4,852,900	5,469,100	12,109,600
Appropriation by Activity				
Mayor's Office Administration	1,632,207	1,700,400	1,897,400	3,288,600
Office of Public Integrity	643,213	606,700	661,300	648,100
Office of Data Analytics and Performance	378,343	0	0	0
Office of Community Wealth Building	645,526	809,500	994,600	0
Project Management Office	854,549	673,600	834,400	622,800
Office of City Planning	342,600	396,200	414,900	409,400
Office of Violence Prevention Programs	<u>0</u>	<u>666,500</u>	<u>666,500</u>	<u>7,140,700</u>
Total	4,496,438	4,852,900	5,469,100	12,109,600
Employee Years by Activity				
Mayor's Office Administration	11.5	13.5	13.2	17.2
Office of Public Integrity	6.0	5.5	6.4	6.4
Office of Data Analytics and Performance	4.7	0.0	0.0	0.0
Office of Community Wealth Building	4.0	2.8	4.0	0.0
Project Management Office	9.0	4.0	7.9	5.9
Office of City Planning	4.0	3.8	4.5	4.5
Office of Violence Prevention Programs	<u>0.0</u>	<u>3.0</u>	<u>0.0</u>	<u>21.2</u>
Total	39.2	32.6	36.0	55.2

ADMINISTRATION
MAYOR'S OFFICE
PERSONNEL SUMMARY

FULL TIME POSITIONS				Mayor's Office Administration	Office of Public Integrity	Project Management Office	Office of City Planning	Violence Prevention Programs
Br.	Title	Budget 2021-22	Approved 2022-23					
FX	Mayor	1	1	1				
FX	Deputy Mayor	1	1	1				
36	Chief of Staff	1	1	1				
34	Director, Office of Public Integrity	1	1		1			
34	Director of Special Projects & Education Initiatives	0	1	1				
33	Director of Project Management	1	1			1		
31	Executive Staff Assistant IV	1	2	1				1
31	Systems Architect	1	0					
30	Manager of Planning	1	1				1	
29	Assistant to Mayor	1	1	1				
29	Business Analyst III/Project Manager	2	2			2		
28	Director of Special Projects & Education Initiatives	1	0					
28	Principal Field Auditor	1	1		1			
27	Business Analyst II/Project Manager	3	2			2		
27	Executive Staff Assistant III	1	1	1				
26	Associate Administrative Analyst	1	1				1	
26	Associate Field Auditor	1	0					
26	Community Development Manager	1	0					
26	Manager of Violence Prevention	0	1					1
26	Supervisor of Administrative Services	0	1	1				
25	Executive Assistant to the Mayor	0	1	1				
25	Technical Project Manager I	1	1			1		
24	Coordinator of the Office of Neighborhood Safety	0	1					1
24	Sr. City Planner	1	1				1	
24	Supervisor of Administrative Services	1	0					
23	Financial Empowerment Initiatives Coordinator	0	1	1				
23	Senior Field Auditor	1	2		2			
23	Senior Field Auditor/Investigations	1	1		1			
22	City Planner	1	1				1	
22	Violence Prevention Community Coordinator	0	1					1
21	Secretary to the Mayor	1	0					
20	Assistant to the Deputy Mayor	1	0					
20	Executive Assistant	1	1		1			
20	Secretary to Deputy Mayor/Bilingual	1	1	1				
18	Assistant to Chief of Staff	0	1	1				
18	Community Development Coordinator	1	0					
18	Coordinator of Business and Asset Development	0	1	1				
18	Field Coordinator	0	3					3
18	Financial Empowerment Initiatives Coordinator	1	0					
16	Constituent Services Specialist	0	1	1				
16	Executive Staff Assistant I	1	1	1				
14	Assistant to Chief of Staff	1	0					
12	Kiva Capital Access Manager	0	1	1				
12	Neighborhood Change Agent	0	4					4
9	Clerk II	0	2					2
EMPLOYEE YEARS								
Full Time		34.0	45.0	16.0	6.0	6.0	4.0	13.0
Overtime		0.0	0.4	0.0	0.0	0.0	0.0	0.4
Part Time, Temporary, Seasonal		3.1	10.9	2.1	0.5	0.0	0.5	7.8
Less: Vacancy Allowance		1.1	1.1	0.9	0.1	0.1	0.0	0.0
Total		36.0	55.2	17.2	6.4	5.9	4.5	21.2

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values* through the collection, analysis, and evaluation of data and by providing information, forecasts, and recommendations for the use of City resources with the goal of ensuring that limited resources are aligned with strategic priorities.

Vital Customers

- External: Those who currently, or could potentially, live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Administration, City of Rochester departments, City Council

Critical Processes

- Prepares and administers the City's operating budget
- Prepares and administers the City's capital budget
- Develops the City's long-range fiscal plans
- Conducts studies of City departments to improve service delivery and cost effectiveness
- Sets standards of measurement and performance

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Implement new budget software <i>PMP-1c. Develop mechanisms and relationships within City departments that elevate the holistic placemaking approach in investment and development review decisions, including development of the annual Capital Improvement Program</i>	1-10	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety and Youth Development	Fourth Quarter
Continue to maintain a sustainable expense base through budget control, efficiency, and participation in countywide shared service discussions <i>Enhance the City's transparency, efficiency, and accountability</i>	1-5, 8-10	Building Towards a Prosperous Future	Ongoing
Support the Mayor's efforts to pursue federal, state, and private funding to enhance City programs and initiatives <i>Enhance the City's transparency, efficiency, and accountability</i>	1, 4, 5	Building Towards a Prosperous Future	Ongoing
Provide community budget input opportunities <i>BCC-4 Increase resident engagement in City decision-making processes and BCC-2 Continuously improve City Hall public outreach and communication of City services</i>	6	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
1. General Fund Reserves as % of GF expenditures	25.0	22.5	19.5	20.4
2. Budget growth (%)	-4.7	5.2	5.2	9.6
3. Total property tax levy (\$000)	187,637	187,637	187,637	187,637
4. General Fund Surplus (\$000,000)	5.8	0	0	5.9
5. Non-property tax revenue (\$000)	412,900	429,298	387,084	455,688
6. Number of community members providing direct input to the budget preparation process	2,196	3,206	4,000	4,000
7. General fund cash capital funding as a % of total General Fund budget	2.9	3.2	3.3	5.4

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET

Key Performance Indicators	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
8. Variance between actual and budgeted General Fund revenues (negative indicates lower revenue collections) (%)	12.7	5.7	0.5	0.5
9. Variance between actual and budgeted General Fund expenditures (negative indicates overspending) (%)	-2.7	2.2	0.5	0.5
10. % of Constitutional tax limit used	88	78	76	64

N/A – Not Applicable

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	779,300	859,100	79,800
Employee Years	8.3	8.0	-0.3

Change Detail

Salary & Wage	General		Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
16,200	2,300	-200	-38,900	0	100,400	79,800

Major Change

Funds for budget preparation software are added	106,000
Funds for interns are eliminated	-5,300
Training funds are reduced	-300

ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	718,945	686,400	754,700	726,700
Materials & Supplies	1,029	5,000	7,200	7,400
Services	11,548	13,500	17,400	125,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	731,522	704,900	779,300	859,100
Appropriation by Activity				
Management & Budget Analysis	731,522	704,900	779,300	859,100
Employee Years by Activity				
Management & Budget Analysis	8.6	7.4	8.3	8.0

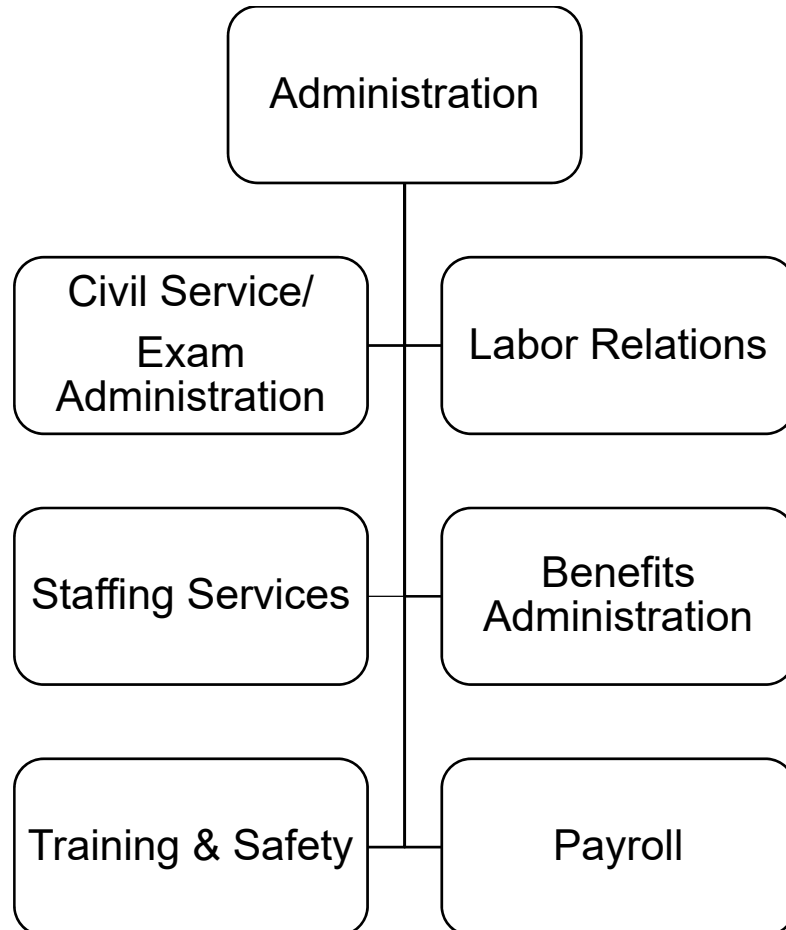
ADMINISTRATION
OFFICE OF MANAGEMENT & BUDGET
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget	Approved
		2021-22	2022-23
36	Director	1.0	1.0
31	Assistant Director	1.0	1.0
29	Principal Staff Assistant	1.5	1.5
26	Associate Administrative Analyst	1.0	0.0
24	Senior Administrative Analyst	1.0	1.0
23	Sr. Management Analyst	1.0	2.0
18	Assistant to the Budget Director	1.0	1.0
EMPLOYEE YEARS			
Full Time		7.5	7.5
Overtime		0.0	0.0
Part Time, Temporary, Seasonal		0.8	0.5
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		8.3	8.0

Mission Statement

Human Resource professionals who support the City of Rochester's *Vision Statement and Policy Principles* by recruiting, selecting, developing and retaining employees; creating a diverse, talented, and dynamic workforce; providing collaborative human resource solutions; encouraging and recognizing workforce excellence; and providing an environment where expectations are clear, documented and communicated.

Organization



Vital Customers

- External: Job applicants, state & federal agencies, vendors, bargaining units
- Internal: City of Rochester employees and retirees; City of Rochester departments

Critical Processes

- Staffing and Recruitment
- Training and Development
- Affirmative Action Administration
- Administer Safety Management
- Auditing and processing payrolls
- Provide Labor Relations Management
- Provide Benefits Management Administration
- Maintain Data Integrity/Records Management and Retention
- Conduct Civil Service Exam Administration and Development

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT

2022-23 Strategic Initiatives

Strategic Initiative <i>Rochester 2034 Alignment</i>	KPIs	Mayor's Priority Area	Projected Completion
Work with Public Safety departments to improve the hiring processes to maximize efficiency <i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts</i>	1-3, 7	Public Safety	Third Quarter
Continue to collaborate with City departments to develop and support targeted strategies in the areas of recruitment, retention, promotion, development, succession planning, and training <i>WRK-3: Focus workforce development efforts on vulnerable populations</i>	1-3, 6, 7	Economic Empowerment	Fourth Quarter
Implement Employee Onboarding with Workday that incorporates a one-year cycle that defines the expectations, departmental needs, operational policies, and procedures for the employee life cycle <i>ECN-4: Continue to support and attract job-generating economic development</i>	8	Economic Empowerment	Fourth Quarter
Focus wellness program initiatives on mental health and stress management, including the communication of expanded resources available to employees. Stress and depression impact each of the five areas of overall well-being (mental, emotional, financial, social, spiritual/purpose) <i>PHS-5: Improve understanding of community health conditions, needs, service provision and access in the city, and use to improve access and overall community health</i>	5	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators

Actual Estimated Budget Budget
2020-21 2021-22 2021-22 2022-23

Human Resource Management

1. Diversity of New hires compared to city of Rochester demographics (%)	Community Demographics	Actual New Hires 2020-21	Estimated New Hires 2021-22	Budget New Hires 2021-22	Budget New Hires 2022-23
A. African American	39.8	48.9	46.2	45.9	46.3
B. Caucasian	36.1	33.3	34.5	36.1	34.1
C. Hispanic	19.7	14.5	16.4	16.5	16.6
D. Asian / Pacific Islander	4.1	3.1	2.7	1.3	2.8
E. Native American / Alaskan Native	0.4	0.2	0.2	0.2	0.2
F. Gender Ratio of new hires (Females/Males)	51.5/48.5	41.7/58.3	46.1/53.9	39/61	47.5/52.5

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT

2. Diversity of City Workforce compared to city of Rochester demographics (%)	Community Demographics	Actual Workforce 2020-21	Estimated Workforce 2021-22	Budget Workforce 2021-22	Budget Workforce 2022-23
A. African American	39.8	28.9	29.9	30.6	31.0
B. Caucasian	36.1	56.2	54.4	54.2	52.8
C. Hispanic	19.7	12.8	13.5	13.4	14.0
D. Asian / Pacific Islander	4.1	1.9	1.9	1.5	1.9
E. Native American / Alaskan Native	0.4	0.3	0.3	0.3	0.3
F. Gender ratio of new hire (Female/Male)	41.7/58.3	46.1/53.9	39/61	47.5/52.5	41.7/58.3
3. Percentage of full time positions filled internally		64	65	60	64
4. OSHA reportable Injuries		121	105	100	100
5. Employee participation in Wellness programs		5646	6500	6,300	6500
6. Training hours per employee		43.31	25	30	30
7. Number of Applications Received		6,903	9,250	N/A	8,500
8. Percentage of Probationary Reviews Completed on Time		N/A	20%	N/A	40%

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,830,900	2,993,000	162,100
Employee Years	33.1	36.6	3.5

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
-40,300	11,600	-7,000	0	-3,100	200,900	162,100

Major Change

One full time Applications Service Developer is added to support the City's human capital management system	65,300
One full time Human Resource Consultant I is funded through the City's RASE Commission for the purpose of reviewing and revising City job specifications	63,000
One full time Staffing Consultant is added to support the City's human capital management and applicant tracking system	49,800
Funding added for one on call Special Assistant to support Benefits Administration	27,000
Reduction in funding for training based on current need	-13,400
Increase funding for temporary labor to support exam administration	9,200

ADMINISTRATION
HUMAN RESOURCE MANAGEMENT
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	2,184,928	2,301,500	2,335,300	2,525,000
Materials & Supplies	7,393	13,700	16,600	18,000
Services	246,172	348,900	479,000	450,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,438,493	2,664,100	2,830,900	2,993,000
Appropriation by Activity				
Administration	776,733	863,800	928,400	944,700
Civil Service	308,638	337,800	406,600	454,800
Staffing Services	283,500	340,300	290,000	344,400
Labor Relations	234,463	228,900	222,900	235,600
Benefits Administration	329,106	336,000	349,600	372,100
Training & Safety	257,931	283,900	295,500	303,300
Payroll	<u>248,122</u>	<u>273,400</u>	<u>337,900</u>	<u>338,100</u>
Total	2,438,493	2,664,100	2,830,900	2,993,000
Employee Years by Activity				
Administration	6.7	7.7	7.7	8.7
Civil Service	5.3	5.2	5.2	6.4
Staffing Services	4.0	4.5	4.0	5.0
Labor Relations	3.4	3.0	3.0	3.0
Benefits Administration	5.2	5.2	5.2	5.5
Training & Safety	4.0	4.0	4.0	4.0
Payroll	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total	32.6	33.6	33.1	36.6

**ADMINISTRATION
HUMAN RESOURCE MANAGEMENT
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Administration	Civil Service	Staffing Services	Labor Relations	Benefits Administration	Training & Safety	Payroll
Br.	Title	Budget 2021-22	Approved 2022-23							
36	Director of Human Resource Management	1.0	1	1						
32	Deputy Director of Human Resource Management	1.0	1	1						
32	Manager of Labor Relations	1.0	1				1			
30	Benefits Manager	1.0	0							
29	Benefits Manager	0.0	1					1		
29	Principal Staff Assistant	1.0	1			1				
28	Chief Equity Officer	1.0	0							
27	Payroll Systems Supervisor	1.0	1							1
26	Manager of Diversity Equity & Inclusion	0.0	1	1						
25	Application Services Analyst I	1.0	1	1						
25	Employee Safety Coordinator	1.0	1						1	
24	Associate Accountant	1.0	1							1
24	Labor Relations Specialist	1.0	1				1			
24	Senior Human Resource Consultant	1.0	1		1					
24	Training Manager	1.0	1						1	
23	Application Services Developer	1.0	2	1						1
23	Benefits Specialist	0.0	1					1		
21	Human Resource Consultant II	1.0	2	1				1		
20	Executive Assistant	1.0	0							
18	Assistant to the Chief Equity Officer	1.0	0							
18	Human Resource Consultant I	1.0	2		1	1				
18	Staffing Consultant	1.0	1			1				
18	Staffing Consultant/Bilingual	0.0	1			1				
17	Payroll Assistant	1.0	1							1
16	Administrative Assistant (C)	0.0	1	1						
16	Benefits Assistant	1.0	0							
16	Human Resource Assistant	0.0	2	1	1					
16	Human Resource Assistant/Bilingual	1.0	0							
14	Senior Human Resource Associate/Bilingual	1.0	0							
12	Human Resource Associate/Bilingual	1.0	1			1				
12	Project Assistant	3.0	3		1			1	1	
12	Secretary to Labor Relations Manager	1.0	0							
9	Clerk II	1.0	3		1		1	1		
9	Safety Associate	1.0	1						1	
7	Clerk III	1.0	0							
EMPLOYEE YEARS										
Full Time		31.0	34.0	8.0	5.0	5.0	3.0	5.0	4.0	4.0
Overtime		0.3	0.3	0.0	0.3	0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		1.8	2.3	0.7	1.1	0.0	0.0	0.5	0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		33.1	36.6	8.7	6.4	5.0	3.0	5.5	4.0	4.0

Mission Statement

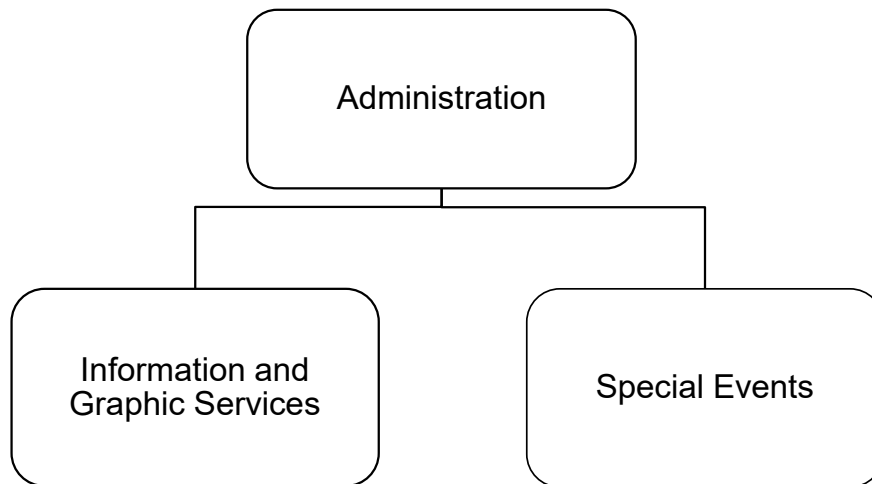
Information and Graphic Services:

To support the City of Rochester's *Mission, Vision, and Values* by providing information to the public about the City, its priorities and initiatives across multiple communications platforms.

Special Events:

To support the City of Rochester's *Mission, Vision, and Values* by producing and supporting a diverse array of cultural programming designed to enhance a strong sense of community, to attract residents and visitors, to promote economic development, and to market Rochester as a vibrant destination for entertainment and the arts.

Organization



Vital Customers

Information and Graphic Services:

- External: The general public, specific target audiences, and a variety of stakeholders
- Internal: The Mayor and all City of Rochester departments

Special Events:

- External: People of all ages who reside, work in or visit the Greater Rochester Area, event sponsors, community members who organize festivals, parades, special events, block parties and races, and professional producers of large events and concerts
- Internal: The Mayor and City of Rochester departments

Critical Processes

Information and Graphic Services:

- Delivers information, graphics, photo, video, web and social media services
- Provides marketing, advertising, communications planning and consultation
- Provides media relations
- Develops and executes dedicated communications campaigns across multiple media platforms

Special Events:

- Conceives, designs, plans logistics for, promotes, and produces events
- Processes permits and work orders for all events
- Develops corporate and community partners and sponsors for events
- Assists community members in planning their events
- Enters into and administers contracts with promoters to produce events
- Coordinates services of various City departments for events

Department Highlights

The Bureau of Communications, in conjunction with the Department of Information Technology (IT) and the Project Management Office (PMO), will undertake a website revitalization project to improve the usability, accessibility, and efficiency of user interactions with the City of Rochester’s website. A cross-departmental team will be assembled to work through and address the issues and activities necessary for the success of this large-scale and transformative project.

Communications will also undertake a transition to SharePoint to more efficiently store and index the content and materials it creates and to improve internal communications and work processes.

Special Events highlights include new City-created events at Parcel 5 Downtown: lunch breaks; lunchtime food truck rodeo; RPO Under the Stars full orchestra performance; and a Fall Festival of carnival games, and food and drink vendors.

The Bureau will also work through the renewal of the contract for administering the City’s Government Access television channel, which expires in 2022 after a 10-year term.

Communications will prepare workforce succession plans as key employees become eligible for retirement.

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor’s Priorities Supported	Projected Completion
Institute internal asset management system (Share Point) to increase organization and accessibility of assets and simplify reporting <i>BCC-2: Continuously improve City Hall public outreach and communication of City services.</i> <i>BCC-3: Improve City Hall systems to make them more inclusive and accessible.</i>	1-3, 6-7, 10, 11,16	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety, Youth Development	Third Quarter

**ADMINISTRATION
COMMUNICATIONS**

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Establish and implement proactive and multi-channel communications to increase reach, awareness, and support of mayoral priorities</p> <p><i>BCC-2: Continuously improve City Hall public outreach and communication of City services.</i></p> <p><i>BCC-4: Increase resident engagement in City decision-making processes.</i></p>	1-9,12	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety and Youth Development	Ongoing
<p>Strengthen social media presence by establishing proactive social media plan, aligning with communications strategies, leveraging strategic content, and nimbly responding to opportunities</p> <p><i>BCC-2: Continuously improve City Hall public outreach and communication of City services.</i></p> <p><i>BCC-4: Increase resident engagement in City decision-making processes.</i></p>	4, 5, 8, 9	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety and Youth Development	Ongoing
<p>Implement strong content marketing strategy, maximizing current content assets and exploring new approaches and tactics</p> <p><i>BCC-2: Continuously improve City Hall public outreach and communication of City services.</i></p> <p><i>BCC-3: Improve City Hall systems to make them more inclusive and accessible.</i></p> <p><i>BCC-4: Increase resident engagement in City decision-making processes.</i></p>	2-5, 8, 9	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety and Youth Development	Ongoing
<p>Expand approaches and systems for community engagement and input in City decision-making processes.</p> <p><i>BCC-2: Continuously improve City Hall public outreach and communication of City services.</i></p> <p><i>BCC-3: Improve City Hall systems to make them more inclusive and accessible.</i></p> <p><i>BCC-4: Increase resident engagement in City decision-making processes.</i></p>	16	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety and Youth Development	Ongoing

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Update website, and maximize digital presence</p> <p><i>BCC-2: Continuously improve City Hall public outreach and communication of City services.</i></p> <p><i>BCC-3: Improve City Hall systems to make them more inclusive and accessible.</i></p> <p><i>BCC-4: Increase resident engagement in City decision-making processes.</i></p>	4, 5	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Building Towards a Prosperous Future, Strengthening Neighborhoods, Public Safety and Youth Development	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
1. Graphic support – advertising /marketing / promotional materials	1,726	2,200	1,550	1,900
2. Still photography assignments	478	600	800	600
3. Video production assignments	278	300	300	300
4. Web site users	1,765,133	1,944,000	2,452,720	2,575,000
5. Web page views	6,588,571	6,790,000	6,892,927	6,900,000
6. News releases	266	303	N/A	330
7. Press conferences	68	70	N/A	70
8. Social media reach (followers / subscribers)	N/A	161,000	155,000	166,000
9. Social media engagement (likes, shares, impressions)	N/A	88,200	N/A	94,000
10. Number of City produced, sponsored and permitted events	85	500	500	500
11. Days of City produced, sponsored and permitted events	N/A	N/A	N/A	600
12. Attendance at City-produced, sponsored and permitted events	140,000	725,000	2,000,000	2,000,000
13. Revenue generated from naming sponsorships (\$)	N/A	N/A	N/A	50,000
14. Revenue generated from City trademark licensing (\$)	3,000	1,200	3,000	2,000
15. Revenue generated for Special Events trust fund (\$)	94,475	250,000	240,000	250,000
16. Number of participants in Communications-produced input sessions	N/A	N/A	N/A	5,000

N/A – Not Applicable

ADMINISTRATION
COMMUNICATIONS

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	3,276,600	3,247,900	-28,700
Employee Years	18.0	18.5	0.5

Change Detail

Salary & Wage	General		Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-15,200	47,500	12,100	0	0	-73,100	-28,700

Major Changes

Reduce festival site and special event funding as an efficiency measure	-94,700
One Digital Content Manager is added for improved website management	91,500
Reduce professional fees as an efficiency measure	-82,000
An Associate Communications Assistant is added to support succession planning	72,400
One Communications Assistant was eliminated during the year	-63,300
One Associate Communications Assistant on Call is added	15,000
Reduce Intern funding based on need	-12,000

ADMINISTRATION
COMMUNICATIONS
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,433,470	1,349,600	1,432,500	1,520,900
Materials & Supplies	4,587	8,800	12,600	13,000
Services	802,171	1,799,700	1,831,500	1,714,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,240,228	3,158,100	3,276,600	3,247,900
Appropriation by Activity				
Administration	300,778	347,400	320,400	399,200
Information and Graphic Services	992,181	948,000	979,900	990,900
Special Events	<u>947,269</u>	<u>1,862,700</u>	<u>1,976,300</u>	<u>1,857,800</u>
Total	2,240,228	3,158,100	3,276,600	3,247,900
Employee Years by Activity				
Administration	3.0	3.2	3.0	4.0
Information and Graphic Services	11.4	9.9	10.5	11.0
Special Events	<u>4.0</u>	<u>4.0</u>	<u>4.5</u>	<u>3.5</u>
Total	18.4	17.1	18.0	18.5

ADMINISTRATION
COMMUNICATIONS DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Information and Graphics Services	Special Events
Br.	Title	Budget 2021-22	Approved 2022-23			
36	Director, Communications	1	1	1		
31	Assistant to Director - Communications	1	1	1		
29	Special Events Operations Manager	1	1			1
28	Communications Creative Coordinator	1	1		1	
28	New Media Editor	0	1		1	
26	Digital Content Manager	0	1		1	
26	Digital Media Specialist - Communications	1	1		1	
25	New Media Editor	1	0			
25	Principal Graphic Designer	1	1		1	
24	Assistant Digital Media Specialist	1	1		1	
24	Assistant Special Events Operations Manager	1	1			1
24	Associate Communications Assistant	1	2	1	1	
24	Associate Digital Communications Assistant	1	1		1	
22	Special Events Coordinator	0	1			1
22	Special Events Coordinator/Bilingual	1	0			
18	Communications Assistant	1	0			
18	Jr. Speechwriter	1	0			
18	Jr. Speechwriter/Bilingual	0	1		1	
16	Secretary to the Director/Bilingual	0	1	1		
13	Administrative Secretary/Bilingual	1	0			
12	Project Assistant	0	1		1	
12	Special Events Assistant	1	0			
EMPLOYEE YEARS						
Full Time		16.0	17.0	4.0	10.0	3.0
Overtime		0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		2.0	1.5	0.0	1.0	0.5
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		18.0	18.5	4.0	11.0	3.5

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by providing high quality legal services that foster transparent leadership, ensure equitable access to municipal services, and promote the creation of vibrant neighborhoods and opportunities for all.

Vital Customers

- External: Rochester Riverside Convention Center, Rochester Public Library, Rochester Land Bank
- Internal: The Mayor, City Council, and all City of Rochester Administrative Departments and Boards

Critical Processes

- Provide legal advice and advocacy to the Mayor, City Council, City departments, boards, and agencies
- Prepare legal advice and advocacy to various interdepartmental and internal/external committees
- Prepare and interpret contracts
- Draft local laws and ordinances
- Assist in labor negotiations, collective bargaining, and other labor issues
- Implement legal remedies to address quality-of-life and nuisance abatement issues
- Represent the City in civil proceedings
- Handle acquisition, management, and disposal of properties
- Review proposed New York State and federal legislation affecting the City and research New York State and federal legislation
- Administer Freedom of Information Law (FOIL) services and appeal process
- Support various strategic economic development projects

ADMINISTRATION
LAW DEPARTMENT

2022-23 Strategic Initiatives

Strategic Initiative	KPIs	Mayor's Priorities Supported	Projected Completion
<i>Rochester 2034 Alignment</i> Support acquisition and economic development needs relative to High Falls State Park <i>NR-4. Promote and protect Rochester's natural resources as assets for attracting residents, businesses, and tourists.</i>	4, 5, 10	Building Towards a Prosperous Future, Strengthening Neighborhoods	Third Quarter
Support development and regulation of legal cannabis industry in City of Rochester <i>ECN-4. Continue to support and attract job-generating economic development.</i> <i>ECN-7. Focus on market research, data, and analysis to drive economic development decisions and programming.</i>	5	Economic Empowerment	Third Quarter
Support economic development needs relative to ROC the Riverway Projects <i>PR-1. Reclaim the Genesee River and the City parks and recreation system as foundational assets that help achieve cross-cutting community goals.</i>	4, 5, 10	Building Towards a Prosperous Future	Ongoing
Increase Law Department training and interaction with City departments <i>BCC-3. Improve City Hall systems.</i>	1-16	Building Towards a Prosperous Future, Promoting Equity, Inclusion and Social Justice	Ongoing

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Claims filed against City	325	300	325	300
2. Collection cases started	86	65	80	80
3. Percent of contracts reviewed within five business days of receipt by Law Department in MUNIS	N/A	N/A	N/A	90%
4. FOIL reviews & appeals	486	6,000	6,000	6,000
5. Average number of business days to complete a FOIL Request	N/A	N/A	N/A	20
6. Real estate closings	533	400	500	500
7. Legislative items drafted	448	500	450	450
8. Percent of customer surveys rating legal services as satisfactory or better based upon response time and quality	N/A	N/A	N/A	80%
9. Quality of life and nuisance abatement inquiries, cases, contests, and reviews	49	60	100	100
10. Motions	76	80	60	80

ADMINISTRATION
LAW DEPARTMENT

Key Performance Indicators	Actual	Estimated	Budget	Budget
	<u>2020-21</u>	<u>2021-22</u>	<u>2021-22</u>	<u>2022-23</u>
11. Civil lawsuits served	51	70	50	50
12. Civil lawsuits resolved	40	40	50	50
13. Number of hearings/arbitrations/trials	N/A	N/A	N/A	30
14. Economic development actions	N/A	N/A	N/A	100
15. Representational actions for Boards/Committees/Commissions	N/A	N/A	N/A	100
16. Average training per attorney (hours)	N/A	N/A	N/A	20

N/A – Not Applicable

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,691,100	2,720,600	29,500
Employee Years	25.0	26.0	1.0

Change Detail

Salary & Wage	General	Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-62,000	1,600	-1,800	0	-400	92,100	29,500

Major Changes

A Municipal Attorney III position is added to handle code enforcement and housing quality issues	93,300
A vacant Director of Policy position is eliminated	-75,600
An Assistant to Corporation Counsel position is added	55,600
Previously shared Communications Aide/Bilingual position transfers to RPD	-29,000
Funding for training increases	28,500
A Graduate Intern position is added	19,300

ADMINISTRATION
LAW DEPARTMENT
EXPENDITURE SUMMARY

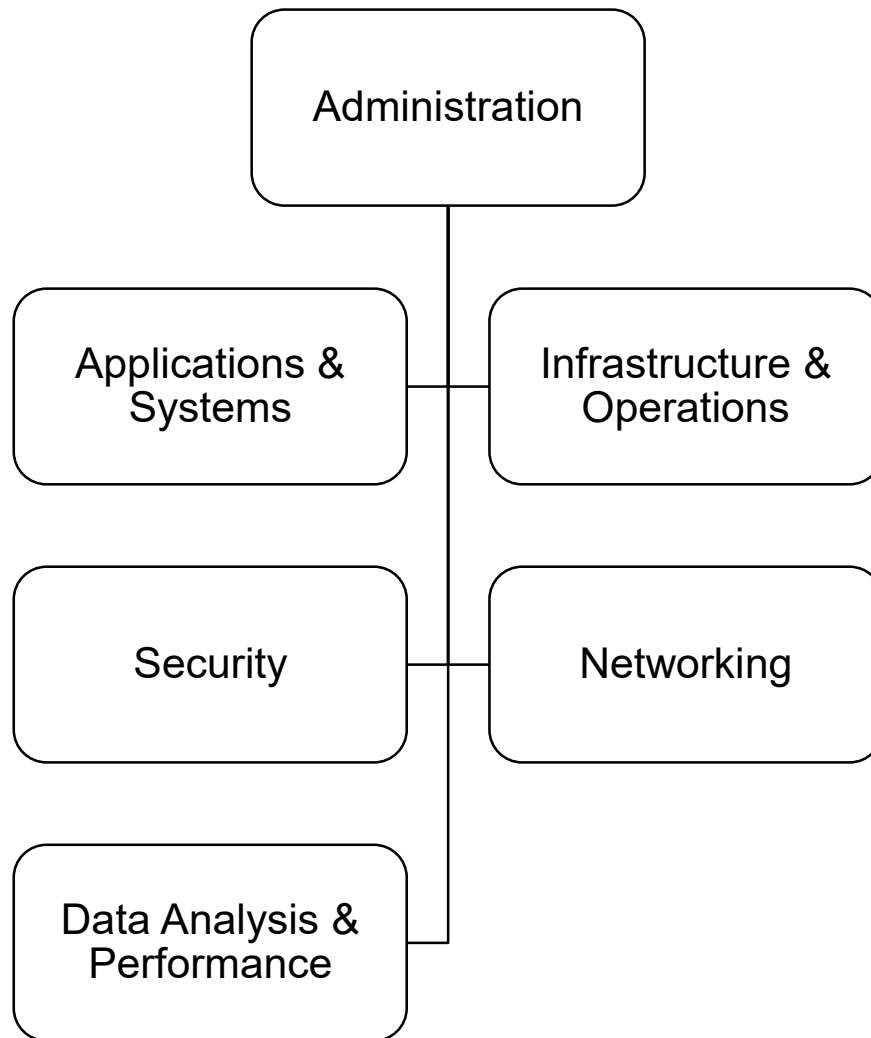
	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Proposed</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,768,983	2,081,100	2,367,100	2,368,700
Materials & Supplies	43,452	50,700	53,100	54,700
Services	97,472	263,900	270,900	297,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,909,907	2,395,700	2,691,100	2,720,600
Appropriation by Activity				
Legal Services	1,909,907	2,395,700	2,691,100	2,720,600
Employee Years by Activity				
Legal Services	25.0	24.5	25.0	26.0

ADMINISTRATION
LAW DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget	Approved
		2021-22	2022-23
36	Corporation Counsel	1	1
34	Deputy Corporation Counsel	1	1
32	Municipal Attorney IV	6	6
30	Municipal Attorney III	5	6
28	Director of Policy	1	0
28	Municipal Attorney II	1	1
26	Municipal Attorney I	1	1
22	Supervising Paralegal	1	1
20	Assistant to Corporation Counsel	0	1
20	Paralegal	2	2
20	Paralegal/FOIL	3	3
16	Communications Aide/Bilingual	0.5	0
9	Legal Secretary	2	1
6	Receptionist Typist	0	1
EMPLOYEE YEARS			
Full Time		24.5	25.0
Overtime		0.0	0.0
Part Time, Temporary, Seasonal		0.5	1.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		25.0	26.0

Mission Statement

To support the City of Rochester's Mission, Vision, and Values by collaborating with all departments to deliver high quality, cost efficient and secure technology solutions that enhance the City's customer service.

Organization**Vital Customers**

- External: All who use public facing systems, such as the City's web site and e-government processes
- Internal: City of Rochester Departments

Critical Processes

Administration:

- Develop IT strategic plans in collaboration with the Office of Project Management
- Plan and oversee IT architecture development
- Oversee project execution and governance for IT projects
- Lead IT policy administration
- Manage IT vendor relationships

Applications & Systems Bureau:

- Build and maintain custom web applications for departments
- Consult with departments on the automation of City business processes
- Train City staff on the use of custom business applications
- Maintain, support and enhance legacy applications

Infrastructure & Operations Bureau:

- Deliver technical infrastructure planning, design, deployment and migration
- Manage backup and recovery (including Disaster Recovery)
- Perform systems monitoring and alerting for City technical infrastructure and performance
- Monitor basic OS/application availability
- Provide client hardware and software
- Perform IT Service Management (Service Desk, Problem Management, Change Management)
- Manage primary Data Center operations
- Manage asset portfolio
- Oversee mainframe systems operation & management
- Manage mainframe backup and recovery

Security Bureau:

- Develop and deploy information security strategy and solutions
- Provide IT Security and Risk consulting, education and training
- Provide protection and detection mechanisms (email, firewall, anti-malware, incident response)

Networking Bureau:

- Deliver network infrastructure planning, design, deployment and migration
- Manage enterprise network engineering and telecommunications
- Deliver video surveillance/camera access and control services

Data Analysis & Performance:

- Collaborate with internal stakeholders to identify opportunities to develop and implement process improvement plans to increase the efficiency and customer service of departmental operations
- Develop and implement internal data strategies
- Perform research, GIS mapping, and data analysis; maintain data dashboards
- Lead governance, promote, and formalize data-sharing agreements
- Provide strategic support for internal programs and studies

Departmental Highlights

For 2022-23, the Information Technology Department will use both City and ARPA funds to carry out strategic investments in our data center, security tools, and network to ensure our foundational technology infrastructure can securely and efficiently meet the growing demands of our modern City operations. ARPA funding will enable the Department to rebuild the widely used Property Information online GIS-based application to provide additional high-demand data related to City parcels for both public and internal users, as well as enhance the tool’s user interface.

The Department will also continue our focus on assisting departments in their migration off of legacy on premise technologies and into more modern, cloud-based enterprise-wide Software as a Service (SaaS) tools, reducing the dependence and costs of on premise computers and storage; working with departments to digitize formerly manual business processes by building custom web applications that incorporate automation tools to make work easier and more consistent; rolling out access to the Microsoft 365 ecosystem so that City staff have better tools for efficient, flexible, and effective collaboration via cloud-based business applications; and executing on the citywide data strategy focused on advancing the use of high-quality, well-governed data in decision-making and operations management.

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 alignment	KPIs	Mayor’s Priorities Supported	Projected Completion
Show the levels of customer service and resource availability that is being supplied to the City of Rochester. <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others.</i>	1-6	Strengthening Neighborhoods	Second Quarter
Demonstrate the Security protections that are being used in the City of Rochester to ensure all data and systems are protected. <i>Enhance the City’s transparency, efficiency, and accountability</i>	7-9	Strengthening Neighborhoods	Second Quarter

Key Performance Indicators

	<u>Actual 2021-22</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
1. Network and Server Uptime (Amount of time that the network and servers at the City are available for use) (%)	99.73	99.0	99.5	99.5
2. First Call Resolution Rate (%)	44	40	42	42
3. Call Abandonment Rate (%)	3.2	4	4	3.1
4. Email & network security application uptime (Amount of time that our email and network are being protected from security attacks and breaches) (%)	99.95	97.3	99.95	99.9
5. Mean time to resolve security incidents (hours)	6.8	6	4	6

Key Performance Indicators	Actual	Estimated	Budget	Budget
	2021-22	2021-22	2021-22	2022-23
6. % of Organization with up-to-date security training certification	69.1	80	80	75

Year-To-Year Comparison

Bureau	Budget	Budget	Change	Percent
	2021-22	2022-23		Change
Administration	3,158,400	3,263,800	105,400	3.3%
Applications & Systems	1,434,900	1,661,900	227,000	15.8%
Infrastructure & Operations	3,068,100	3,487,600	419,500	13.7%
Security & Networking	1,089,200	1,273,600	184,400	16.9%
Data Analysis and Performance	378,000	400,000	22,000	5.8%
Total	9,128,600	10,086,900	958,300	10.5%
Interfund Credit*	-152,100	-150,600	1,500	-1.0%
Intrafund Credit*	-857,000	-883,700	-26,700	3.1%
Total	8,119,500	9,052,600	933,100	11.5%
Employee Years	44.2	44.4	0.2	0.5%

*Reflects chargebacks for telephone service and office printers

Change Detail

Salary & Wage	General		Vacancy			
Adjustments	Inflation	Chargebacks	Allowance	Miscellaneous	Major Change	Total
171,000	94,900	-4,500	-33,600	-4,400	709,700	933,100

Major Changes

Funding added to support main data storage, network monitoring and cloud based software	255,600
ARPA funds allocated for professional fees to support network upgrades	200,000
Increase funding for enhanced mainframe support	82,900
Increase operational costs for 311 software	47,200
Increase funding to support software licensing fees	40,800
Funding added to support video surveillance	37,800
ARPA funds allocated to improve network bandwidth at City R-centers	36,000
Increase funding to enable the use of Toll Free numbers via Zoom	9,400

Telecom/ Data Network Chargebacks – Based on costs associated with telephone and data/network use.

	<u>2021-22</u>	<u>2022-23</u>	<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>
ENVIRONMENTAL SERVICES	236,300	245,800	INFORMATION TECHNOLOGY	22,300	22,700
FIRE	50,400	51,400	LIBRARY	15,100	15,100
NEIGHBORHOOD AND BUSINESS DEVELOPMENT	63,000	67,700	RECREATION & HUMAN SERVICES		
			Commissioner	18,700	25,900
CITY COUNCIL & CLERK	7,700	6,400	Recreation	21,300	31,700
			Human Services	16,000	10,900
ADMINISTRATION			Total - DRHS	56,000	68,500
Mayor's Office	16,000	19,700			
Management & Budget	3,600	3,700	FINANCE		
Human Resource Mgt.	15,000	15,400	Director's Office	2,400	2,500
Communications	7,800	7,900	Accounting	5,800	5,900
Law	10,200	11,900	Treasury	8,200	8,400
Total - Administration	52,600	58,600	Assessment	5,800	5,900
			Parking	15,500	15,800
POLICE	233,000	227,900	Traffic Violations Agency	3,900	4,000
			Purchasing	5,300	6,500
EMERGENCY COMMUNICATIONS	5,800	5,900	Total - Finance	46,900	49,000
			Total Interfund	112,900	115,300
			Total Intrafund	676,200	703,700
			CITY TOTAL	789,100	819,000

Office Printer Chargebacks – Based on costs associated with the purchase, maintenance, printing of designated multifunctional devices (printers, scanners, and fax) throughout the City.

<u>Department</u>	<u>2021-22</u>	<u>2022-23</u>
City Council/ Clerk's Office	1,100	1,300
Administration	18,000	20,400
Information Technology	6,800	7,700
Finance	21,800	24,600
Neighborhood & Business Development	10,700	12,100
Environmental Services	69,900	79,400
Police	32,100	36,300
Fire	12,400	14,100
Recreation & Human Services	17,200	19,400
Total	190,000	215,300
Total Interfund	31,100	35,300
Total Intrafund	158,900	180,000
Total	190,000	215,300

INFORMATION TECHNOLOGY DEPARTMENT
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	2,946,297	3,675,300	3,792,000	3,929,200
Materials & Supplies	13,418	15,400	21,700	21,900
Services	4,523,181	5,227,900	5,314,900	6,135,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	7,482,896	8,918,600	9,128,600	10,086,900
Interfund Credit*	-149,207	-152,100	-152,100	-150,600
Intrafund Credit*	<u>-756,927</u>	<u>-857,000</u>	<u>-857,000</u>	<u>-883,700</u>
Total	6,576,762	7,909,500	8,119,500	9,052,600
Appropriation by Activity				
Administration	2,680,727	2,949,100	3,158,400	3,263,800
Applications & Systems	1,142,978	1,416,600	1,434,900	1,661,900
Infrastructure & Operations	2,673,107	3,053,000	3,068,100	3,487,600
Security & Networking	986,084	1,112,700	1,089,200	1,273,600
Data Analysis and Performance	<u>0</u>	<u>387,200</u>	<u>378,000</u>	<u>400,000</u>
Total	7,482,896	8,918,600	9,128,600	10,086,900
Interfund Credit*	-149,207	-152,100	-152,100	-150,600
Intrafund Credit*	<u>-756,927</u>	<u>-857,000</u>	<u>-857,000</u>	<u>-883,700</u>
Total	6,576,762	7,909,500	8,119,500	9,052,600
Employee Years by Activity				
Administration	8.9	9.9	9.9	9.9
Applications & Systems	10.7	11.4	11.7	11.5
Infrastructure & Operations	11.6	12.6	12.6	11.0
Security & Networking	6.0	7.0	6.0	8.0
Data Analysis and Performance	<u>0.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total	37.2	44.9	44.2	44.4

*Reflects chargebacks for telephone/network service and office printers

INFORMATION TECHNOLOGY DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Application & Systems	Infrastructure & Operations	Security & Networking	Data Analysis & Performance
Br.	Title	Budget 2021-22	Approved 2022-23					
36	Chief Technology Officer	1	1	1				
33	Director of Business Intelligence	1	1	1				
33	Director of IT Operations	1	1	1				
31	Application & Systems Manager	1	1		1			
31	Chief Information Security Officer	0	1				1	
31	Chief of Performance Accountability	1	1					1
31	Networking Manager	0	1				1	
31	Platform Services Manager	1	1			1		
31	Principal Technical Consultant	1	1		1			
29	Chief Information Security Officer	1	0					
29	GIS Coordinator	1	1	1				
29	Information Services Analyst III	1	1	1				
29	Networking Manager	1	0					
27	Application Services Analyst II	1	1		1			
27	Systems Engineer II	2	3			3		
26	Data Analyst	1	1					1
25	Application Services Analyst I	2	3		3			
25	GIS Engineer	1	1	1				
25	IT Security Analyst I	2	2				2	
25	IT Transition Analyst	0	1		1			
25	Knowledge Base Coordinator	1	1		1			
25	Senior Technical Consultant	1	1				1	
25	Systems Engineer I	1	3		1	2		
24	Senior Administrative Analyst	1	2					2
23	Client Support Analyst	6	3			3		
23	Information Services Developer	2	2	2				
23	IT Security Analyst	0	1				1	
23	Systems Engineer	2	4		1	1	2	
21	Staff Consultant	4	2		2			
20	Administrative Analyst	1	0					
19	Desktop Support Analyst	1	0					
19	Office Automation Specialist	2	0					
19	Senior IT Call Center Analyst	1	1			1		
17	IT Call Center Analyst	1	1			1		
15	Principal Account Clerk	1	1	1				
12	Computer Operator	1	1		1			
Total								
EMPLOYEE YEARS								
Full Time		46.0	46.0	9.0	13.0	12.0	8.0	4.0
Overtime		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		0.9	0.9	0.9	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>2.7</u>	<u>2.5</u>	<u>0.0</u>	<u>1.5</u>	<u>1.0</u>	<u>0.0</u>	<u>0.0</u>
Total		44.2	44.4	9.9	11.5	11.0	8.0	4.0

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by managing the City's financial affairs. We collect revenues, manage and invest cash, manage City debt, and control financial processing. Our responsibilities are to manage purchasing and assessment operations; maintain financial records and reports; and enforce financial policies and standards.



Departmental Highlights

In 2022-23 the Department of Finance will continue to work on several key initiatives: evaluating options for replacement of mainframe receivable systems and modernizing assessment operations through the New York State assessment system for calculation of supplemental taxes.

Municipal parking garage internal accounting and administrative controls will continue to be modernized. There are two revenue enhancements occurring in the East End garage in 2022-23:

1. The daily maximum rate increases from \$8 to \$10. This will align East End Garage with all the other City garages. The estimated incremental revenue is \$25,000 annually.
2. The evening rate structure at East End Garage rises from a flat rate of \$2 for the entire evening to \$2 for each hour, which is in alignment with all other City garages. The estimated incremental revenue is \$192,400 annually.

The Rochester Traffic Violations Agency continues to assist the Rochester City Court in the disposition and administration of non-criminal infractions of traffic laws, ordinances and rules & regulations. The agency adjudicates traffic violation tickets and offers plea bargain options. Beginning in the first quarter the agency will offer payment plan options.

Highlights of the Department's 2022-23 Strategic Initiatives are presented below. Additional information for each bureau is included in the sections that follow.

2022-23 Strategic Initiative Highlights

Bureau	Highlights	KPI Reference (see Bureaus)	Mayor's Priorities Supported	Projected Completion
Director's Office	Provide City and City School District financing in accordance with City Debt Policies	1-3	Building Towards a Prosperous Future	First Quarter & Third Quarter
Accounting	Prepare the City's Annual Comprehensive Financial Report <i>Enhance the City's transparency, efficiency, and accountability</i>	1-5	Building Towards a Prosperous Future	Second Quarter
Accounting	Implement GASB 96 subscription-based information technology arrangements <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	1-3, 5	Building Towards a Prosperous Future	Third Quarter

Bureau	Highlights	KPI Reference (see Bureaus)	Mayor's Priorities Supported	Projected Completion
Treasury	Expand outreach efforts to City vendors to increase use electronic payment method to pay City vendors <i>BCC-2: Continuously improve City Hall public outreach and communication of City services</i>	12	Building Towards a Prosperous Future	First Quarter
Treasury	Begin replacement of mainframe receivable systems in coordination with the Project Management Office and Information Technology <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	N/A	Building Towards a Prosperous Future	Second Quarter
Treasury	Conduct annual foreclosure sale <i>Enhance the City's transparency, efficiency, and accountability</i>	1,8,9	Building Towards a Prosperous Future	Second Quarter
Treasury	Prepare annual tax bill <i>Enhance the City's transparency, efficiency, and accountability</i>	1-12	Building Towards a Prosperous Future	Fourth Quarter
Assessment	Consolidate and modernize Assessment's website pages. Update and provide links to other departments. <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	1-5	Building Towards a Prosperous Future	First Quarter
Assessment	Continue to modernize operations through New York State assessment system <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	1-5	Building Towards a Prosperous Future	Second Quarter
Parking & Municipal Violations	Continue to modernize parking garage revenue control systems <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	3	Building Towards a Prosperous Future	Second Quarter
Parking & Municipal Violations	Seek alternative solutions to existing revenue control in five of its garages: High Falls, East End, Court Street, Sister Cities, Mortimer.	3	Building Towards a Prosperous Future	Fourth Quarter

Bureau	Highlights	KPI Reference (see Bureaus)	Mayor's Priorities Supported	Projected Completion
	<i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>			
Purchasing	Implement RASE initiatives in compliance and MWBE tracking and reporting <i>WRK- 2 and 3: Work with partner organizations to build connections between workforce programs and employers to help bridge the gap between training and employment.</i> <i>Focus workforce development efforts on vulnerable populations.</i>	1,2,3,4	Promoting Equity, Inclusion and Social Justice	First Quarter
Purchasing	Collaborate with NBD to develop MWBE legislation around Economic development projects <i>ECN-5: Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester</i>	1	Promoting Equity, Inclusion and Social Justice	First Quarter
Purchasing	Increase MWBE participation in City public works contracts and PSA's <i>ECN-5: Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester</i>	1,2,3,4,5	Promoting Equity, Inclusion and Social Justice	Ongoing
Purchasing	Increase MWBE participation in City commodity contracts <i>ECN-5: Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester</i>	1,5	Promoting Equity, Inclusion and Social Justice	Ongoing
Traffic Violations Agency	Incorporate partial credit card payments at the counters <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	2, 4, 5	Building Towards a Prosperous Future	First Quarter

Year-To-Year Comparison

	Budget <u>2021-22</u>	Budget <u>2022-23</u>	<u>Change</u>	Percent <u>Change</u>
Bureau				
Director's Office	617,500	634,400	16,900	2.7%
Accounting	952,600	949,200	-3,400	-0.4%
Treasury	1,813,200	1,728,600	-84,600	-4.7%
Assessment	897,000	888,300	-8,700	-1.0%
Parking & Municipal Violations	5,929,900	6,290,600	360,700	6.1%
Purchasing	1,114,900	1,212,000	97,100	8.7%
Traffic Violations Agency	852,000	870,900	18,900	2.2%
Total	12,177,100	12,574,000	396,900	3.3%
Interfund Credit*	-215,100	-187,500	27,600	-12.8%
Intrafund Credit*	-457,400	-428,100	29,300	-6.4%
Total	11,504,600	11,958,400	453,800	3.9%

Employee Years 103.7 106.7 3.0 2.9%

*Reflects chargeback for postage and duplicating.

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	Chargebacks	Vacancy <u>Allowance</u>	Miscellaneous	Major Change	Total
-16,800	109,200	-54,900	-33,300	-5,900	455,500	453,800

Major Change Highlights

Increase funding for additional security at Mortimer Street Garage	164,500
Eliminate funding for one-time expense for new 4G modems in POM meters and 5G in CALE pay stations	-158,100
Added Allpro expense for special event attendants	137,800
Add funding for legally required 5-year hydrostatic test on fire suppression standpipe systems in garages	100,000
One temporary RASE funded Compliance Analyst converted to full time	77,400
One temporary RASE MWBE Analyst converted to full time	61,300
Increase in insurance premiums for garages	61,300
Part time clerical support is added in the duplicating center	34,300
Two on call procurement positions are eliminated	-33,900
Reduce funding for cleaning services	-31,400
Eliminate funding for one-time expense for handheld equipment	-15,500
Increase utilities based on projected spending	15,300
Increase rent to align with increase in property taxes as per lease agreement	15,000
Funding added for rental equipment at Crossroads garage	14,600
Increase in Hearing Examiner pay	12,000
Funding added to support E-Procurement maintenance	11,300
Personnel costs associated with BAN/bond sales increase	10,400

DEPARTMENT OF FINANCE

Increase funding to support investment software	8,000
Traffic Prosecutor budgeted to reflect current staff	7,500
Spending reduced due to roll-forward report	-6,500
Decrease in court hearings (from 118 to 110) reduces temporary wages for Judicial Hearing Officers	-4,200
Funding added to support GASB 96 accounting software	4,000
Increase TVA share of insurance at 200 East Main St.	3,200
Funding associated with mileage allowance reduced based on historical need	-2,500

DEPARTMENT OF FINANCE
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	5,971,603	6,144,800	6,536,200	6,622,000
Materials & Supplies	814,879	167,200	219,200	226,900
Services	3,517,585	5,306,800	5,421,700	5,725,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	10,304,067	11,618,800	12,177,100	12,574,000
Interfund Credit*	-140,209	-225,900	-215,100	-187,500
Intrafund Credit*	<u>-406,026</u>	<u>-409,300</u>	<u>-457,400</u>	<u>-428,100</u>
Total	9,757,832	10,983,600	11,504,600	11,958,400
Appropriation by Activity				
Director's Office	615,334	494,800	617,500	634,400
Accounting	823,149	920,200	952,600	949,200
Treasury	1,580,545	1,700,100	1,813,200	1,728,600
Assessment	840,541	816,400	897,000	888,300
Parking & Municipal Violations	4,738,702	5,812,800	5,929,900	6,290,600
Purchasing	919,444	1,060,200	1,114,900	1,212,000
Traffic Violations Agency	<u>786,352</u>	<u>814,300</u>	<u>852,000</u>	<u>870,900</u>
Total	10,304,067	11,618,800	12,177,100	12,574,000
Interfund Credit*	-140,209	-225,900	-215,100	-187,500
Intrafund Credit*	<u>-406,026</u>	<u>-409,300</u>	<u>-457,400</u>	<u>-428,100</u>
Total	9,757,832	10,983,600	11,504,600	11,958,400
Employee Years by Activity				
Director's Office	5.0	5.0	5.0	5.0
Accounting	12.1	11.9	12.2	12.0
Treasury	18.7	18.8	18.3	18.5
Assessment	12.1	12.3	12.2	12.2
Parking & Municipal Violations	31.9	33.2	36.0	36.0
Purchasing	11.6	12.6	11.5	13.9
Traffic Violations Agency	<u>8.4</u>	<u>8.8</u>	<u>8.5</u>	<u>9.1</u>
Total	99.8	102.6	103.7	106.7

*Reflects chargeback for postage and duplicating.

DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by issuing and monitoring the City's public debt and risk management.

Vital Customers

- External: City of Rochester Contractors, City of Rochester Vendors
- Internal: City of Rochester Departments

Critical Processes

- Issue debt in compliance with State and SEC regulations and City Policy
- Provide central planning, programming, and development services to the bureaus of the Department

2022-23 Strategic Initiatives

Strategic Initiative & <i>Rochester 2034 Alignment</i>	KPIs	Mayor's Priorities Supported	Projected Completion
Provide City and City School District financing in accordance with City Debt Policies	1-3	Building Towards a Prosperous Future	First Quarter & Third Quarter

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
FINANCIAL/COST				
1. Total entity general obligation debt (\$000)	326,450	328,252	326,235	342,410
2. Bond and notes sale	3	2	3	6
3. Sales value (\$000)	223,930	178,372	226,355	274,375

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	617,500	634,400	16,900
Employee Years	5.0	5.0	0.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
3,100	100	200	0	3,100	10,400	16,900

Major Changes

Personnel costs associated with BAN/bond sales increase 10,400

DEPARTMENT OF FINANCE
 DIRECTOR'S OFFICE
 EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	459,405	416,000	437,000	450,500
Materials & Supplies	-885	400	400	1,400
Services	156,814	78,400	180,100	182,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	615,334	494,800	617,500	634,400
Appropriation by Activity				
Director's Office	615,334	494,800	617,500	634,400
Employee Years by Activity				
Director's Office	5.0	5.0	5.0	5.0

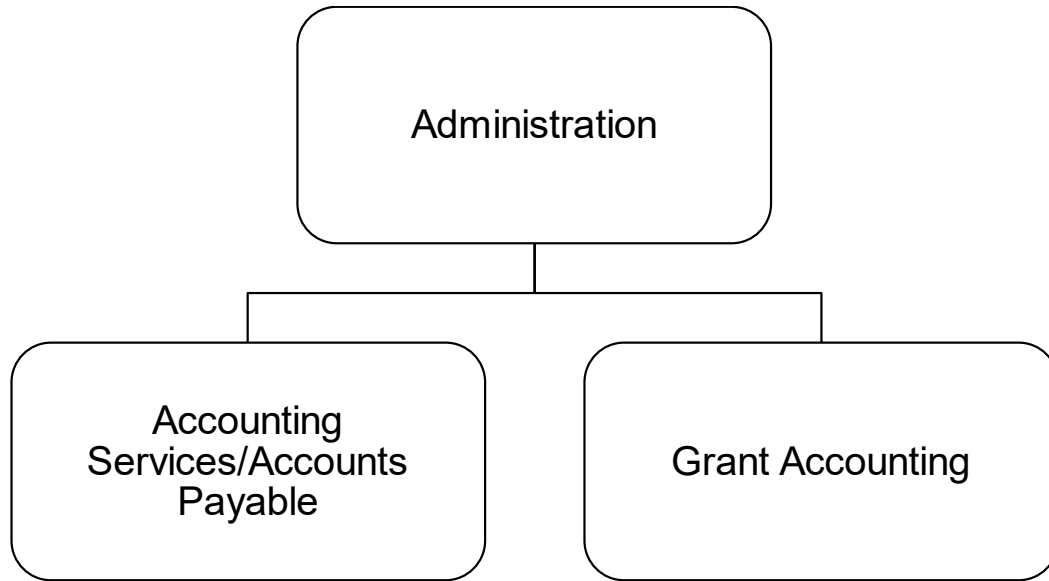
DEPARTMENT OF FINANCE
DIRECTOR'S OFFICE
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2021-22	Approved 2022-23
36	Director of Finance	1	1
25	Application Services Analyst I	1	1
23	Systems Administrator	1	1
20	Assistant to Director	1	1
20	Senior Accountant	1	1
EMPLOYEE YEARS			
Full Time		5.0	5.0
Overtime		0.0	0.0
Part Time, Temporary, Seasonal		0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		5.0	5.0

Mission Statement

To support the City of Rochester’s *Mission, Vision and Values through* the provision of reliable, timely and useful financial information and services that assures accountability to the public and provides support for decision making.

Organization



Vital Customers

- External: City of Rochester citizens, city vendors, grantors, investment community
- Internal: City of Rochester Departments, City Council

Critical Processes

- Auditing and processing invoices
- Recording all financial transactions
- Producing financial reports
- Maintaining general ledger and subsidiary records
- Reviewing grant budgets and monitoring loan programs

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor’s Priorities Supported	Projected Completion
Prepare the City’s Annual Comprehensive Financial Report <i>Enhance the City’s transparency, efficiency, and accountability</i>	1-5	Building Towards a Prosperous Future	Second Quarter
Implement GASB 96 subscription-based information technology arrangements <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	3,4,5	Building Towards a Prosperous Future	Third Quarter

DEPARTMENT OF FINANCE
ACCOUNTING

Key Performance Indicators	Actual	Estimated	Budget	Budget
	<u>2020-21</u>	<u>2021-22</u>	<u>2021-22</u>	<u>2022-23</u>
1. Weekly invoices processed	931	970	950	957
2. Federal and New York State grants processed	184	184	186	183
3. Housing loans	98	92	95	88
4. Business development loans/leases	74	69	76	67
5. In lieu of tax agreements billed	222	234	234	228

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	952,600	949,200	-3,400
Employee Years	12.2	12.0	-0.2

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
1,100	300	-2,600	0	300	-2,500	-3,400

Major Changes

Spending reduced due to roll-forward report	-6,500
Funding added to support GASB 96 accounting software	4,000

DEPARTMENT OF FINANCE
ACCOUNTING
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	769,755	828,700	857,500	858,800
Materials & Supplies	1,520	3,000	3,000	3,100
Services	51,874	88,500	92,100	87,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	823,149	920,200	952,600	949,200
Appropriation by Activity				
Administration	278,185	320,800	324,100	324,500
Accounting Services/Accounts Payable	272,049	290,100	319,200	312,700
Grant Accounting	<u>272,915</u>	<u>309,300</u>	<u>309,300</u>	<u>312,000</u>
Total	823,149	920,200	952,600	949,200
Employee Years by Activity				
Administration	2.0	2.0	2.0	2.0
Accounting Services/Accounts Payable	6.1	5.9	6.2	6.0
Grant Accounting	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total	12.1	11.9	12.2	12.0

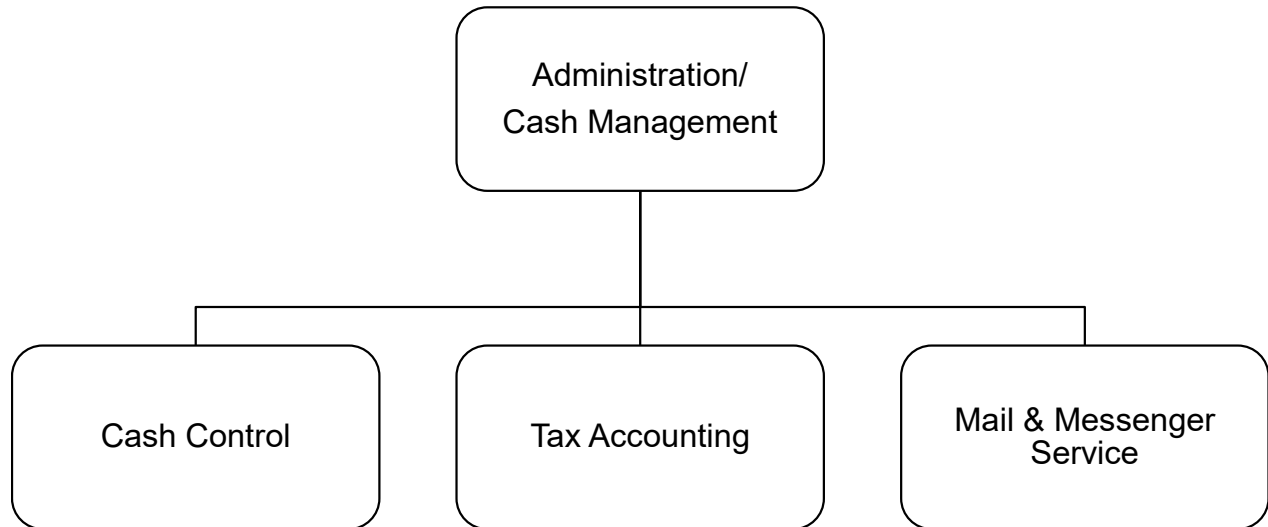
DEPARTMENT OF FINANCE
ACCOUNTING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Accounting Services/ Accounts Payable	Grant Accounting
Br.	Title	Budget 2021-22	Approved 2022-23			
33	Deputy Director, Finance	1	1	1		
30	Assistant Director, Accounting	1	1	1		
26	Principal Finance Officer	1	1			1
24	Associate Accountant	2	2			2
20	Senior Accountant	2	3		3	
17	Accountant	2	2		1	1
14	Junior Accountant	1	0			
9	Clerk II	1	1		1	
9	Clerk II with Typing	1	1		1	
EMPLOYEE YEARS						
Full Time		12.0	12.0	2.0	6.0	4.0
Overtime		0.1	0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		0.1	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		<u>12.2</u>	<u>12.0</u>	<u>2.0</u>	<u>6.0</u>	<u>4.0</u>

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* through the provision of quality customer service to the taxpayers of Rochester by safeguarding liquidity and yield as it relates to investment, collection, and disbursement of taxpayer dollars while upholding the highest ethical standards.

Organization



Vital Customers

- External: City of Rochester Taxpayers, City of Rochester vendors
- Internal: City of Rochester Departments

Critical Processes

- Skilled, highly motivated, cross-trained employees manage specialized receivable, disbursement, and investment systems
- Utilize reliable financial systems
- Adhere to statutory regulations
- Provide clear and consistent policy guidance
- Invest City and City School District funds to generate interest income
- Maintain the City's cash ledger
- Process all interdepartmental and outgoing mail from City facilities
- Prepare annual City property tax bill

DEPARTMENT OF FINANCE
TREASURY

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Expand outreach efforts to City vendors to increase use electronic payment method to pay City vendors <i>BCC-2: Continuously improve City Hall public outreach and communication of City services</i>	12	Building Towards a Prosperous Future	First Quarter
Begin replacement of mainframe receivable systems in coordination with the Project Management Office and Information Technology <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	N/A	Building Towards a Prosperous Future	Second Quarter
Conduct annual foreclosure sale <i>Enhance the City's transparency, efficiency, and accountability</i>	1,8,9	Building Towards a Prosperous Future	Second Quarter
Prepare annual tax bill <i>Enhance the City's transparency, efficiency, and accountability</i>	1-12	Building Towards a Prosperous Future	Fourth Quarter

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Foreclosure warning notices mailed	0	4,400	3,500	3,500
2. Tax accounts	61,694	61,645	61,000	61,600
3. Tax information calls	14,148	10,992	25,000	17,000
4. Delinquent tax accounts	8,792	8,300	9,900	8,600
5. Percent of adjusted property tax balances collected – Current (%)	95.1	90.8	93.0	93.0
6. Percent of adjusted property tax balances collected – Delinquent (%)	36.1	41.0	45.0	42.0
7. Electronic payments to vendors (%)	N/A	N/A	N/A	40
8. City initiated foreclosures	1,789	2,700	3,000	3,000
9. Properties redeemed before foreclosure	0	1,750	800	1,750
10. Average daily cash ledger balance (\$000)	484,998	370,600	378,000	598,933
11. Average daily invested cash bank balance (\$000)	410,225	279,100	284,600	532,535
12. Average investment rate (%)	0.04	0.02	0.01	0.03

DEPARTMENT OF FINANCE
TREASURY

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,403,200	1,408,600	5,400
Employee Years	18.3	18.5	0.2

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	Chargebacks	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-5,700	3,800	-3,100	0	2,400	8,000	5,400

Major Changes

Increase funding to support investment software	8,000
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Postage Chargebacks

<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>
CITY COUNCIL & CLERK	17,700	10,500	ENVIRONMENTAL SERVICES	137,300	119,700
NEIGHBORHOOD & ECONOMIC DEVELOPMENT	61,600	41,800	EMERGENCY COMMUNICATIONS	3,300	1,200
ADMINISTRATION			POLICE	55,300	45,900
Mayor's Office	4,800	600	FIRE	1,800	1,300
Management & Budget	0	0	LIBRARY	0	0
Human Resource Management	8,900	9,400			
Communications	6,300	400			
Law	<u>3,900</u>	<u>2,800</u>			
Total - Administration	23,900	13,200	RECREATION & HUMAN SERVICES		
FINANCE			Commissioner	4,000	3,200
Director's Office	0	100	Recreation	300	700
Accounting	3,400	900	Human Services	<u>800</u>	<u>0</u>
Treasury	37,500	32,700	Total - DRHS	5,100	3,900
Assessment	18,300	12,000	INFORMATION TECHNOLOGY	100	0
Parking & Municipal Violations	31,700	26,400			
Traffic Violations Agency	10,300	8,000	Total Interfund	200,400	158,600
Purchasing	<u>2,700</u>	<u>2,400</u>	Total Intrafund	<u>209,600</u>	<u>161,400</u>
Total - Finance	103,900	82,500	CITY TOTAL	410,000	320,000

DEPARTMENT OF FINANCE
TREASURY
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,145,558	1,181,000	1,215,900	1,212,300
Materials & Supplies	401,978	29,700	34,600	35,600
Services	33,009	489,400	562,700	480,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,580,545	1,700,100	1,813,200	1,728,600
Interfund Credit*	-127,064	-204,200	-200,400	-158,600
Intrafund Credit*	<u>-186,707</u>	<u>-161,400</u>	<u>-209,600</u>	<u>-161,400</u>
Total	1,266,774	1,334,500	1,403,200	1,408,600
Appropriation by Activity				
Administration/Cash Management	708,552	743,800	793,900	801,700
Cash Control	182,325	212,800	214,700	214,700
Tax Accounting	256,024	259,500	249,200	249,100
Mail and Messenger Service	<u>433,644</u>	<u>484,000</u>	<u>555,400</u>	<u>463,100</u>
Total	1,580,545	1,700,100	1,813,200	1,728,600
Interfund Credit*	-127,064	-204,200	-200,400	-158,600
Intrafund Credit*	<u>-186,707</u>	<u>-161,400</u>	<u>-209,600</u>	<u>-161,400</u>
Total	1,266,774	1,334,500	1,403,200	1,408,600
Employee Years by Activity				
Administration/Cash Management	8.4	8.3	8.5	8.5
Cash Control	3.3	3.2	3.3	3.3
Tax Accounting	5.0	5.5	4.5	4.7
Mail and Messenger Service	<u>2.0</u>	<u>1.8</u>	<u>2.0</u>	<u>2.0</u>
Total	18.7	18.8	18.3	18.5

*Reflects chargeback for postage

DEPARTMENT OF FINANCE
TREASURY
PERSONNEL SUMMARY

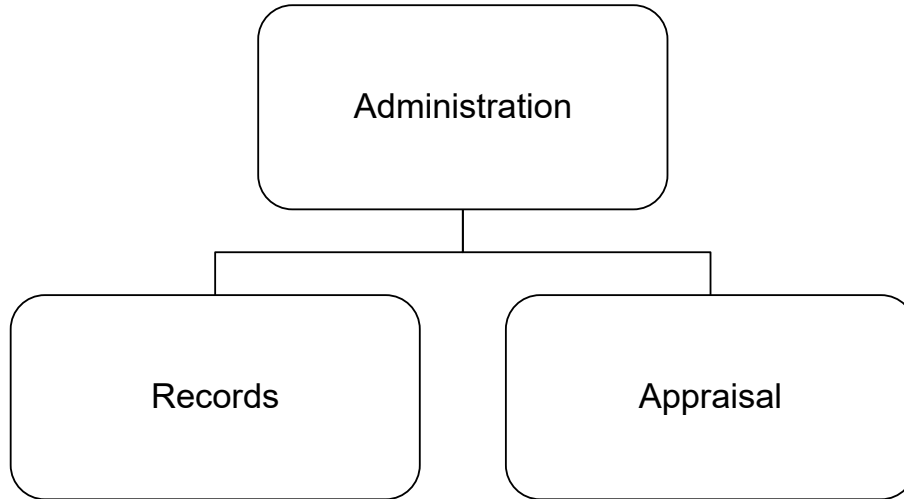
FULL TIME POSITIONS				Administration/ Cash Management	Cash Control	Tax Accounting	Mail & Messenger Service
Br.	Title	Budget 2021-22	Approved 2022-23				
33	City Treasurer	1	1	1			
30	Deputy Treasurer	1	1	1			
26	Cash & Investment Manager	1	1	1			
24	Associate Accountant	2	2	2			
20	Head Cashier/Bilingual	1	1		1		
20	Senior Accountant	1	1	1			
18	Head Account Clerk	1	1			1	
17	Accountant	2	2	1	1		
14	Junior Accountant	1	1			1	
14	Mailroom Coordinator	1	1				1
13	Senior Cashier	1	1		1		
12	Resource Collector	2	2			2	
9	Mailroom Clerk	1	1				1
7	Clerk III with Typing	1	1	1			
EMPLOYEE YEARS							
Full Time		17.0	17.0	8.0	3.0	4.0	2.0
Overtime		0.6	0.6	0.1	0.3	0.2	0.0
Part Time, Temporary, Seasonal		0.7	0.9	0.4	0.0	0.5	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		<u>18.3</u>	<u>18.5</u>	<u>8.5</u>	<u>3.3</u>	<u>4.7</u>	<u>2.0</u>

DEPARTMENT OF FINANCE
ASSESSMENT

Mission Statement

To support the City of Rochester’s *Mission, Vision and Values* by continually improving the accuracy and equity of the annual assessment roll used for the levy of City, School and County real property taxes; to increase the understanding of the assessment process; and to treat all owners fairly.

Organization



Vital Customers

- External: Rochester property owners, legal and real estate professionals, business entities, World Wide Web users
- Internal: City of Rochester Departments

Critical Processes

- Locate, identify, inventory, and record all real property
- Estimate every parcel’s full market value
- Defend property values and correct errors
- Incorporate strategic technology to increase the long-term effectiveness and quality of community service
- Process applications, complaints, and appeals to the Board of Assessment Review

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor’s Priorities Supported	Projected Completion
Consolidate and modernize Assessment’s website pages. Update and provide links to other departments. <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	1-5	Building Towards a Prosperous Future	First Quarter

DEPARTMENT OF FINANCE
ASSESSMENT

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Continue to modernize operations through New York State assessment system <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	1-5	Building Towards a Prosperous Future	Second Quarter

Key Performance Indicators	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
Reviews performed:				
1. Exemptions (new and renewal)	8,890	9,400	9,400	9,400
2. Inspection of building permits	2,580	2,800	2,800	2,600
3. Non-profits & other	5,899	4,000	4,000	5,000
4. Owner reviews	620	700	700	650
5. Notices and Letters	17,311	27,000	27,000	57,000

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	897,000	888,300	-8,700
Employee Years	12.2	12.2	0.0

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
8,800	1,100	-14,100	0	-2,000	-2,500	-8,700

Major Changes

Funding associated with mileage allowance reduced based on historical need	-2,500
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DEPARTMENT OF FINANCE
ASSESSMENT
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	806,296	782,100	817,800	822,100
Materials & Supplies	1,658	2,000	6,200	6,400
Services	32,587	32,300	73,000	59,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	840,541	816,400	897,000	888,300
Appropriation by Activity				
Administration	158,648	157,300	198,700	185,600
Records	169,767	190,000	187,500	226,100
Appraisal	<u>512,126</u>	<u>469,100</u>	<u>510,800</u>	<u>476,600</u>
Total	840,541	816,400	897,000	888,300
Employee Years by Activity				
Administration	1.0	1.0	1.0	1.0
Records	4.0	4.1	4.1	5.1
Appraisal	<u>7.1</u>	<u>7.2</u>	<u>7.1</u>	<u>6.1</u>
Total	12.1	12.3	12.2	12.2

DEPARTMENT OF FINANCE
ASSESSMENT
PERSONNEL SUMMARY

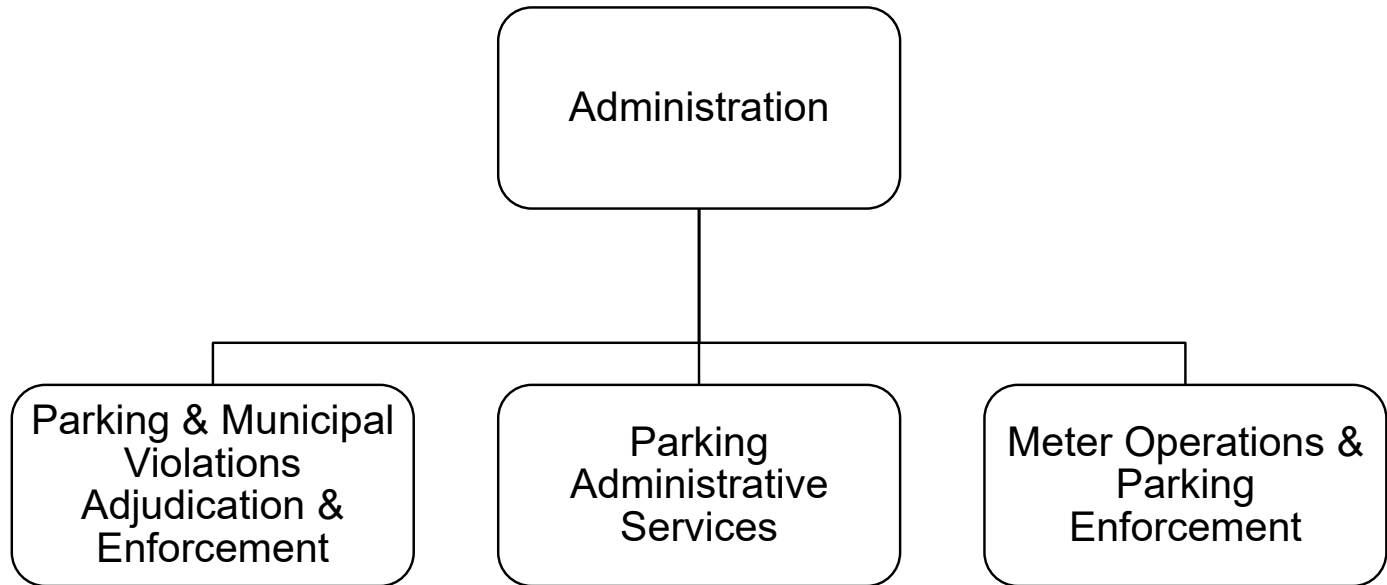
FULL TIME POSITIONS				Administration	Records	Appraisal
Br.	Title	Budget 2021-22	Approved 2022-23			
33	Assessor	1	1	1		
28	Commercial Appraiser	1	1			1
28	Supervising Real Property Appraiser	1	1			1
20	Real Property Appraiser	5	4			4
12	Project Assistant	0	1		1	
11	Clerk I	1	0			
9	Clerk II	2	2		2	
9	Clerk II with Typing	1	1		1	
7	Clerk III	0	1		1	
EMPLOYEE YEARS						
	Full Time	12.0	12.0	1.0	5.0	6.0
	Overtime	0.2	0.2	0.0	0.1	0.1
	Part Time, Temporary, Seasonal	0.0	0.0	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	12.2	12.2	1.0	5.1	6.1

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by providing safe, affordable, convenient access to municipal parking that is customer focused.

Organization



Vital Customers

External:

- Potential developers and business owners contemplating a move to the city of Rochester
- Vehicle owners who park in City parking facilities
- Vehicle owners who park on city streets
- Vehicle owners and city property owners who violate Chapter 13A of the City of Rochester Code
- All those who currently or potentially could live, visit, or do business in the city of Rochester

Internal:

- Office of Special Events for coordination of parking needs for special events
- Information Technology for coordination of new parking software initiatives
- Department of Environmental Services for coordination of major maintenance of parking facilities

Critical Processes

- Monitor contracts and revenue collection for City-owned garages and surface lots
- Oversee facility repair and maintenance
- Maintain and install on-street parking meters
- Perform meter revenue collection on a daily basis
- Enforce on-street parking compliance
- Coordinate hearings at Parking & Municipal Violations
- Process ticket payments by mail, internet, and in person
- Refer unpaid housing tickets to property tax bills
- Refer unpaid parking or municipal tickets to collection agencies

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS

- Coordinate booting program with third party vendor as part of the ticketing process
- Adjudicate contested parking tickets
- Manage and maintain all records pertaining to parking tickets issued
- Coordinate collection agency activity for outstanding parking fines with third party vendor

2022-23 Strategic Initiatives

Strategic Initiative & <i>Rochester 2034 Alignment</i>	KPI	Mayor's Priorities Supported	Projected Completion
Seek alternative solutions to existing revenue control in 5 of its garages: High Falls, East End, Court Street, Sister Cities, Mortimer. <i>SC-4 Improve municipal technology to better serve the city, residents, stakeholders and others</i>	3	Building Towards a Prosperous Future	Fourth Quarter

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Percent of booted vehicles that pay vs. being towed	89%	85%	85%	85%
2. Percent of parking tickets paid vs. tickets issued	86%	90%	90%	90%
3. Average garage occupancy, based on monthly customers	50%	50%	70%	70%

N/A – Not Applicable

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	5,929,900	6,290,600	360,700
Employee Years	36.0	36.0	0.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	Chargebacks	Vacancy <u>Allowance</u>	Miscellaneous	Major Change	<u>Total</u>
25,600	96,600	-3,200	-33,300	-10,200	285,200	360,700

Major Changes

Increase funding for additional security at Mortimer Street Garage	164,500
Eliminate funding for one-time expense for new 4G modems in POM meters and 5G in CALE pay stations	-158,100
Added Allpro expense for special event attendants	137,800
Add funding for legally required 5-year hydrostatic test on fire suppression standpipe systems in garages	100,000
Increase in insurance premiums for garages	61,300
Reduce funding for cleaning services	-31,400
Eliminate funding for one-time expense for handheld equipment	-15,500

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS

Funding added for rental equipment at Crossroads garage	14,600
Increase in Hearing Examiner pay	12,000

DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,640,214	1,672,000	1,879,100	1,860,000
Materials & Supplies	53,159	51,100	92,000	94,900
Services	3,045,329	4,089,700	3,958,800	4,335,700
Other				
Total	4,738,702	5,812,800	5,929,900	6,290,600
Appropriation by Activity				
Administration	276,357	282,500	281,200	280,800
Parking/Municipal Violations Adjud. & Enforcement	631,236	615,400	688,000	682,600
Parking Administrative Services	2,978,642	3,832,500	3,752,500	4,293,400
Meter Operations/Parking Enforcement	<u>852,467</u>	<u>1,082,400</u>	<u>1,208,200</u>	<u>1,033,800</u>
Total	4,738,702	5,812,800	5,929,900	6,290,600
Employee Years by Activity				
Administration	3.0	3.0	3.0	3.0
Parking/Municipal Violations Adjud. & Enforcement	9.1	9.3	9.5	9.5
Parking Administrative Services	7.0	7.2	7.5	7.5
Meter Operations/Parking Enforcement	<u>12.8</u>	<u>13.7</u>	<u>16.0</u>	<u>16.0</u>
Total	31.9	33.2	36.0	36.0

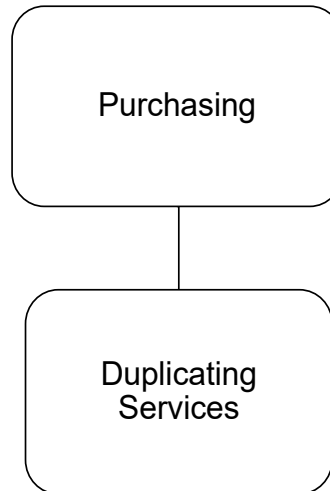
DEPARTMENT OF FINANCE
PARKING & MUNICIPAL VIOLATIONS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	P&MV Adjud. & Enforcement	Parking Administrative Services	Meter Ops/Parking Enforcement
Br.	Title	Budget 2021-22	Approved 2022-23				
33	Director, Parking	1	1	1			
28	Asst. Director, Parking	1	1		1		
26	Municipal Parking Compliance Auditor	1	1			1	
25	Business Analyst I	1	1	1			
21	Supervisor of Structures & Equipment	1	1			1	
19	Parking Enforcement Supervisor	2	2				2
18	Parking Compliance Monitor	1	1			1	
16	Administrative Assistant	1	1			1	
14	Junior Accountant	1	1			1	
13	Sr. Cashier Bilingual	1	1		1		
11	Adjudication Assistant	1	1		1		
11	Secretary	1	1	1			
11	Senior Service Assistant	1	1			1	
10	Parking Enforcement Officer	9	9				9
10	Parking Equipment Mechanic	2	2				2
9	Clerk II	2	2		2		
7	Clerk III	4	4		3	1	
5	Account Clerk	1	1		1		
EMPLOYEE YEARS							
Full Time		32.0	32.0	3.0	9.0	7.0	13.0
Overtime		0.5	0.5	0.0	0.1	0.2	0.2
Part Time, Temporary, Seasonal		3.7	3.7	0.0	0.5	0.3	2.9
Less: Vacancy Allowance		<u>0.2</u>	<u>0.2</u>	<u>0.0</u>	<u>0.1</u>	<u>0.0</u>	<u>0.1</u>
Total		36.0	36.0	3.0	9.5	7.5	16.0

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by obtaining products and services required by City of Rochester agencies at the best price while ensuring adherence to New York State General Municipal Law and City Council Ordinances and regulations governing public purchasing.

Organization



Vital Customers

- External: Vendors providing goods and services, public works contractors
- Internal: City of Rochester Departments

Critical Processes

- Oversee fair and open bidding process to ensure compliance and award to low bidder
- Provide contract awards and maintenance
- Auction surplus equipment
- Issue purchase orders and call numbers
- Train department and bureau purchasing liaisons in purchasing law and practices
- Gather and monitor information from public works and development projects for contractor compliance
- Gather information from vendors
- Act as liaison between vendors/contractors and City of Rochester departments/bureaus
- Review and approve Minority and Women Business Enterprises Utilization plans
- Act as liaison between prime contractors and MWBE subcontractors for City of Rochester projects
- Provide copying services to City Hall

DEPARTMENT OF FINANCE
PURCHASING

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Implement RASE initiatives in compliance and MWBE tracking and reporting <i>5B -WRK 2 and 3</i> <i>Work with partner organizations to build connections between workforce programs and employers to help bridge the gap between training and employment.</i> <i>Focus workforce development efforts on vulnerable populations.</i>	1,2,3,4	Promoting Equity, Inclusion and Social Justice	First Quarter
Collaborate with NBD to develop MWBE legislation around Economic development projects ECN-5: Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester	1	Promoting Equity, Inclusion and Social Justice	First Quarter
Increase MWBE participation in City public works contracts and PSA's <i>ECN-5: Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester</i>	1,2,3,4,5	Promoting Equity, Inclusion and Social Justice	Ongoing
Increase MWBE participation in City commodity contracts <i>ECN-5: Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester</i>	1,5	Promoting Equity, Inclusion and Social Justice	Ongoing

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Dollar Increase in MWBE Participation (000)	10,000	12,000	12,000	11,000
2. Establish partnerships for workforce development	0	0	0	7
3. Total number of companies using incentive program	0	0	0	10
4. Total number of trainees and apprentices placed	0	0	0	25
5. Percent of purchases of best value bids	2	2	3	3

N/A – Not Applicable

DEPARTMENT OF FINANCE
PURCHASING

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	852,400	916,400	64,000
Employee Years	11.5	13.9	2.4

Change Detail

	<u>General</u>	<u>Vacancy</u>				<u>Total</u>
Salary & Wage	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
Adjustment	4,300	-36,100	0	300	150,400	64,000
-54,900						

Major Changes

One temporary RASE funded Compliance Analyst converted to full time	77,400
One temporary RASE MWBE Analyst converted to full time	61,300
Part time clerical support is added in the duplicating center	34,300
Two on call procurement positions are eliminated	-33,900
Funding added to support E-Procurement maintenance	11,300

DEPARTMENT OF FINANCE
PURCHASING

Duplicating Chargebacks

<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>
CITY COUNCIL & CLERK	5,000	3,500	ENVIRONMENTAL SERVICES	24,700	41,200
NEIGHBORHOOD & BUSINESS DEVELOPMENT	69,600	67,300	EMERGENCY COMMUNICATIONS	1,900	2,400
ADMINISTRATION			INFORMATION TECHNOLOGY		
Mayor's Office	43,800	33,000		8,400	4,100
Management & Budget	4,400	4,100			
Human Resource Management	13,700	11,100	POLICE	5,900	6,200
Communications	22,000	39,900			
Law	<u>2,800</u>	<u>500</u>	FIRE	6,500	7,100
Total - Administration	86,700	88,600			
LIBRARY	300	200	RECREATION & HUMAN SERVICES		
FINANCE			Commissioner	0	39,200
Director's Office	0	0	Recreation & Youth Svcs	31,500	18,200
Accounting	500	400	Human Services	<u>0</u>	<u>4,100</u>
Treasury	6,300	3,300	Total - DRHS	31,500	61,500
Assessment	9,800	2,000			
Parking and Municipal Violations	2,300	1,100	Total Interfund	14,700	28,900
TVA	100	6,400	Total Intrafund	<u>247,800</u>	<u>266,700</u>
Purchasing	<u>3,000</u>	<u>300</u>	CITY TOTAL	262,500	295,600
Total - Finance	22,000	13,500			

DEPARTMENT OF FINANCE
PURCHASING
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	692,896	798,100	826,700	914,200
Materials & Supplies	32,072	77,600	79,600	82,000
Services	194,476	184,500	208,600	215,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	919,444	1,060,200	1,114,900	1,212,000
Interfund Credit*	-13,145	-21,700	-14,700	-28,900
Intrafund Credit*	<u>-219,319</u>	<u>-247,900</u>	<u>-247,800</u>	<u>-266,700</u>
Total	686,980	790,600	852,400	916,400
Appropriation by Activity				
Purchasing	680,821	796,000	851,300	916,000
Duplicating Services	<u>238,623</u>	<u>264,200</u>	<u>263,600</u>	<u>296,000</u>
Total	919,444	1,060,200	1,114,900	1,212,000
Interfund Credit*	-13,145	-21,700	-14,700	-28,900
Intrafund Credit*	<u>-219,319</u>	<u>-247,900</u>	<u>-247,800</u>	<u>-266,700</u>
Total	686,980	790,600	852,400	916,400
Employee Years by Activity				
Purchasing	10.5	11.5	10.5	12.1
Duplicating Services	<u>1.1</u>	<u>1.1</u>	<u>1.0</u>	<u>1.8</u>
Total	11.6	12.6	11.5	13.9

*Reflects chargeback for duplicating

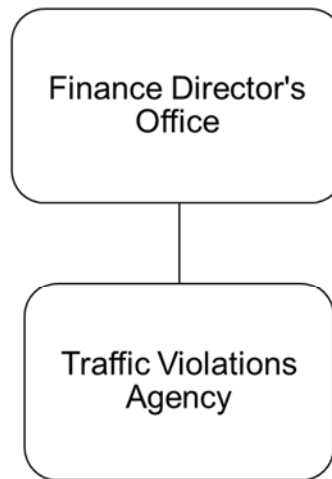
DEPARTMENT OF FINANCE
PURCHASING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Purchasing	Duplicating Services
Br.	Title	Budget 2021-22	Approved 2022-23		
33	Purchasing Agent	1	1	1	
26	Minority & Women Business Enterprise Officer	1	1	1	
26	Contract Administrator	0	1	1	
24	Contract Administrator	1	0		
24	Senior Purchaser	0	1	1	
22	Senior Purchaser	2	0		
22	Compliance Analyst	0	1	1	
22	Minority & Women Business Enterprise Analyst	0	1	1	
20	Assistant Business Analyst	1	1	1	
19	Assistant Contract Administrator	1	1	1	
19	Purchaser	1	2	2	
16	Purchasing Control Clerk	1	1	1	
16	Coordinator Duplicating & Supplies	1	1		1
9	Assistant Purchasing Control Clerk	1	1	1	
EMPLOYEE YEARS					
Full Time		11.0	13.0	12.0	1.0
Overtime		0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		0.5	0.9	0.1	0.8
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		11.5	13.9	12.1	1.8

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by enhancing public safety through equitable adjudication of traffic infractions.

Organization



Vital Customers

- External: Motorists who receive traffic infractions within the city of Rochester, local law enforcement agencies, Rochester City Court, all those who currently or potentially could live, visit, or do business in the city of Rochester
- Internal: City of Rochester administration and Mayor's Office

Critical Processes

- Assist the Rochester City Court in the disposition and administration of non-criminal infractions of traffic laws, ordinances and rules and regulations
- Adjudicate traffic violation tickets and offer plea bargain options & payment plan options
- Collect and record all monies related to traffic infractions
- Report to the Office of the NYS Comptroller within the first ten days of the month all fines, penalties and forfeitures collected by the agency
- Remit to the State the penalties and fines that are reflected on the Office of NYS Comptroller invoice
- Issue to the State on an annual basis a report detailing the progress, development and operations of the Agency

DEPARTMENT OF FINANCE
TRAFFIC VIOLATIONS AGENCY

Strategic Initiative & <i>Rochester 2034 Alignment</i>	KPIs	Mayor's Priorities Supported	Projected Completion
Incorporate partial credit card payments at the counters <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders and others</i>	2, 4, 5	Building Towards a Prosperous Future	First Quarter

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
1. Number of new moving violations tickets	21,262	15,600	24,000	15,000
2. Disposition rate of new tickets filed	55%	60%	60%	55%
3. % of cases plea bargained (of those cases that reached a disposition)	83%	80%	80%	80%
4. % of cases heard in front of the judicial hearing officer	7%	2%	9%	3%
5. Disposition rate of transferred tickets	17%	20%	20%	15%

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	852,000	870,900	18,900
Employee Years	8.5	9.1	0.6

Change Detail

Salary & Wage Adjustment	General Inflation	Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
5,200	3,000	4,000	0	200	6,500	18,900

Service Level Changes:

- Streamline and eliminate action codes/letters that are no longer required for processing cases. In addition, provide motorists multiple notifications within 90 days before their case(s) enters into Civil Judgment.

Major Changes

Traffic Prosecutor budgeted to reflect current staff	7,500
Decrease in court hearings (from 118 to 110) reduces temporary wages for Judicial Hearing Officers	-4,200
Increase TVA share of insurance at 200 East Main St.	3,200

DEPARTMENT OF FINANCE
 TRAFFIC VIOLATIONS AGENCY
 EXPENDITURE SUMMARY

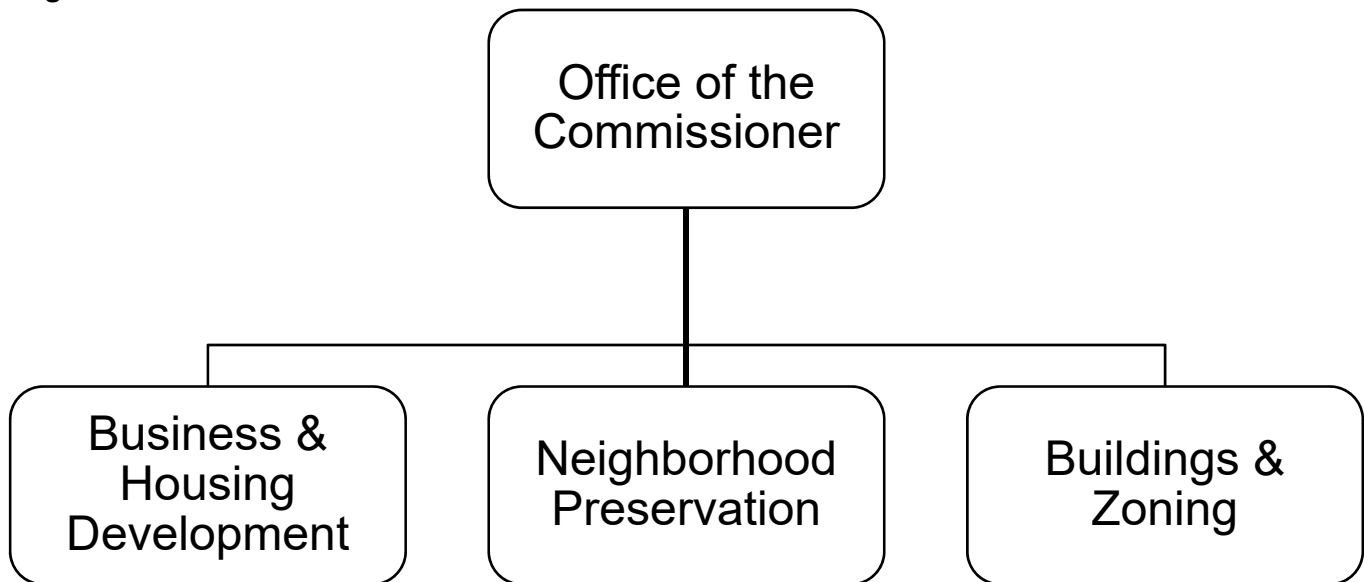
	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	457,479	466,900	502,200	504,100
Materials & Supplies	325,377	3,400	3,400	3,500
Services	3,496	344,000	346,400	363,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	786,352	814,300	852,000	870,900
Appropriation by Activity				
Traffic Violations Agency	786,352	814,300	852,000	870,900
Employee Years by Activity				
Traffic Violations Agency	<u>8.4</u>	<u>8.8</u>	<u>8.5</u>	<u>9.1</u>
Total	8.4	8.8	8.5	9.1

DEPARTMENT OF FINANCE
TRAFFIC VIOLATIONS AGENCY
PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2021-22	Approved 2022-23
28	Executive Director	1	1
23	Assistant Executive Director	1	1
12	Lead Motor Vehicle Representative	2	2
12	Lead Motor Vehicle Representative Bilingual	1	1
10	Motor Vehicle Representative	3	3
EMPLOYEE YEARS			
	Full Time	8.0	8.0
	Overtime	0.0	0.1
	Part Time, Temporary, Seasonal	0.5	1.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	8.5	9.1

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values*, the Department of Neighborhood and Business Development is a team of committed professionals dedicated to improving quality of life and creating economic opportunities for residents and businesses within the city of Rochester. We accomplish this through exceptional people and strategies centered on enhancing neighborhoods, facilitating business growth, and promoting development.

Organization

Departmental Highlights

For 2022-23, the Department of Neighborhood and Business Development will continue to focus on: strengthening the city's commercial corridors and supporting small businesses; increasing the number of quality, affordable housing units; increasing affordable homeownership; reducing blight and nuisances; and attracting businesses to downtown. NBD will continue implementing the Property Manager Licensing Program.

The Department of Neighborhood and Business Development is committed to partnering with the Mayor's Office of Project Management and IT to implement the Land Management project to significantly enhance the level of service provided to our customers, transform the way we do business, and create cutting-edge interfaces between City Hall and the community we serve.

NBD will focus on five (5) broad objectives supported by Rochester 2034; 11 specific goals across the five objectives and 31 data categories similar to current KPIs.

Strategic Initiative & Rochester 2034 Alignment	KPI Reference (see table below)	Mayor's Priorities Supported	Projected Completion
<p>Create high quality housing units</p> <p><i>HSG-4a: Support the production of new high-quality housing, mixed-income housing that is affordable and accessible to people across a wide range of incomes, abilities, household sizes, life states, and ages.</i></p> <p><i>HSG-1d: Seek strategic opportunities to expand the City's homeownership programs and Employer Assisted Housing Initiative (EAHI).</i></p>	A, B, & C	Strengthening Neighborhoods	Ongoing
<p>Enhance the quality of existing housing</p> <p><i>HSG-6a: Proactively partner with developers and the Rochester Land Bank.</i></p> <p><i>PMP-4l: Continue to provide aggressive enforcement of property maintenance and nuisance laws.</i></p> <p><i>PMP-4d: Continue to update the City's housing programs to ensure the use of high quality materials and sustainable building practices. Consideration should be given to the long-term benefits.</i></p> <p><i>HSG-6a: Proactively partner with developers and the Rochester Land Bank to rehabilitate vacant homes and make them available for first time, income-qualified homebuyers in middle market neighborhoods.</i></p>	D, E, & F	Strengthening Neighborhoods	Ongoing

Strategic Initiative & <i>Rochester 2034 Alignment</i>	KPI Reference (see table below)	Mayor's Priorities Supported	Projected Completion
Create and retain jobs <i>ECN-4: Continue to support and attract job-generating economic development.</i> <i>ENC-1: Attract businesses.</i> <i>ENC-2: Support existing and help incentivize new neighborhood businesses.</i>	G & H	Economic Empowerment, Strengthening Neighborhoods	Ongoing
Improve customer service <i>SC-4: Improve municipal technology to better serve the city, residents, stakeholders, and others.</i> <i>SC-4b: Expand existing and develop new municipal online payment, permitting, and licensing systems, as well as subscription-based public notifications.</i> <i>SC-4c: Advance City permitting, inspection, and enforcement operations through digital transformation.</i> <i>ECN-2e: Assess and reduce administrative and regulatory barriers for small business development and support.</i>	I	Building Towards a Prosperous Future, Strengthening Neighborhoods	Ongoing
Enhance the quality of life for city residents <i>VNT-1c: Allocate additional funds to broaden the City's clean demolition initiative.</i> <i>BFN-2: Continue and expand existing efforts to decrease the accumulation of litter in the community.</i> <i>BCC-1: Building Community Capacity.</i>	J & K	Strengthening Neighborhoods	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
A. Create new housing units				
1. New affordable units created via the Land Bank	8	0	8	0
2. New affordable units created by the City	152	390	236	164
3. New market-rate units created by the City	90	38	133	5
B. Increase city owner occupants				
1. Via properties sold to owner occupants through auction/RFP	10	0	10	10
2. Via Land Bank Program to help occupants become owners	2	0	2	2
3. Via program to RFP City lots to incentivize owner-occupancy	0	0	10	10
4. Via new construction of owner occupied units (through Habitat for Humanity, Greater Rochester Housing Partnership)	9	0	8	14

Key Performance Indicators	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
5. Via City-assisted sales to owner occupants	168	57	176	140
C. Prevent foreclosures				
1. Foreclosures prevented	120	36	150	150
D. Ensure rental housing is code compliant				
1. Code compliant units/Total rental units (%)	90	90	90	90
E. Efficiently resolve neighborhood code complaints				
1. Average time to resolve complaints (in days)	90	60	90	60
F. Rehabilitate existing housing units				
1. Units rehabbed with General Rehab, lead grants, OORP, and/or Emergency Assistance Program (EAP)	350	284	350	275
2. Units rehabbed with City's housing grants/loan funding	15	0	150	496
3. Units rehabbed through Land Bank programs	35	15	35	35
G. Create jobs				
1. Total jobs created (FTE)	45	133.5	100	125
2. Total new jobs created that were filled by city residents	3	74	50	75
3. Percentage of new jobs created that pay at least \$32,500 (%)	70	83	70	70
H. Retain jobs				
1. Total jobs retained through City-enabled projects	1,600	148	350	240
I. Improve customer service (Quarterly)				
1. Overall percentage of customers who report being satisfied by NBD's services (%)	85	85	90	90
2. Customer satisfaction rate for the Certification of Occupancy Process (%)	90	90	90	90
3. Customer satisfaction rate for the Certification of Compliance Process (%)	95	90	90	90
4. Customer satisfaction rate for the Homebuyer Assistance Program (%)	84	90	90	90
5. Customer satisfaction rate for the Rehab Grant Program (%)	90	90	90	90
6. Customer satisfaction rate for the assistance with Business Grant Programs applications (%)	100	90	90	90
7. Customer satisfaction rate for all Zoning processes (%)	90	90	90	90
8. Customer satisfaction rate for other points of contact (e.g., point of intake cards, other surveys) (%)	85	85	90	90
9. All major NBD applications processes will gather feedback through customer satisfaction survey	Achieved in the First Quarter of FY20-21	N/A	N/A	N/A
10. Apply for three (3) grants to support NBD programs	N/A	N/A	N/A	3

Key Performance Indicators		<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
J. Eliminate neighborhood blight					
1.	Proactive demolitions carried out in the fiscal year	62	100	100	80
2.	Neighborhood cleanups carried out in the fiscal year	130	130	130	130
3.	Refuse reviews performed, assessing commercial corridors in the fiscal year	1031	700	800	800
K. Increase community engagement and capacity					
1.	Neighborhood and Business Association meetings attended by NSC staff	981	800	1,080	980
2.	Citizens that graduate from the City's Community University program	N/A	30	40	50

Year-To-Year Comparison

Bureau	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Commissioner	979,400	970,400	-9,000	-0.9%
Business & Housing Development	3,266,700	8,122,100	4,855,400	148.6%
Neighborhood Preservation	2,539,100	3,423,800	884,700	34.8%
Buildings & Zoning	<u>7,282,000</u>	<u>13,020,000</u>	<u>5,738,000</u>	<u>78.8%</u>
Total	14,067,200	25,536,300	11,469,100	81.5%
Employee Years	140.3	152.8	12.5	8.9%

Change Detail

Salary & Wage	General		Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		<u>Total</u>
-20,600	7,100	0	-52,500	0	11,535,100		11,469,100

Major Change Highlights

ARPA Buy the Block Services is added in Business and Housing Development Real Estate	4,050,000
ARPA Owner Occupant Roof Grants to Homeowners is added in Buildings and Zoning	2,500,000
ARPA Housing Rehab Grants to Homeowners is added in Buildings and Zoning	2,500,000
ARPA Senior Meals Contracted Services is added in Neighborhood Preservation	896,600
ARPA Targeted Business Revitalization Services is added in Business and Housing Development Administration	639,100
ARPA Emergency Assistance to Senior Homeowners - Grants to Homeowners is added in Buildings and Zoning	357,100
Four full time Code Enforcement Officer Trainees (4) are added in Buildings and Zoning	189,300
One full time Assistant Director of Buildings and Zoning is added in Buildings and Zoning Administration	110,400
Increase allocation for full year of ARPA funding for two full time Property Rehabilitation Specialists & one full time Clerk II in Buildings and Zoning Contract Services	94,200
One full time Senior Code Enforcement Officer is added in Buildings and Zoning	82,600

Increase allocation for full year of ARPA funding for one full time Community Housing Planner and one full time Clerk II in Business and Housing Development	61,000
One full time Closing Assistant is added in Business and Housing Development Administration	56,100
New full time Senior Service Assistant is added in Buildings and Zoning Administration	38,900

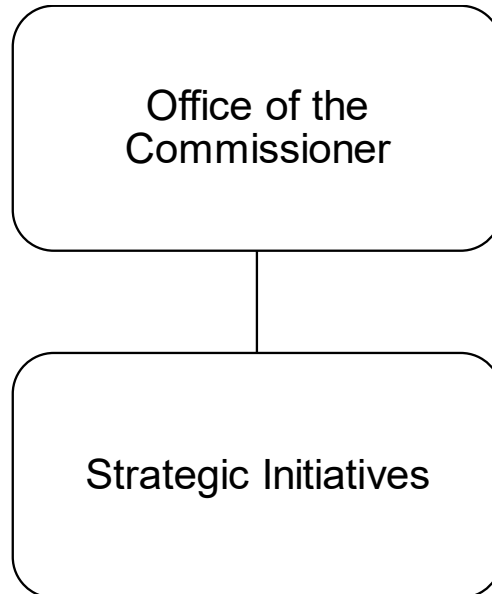
DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
EXPENDITURE SUMMARY

6-7

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	9,506,102	9,817,900	10,187,000	10,767,500
Materials & Supplies	26,686	42,100	47,800	49,200
Services	947,433	3,551,600	3,832,400	14,719,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	10,480,221	13,411,600	14,067,200	25,536,300
Appropriation by Activity				
Commissioner	889,004	951,200	979,400	970,400
Business & Housing Development	2,584,240	3,094,400	3,266,700	8,122,100
Neighborhood Preservation	1,486,956	2,477,200	2,539,100	3,423,800
Buildings & Zoning	<u>5,520,021</u>	<u>6,888,800</u>	<u>7,282,000</u>	<u>13,020,000</u>
Total	10,480,221	13,411,600	14,067,200	25,536,300
Employee Years by Activity				
Commissioner	9.5	9.1	9.5	9.5
Business & Housing Development	29.0	27.6	29.0	32.0
Neighborhood Preservation	20.0	20.6	21.4	21.4
Buildings & Zoning	<u>78.0</u>	<u>78.6</u>	<u>80.4</u>	<u>89.9</u>
Total	136.5	135.9	140.3	152.8
NBD Resource Allocation - Dollars				
NBD Allocation	10,480,221	13,411,600	14,067,200	25,536,300
Police Department NBD Allocation	<u>2,481,037</u>	<u>2,077,900</u>	<u>2,250,600</u>	<u>2,487,900</u>
Total NBD Allocation	12,961,258	15,489,500	16,317,800	28,024,200
NBD Resource Allocation - Employee Years				
NBD Allocation	136.5	135.9	140.3	152.8
Police Department NBD Allocation	<u>29.0</u>	<u>21.0</u>	<u>22.7</u>	<u>24.1</u>
Total NBD Allocation	165.5	156.9	163.0	176.9

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values*, the NBD Office of the Commissioner will promote coordination and communication for the department and customers to provide budget and personnel services, grants management, and process improvements.

Organization**Vital Customers**

- External: federal and state government, contractors, businesses, neighborhood associations, residents
- Internal: City of Rochester departments, NBD staff

Critical Processes

- Prepare and monitor departmental operating and CIP budgets
- Provide budgetary and financial reporting functions
- Monitor grant budgets
- Coordinate performance management and measurement programs
- Administer personnel, purchasing, and payroll activities
- Ensure adherence to grant compliance requirements for federal formula grant programs
- Manage the federal disbursement and information system
- Implement process improvements to modernize programs with 21st century technology

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Lead and participate in implementation of land management in collaboration with PMO and IT. Maintain, assess, and enhance operations and system after go-live	SC-4	Building Towards a Prosperous Future	Fourth Quarter
Manage strategic use of HUD funding, including budgeting, reporting, and supporting program partners, to maximize impact in the community and maintain compliance with federal regulations	PHS-5, BFN-1, ECN-1	Building Towards a Prosperous Future; Strengthening Neighborhoods	Ongoing
Continue to monitor and report on the NBD operating and capital budgets	IMP-2	Building Towards a Prosperous Future	Ongoing
Conduct proactive research for new grant funding opportunities	ECN-7	Strengthening Neighborhoods	Ongoing

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	979,400	970,400	-9,000
Employee Years	9.5	9.5	0.0

Change Detail

Salary & Wage Adjustment	General Inflation	Vacancy Chargebacks	Allowance	Miscellaneous	Major Change	Total
-4,800	800	0	0	0	-5,000	-9,000

Major Changes

Productivity improvements result in efficiencies -5,000

Program Change

The US Department of Housing and Urban Development (HUD) grant program management team is restructured and reorganized through role reassignments and enhanced training. These changes result in improved budget and plan development, grants setup and oversight, funds disbursements, and overall program management and interaction with City staff and HUD representatives.

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

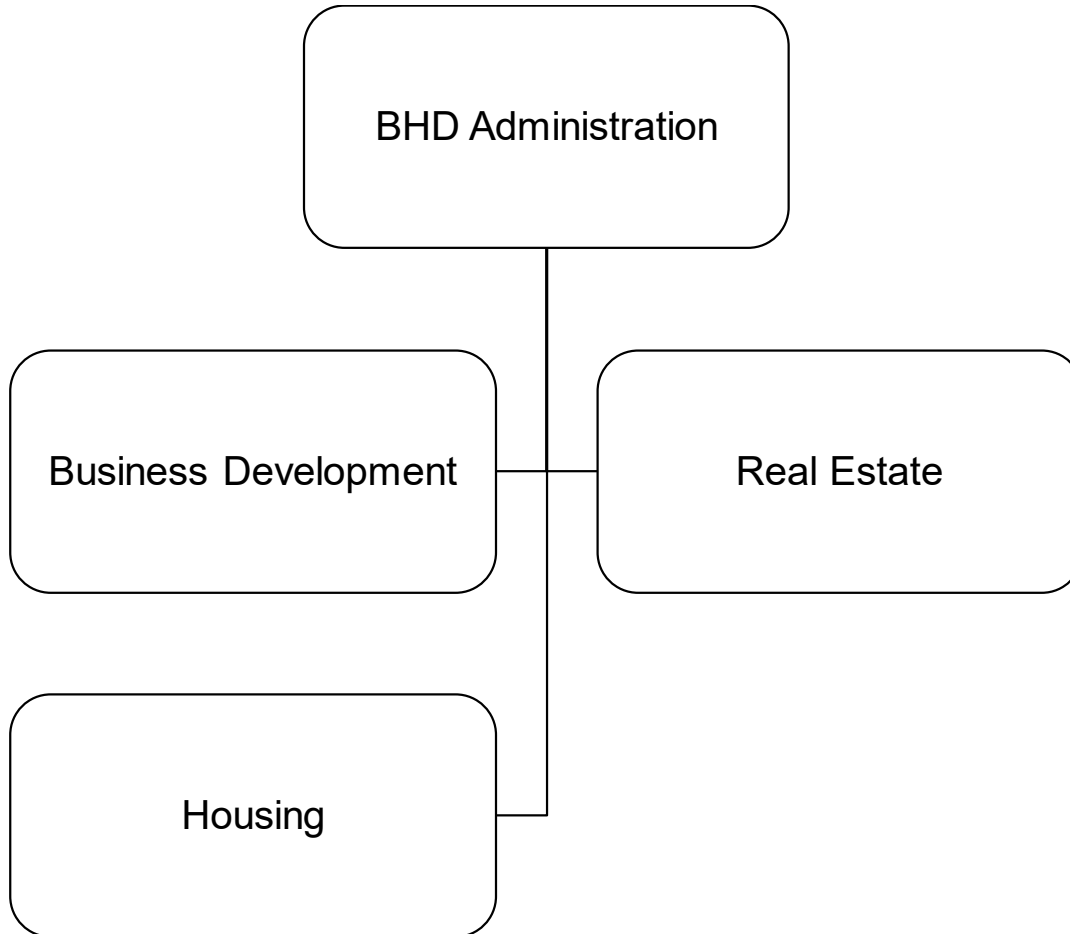
Appropriation by Major Object	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Personnel Expenses	805,515	853,200	854,500	853,900
Materials & Supplies	8,704	4,300	4,300	4,400
Services	74,785	93,700	120,600	112,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	889,004	951,200	979,400	970,400
Appropriation by Activity				
Commissioner	338,022	349,100	346,500	336,600
Strategic Initiatives	<u>550,982</u>	<u>602,100</u>	<u>632,900</u>	<u>633,800</u>
Total	889,004	951,200	979,400	970,400
Employee Years by Activity				
Commissioner	3.0	2.0	2.0	2.0
Strategic Initiatives	<u>6.5</u>	<u>7.1</u>	<u>7.5</u>	<u>7.5</u>
Total	9.5	9.1	9.5	9.5

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Commissioner	Strategic Initiatives
Br.	Title	Budget 2021-22	Approved 2022-23		
36	Commissioner	1	1	1	
31	Assistant Commissioner	1	1		1
29	Grants Manager and Research Coordinator	1	1		1
26	Process Improvement Specialist	1	1		1
25	Business Analyst I	1	1		1
25	Systems Administrator	1	1		1
24	CDBG Coordinator	1	1		1
20	Executive Assistant	1	1	1	
11	Senior Service Assistant	1	1		1
EMPLOYEE YEARS					
Full Time		9.0	9.0	2.0	7.0
Overtime		0.0	0.0	0.0	0.0
Part Time, Temporary, Seasonal		0.5	0.5	0.0	0.5
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		9.5	9.5	2.0	7.5

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values*, the Bureau of Business & Housing Development is a team of committed professionals working to enhance the quality of life and economic opportunity for residents, neighborhoods and businesses. We help create exciting places in Rochester to live, work, and play!

Organization**Vital Customers**

- External: Commercial/retail businesses; industrial businesses; developers/investors; property buyers/owners; neighborhood groups/associations; business associations
- Internal: City of Rochester departments

Critical Processes

- Promote development of small and middle markets
- Promote residential development
- Purchase and sell selected real estate that is essential to achieving City goals
- Portfolio management – loan and grant monitoring
- Manage housing programs
- Attract new businesses and generate growth in downtown businesses
- Attend monthly quadrant business association meetings

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Complete Development of Inner Loop East (ILE) Site 5	ECN-1, TOU-3	Strengthening Neighborhoods	Second Quarter
Work with New York State and community partners to implement the Downtown Revitalization Initiative program	ECN-1	Strengthening Neighborhoods	Second Quarter
Implement recommendations of the Mayor's Housing Quality Task Force	HSG-2, HSG-5	Economic Empowerment, Strengthening Neighborhoods	Second Quarter
Complete Bull's Head Preliminary Development Plan	PMP-2, ECN-2	Strengthening Neighborhoods	Second Quarter
Launch the Buy the Block owner occupied housing initiative coordinated with mixed-use rehabilitations	HSG-4	Economic Empowerment, Strengthening Neighborhoods	Second Quarter
Establish Housing Trust Fund, including governance structure, approval of bylaws, and recruitment of first Board of Directors	HSG-2, HSG-3	Economic Empowerment, Strengthening Neighborhoods	Third Quarter
Implement plan for targeted investment in startup small businesses and minority and women-owned businesses on commercial corridors	ECN-2-5	Economic Empowerment	Third Quarter
Begin construction on Inner Loop East (ILE) Sites 6 & 7	HSG-4	Strengthening Neighborhoods	Fourth Quarter
Implement plan to sell 30 homes (City surplus)	HSG-5	Economic Empowerment, Strengthening Neighborhoods	Fourth Quarter
Create 10 new owner occupied homes through rehab using HOME Rochester program with City, Rochester Land Bank (RLB) & Greater Rochester Housing Partnership (GRHP)	HSG-4	Economic Empowerment, Strengthening Neighborhoods	Fourth Quarter

**DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
BUSINESS & HOUSING DEVELOPMENT**

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Begin construction at major affordable rental housing projects at Tailor Square (Hickey Freeman), Federal Street, and Canal Street	HSG-5	Strengthening Neighborhoods	Fourth Quarter
Establish Food Desert Program to bring fresh food and grocery items to neighborhoods lacking these essential products and services	PHS-6, ECN-2-4	Strengthening Neighborhoods	Fourth Quarter
Deliver a collection of loan and grant programs to provide needed business funding	ECN-2	Economic Empowerment	Ongoing
Work collaboratively with ESD, GRE, REDCO, Monroe County, and others to implement new business recruitment strategies	ECN-4, ECN-6	Economic Empowerment	Ongoing

Year-To-Year

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	3,266,700	8,122,100	4,855,400
Employee Years	29.0	32.0	3.0

Change Detail

Salary & Wage Adjustment	General Inflation	Vacancy Chargebacks	Vacancy Allowance	Miscellaneous	Major Change	Total
49,000	200	0	0	0	4,806,200	4,855,400

Major Changes

ARPA Buy the Block Services is added in Business and Housing Development Real Estate	4,050,000
ARPA Targeted Business Revitalization Services is added in Business and Housing Development Administration	639,100
Increase allocation for full year of ARPA funding for one full time Community Housing Planner and one full time Clerk II in Business and Housing Development	61,000
One full time Closing Assistant is added in Business and Housing Development Administration	56,100

Program Change

The Housing Division will focus its efforts on fostering partnerships to improve housing quality which will include affordable and strategic housing development, implementing creative programs to increase home ownership, operationalizing ARPA-funded programs including Buy the Block and the Housing Trust Fund, and providing support assistance to our most vulnerable residents. Building on its remarkable success distributing CARES Act funding through the Business Emergency Retention Grant program, the Business Development Division is focused upon providing additional assistance through ARPA-funded programs to support businesses impacted by the COVID-19 pandemic, while also targeting assistance to businesses in Low-to-Moderate Income (LMI) areas of the city through positive changes associated with its Small Business Matching Grant Program.

The Real Estate Division will partner with the Rochester Land Bank on the acquisition of tax foreclosed properties with a focus on creating quality homeownership opportunities by utilizing ARPA funding to assist in this acquisition/rehabilitation initiative. The Underwriting Division will focus on process improvements through the addition of a new Closing Assistant as well as ongoing staff training and processing of ARPA-funded programs. BHD will add two new staff members, a Community Housing Planner and a Clerk II, to assist with the increased workload resulting from the many ARPA-funded initiatives.

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
BUSINESS & HOUSING DEVELOPMENT
EXPENDITURE SUMMARY

Appropriation by Major Object	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Personnel Expenses	2,179,411	2,319,600	2,344,200	2,508,700
Materials & Supplies	1,971	5,700	5,700	5,900
Services	402,858	769,100	916,800	5,607,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,584,240	3,094,400	3,266,700	8,122,100
Appropriation by Activity				
Administration	783,311	1,061,600	1,129,100	1,835,400
Business Development	396,664	426,700	480,500	529,300
Real Estate	632,160	797,200	857,000	4,927,300
Housing	772,105	808,900	800,100	830,100
Project Development	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	2,584,240	3,094,400	3,266,700	8,122,100
Employee Years by Activity				
Administration	7.0	6.7	7.1	8.1
Business Development	4.8	4.4	4.9	6.9
Real Estate	6.6	6.5	7.0	7.0
Housing	10.6	10.0	10.0	10.0
Project Development	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	29.0	27.6	29.0	32.0

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
 BUSINESS & HOUSING DEVELOPMENT
 PERSONNEL SUMMARY

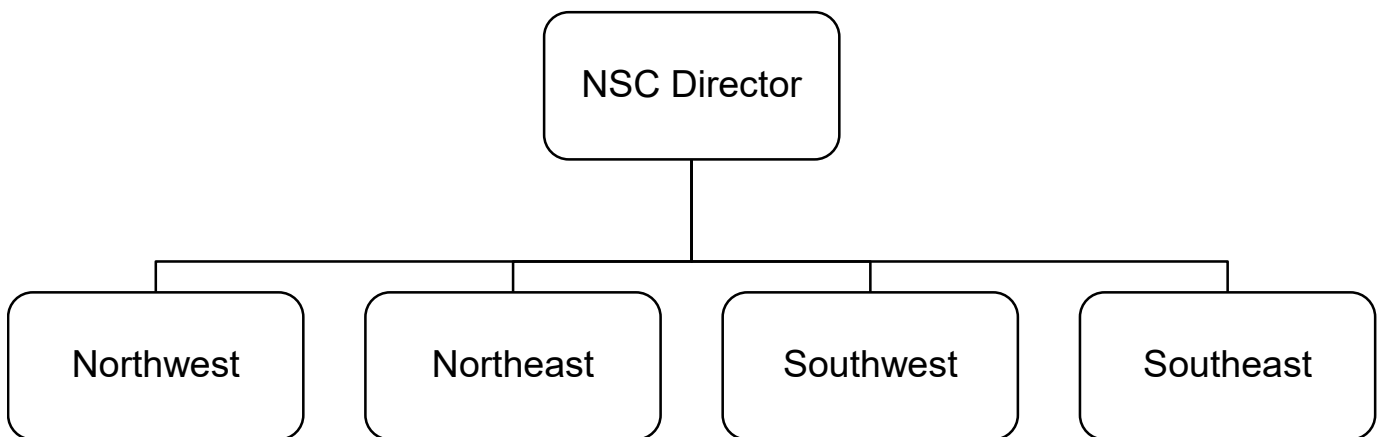
FULL TIME POSITIONS				Administration	Business Development	Real Estate	Housing
Br.	Title	Budget 2021-22	Approved 2022-23				
34	Deputy Commissioner	1	1	1			
31	Manager of Housing	1	1				1
30	Director of Real Estate	1	1			1	
30	Director of Strategic Business Development	1	1		1		
29	Manager of Special Projects	0	1				1
28	Assistant Director of Real Estate	1	1			1	
28	Credit Manager	0	1	1			
27	Assistant to the Director of Housing	0	1				1
26	Associate Administrative Analyst	2	0				
26	Associate Community Housing Planner	0	1				1
26	Associate Community Housing Planner/Bilingual	0	1				1
26	Associate Real Estate Specialist	1	1			1	
26	Credit Manager	1	0				
26	Economic Development Project Manager	1	1		1		
24	Senior Administrative Analyst	1	2	1			1
24	Senior Community Housing Planner	3	2				2
24	Senior Community Housing Planner/Bilingual	1	0				
24	Senior Economic Development Specialist	1	1		1		
24	Senior Real Estate Specialist	1	1			1	
24	Senior Real Estate Specialist/Bilingual	1	1			1	
23	Senior Management Analyst	1	0				
22	Business Liaison	2	1		1		
22	Business Liaison/Bilingual	0	1		1		
22	Credit Underwriter	1	1	1			
20	Community Housing Planner	1	2		1		1
20	Executive Assistant	1	1	1			
20	Executive Assistant/Bilingual	0	1	1			
20	Legal Assistant/Real Estate	1	1			1	
16	Administrative Assistant	1	0				
16	Closing Assistant	0	1	1			
11	Senior Service Assistant	1	1				1
9	Clerk II	1	2	1	1		
7	Clerk III with Typing/Bilingual	1	1			1	
EMPLOYEE YEARS							
Full Time		29.0	32.0	8.0	7.0	7.0	10.0
Overtime		0.3	0.3	0.1	0.0	0.1	0.1
Part Time, Temporary, Seasonal		0.0	0.0	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.3</u>	<u>0.3</u>	<u>0.0</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>
Total		29.0	32.0	8.1	6.9	7.0	10.0

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values*, the Bureau of Neighborhood Preservation will promote strength, stability, pride and empowerment to our residents and stakeholders and encourage growth of city neighborhoods and businesses through safety, education, and economic development. We will work to bridge the gap between neighborhoods by improving lines of communication, addressing quality of life issues through community partnerships, and enhancing delivery of services.

Organization

Neighborhood Preservation is separated into four geographical quadrant areas:



Vital Customers

- External: City Residents; homeowners; business operators; community organizations; neighborhood and business associations
- Internal: City of Rochester departments

Critical Processes

- Nuisance Activity Points (NAP) to correct chronic issues that impact quality of life
- Manage handicap permits process
- Facilitate resolution of neighborhood complaints
- Provide technical assistance for community engagement and organizing
- Plan and implement special projects
- Assist in reduction of neighborhood nuisance activities
- Collaborate with neighborhood groups and business organizations on initiatives through the lens of the Rochester 2034 Comprehensive Plan
- Manage Business Permit process
- Manage Gardening Program
- Manage Street Liaison Program for specific commercial corridors in each quadrant
- Rehab grant application intake
- Positive tickets with RPD

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Provide support to the Coalition of North East Association (CONEA) in developing the master plan initiative	PMP-4, PMP-7, BCC-4	Strengthening Neighborhoods	Second Quarter
Connect small businesses and home-based startup businesses with vendor opportunities at the International Plaza; vendor opportunity will be actively promoted at all neighborhood associations and Block Club meetings in the NE quad (NE NSC)	ECN-2, ECN-5, WRK-4, BCC-1, CNP-1, TOU-2	Strengthening Neighborhoods	Second Quarter
Establish a business association in the Dewey and Charlotte business corridors; work with neighborhood businesses by providing managing support and organizational structure (NW NSC)	BBCC-1, BCC-2	Strengthening Neighborhoods	Third Quarter
Officially recognize and enhance the partnership between Howard Hanna Real Estate and the Susan B. Anthony commercial corridor, including the "Adopt a Block" designation (SW NSC)	PMP-6, VNT-3, BFN-1	Strengthening Neighborhoods	Third Quarter
Continue to support growth and community activities focused on youth and community engagement; Support targeted local community, school, recreation, public safety, and social service agency initiatives and programs focused on youth and community engagement	CNP-3, BCC-5	Strengthening Neighborhoods	Fourth Quarter
Support NBD ZAP, Housing Department initiatives, and DES Right of Way (ROW) infrastructure revitalization efforts	HSG-1, HSG-3	Strengthening Neighborhoods	Fourth Quarter
Complete NSC outreach and RPD outreach in all quadrants; provide synergy for NSC and RPD face to face engagements with citizens, groups, and organizations in the quadrants (all quadrants)	FPHS-1, BCC-1, BCC-2, BCC-5	Strengthening Neighborhoods	Fourth Quarter
Promote and support online community engagement by Business Associations, Neighborhood Associations and Block Clubs to create a more robust engagement and participation	BBCC-1, BCC-2	Strengthening Neighborhoods	Fourth Quarter

**DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
NEIGHBORHOOD PRESERVATION**

Promote quadrant neighborhood associations and block club branding; engage local neighborhood organizations to design and maintain each unique sign (all quadrants)	BBC-1, CNP-1	Strengthening Neighborhoods	Ongoing
Create and implement marketing for the Rehabilitation Grants (all quadrants)	PHS-5, BCC-2	Strengthening Neighborhoods	Ongoing
Facilitate the increased interaction between the 19th Ward C.A., M2 foundation, City of Rochester and Chili Avenue Business Alliance (CABA) to enhance and utilize Chili/Thurston pocket park (SW NSC)	PMP-6, VNT-4, BFN-1	Strengthening Neighborhoods	Ongoing
Provide support for beautification and public improvements in response to the Lyell area planning efforts (NW NSC)	BCC-1, BGN-1, PMP-4	Strengthening Neighborhoods	Ongoing

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,539,100	3,423,800	884,700
Employee Years	21.4	21.4	0.0

Change Detail

	Salary & Wage		Vacancy		Miscellaneous	Major Change	Total
	<u>Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>			
	11,200	5,400	0	0	0	868,100	884,700

Major Changes

ARPA Senior Meals Contracted Services is added	896,600
Charles Settlement Lease ends	-25,300
Productivity improvements result in efficiencies	-3,200

Program Changes

As part of the adoption of INFOR, the City's new land management software platform, Buildings and Zoning is looking at ways to improve customer service. One item that is under discussion for 2022-23 involves relocating parts of the Certificate of Occupancy process to the Neighborhood Service Centers from City Hall. This will enhance services for landlords and property managers in need of in-person assistance by bringing the service to their neighborhoods.

American Rescue Plan funding enhanced the Senior Meals program services that are administered by the Neighborhood Service Centers. The NSCs continue to work on enhancing services at the neighborhood level by engaging residents through programs like, Gardening, Blocks in Bloom, and neighborhood outreach activities. The Community Garden coordinator function will be enhanced by creating collaborative partnerships with other organizations that focus on urban agriculture.

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
 NEIGHBORHOOD PRESERVATION
 EXPENDITURE SUMMARY

Appropriation by Major Object	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Personnel Expenses	1,303,218	1,353,100	1,395,500	1,410,200
Materials & Supplies	2,991	12,900	13,300	13,700
Services	180,747	1,111,200	1,130,300	1,999,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,486,956	2,477,200	2,539,100	3,423,800
Appropriation by Activity				
NSC - Administration	185,066	1,149,700	1,147,900	2,044,800
NSC - Northwest	321,764	336,600	349,300	338,600
NSC - Northeast	279,006	305,700	324,100	323,200
NSC - Southwest	351,674	341,800	363,600	359,700
NSC - Southeast	<u>349,446</u>	<u>343,400</u>	<u>354,200</u>	<u>357,500</u>
Total	1,486,956	2,477,200	2,539,100	3,423,800
Employee Years by Activity				
NSC - Administration	2.0	3.0	3.0	3.0
NSC - Northwest	3.9	4.4	4.6	4.6
NSC - Northeast	4.7	4.4	4.6	4.6
NSC - Southwest	4.7	4.3	4.6	4.6
NSC - Southeast	<u>4.7</u>	<u>4.5</u>	<u>4.6</u>	<u>4.6</u>
Total	20.0	20.6	21.4	21.4

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
NEIGHBORHOOD PRESERVATION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Admin	Northwest	Northwest	Southwest	Southeast
Br.	Title	Budget 2021-22	Approved 2022-23					
30	NSC Director	1	1	1				
29	NSC Administrator	4	4		1	1	1	1
24	Assistant to NSC Administrator	4	4		1	1	1	1
16	Secretary to the NSC Director	0	1	1				
13	Secretary to the NSC Director	1	0					
12	Customer Service Representative	2	2				1	1
12	Customer Service Rep/Bilingual	2	2		1	1		
12	Project Assistant	1	1	1				
EMPLOYEE YEARS								
Full Time		15.0	15.0	3.0	3.0	3.0	3.0	3.0
Overtime		0.4	0.4	0.0	0.1	0.1	0.1	0.1
Part Time, Temporary, Seasonal		6.0	6.0	0.0	1.5	1.5	1.5	1.5
Less: Vacancy Allowance		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total		21.4	21.4	3.0	4.6	4.6	4.6	4.6

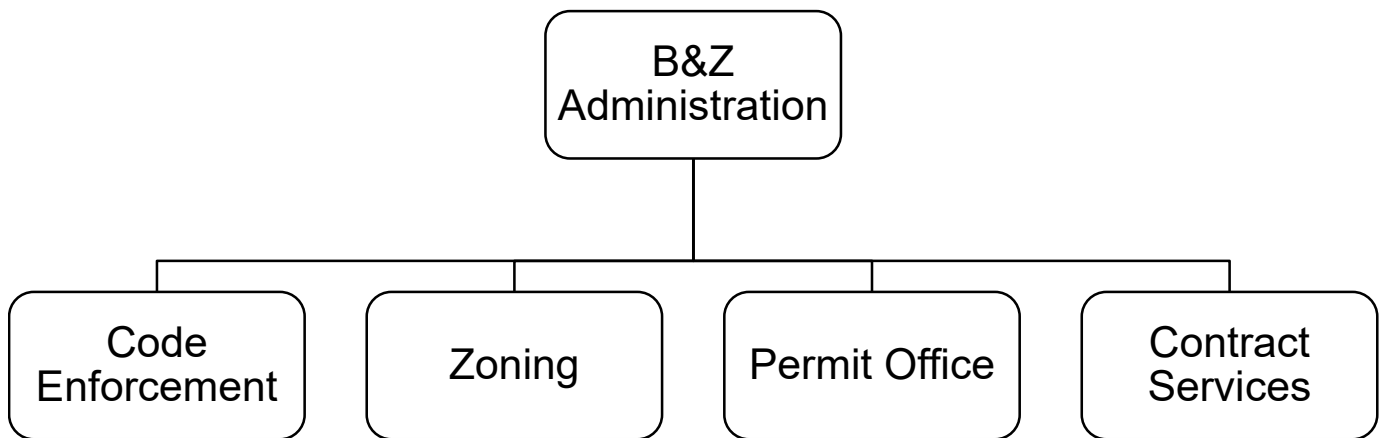
The following full time positions are included in the budget of the Police Department, Special Operations Bureau but are assigned to NSC offices and are shown here for reference only.

Br.	Title	2021-22	2022-23
94	Police Lieutenant	4.0	4.0
90	Police Officer	18.0	19.0
EMPLOYEE YEARS			
Full Time		22.0	23.0
Overtime		0.7	1.1
Part Time, Temporary, Seasonal		0.0	0.0
Less: Vacancy Allowance		0.0	0.0
Total		22.7	24.1

Mission Statement

To support the City of Rochester’s *Mission, Vision, and Values*, the Bureau of Buildings and Zoning will perform permit application review processes, facilitate rehabilitation grant programs, and conduct inspection services to ensure that all buildings and properties are in compliance with local, state and federal regulations. Our team will do this by delivering timely, consistent and comprehensive customer-oriented services in the most cost-effective manner.

Organization



Vital Customers

- External: City residents, landlord/housing providers, developers, homeowners, business operators, contractors, licensed professionals, neighborhood organizations, Monroe County
- Internal: City of Rochester departments

Critical Processes

- Reduce and eliminate blight and ensure safe and habitable housing through the renewable Certificate of Occupancy (C of O) program
- Inspect building, electrical, plumbing, and elevator permits
- Reduce the number of lead poisoning cases involving resident children through lead-based paint inspections and lead dust testing
- Enforce compliance with City Codes
- Monitor vacant structures
- Conduct complaint inspections
- Maintain the Zoning Code
- Administer licensing of skilled trades and certification programs
- Coordinate public review and hearing processes
- Effectively manage the demolition program to ensure all structures in need of demolition are taken down in a timely manner
- Facilitate the rehab grant program to maximize long term impact
- Establish Property Manager Licensing Program
- Establish an Emergency Hazard Abatement Program
- Manage the grant application intake process
- Implement major changes to Land Management system operations for interface via a portal

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
BUILDINGS & ZONING

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Finalize the development of an automated scoring system to support the Property Management License Program	SC-4, IMP-3	Building Towards a Prosperous Future	Second Quarter
Prepare for implementation and management of the Property Management License Program	HSG-2, SC-4, IMP-1	Strengthening Neighborhoods	Ongoing
Continue to prepare and train staff for systemic and process related changes in relation to implementation of the Land Management Program and transitioning out of the current system	SC-4	Strengthening Neighborhoods	Ongoing
In conjunction with the Office of Planning, continue to evaluate and complete revisions to the Zoning Code and Map in response to the Rochester 2034 Comprehensive Plan	PMP-3	Strengthening Neighborhoods	Ongoing
Continue to participate in committees to develop strategies to deal with critical habitable housing issues, eviction, and legal representation issues	HSG-1, IMP-3, BCC-4	Building Towards a Prosperous Future, Strengthening Neighborhoods	Ongoing
Continue to engage Landlord and Tenant Advocacy groups on all subjects of Code Enforcement	BCC-4, IMP-3	Building Towards a Prosperous Future, Strengthening Neighborhoods	Ongoing
(ARPA) ROOF PROGRAM: This program is aimed at assisting owner occupants of one or two family dwellings with roof, gutter, drains and other related roof components needing replacement	HSG-3, IMP-3	Strengthening Neighborhoods	Ongoing
(ARPA) REHAB FOR SENIORS PROGRAM: This program will focus on assisting owner-occupants that don't qualify for lead grants, and will prioritize seniors in need of critical home repairs which will include lead and code compliance concerns	HSG-1	Strengthening Neighborhoods	Ongoing

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
(ARPA) WATER SERVICE REPLACEMENT PROGRAM: In conjunction with the City of Rochester Water Bureau's lead service replacement project, this program is for the replacement of private water service lines identified as being lead, lead lined or identified services with higher lead levels	HSG-1	Strengthening Neighborhoods	Ongoing

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	7,282,000	13,020,000	5,738,000
Employee Years	80.4	89.9	9.5

Change Detail

Salary & Wage Adjustment	General		Vacancy		Miscellaneous	Major Change	Total
	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>				
-76,000	700	0	-52,500		0	5,865,800	5,738,000

Major Changes

ARPA Owner Occupant Roof Grants to Homeowners funding is added in Contract Services	2,500,000
ARPA Housing Rehab Grants to Homeowners funding is added in Contract Services	2,500,000
ARPA Emergency Assistance to Senior Homeowners - Grants to Homeowners funding is added in Contract Services	357,100
Four full time Code Enforcement Officer Trainees are added	189,300
One full time Assistant Director of Buildings and Zoning is added in Administration	110,400
Increase allocation for full year of ARPA funding for two full time Property Rehabilitation Specialists and one full time Clerk II in Contract Services	94,200
One full time Senior Code Enforcement Officer is added	82,600
One full time Senior Service Assistant is added in Administration	38,900
Productivity improvements result in efficiencies	-6,700

Program Changes

In Administration, an Assistant Director of Buildings and Zoning position was created to support the Director and assist with staffing and day to day operating needs. In conjunction with the Commissioner's Office of Strategic Initiatives, Buildings and Zoning continues to develop the Property Manager License Program and scoring system in collaboration with the community based committee comprised of Landlords, tenant's rights advocates, and property managers. The addition of four CEO Trainee positions will enable a more evenly distributed workload and further enhance the level of service. Adding an additional Senior Code Enforcement Officer will position Code Enforcement to better address training and consistency needs.

Contract Services is managing the following American Rescue Plan funded programs: Owner Occupant Roof Replacement, Housing Rehab, and Emergency Assistance to Senior Homeowners. The addition of two Property Rehabilitation Specialists and one clerical support staff member will address the influx in program participation. Online application and electronic bid processes have been established to accommodate the increase in applicants.

Post-pandemic changes to the Permit Office include permit application completeness checks, appointment driven reviews and an “express lane” for the simpler permits such as decks, pools and minor renovations. As we move further ahead with a new Land Management platform, we will look at new ways to improve customer service. One such way will be to provide customer support for the Certificate of Occupancy (C of O) process by decentralizing the process and relocating staff as needed to NSC offices. By shifting the C of O customer base to the quadrants, the level of service at City Hall will be enhanced for those seeking building permit related assistance.

Staff from Zoning, in conjunction with Planning will continue to work on the Zoning Alignment Project and additional phases will be released to the public for comment and feedback.

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
 BUILDINGS & ZONING
 EXPENDITURE SUMMARY

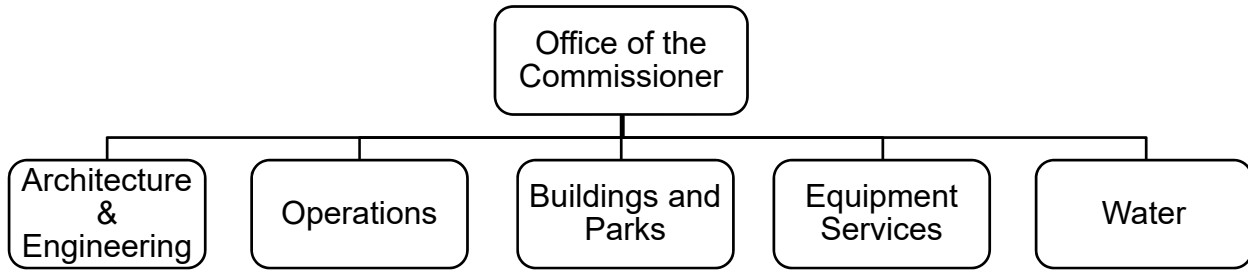
Appropriation by Major Object	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Personnel Expenses	5,217,958	5,292,000	5,592,800	5,994,700
Materials & Supplies	13,020	19,200	24,500	25,200
Services	289,043	1,577,600	1,664,700	7,000,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,520,021	6,888,800	7,282,000	13,020,000
 Appropriation by Activity				
Administration	662,085	1,971,900	956,300	1,059,900
Code Enforcement	3,131,943	3,051,500	3,255,800	3,505,500
Zoning	559,806	606,500	596,900	608,200
Permit Office	538,761	582,000	584,000	525,200
Contract Services	<u>627,426</u>	<u>676,900</u>	<u>1,889,000</u>	<u>7,321,200</u>
Total	5,520,021	6,888,800	7,282,000	13,020,000
 Employee Years by Activity				
Administration	5.7	12.6	6.1	8.0
Code Enforcement	45.0	43.8	46.7	51.6
Zoning	8.4	8.2	8.1	8.5
Permit Office	10.4	11.0	11.0	10.4
Contract Services	<u>8.5</u>	<u>3.0</u>	<u>8.5</u>	<u>11.4</u>
Total	78.0	78.6	80.4	89.9

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
BUILDINGS & ZONING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Code Enforcement	Zoning	Permit Office	Contract Services
Br.	Title	Budget 2021-22	Approved 2022-23					
34	Director of Buildings & Zoning	1	1	1				
31	Assistant Director of Buildings & Zoning	0	1	1				
30	Manager of Code Enforcement	1	1		1			
30	Manager of Zoning	1	1			1		
28	Manager of Contract Services	1	1					1
28	Permit Office Manager	1	1				1	
26	Associate Community Housing Planner	1	1					1
26	Associate Zoning Analyst	1	1			1		
26	Code Compliance Coordinator	1	1		1			
24	Lead Paint Program Coordinator	1	1		1			
24	Plans Examiner	3	3		3			
24	Senior Administrative Analyst	1	1				1	
24	Senior City Planner	1	1			1		
24	Senior Code Enforcement Officer	3	4		4			
24	Senior Code Enforcement Officer/Bilingual	1	1		1			
24	Senior Community Housing Planner	1	1			1		
24	Senior Property Rehab Specialist	2	2					2
24	Senior Zoning Analyst	1	1			1		
23	Senior Management Analyst	1	1	1				
21	Assistant Plans Examiner	1	1		1			
21	Code Enforcement Officer	17	15		15			
21	Code Enforcement Officer/Bilingual	3	4		4			
21	Electrical Inspector	3	3		3			
21	Plumbing Inspector	2	2		2			
21	Property Rehab Specialist	2	3					3
21	Property Rehab Specialist/Bilingual	0	1					1
20	Executive Assistant/Bilingual	1	0					
20	Zoning Analyst	3	3			3		
18	Code Enforcement Officer Trainee	7	13		13			
18	Code Enforcement Officer Trainee/Bilingual	3	2		2			
16	Administrative Assistant	2	0					
16	Administrative Assistant/Bilingual	1	1				1	
16	Program Coordinator	0	3	1			1	1
11	Clerk I	1	1	1				
11	Senior Service Assistant	8	9	3			5	1
11	Senior Service Assistant/Bilingual	1	1				1	
9	Clerk II	0	1					1
EMPLOYEE YEARS								
Full Time		78.0	88.0	8.0	51.0	8.0	10.0	11.0
Overtime		0.4	0.4	0.1	0.1	0.1	0.1	0.0
Part Time, Temporary, Seasonal		2.5	2.5	0.0	1.0	0.5	0.5	0.5
Less: Vacancy Allowance		<u>0.5</u>	<u>1.0</u>	<u>0.1</u>	<u>0.5</u>	<u>0.1</u>	<u>0.2</u>	<u>0.1</u>
Total		80.4	89.9	8.0	51.6	8.5	10.4	11.4

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by providing a safe, clean, and attractive community through efficient planning, design, and delivery of services that contribute to the highest possible quality of life within the City of Rochester.



Departmental Highlights

The Commissioner's Office will focus its efforts in key Mayoral priority areas including ROC the Riverway initiatives, maintenance and control of the City's Right of Way, development of the Rochester Downtown Partnership, and citywide infrastructure development. Inflationary pressures in the areas of fuel, materials, and availability of labor impact the proposed budget significantly.

Architecture & Engineering continues to provide oversight of many high profile capital projects, including overall coordination of the ROC the Riverway Initiative including, but not limited to, the Sister Cities Bridge, Charles Carroll Park, Pont de Rennes Bridge rehabilitation, Rundel Terrace, and the Blue Cross Arena Riverside Addition. The design and implementation of Inner Loop North will commence in 2022-23. Information regarding individual capital projects can be found in the Strategic Goals & Objectives section for the Bureau of Architecture & Engineering in addition to the Capital section of the budget. Staffing enhancements in the Permit Office will allow DES the opportunity to focus on ensuring permit compliance by contractors performing work in the City's Right of Way.

The Operations Bureau continues to implement the pilot program that began in 2021-22 to plow sidewalk routes with City staff. Environmental Quality will work with Operations to analyze the residential food waste compost program and potentially expand the program, thereby eliminating more food waste from entering landfills.

Buildings & Parks, through Forestry, will focus on expanding the number of trees planted throughout the City in an effort to further environmental justice.

Equipment Services will continue to work on identifying viable alternative fueled vehicles and optimizing the performance of the existing City fleet.

The Bureau of Water, along with Architecture & Engineering and the Commissioner's Office, will continue their focus on the City's water infrastructure, primarily adherence to the Lead and Copper Rule Revisions (LCRR) issued by the Environmental Protection Agency. ARPA funding has allowed for more Lead Service Line Replacements to occur. It is anticipated that additional forthcoming infrastructure funding at the state and federal levels will continue to speed up this effort. Water quality testing remains a priority of the Bureau.

Highlights of the Department's 2022-23 Strategic Goals & Objectives are presented below. Additional information for each bureau is included in the sections that follow.

2022-23 Strategic Goals & Objectives

Highlights	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
<u>Office of Commissioner:</u>			
Develop heat emergency plan to increase heat safety awareness; identify and map vulnerable populations; and outline an action plan to respond to extreme heat events	CC-1, CC-4, PHS-5	Strengthening Neighborhoods	First Quarter
Complete brownfield job training for first cohort of 30 students funded under USEPA Brownfield Training program grant	VNT-1, WRK-1	Economic Empowerment, Promoting Equity, Inclusion and Social Justice	Third Quarter

Highlights	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Install Electric Vehicle (EV) charging stations in the South Avenue parking garage to expand charging infrastructure and incentivize EV use <u>Architecture and Engineering:</u>	CC-1, CC-2	Building Towards a Prosperous Future	Fourth Quarter
Begin design of Maplewood Nature Center	PMP-6, PR-5	Building Towards a Prosperous Future, Strengthening Neighborhoods, Youth Development	First Quarter
Complete design of Blue Cross Arena Riverside addition under ROC the Riverway Initiative	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Third Quarter
Begin construction of the Pont de Rennes Bridge Rehabilitation under the ROC the Riverway Initiative	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter
Begin design of Inner Loop North	PMP-1	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter
<u>Operations:</u>			
Evaluate alternative fuel vehicles to determine performance with respect to operations, efficiency and cost with goal of reducing energy consumption	NR-5, SC-4	Building Towards a Prosperous Future	Ongoing
<u>Buildings & Parks:</u>			
Update Urban Forest Master Plan	NR-3	Strengthening Neighborhoods	Fourth Quarter
<u>Equipment Services:</u>			
Enhance data utilization to determine cost effective life cycle of vehicles thereby enabling more effective capital planning	SC-4	Building Towards a Prosperous Future	Ongoing
<u>Water:</u>			
Replace or rehabilitate 25,000 feet of water main in the distribution system to maintain system integrity and provide a corrosion inhibitive lining on 100% of mains to improve water quality and available flow for fire protection	NR-1, NR-2	Strengthening Neighborhoods, Building Towards a Prosperous Future	Fourth Quarter

Highlights	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Install 2,500 (5/8" – 2") radio read meters per year, anticipating program completion by 2026	SC-4	Strengthening Neighborhoods, Building Towards a Prosperous Future	Fourth Quarter

Year-To-Year Comparison

<u>Bureau</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>	<u>Change</u>	<u>Percent Change</u>
Office of the Commissioner	3,799,000	4,000,400	201,400	5.3%
Architecture & Engineering	7,520,600	7,920,300	399,700	5.3%
Operations	38,307,900	40,445,500	2,137,600	5.6%
Buildings and Parks	17,879,000	17,465,100	-413,900	-2.3%
Equipment Services	12,870,600	13,926,200	1,055,600	8.2%
Water	23,985,900	23,783,700	-202,200	-0.8%
Total	104,363,000	107,541,200	3,178,200	3.0%
Interfund Credit*	-7,275,900	-7,918,400	-642,500	8.8%
Intrafund Credit*	-5,334,600	-5,707,100	-372,500	7.0%
	91,752,500	93,915,700	2,163,200	2.4%
Employee Years	761.6	773.7	12.1	1.6%

*Reflects chargeback for motor equipment services.

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Vacancy Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
60,000	2,281,400	-127,000	0	4,900	-56,100	2,163,200

Major Change Highlights

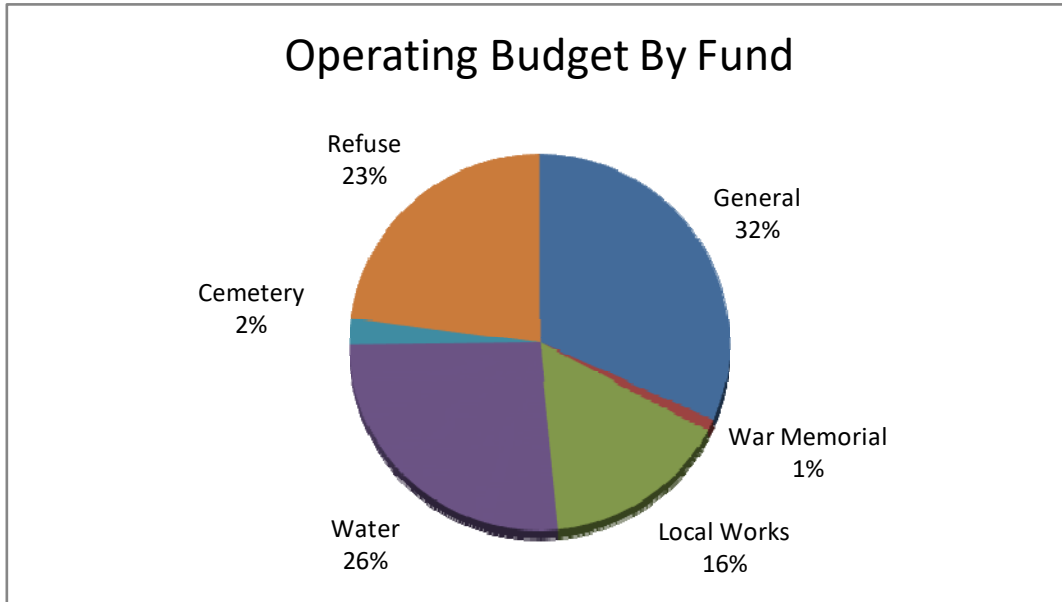
Inflationary increase due to fuel prices	948,900
One time increase of City operating subsidy to Rochester Riverside Convention Center due to economic impact of pandemic on tourism and events does not recur	-735,500
In lieu of depreciation in Water Fund does not recur, as planned	-660,500
Three full time positions added in Permits Office in Architecture & Engineering to provide enhanced review and inspection of work being performed in the City's Right of Way	214,000
Net reduction in benefit chargeback in Equipment Services resulting from lower pension rates	-114,600
A Senior Engineer is added in Architecture & Engineering to assist with increased project workload	80,100
A full time Safety Specialist is added in the Commissioner's Office to monitor and promote employee safety in an effort to minimize personal injury and property damage	75,600

Major Change Highlights

Associate Accountant is added in Architecture & Engineering to assist with various grant opportunities and reporting requirements	70,500
Five on call Executive Protection Associates are added to provide additional security coverage for senior management personnel	65,000
A Senior Supervising Stock Clerk eliminated in the 2020-21 Budget is restored in Buildings & Parks to manage inventory and service efforts that were impacted during the pandemic	60,500
Reduction in professional services representing Mayoral special events	-50,000
Net impact from addition of two full time Small Equipment Technicians in Equipment Services offset by elimination of vacant full time Tire Repairer	46,100
One time Cemetery NYS records management planning grant does not recur	-35,300

Fund Summary

Bureau/Division	<u>General</u>	<u>Local Works</u>	<u>Water</u>	<u>War Memorial</u>	<u>Cemetery</u>	<u>Refuse</u>	<u>Total</u>
Commissioner	3,527,100	119,800	187,300			166,200	4,000,400
Architecture & Engineering	7,757,900	127,100	35,300				7,920,300
Operations							
Director's Office	108,000	219,400				342,700	670,100
Solid Waste Collection						19,311,700	19,311,700
Special Services	3,257,100	15,376,800				1,829,800	20,463,700
Operations Total	3,365,100	15,596,200				21,484,200	40,445,500
Building & Parks	14,457,200			925,100	2,082,800		17,465,100
Equipment Services	13,926,200						13,926,200
Water Fund Operating Units & Fixed Charges			23,783,700				23,783,700
Subtotal	43,033,500	15,843,100	24,006,300	925,100	2,082,800	21,650,400	107,541,200
Interfund & Intrafund Credits - Equipment Services	13,625,500						13,625,500
Net Total	29,408,000	15,843,100	24,006,300	925,100	2,082,800	21,650,400	93,915,700



DEPARTMENT OF ENVIRONMENTAL SERVICES
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	40,457,200	42,016,400	43,774,100	44,437,800
Materials & Supplies	10,254,686	11,011,600	11,201,350	12,276,000
Services	35,733,083	38,840,600	40,209,750	41,746,400
Other	9,021,400	9,177,800	9,177,800	9,081,000
Total	95,466,369	101,046,400	104,363,000	107,541,200
Interfund Credit*	-6,890,657	-7,652,600	-7,275,900	-7,918,400
Intrafund Credit*	<u>-4,849,959</u>	<u>-5,516,100</u>	<u>-5,334,600</u>	<u>-5,707,100</u>
Total	83,725,753	87,877,700	91,752,500	93,915,700
Appropriation by Activity				
Office of the Commissioner	3,721,725	3,733,600	3,799,000	4,000,400
Architecture & Engineering	6,959,610	7,012,400	7,520,600	7,920,300
Operations	34,353,191	37,572,700	38,307,900	40,445,500
Buildings and Parks	16,424,891	16,858,900	17,879,000	17,465,100
Equipment Services	11,886,861	13,133,700	12,870,600	13,926,200
Water	<u>22,120,091</u>	<u>22,735,100</u>	<u>23,985,900</u>	<u>23,783,700</u>
Total	95,466,369	101,046,400	104,363,000	107,541,200
Interfund Credit*	-6,890,657	-7,652,600	-7,275,900	-7,918,400
Intrafund Credit*	<u>-4,849,959</u>	<u>-5,516,100</u>	<u>-5,334,600</u>	<u>-5,707,100</u>
Total	83,725,753	87,877,700	91,752,500	93,915,700
Employee Years by Activity				
Office of the Commissioner	62.3	59.0	58.6	64.1
Architecture & Engineering	53.4	56.6	59.7	62.9
Operations	244.6	250.7	273.1	273.6
Buildings and Parks	153.5	151.6	160.6	162.1
Equipment Services	65.4	67.0	67.2	68.4
Water	<u>127.9</u>	<u>132.7</u>	<u>142.4</u>	<u>142.6</u>
Total	707.1	717.6	761.6	773.7

*Reflects chargeback for motor equipment service.

Mission Statement

Office of the Commissioner:

To support the City of Rochester's *Mission, Vision and Values* by assisting the Mayor and Commissioner in achieving their vision for the Department.

This is accomplished by:

- ❑ Creating a culture of empowerment, respect and safety within the Department;
- ❑ Fostering a healthy exchange of dialogue between the Department and the City's central service agencies in order to secure appropriate resources for DES operating units so that they may carry out their essential missions, and attain stated goals and objectives;
- ❑ Working in partnership with DES operating units to improve customer service, and the efficiency and effectiveness of operations; and
- ❑ Improving the flow of communication throughout the Department and enhancing the Department's capabilities to interact in a meaningful way with its customers.

Environmental Quality:

Environmental Quality supports the City of Rochester's *Mission, Vision and Values* by providing efficient, high quality project management, technical support, state and federal agency coordination, grant writing and administration, and policy guidance across four primary program areas:

Office of Energy & Sustainability – City sustainability and climate action initiatives, renewable energy and energy efficiency planning and management, greenhouse gas emissions monitoring and reduction, climate change vulnerability assessment and adaptation planning.

Office of Compliance & Pollution Prevention – City facility environmental compliance, chemical and petroleum bulk storage tank management, hazardous and special waste management, pollution prevention, storm water management and environmental permitting.

Office of Environmental Investigation & Remediation of Properties – Property transaction environmental due diligence; Phase I and Phase II Environmental site assessments, remedial investigations, remedial planning, remedial design, and remedial system operation and maintenance; environmental remediation and cleanup; predevelopment and geotechnical studies; Opinion of Probable Cost Cleanup estimates; Brownfield Opportunity Area (BOA) plan development and implementation; sampling and permitting; and environmental institutional control system management.

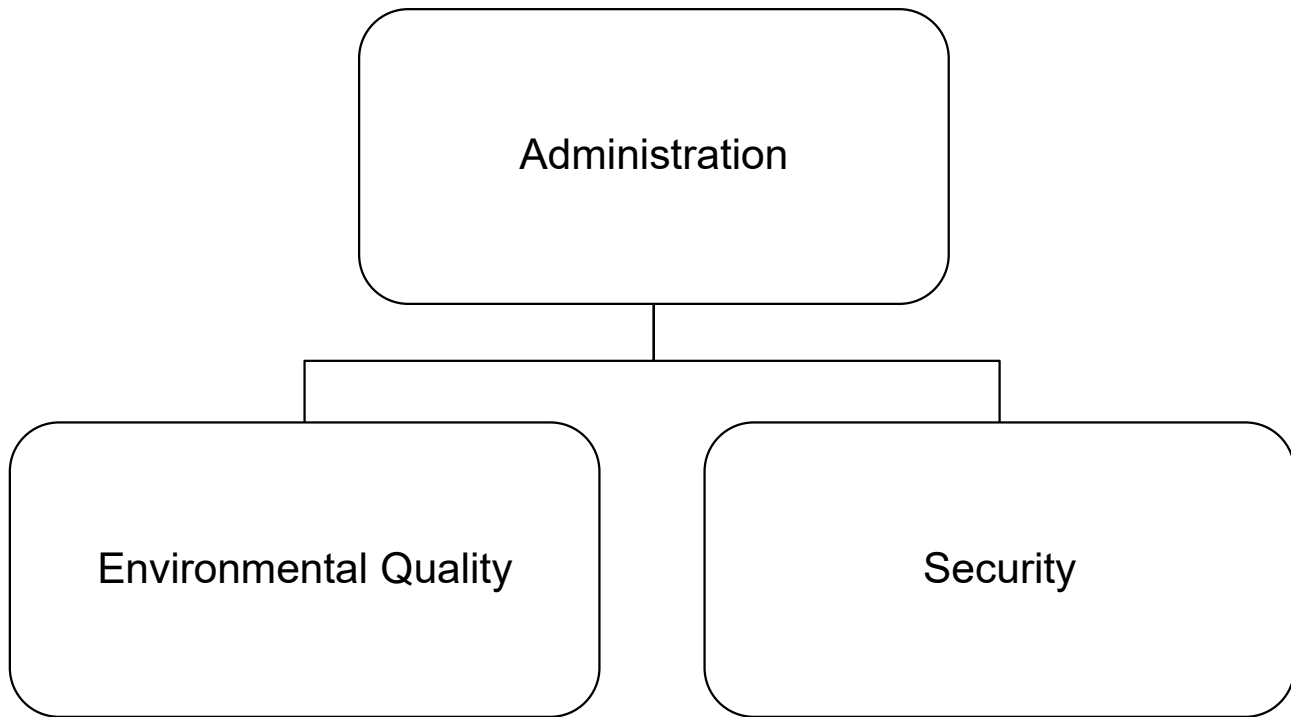
Environmental Workforce Development – Development and implementation of Environmental Protection Agency workforce development and job training program for underserved City residents.

These services meet legal and regulatory requirements for City facilities, abate and prevent environmental problems, leverage outside funding sources, respond to energy and climate challenges, encourage sustainable redevelopment, and improve property valuations in order to protect, preserve and enhance the natural and built environment of the City of Rochester and the Genesee Finger Lakes region.

Security:

Security supports the Mayor's public safety initiatives by helping to provide a safe environment for employees and the public. This is accomplished by providing personal security for key City staff and visitors to our facilities, security guard services at select City facilities, routine surveillance of City properties, and the monitoring of security alarms installed at City facilities.

Organization



Vital Customers

Office of the Commissioner:

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Administration; City Senior Management Team; City of Rochester Departments; City of Rochester Employees

Environmental Quality:

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester; Community groups; Local, state and federal granting and regulatory agencies
- Internal: City of Rochester Departments

Security:

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Administration; City Senior Management Team; City of Rochester Departments; City of Rochester Employees

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Develop heat emergency plan to increase heat safety awareness; identify and map vulnerable populations; and outline an action plan to respond to extreme heat events	CC-1, CC-4, PHS-5	Strengthening Neighborhoods	First Quarter
Update municipal and community greenhouse gas emissions to evaluate progress toward Climate Action Plan goals	CC-1	Building Towards a Prosperous Future	First Quarter
Evaluate results of pilot drop off residential food waste compost program and work with Operations Bureau to assist with expansion and improvement	CC-4	Building Towards a Prosperous Future	First Quarter
Implement plan to cap, cover and grade Emerson Street Landfill	VNT-1	Economic Empowerment, Strengthening Neighborhoods	Second Quarter
Complete brownfield job training for first cohort of 30 students funded under USEPA Brownfield Training program grant	VNT-1, WRK-1	Economic Empowerment, Promoting Equity, Inclusion and Social Justice	Third Quarter
Develop work plans for City Brownfield Cleanup Program sites and seek approval from NYS Department of Environmental Conservation	VNT-1	Economic Empowerment, Strengthening Neighborhoods	Third Quarter
Review and update City facility Asbestos Containing Material (ACM) inventory	PMP-6	Building Towards a Prosperous Future	Fourth Quarter
Conduct cleanup of former gasoline service station in Bulls Head Brownfield Opportunity Area using Environmental Protection Agency grant funds – Soil and Groundwater Construction Phase	PMP-1, VNT-1	Economic Empowerment, Strengthening Neighborhoods	Fourth Quarter
Install Electric Vehicle (EV) charging stations in the South Avenue parking garage to expand charging infrastructure and incentivize EV use	CC-1, CC-2	Building Towards a Prosperous Future	Fourth Quarter
Advance the Environmental Institutional Control Program by flagging sites that have environmental concerns	PMP-6	Building Towards a Prosperous Future	Ongoing
Facilitate expansion of telecommunications infrastructure by enforcing Master License Agreements with various service providers, ensuring the preservation of existing infrastructure including roadways	SC-1, SC-2, SC-3	Building Towards a Prosperous Future	Ongoing

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER

7-12

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
INTERNAL OPERATIONS				
City facility compliance inspections	112	110	115	120
City owned sites remediated	2	4	4	5
Environmental investigations completed	100	41	38	50
Sites w/Institutional Control (IC) flags in City's property information system	321	334	338	350
Renewable energy generated at city properties (KWh)	2,748,097	2,950,000	2,609,650	2,600,000
Electric Vehicle (EV) Charging Station sessions	9,167	15,513	10,669	17,076
Community Choice Aggregation Program – Rochester Community Power Participation	N/A	66%	N/A	72%
Security incidents:				
Alarm troubles	117	300	300	300
911 calls	208	220	220	220
Property damage	26	50	50	50
N/A – Not applicable				

LEARNING & INNOVATION

Environmental Workforce Development & Job Training (REJob):				
• Number of participants entering training	20	15	15	30
• Number of participants completing training	20	15	15	27
• Number of participants obtaining employment	20	15	15	25
Security Training:				
Supervisor Training	6	6	6	6
Workplace Violence Training	41	41	41	42
Report Writing	41	41	41	42
8 hour Security Training	41	41	41	42
16 hour On the Job Training	5	0	0	0
8 hour Annual Security Guard Training	41	41	41	42
Active Killer Training Sessions	0	20	20	20

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	3,799,000	4,000,400	201,400
Employee Years	58.6	64.1	5.5

Change Detail

Salary & Wage	General	Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
-28,700	19,500	49,100	0	-2,200	163,700	201,400

Major Changes

A full time Safety Specialist is added to monitor and promote employee safety in an effort to minimize personal injury and property damage 75,600

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER

7-13

Five on call Executive Protection Associates are added to provide additional security coverage for senior management personnel	65,000
Reduction in professional services representing Mayoral special events	-50,000
Net increase in on call wages for succession planning purposes in Environmental Quality	39,500
Security Guard position added to assist with increased workload	33,600

Program Change

An ongoing strategic objective of Environmental Quality is to advance the City's Environmental Institutional Control Program which develops institutional controls of an administrative or legal nature for contaminated sites to minimize the potential for human exposure to contamination and/or protect the integrity of the remedy to the site. Electric vehicle charging station use increases due to post-pandemic recovery and increased outreach to encourage adoption of EVs. Environmental Quality is now tracking the percentage of all eligible participants that are participating in the Rochester Community Power program.

DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER
EXPENDITURE SUMMARY

7-14

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	3,356,466	3,294,500	3,299,700	3,484,700
Materials & Supplies	13,571	40,500	47,000	48,400
Services	351,688	398,600	452,300	467,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,721,725	3,733,600	3,799,000	4,000,400
Appropriation by Activity				
Administration	717,252	758,900	890,200	922,200
Environmental Quality	723,546	711,600	780,400	769,800
Security	<u>2,280,927</u>	<u>2,263,100</u>	<u>2,128,400</u>	<u>2,308,400</u>
Total	3,721,725	3,733,600	3,799,000	4,000,400
Employee Years by Activity				
Administration	8.3	7.4	8.0	9.0
Environmental Quality	8.0	7.4	8.4	9.4
Security	<u>46.0</u>	<u>44.2</u>	<u>42.2</u>	<u>45.7</u>
Total	62.3	59.0	58.6	64.1

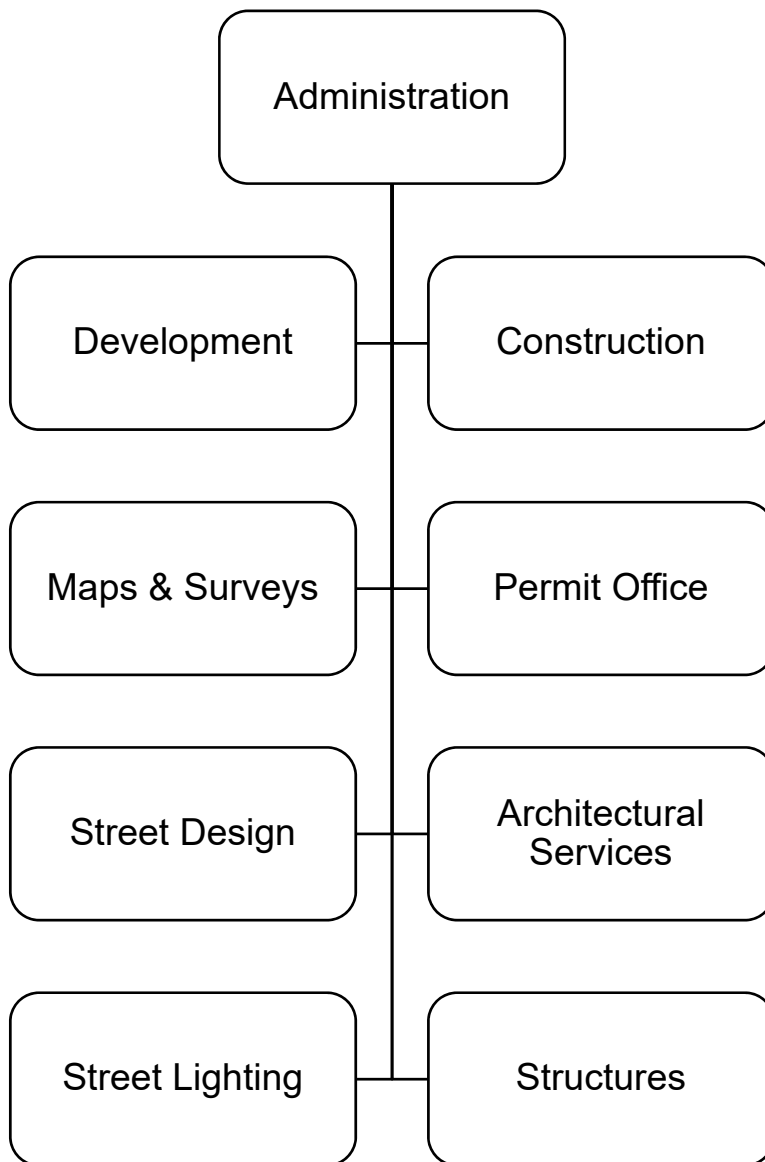
DEPARTMENT OF ENVIRONMENTAL SERVICES
OFFICE OF THE COMMISSIONER
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Environmental Quality	Security
Br.	Title	Budget 2021-22	Approved 2022-23			
36	Commissioner	1	1	1		
33	Assoc. Dir. of Executive Protection Services	0	1			1
33	Director of Security	1	0			
32	Assistant Commissioner of DES	1	1	1		
32	Manager of Environmental Quality	1	1		1	
31	Telecommunications Manager	1	1	1		
29	Associate Environmental Specialist	1	0			
27	Associate Environmental Specialist	0	2		2	
27	Coordinator of Administrative Services	1	0			
27	Superintendent of Security	0	1			1
26	Associate Administrative Analyst	1	1	1		
26	Manager of Workforce Program Development	1	1		1	
25	Senior Environmental Specialist	2	1		1	
25	Superintendent of Security	1	0			
24	Safety Specialist	0	1	1		
23	Assistant to Director of Security	1	0			
23	Coordinator of Security Services	0	1			1
23	Senior GIS Analyst	1	1	1		
21	Environmental Technician	1	2		2	
20	Administrative Analyst	0	1		1	
18	Assistant Environmental Technician	1	0			
18	Municipal Assistant	1	1	1		
16	Supervising Security Guard	5	5			5
12	Project Assistant	1	1	1		
7	Clerk III Typing	1	1	1		
52	Security Guard	16	17			17
52	Security Guard/Bilingual	1	1			1
EMPLOYEE YEARS						
Full Time		41.0	43.0	9.0	8.0	26.0
Overtime		1.4	1.4	0.0	0.0	1.4
Part Time, Temporary, Seasonal		16.6	20.1	0.0	1.4	18.7
Less: Vacancy Allowance		<u>0.4</u>	<u>0.4</u>	<u>0.0</u>	<u>0.0</u>	<u>0.4</u>
Total		58.6	64.1	9.0	9.4	45.7

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by focusing on customer service, efficiency, and excellence, the Bureau of Architecture and Engineering serves as the steward of the City's infrastructure. The Bureau collaborates with community representatives, utilities, business owners, and other City Departments on public improvement projects that enhance quality of life and economic development opportunities in our neighborhoods. The Bureau uses in-house resources and manages consultants and contractors in order to perform design and construction services in the public realm related to streetscapes, street lighting, trails, bridges, and City owned buildings.

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester; Residents and businesses in surrounding region; public and private utilities
- Internal: City of Rochester Departments

Critical Processes

- Annual creation and implementation of a city-wide capital improvement program
- Provide for public safety through regulation in the Right Of Way
- Stewardship of public infrastructure
- Surveying/mapping/monumentation to support land values and assessments

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Begin design of West River Wall Phase III	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future	First Quarter
Begin design of Maplewood Nature Center	PMP-6, PR-5	Building Towards a Prosperous Future, Strengthening Neighborhoods, Youth Development	First Quarter
Begin design of Rochester Waterworks Building renovation at High Falls	PMP-6, PR-1, TOU-1, TOU-2	Building Towards a Prosperous Future	Second Quarter
Begin construction of projects related to Lake Ontario Resiliency & Economic Development Initiative (REDI) grants	NR-1, PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future	Third Quarter
Complete construction of High Falls Terrace Park Brewery Line South	PR-1	Building Towards a Prosperous Future, Strengthening Neighborhoods	Third Quarter
Complete design of Blue Cross Arena Riverside addition under ROC the Riverway Initiative	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Third Quarter
Complete reconstruction of East Main Street between Culver Road and Goodman Street	TRN-5	Strengthening Neighborhoods	Third Quarter
Complete reconstruction of Waring Road	TRN-5	Strengthening Neighborhoods	Third Quarter
Begin construction of the Pont de Rennes Bridge Rehabilitation under the ROC the Riverway Initiative	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING

7-18

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Begin design of Inner Loop North	PMP-1	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter
Complete construction of Genesee Gateway Park/Erie Harbor Phase II under ROC the Riverway Initiative	PMP-6, PR-5, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter
Complete design of Aqueduct Reimagined Phase I	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter
Complete design of Rochester Riverside Convention Center South Terrace and River Wall replacement	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Fourth Quarter
Complete design of Westside Garage structural repairs and renovation	CC-2	Building Towards a Prosperous Future	Fourth Quarter
Continue construction of Charles Carroll Park renovation under ROC the Riverway Initiative	PR-1, TOU-1, TOU-2	Building Towards a Prosperous Future	Ongoing
Continue design of Genesee Street reconstruction (Elmwood Avenue to Brooks Avenue)	TRN-5	Strengthening Neighborhoods	Ongoing
Continue design of North Goodman Street (Bay to Clifford)	TRN-5	Strengthening Neighborhoods	Ongoing
Continue design of ROC City Skatepark Phase 2 and 3	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Youth Development	Ongoing
Continue design of Durand Beach House and Gatehouse improvements	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future	Ongoing
Complete design of Aqueduct Reimagined Phase II	PMP-6, TOU-1, TOU-2	Building Towards a Prosperous Future, Economic Empowerment	Ongoing
Continue reconstruction of South Avenue (Elmwood to Bellevue Drive) and Elmwood Avenue (Mt. Hope to South Avenue)	TRN-5	Strengthening Neighborhoods	Ongoing
Continue reconstruction of State Street (Basin Street to Inner Loop)	TRN-5	Strengthening Neighborhoods	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
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INTERNAL OPERATIONS

Projects designed (\$000,000):

• Development (Landscape Architecture)	5.395	5.097	5.027	5.152
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DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING

7-19

Key Performance Indicators	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
• Structures	4.003	21.622	5.636	47.163
• Architectural Services	23.905	29.599	18.248	31.338
• Street Design	29.165	32.251	17.408	28.072

Street Lighting: City maintained lights	28,382	28,400	28,472	28,550
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CUSTOMER PERSPECTIVE

Street Lighting: Calls for service	2,515	2,604	3,000	3,000
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Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	7,520,600	7,920,300	399,700
Employee Years	59.7	62.9	3.2

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
69,000	82,300	13,500	0	0	234,900	399,700

Major Changes

Two permit compliance positions are added in Permits to inspect and review work being performed in the City's Right of Way	141,400
A Senior Administrative Analyst transfers to Buildings & Parks	-81,800
A Senior Engineer is added in Development to assist with increased project workload	80,100
Engineer II is added in Permits to review permit applications and perform inspections of work being done in the City's Right of Way	72,600
Associate Accountant is added to assist with various grant opportunities and reporting requirements	70,500
Vacant on call Engineer III in Construction is eliminated as an efficiency measure	-26,600
Vacant part time clerical position in Maps & Surveys is eliminated as an efficiency measure	-21,300

Program Change

The value of projects designed were split between those designed in house and those designed by outside consultants in prior year KPIs. These have now been combined into one indicator. As the volume of projects being designed has grown considerably, the separation of the two categories has become immaterial. The addition of three positions in the Permits Office will allow Architecture & Engineering to expand efforts in the review of permit applications and inspect new and existing structures in the City's Right of Way to ensure compliance with applicable laws, ordinances and the codes of the City of Rochester and New York State.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
EXPENDITURE SUMMARY

7-20

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	4,292,421	4,459,500	4,710,400	5,014,300
Materials & Supplies	479,592	345,200	418,400	327,900
Services	2,187,597	2,207,700	2,391,800	2,578,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,959,610	7,012,400	7,520,600	7,920,300
Appropriation by Activity				
Administration	1,335,224	1,351,200	1,359,200	1,361,300
Development	181,465	196,700	261,300	351,000
Construction	433,601	424,400	540,600	526,200
Maps & Surveys	416,908	441,600	435,200	424,700
Permit Office	350,075	387,500	357,800	602,400
Street Design	947,885	935,400	967,600	956,100
Architectural Services	683,180	769,600	942,100	967,200
Street Lighting	2,392,281	2,279,800	2,444,800	2,512,200
Structures	<u>218,991</u>	<u>226,200</u>	<u>212,000</u>	<u>219,200</u>
Total	6,959,610	7,012,400	7,520,600	7,920,300
Employee Years by Activity				
Administration	9.8	9.8	9.8	9.8
Development	2.0	3.0	3.0	4.0
Construction	4.9	4.8	6.3	6.0
Maps & Surveys	6.1	6.2	6.1	5.6
Permit Office	5.4	5.9	5.4	9.4
Street Design	10.8	11.2	11.5	10.5
Architectural Services	8.8	9.8	11.8	11.8
Street Lighting	3.7	3.9	3.9	3.9
Structures	<u>1.9</u>	<u>2.0</u>	<u>1.9</u>	<u>1.9</u>
Total	53.4	56.6	59.7	62.9

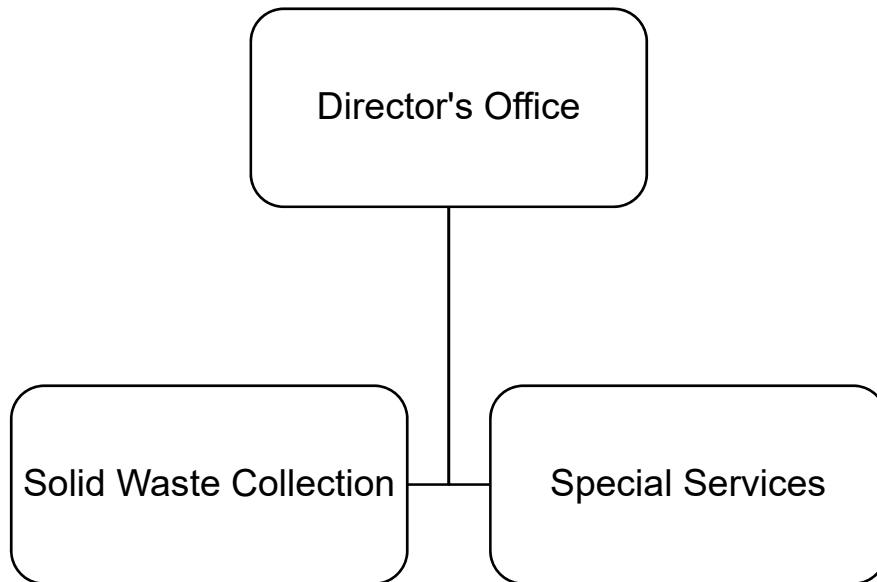
DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF ARCHITECTURE & ENGINEERING
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Development	Construction	Maps & Surveys	Permit Office	Street Design	Architectural Services	Street Lighting	Structures
Br.	Title	Budget 2021-22	Approved 2022-23									
35	City Engineer	1	1	1								
32	Assistant City Engineer	1	1									1
32	Managing Engineer-Street Design	1	1						1			
31	Manager of Architectural Services	1	1							1		
30	Senior Engineer Construction	1	1			1						
29	Manager of Special Projects	2	1	1								
29	Principal Staff Assistant	1	1	1								
29	Senior Landscape Architect	1	1		1							
29	Senior Structural Engineer/Bridges	1	1									1
28	Manager of Maps & Surveys	1	1				1					
27	Senior Architect	1	3							3		
27	Senior Engineer	1	2		1				1			
27	Senior Mechanical Engineer	1	1							1		
27	Street Lighting Program Coordinator	1	1								1	
26	Associate City Planner	0	1							1		
26	Permits Compliance Coordinator	0	1					1				
26	Engineer III	6	5			1			4			
26	Permit Coordinator	1	1					1				
25	Asst. Street Lighting Program Coordinator	1	1								1	
24	Architect	2	1							1		
24	Assistant Landscape Architect	1	2		2							
24	Assistant Transportation Specialist	1	1	1								
24	Associate Accountant	0	1	1								
24	Engineer II	6	7			3		1	3			
24	Field Surveyor	1	1				1					
24	Senior Administrative Analyst	1	0									
24	Senior Supervisor of Mapping	1	1				1					
23	Assistant Permit Coordinator	1	1					1				
23	Project Manager	1	0									
21	Assistant Architect	3	3							3		
21	Assistant Field Surveyor	1	1				1					
21	Permits Enforcement Officer	0	1					1				
21	Engineer I	0	2					1	1			
21	Supervising Engineering Technician	1	1			1						
20	Senior Accountant	2	2	2								
18	Head Account Clerk	1	1	1								
18	Junior Architect	1	1							1		
18	Principal Engineering Technician-CADD	1	1								1	
18	Senior Survey Technician	1	1				1					
16	Administrative Assistant	2	1								1	
15	Senior Engineering Technician	2	1					1				
12	Assistant GIS Technician	1	1					1				
12	Engineering Technician	2	1					1				
12	Project Assistant	0	1	1								
10	Senior Account Clerk	0	1	1								
9	Clerk II	1	0									
5	Account Clerk	1	1							1		
EMPLOYEE YEARS												
	Full Time	58.0	62.0	10.0	4.0	6.0	5.0	9.0	10.0	12.0	4.0	2.0
	Overtime	0.7	0.7	0.1	0.1	0.2	0.1	0.1	0.0	0.1	0.0	0.0
	Part Time, Temporary, Seasonal	2.8	2.0	0.0	0.0	0.0	0.7	0.5	0.8	0.0	0.0	0.0
	Less: Vacancy Allowance	1.8	1.8	0.3	0.1	0.2	0.2	0.2	0.3	0.3	0.1	0.1
	Total	59.7	62.9	9.8	4.0	6.0	5.6	9.4	10.5	11.8	3.9	1.9

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by providing quality public works services through the maintenance of a clean, safe and vital environment for the greater Rochester community in order to improve the quality of life and contribute to a place where people choose to live and do business.

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Departments

Critical Processes

- Directs and assists the divisions of Solid Waste and Special Services
- Solid Waste collects refuse and recyclables from City residents and businesses
- Special Services keeps neighborhoods clean, safe and in an attractive condition by providing street maintenance and sweeping, property cleanups, graffiti removal, vacant lot mowing, and snow and ice control

2022-23 Strategic Goals & Objectives:

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Collaborate with Environmental Quality to develop plan to expand residential food waste program	CC-4, NR-5	Building Towards a Prosperous Future	First Quarter
Continue to implement sidewalk snowplowing program to plow 10 routes with seasonal labor, providing opportunities to become permanent City employees	SC-4, WRK-2, WRK-3	Promoting Equity, Inclusion and Social Justice; Strengthening Neighborhoods	Fourth Quarter
Continue to examine salting policy to appropriately and effectively use deicing agents on roadways	NR-5	Building Towards a Prosperous Future	Ongoing
Continue use of alternative pavement solutions for road surface and sidewalks	CC-1, SC-4, TRN-1	Building Towards a Prosperous Future	Ongoing
Continue collaboration with community organizations to improve accessibility issues	PHS-5, TRN-2, PMP-5	Promoting Equity, Inclusion and Social Justice	Ongoing
Continue evaluation of measures and methods for managing solid waste, recycling and organic material	NR-5	Building Towards a Prosperous Future	Ongoing
Continue to partner with NYS Department of Corrections & Community Supervision and the Center for Employment Opportunities to provide litter control and snow removal services thereby helping residents transition to full time employment	BFN-2, WRK-1, WRK-2, WRK-3	Promoting Equity, Inclusion and Social Justice; Strengthening Neighborhoods	Ongoing
Evaluate and make continuous improvements to fall loose leaf collection schedule	NR-5	Building Towards a Prosperous Future	Ongoing
Evaluate alternative fuel vehicles to determine performance with respect to operations, efficiency and cost with goal of reducing energy consumption	NR-5, SC-4	Building Towards a Prosperous Future	Ongoing
Expand use of Automatic Vehicle Locator (AVL) technology in order to redirect staff and equipment to quickly respond to high-priority needs	PHS-5, SC-4	Strengthening Neighborhoods	Ongoing
Continue to expand relationships with community groups to foster more agriculture gardens to help ease food vulnerability among residents and more beautification gardens to promote the vibrancy and aesthetics of neighborhoods	BFN-1, NT-2, VNT-3, UAG-2, UAG-3	Promoting Equity, Inclusion and Social Justice; Strengthening Neighborhoods	Ongoing

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS

7-24

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Improve coordination with Architecture & Engineering and Water Bureaus to optimize annual chip seal schedule to allow for efficient replacement of lead services	PHS-2, SC-1	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
CUSTOMER PERSPECTIVE				
Solid Waste:				
Residential refuse tons collected and disposed	98,391	98,900	95,692	97,858
Commercial refuse tons collected and disposed	9,574	10,400	11,000	11,000
Recycling tons collected and diverted from landfill	8,295	7,700	8,800	8,800
Special Services:				
Roadway plow runs	7	12	17	17
Sidewalk plow runs	5	7	12	12
Arterial sidewalk plow runs	1	2	3	3
Roadway plow runs completed successfully	98.3%	99.7%	97.0%	97.0%
Compost returned through materials give back site (tons)	224	350	350	350
Percent of streets swept on schedule	89.2	90.0	90.0	90.0
Percent of potholes filled within 2 business days	99.1	99.0	99.0	99.0

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	38,307,900	40,445,500	2,137,600
Employee Years	273.1	273.6	0.5

Change Detail

Salary & Wage Adjustment	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
76,500	1,401,100	629,900	0	0	30,100	2,137,600

Major Change Highlights

On call administrative position added for succession planning	30,100
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DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	13,411,109	14,531,000	14,886,300	14,992,900
Materials & Supplies	2,030,735	1,926,700	2,316,200	2,393,500
Services	18,911,347	21,115,000	21,105,400	23,059,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	34,353,191	37,572,700	38,307,900	40,445,500
Appropriation by Activity				
Director's Office	638,877	643,000	664,000	670,100
Solid Waste Collection	18,170,218	18,774,300	18,781,200	19,311,700
Special Services	<u>15,544,096</u>	<u>18,155,400</u>	<u>18,862,700</u>	<u>20,463,700</u>
Total	34,353,191	37,572,700	38,307,900	40,445,500
Employee Years by Activity				
Director's Office	5.1	5.1	5.1	5.6
Solid Waste Collection	105.8	106.5	109.4	109.4
Special Services	<u>133.7</u>	<u>139.1</u>	<u>158.6</u>	<u>158.6</u>
Total	244.6	250.7	273.1	273.6

DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF OPERATIONS – DIRECTOR’S OFFICE

7-26

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	664,000	670,100	6,100
Employee Years	5.1	5.6	0.5

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-25,400	1,700	-300	0	0	30,100	6,100

Major Changes

On call administrative position added for succession planning 30,100

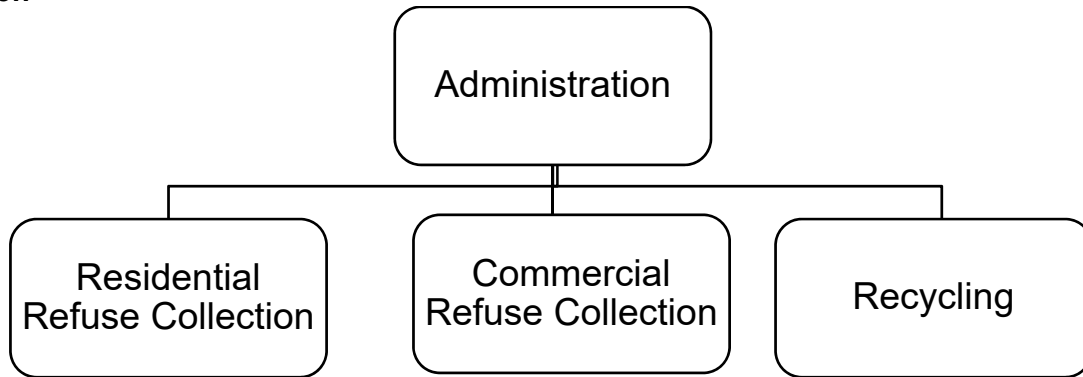
DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF OPERATIONS – DIRECTOR'S OFFICE
 EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	484,050	506,100	524,300	529,000
Materials & Supplies	6,870	6,800	7,200	7,400
Services	147,957	130,100	132,500	133,700
Other	0	0	0	0
Total	638,877	643,000	664,000	670,100
Appropriation by Activity				
Director's Office	638,877	643,000	664,000	670,100
Employee Years by Activity				
	5.1	5.1	5.1	5.6

DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF OPERATIONS – DIRECTOR'S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2021-22	Approved 2022-23
35	Director of Operations	1	1
33	Assistant Director of Operations	1	0
31	Assistant Director of Operations	0	1
29	Principal Staff Assistant	1	1
24	Senior Administrative Analyst	1	1
23	Senior GIS Analyst	1	1
EMPLOYEE YEARS			
	Full Time	5.0	5.0
	Overtime	0.0	0.0
	Part Time, Temporary, Seasonal	0.1	0.6
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>
	Total	5.1	5.6

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Departments

Critical Processes

- Administration manages and assists the Division of Solid Waste’s residential refuse collection, commercial collection and recycling activities
- Residential refuse collection collects and disposes of solid waste for residents through a curb-side collection process utilizing wheeled carts
- Commercial refuse collection collects and disposes of solid waste for commercial entities
- Recycling collects and diverts recycling materials from the waste stream for residents and commercial entities

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	18,781,200	19,311,700	530,500
Employee Years	109.4	109.4	0.0

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
12,600	202,100	315,800	0	0	0	530,500

Program Change

Residential tonnage continues to trend higher compared to pre-pandemic levels. Commercial tonnage is also recovering as the economy improves.

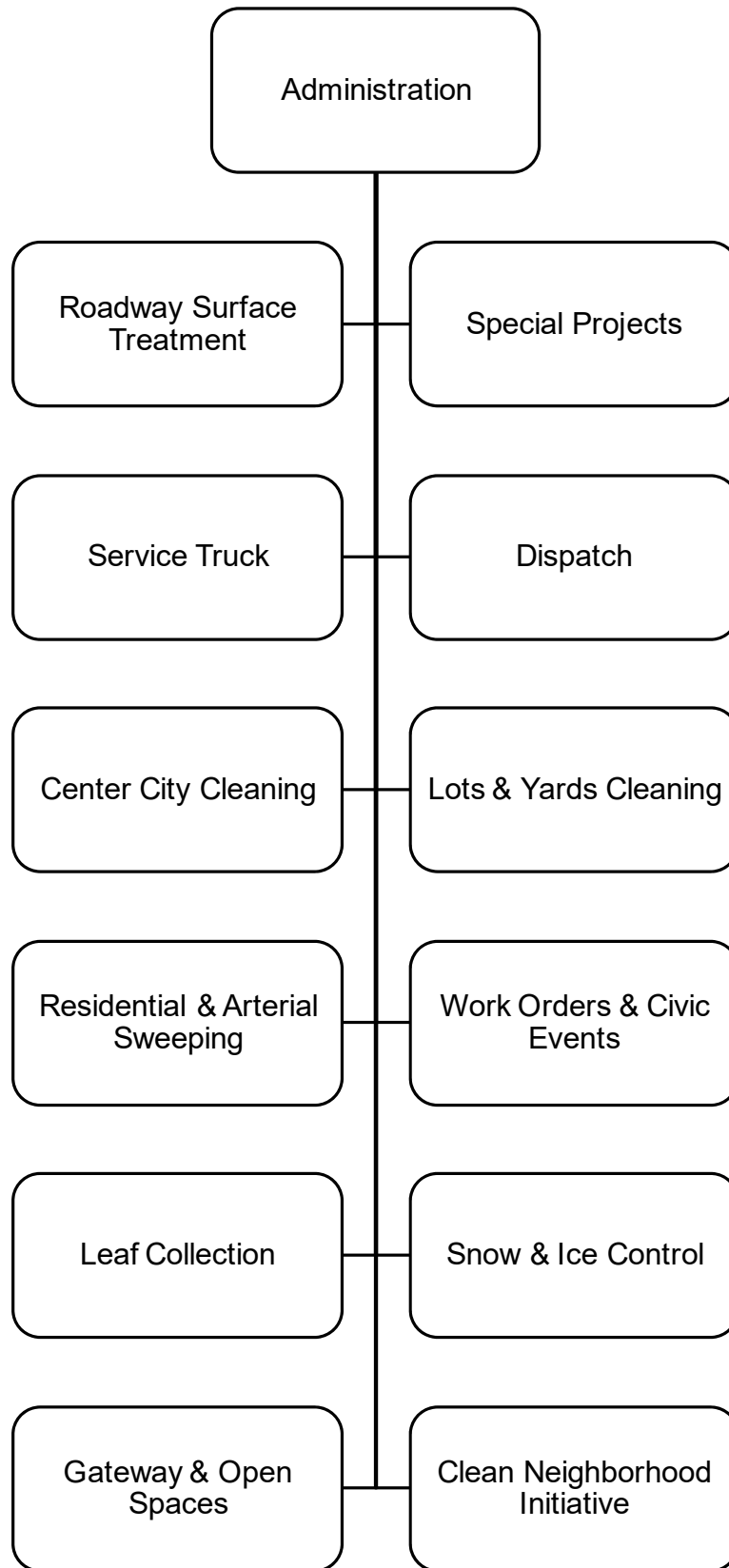
DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF OPERATIONS – SOLID WASTE COLLECTIONS DIVISION
 EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	6,412,450	6,594,700	6,750,600	6,763,200
Materials & Supplies	133,977	130,300	216,000	222,400
Services	11,623,791	12,049,300	11,814,600	12,326,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	18,170,218	18,774,300	18,781,200	19,311,700
Appropriation by Activity				
Administration	2,718,392	2,956,100	2,997,200	3,022,300
Residential Refuse Collection	11,379,948	10,142,500	11,654,200	11,674,500
Commercial Refuse Collection	1,963,807	2,012,200	2,054,200	2,115,600
Recycling	<u>2,108,071</u>	<u>3,663,500</u>	<u>2,075,600</u>	<u>2,499,300</u>
Total	18,170,218	18,774,300	18,781,200	19,311,700
Employee Years by Activity				
Administration	10.0	10.2	11.7	11.7
Residential Refuse Collection	66.8	66.2	67.2	67.2
Commercial Refuse Collection	16.0	16.1	16.3	16.3
Recycling	<u>13.0</u>	<u>14.0</u>	<u>14.2</u>	<u>14.2</u>
Total	105.8	106.5	109.4	109.4

DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF OPERATIONS – SOLID WASTE COLLECTIONS DIVISION
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Residential Refuse Collection	Commercial Refuse Collection	Recycling
Br.	Title	Budget 2021-22	Approved 2022-23				
29	Manager of Solid Waste	0	1	1			
27	Assistant to Director of Operations	0	1	1			
25	Assistant Manager of Solid Waste	2	0	0			
25	Recycling Coordinator	1	1				1
25	Commercial Accounts Representative	0	1			1	
23	Asst. Operations Superintendent	4	4		3		1
23	Commercial Accounts Representative	1	0				
23	Composting Coordinator	1	1				1
23	Operations Assistant	1	1	1			
17	Accountant	1	0				
16	Assistant Commercial Accounts Rep.	1	1	1			
16	Fleet Maintenance Technician	1	1	1			
10	Senior Account Clerk	0	1	1			
7	Clerk III Typing	1	1	1			
69	Environmental Services Operator I	76	76		53	14	9
64	Dispatcher	1	1	1			
63	Senior Code Inspector	1	1	1			
EMPLOYEE YEARS							
	Full Time	92.0	92.0	9.0	56.0	15.0	12.0
	Overtime	11.4	11.4	0.5	6.8	1.6	2.5
	Part Time, Temporary, Seasonal	7.5	7.5	2.2	5.3	0.0	0.0
	Less: Vacancy Allowance	<u>1.5</u>	<u>1.5</u>	<u>0.0</u>	<u>0.9</u>	<u>0.3</u>	<u>0.3</u>
	Total	109.4	109.4	11.7	67.2	16.3	14.2

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Departments

Critical Processes

- Administration manages and assists the Division of Special Services and all activities
- Service Truck cleans roadways of small debris and obstacles, places and collects traffic barrels and barricades, and transfers interoffice mail
- Dispatch services are provided for Special Services to facilitate efficient and effective communication between managers, supervisors and field operations staff
- Maintenance work is performed within the Center City and other locations
- Lots & Yards Cleaning provides maintenance at vacant City-owned properties and oversees contracted mowing of City-owned properties
- Arterial and residential street sweeping and cleaning services
- Works Orders & Civic Events provides maintenance of private and City-owned properties through requests by Neighborhood & Business Development. Supports special events as requested by the Bureau of Communications. Removes graffiti and posts vacant lots
- Landscaping services for gateway areas of the City and for City facilities
- Road Surface treatment provides patching, chip seal and crack seal service to the City's arterial and residential streets to ensure they remain in good condition
- Special Projects provides utility cut service (initial opening and restoration) for the Water Bureau, sidewalk replacement, guard rail replacement, light pole boxes and other special projects in coordination with the Bureau of Architecture & Engineering
- Curbside loose-leaf collection for City residents in the fall and beyond as weather permits
- Coordination and assistance for the City's annual Clean Sweep community cleanup event. Provides assistance for smaller neighborhood mini-sweep events; oversees transitional jobs training program which supplies the City with litter pick-up and shoveling services
- Snow and Ice control on the City's arterial streets with the use of City crews
- Special Snow provides specialized hand crews to control snow and ice on bridge overpass and underpass areas, as well as other areas that can't be serviced by large equipment
- Roadway Plowing provides contracted snow and ice control on residential streets and inspection of contractor work
- Sidewalk Plowing provides city crews and contracted snow plowing for City arterial and residential sidewalks and inspection of contractor work

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	18,862,700	20,463,700	1,601,000
Employee Years	158.6	158.6	0.0

Change Detail

Salary & Wage	General				Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>			<u>Total</u>
89,300	1,197,300	314,400	0	0	0			1,601,000

Program Change

Five of the original 15 sidewalk snowplowing routes that were to be shifted to city crews in 2021-22 will need to be rebid to outside contractors as seasonal labor was difficult to obtain. This program will continue to be analyzed for efficiencies and new opportunities. Operations plans to work with Environmental Quality to analyze the results of the organics and composting pilot program that started in 2021-22.

Recommendations about improvements and potential expansion of the program are forthcoming. Clean Sweep activities are brought back in 2021-22 and 2022-23 after they were initially cancelled in 2020-21 due to the pandemic.

DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF OPERATIONS – SPECIAL SERVICES DIVISION
 EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	6,514,609	7,430,200	7,611,400	7,700,700
Materials & Supplies	1,889,888	1,789,600	2,093,000	2,163,700
Services	7,139,599	8,935,600	9,158,300	10,599,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	15,544,096	18,155,400	18,862,700	20,463,700
Appropriation by Activity				
Administration	2,503,507	2,397,700	2,598,500	2,610,400
Roadway Surface Treatment	1,023,477	984,400	1,078,600	1,131,200
Special Projects	869,760	857,600	945,600	994,900
Service Truck	112,160	103,400	125,100	147,600
Dispatch	248,197	249,300	246,700	253,200
Center City Cleaning	221,438	193,000	261,800	249,400
Lots & Yards Cleaning	1,017,702	1,054,400	1,162,200	1,180,600
Residential & Arterial Sweeping	864,435	887,200	925,000	876,200
Work Orders & Civic Events	811,363	828,400	995,200	1,033,400
Leaf Collection	1,014,545	1,182,200	1,255,300	1,195,000
Snow & Ice Control	6,301,649	8,794,800	8,479,100	9,973,200
Gateway & Open Spaces	169,858	222,700	184,600	183,800
Clean Neighborhood Initiative	<u>386,005</u>	<u>400,300</u>	<u>605,000</u>	<u>634,800</u>
Total	15,544,096	18,155,400	18,862,700	20,463,700
Employee Years by Activity				
Administration	14.2	15.3	15.5	15.5
Roadway Surface Treatment	15.4	14.2	15.7	15.7
Special Projects	11.4	11.0	12.4	12.4
Service Truck	2.1	1.5	1.9	1.9
Dispatch	4.7	3.7	3.7	3.7
Center City Cleaning	5.2	4.6	5.6	5.6
Lots & Yards Cleaning	7.5	7.5	8.7	8.7
Residential & Arterial Sweeping	6.1	6.7	6.3	6.3
Work Orders & Civic Events	11.3	9.5	12.5	12.5
Leaf Collection	13.1	15.0	14.3	14.3
Snow & Ice Control	40.0	46.7	52.7	52.7
Gateway & Open Spaces	2.7	3.4	2.9	2.9
Clean Neighborhood Initiative	<u>0</u>	<u>0</u>	<u>6.8</u>	<u>6.8</u>
Total	133.7	139.1	158.6	158.6

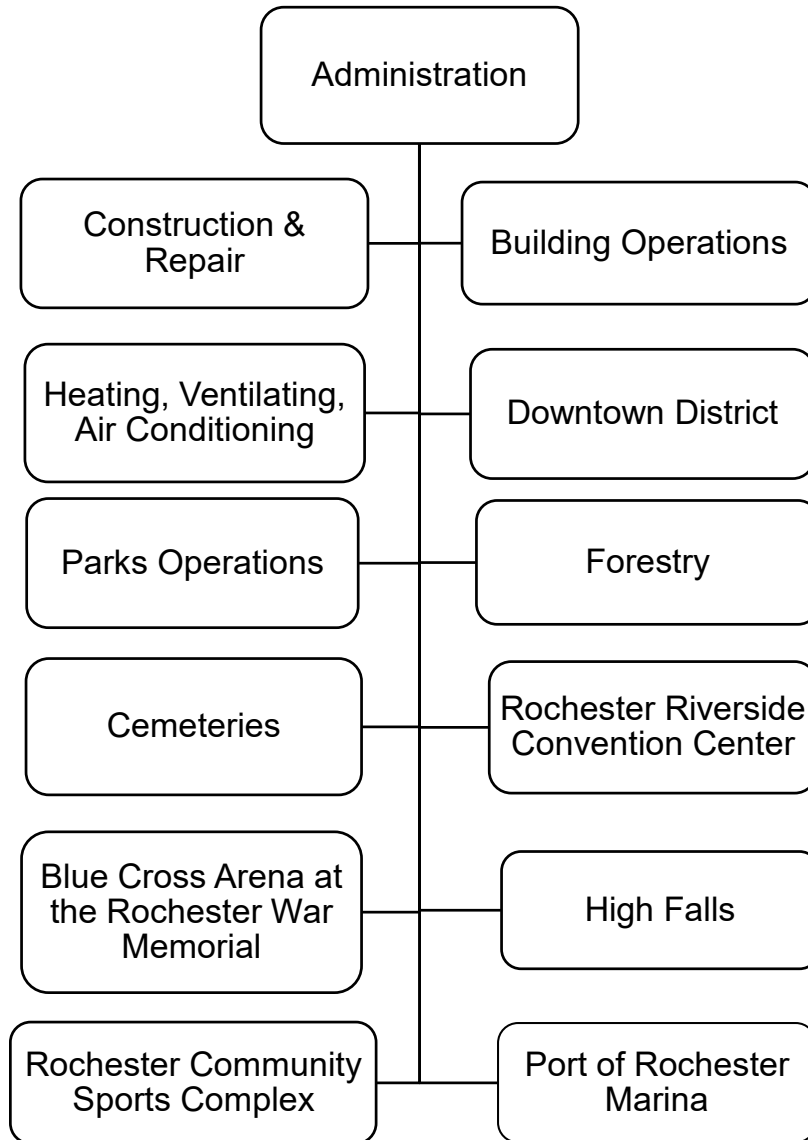
DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF OPERATIONS – SPECIAL SERVICES DIVISION
PERSONNEL SUMMARY

FULL TIME POSITIONS		Budget		Administration	Roadway Surface Treatment	Special Projects	Service Truck	Dispatch	Center City Cleaning	Lots & Yards Cleaning	Residential & Arterial Sweeping	Work Orders & Civic Events	Leaf Collection	Snow & Ice Control	Gateway & Open Spaces	Clean Neigh- borhood Initiative
		2021-22	Approved 2022-23													
Br.	Title															
26	Coordinator of Special Services	1.0	1.0	1.0												
25	Operations Superintendent-St. Maint	1.0	1.0	1.0												
25	Technology Applications Coordinator	0.0	1.0	1.0												
23	Asst. Operations Superintendent	11.0	11.0	2.0	0.7											
23	Technology Applications Specialist	1.0	0.0	1.0												
21	Supervising Engineering Technician	1.0	1.0	1.0												
20	Executive Assistant	0.0	1.0	1.0												
19	Op. Supervisor, St. Maintenance	1.0	1.0	1.0	0.7	0.4										
18	Municipal Assistant	1.0	0.0	1.0												
16	Fleet Maintenance Technician	1.0	1.0	1.0												
15	Senior Dispatcher	1.0	1.0	1.0				1.0								
9	Clerk II/Bilingual	1.0	1.0	1.0												
7	Clerk III Typing	1.0	1.0	1.0												
64	Dispatcher	2.0	2.0					2.0								
64	Special Equipment Operator	4.0	4.0					1.0								
62	Senior Operations Worker	29.0	29.0	1.0				1.6								
56	Ground Equipment Operator	2.0	2.0													
41	Operations Worker	45.0	45.0													
EMPLOYEE YEARS																
	Full Time	103.0	103.0	11.0	12.8	10.8	1.0	3.0	4.6	7.2	6.1	12.3	5.1	27.0	2.4	0.0
	Overtime	28.9	28.9	1.0	2.6	0.9	0.6	0.8	0.9	0.8	0.4	0.3	3.7	16.4	0.0	0.5
	Part Time, Temporary, Seasonal	31.2	31.2	3.8	1.0	1.3	0.4	0.0	0.3	1.1	0.0	0.2	5.9	10.4	0.6	6.3
	Less: Vacancy Allowance	4.5	4.5	0.3	0.7	0.6	0.1	0.1	0.2	0.4	0.2	0.3	0.4	1.1	0.1	0.0
	Total	158.6	158.6	15.5	15.7	12.4	1.9	3.7	5.6	8.7	6.3	12.5	14.3	52.7	2.9	6.8

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* through planning and maintenance of the City's buildings and open spaces

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit or do business in the city of Rochester
- Internal: City of Rochester Departments

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Update Urban Forest Master Plan	NR-3	Strengthening Neighborhoods	Fourth Quarter
Continue to add new scattering gardens and memorialization in the cemeteries	HIS-1, PR-5	Strengthening Neighborhoods	Ongoing
Monitor for the presence of and develop strategies for managing a Spotted Lantern Fly infestation	NR-3	Strengthening Neighborhoods	Ongoing
Utilize newly introduced tree planting varieties in tree replacement program and in development projects for increased species diversity	NR-3	Strengthening Neighborhoods	Ongoing
Continue athletic field maintenance and improvements to support local youth and adult recreation	PR-3	Strengthening Neighborhoods	Ongoing
Continue to implement the Mount Hope Cemetery Master Plan initiatives for the longevity of the cemetery	PR-5	Strengthening Neighborhoods	Ongoing
Continue working with city programs such as REJob and our seasonal and youth worker employment program to filter potential employees that are on a path to learning a skilled trade	WRK-2	Economic Empowerment, Promoting Equity, Inclusion and Social Justice, Youth Development	Ongoing
Utilize maintenance records and system events to evaluate and contribute insight to optimize MEP (mechanical, electrical and plumbing) systems during new design projects	PHS-2	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
INTERNAL OPERATIONS				
Building Services:				
City building inventory	190	190	190	191
Buildings maintained (excludes foreclosed properties)	190	190	190	191
CUSTOMER PERSPECTIVE				
Parks:				
Acres maintained	900	900	900	900
Ice rinks maintained	2	2	2	2

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF BUILDINGS AND PARKS

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Trees in poor condition	N/A	5.0%	N/A	4.5%
Marina occupancy				
Seasonal slips	98.2%	98.2%	98.2%	98.2%
Transient slips	55%	55%	55%	55%

N/A – Not applicable

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	17,879,000	17,465,100	-413,900
Employee Years	160.6	162.1	1.5

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-50,500	260,700	37,300	0	0	-661,400	-413,900

Major Changes

One time increase of City operating subsidy to Rochester Riverside Convention Center due to economic impact of pandemic on tourism and events does not recur	-735,500
A Senior Administrative Analyst transfers from Architecture & Engineering to assist with workload	81,800
A Senior Supervising Stock Clerk eliminated in the 2020-21 Budget is restored to manage inventory and service efforts that were impacted during the pandemic	60,500
One time Cemetery NYS records management planning grant does not recur	-35,300
Vacant on call HVAC position is eliminated as an efficiency measure	-32,900

Program Change

Conferences and events are beginning to return to the Rochester Riverside Convention Center (RRCC) enabling the overall city subsidy to decline. RRCC continues to monitor protocols regarding COVID-19 and make adjustments as necessary.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF BUILDINGS AND PARKS

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Rochester Riverside Convention Center*

	2021-22 Budget	2022-23 Budget
Revenues		
Building & Equipment Rental	288,906	691,342
Service Fees	90,302	333,600
Commissions: Decorator/AV	20,607	50,000
Food & Beverage service	1,150,839	2,205,904
Riverside Production	0	0
Riverside Parking	812,554	1,176,243
Convention Services	0	260,000
Interest	600	600
Monroe County Hotel/Motel Tax	<u>875,000</u>	<u>875,000</u>
TOTAL REVENUES	3,238,808	5,592,689
Expenses*		
Administration	720,028	925,798
Operations	1,504,597	2,255,165
Sales	183,855	466,491
Food and Beverage	1,139,597	1,843,376
Riverside Productions	0	0
Riverside Parking	1,007,235	1,261,989
Convention Services	0	260,000
Cash Capital	70,000	500,000
Debt Service	<u>377,352</u>	<u>897,363</u>
TOTAL EXPENSES	5,002,664	8,410,182
City Subsidy	1,763,856	2,817,493

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF BUILDINGS AND PARKS

War Memorial/Blue Cross Arena Fund			Port of Rochester		
	2021-22 Budget	2022-23 Budget		2021-22 Budget	2022-23 Budget
Revenues			Revenues		
War Memorial Revenue			Retail Establishment Rent	215,000	202,000
Facility Rental	60,000	60,000	TOTAL REVENUES	215,000	202,000
Ticket Surcharge	100,000	150,000	Expenses		
Utilities	650,000	650,000	Cleaning Supplies	13,100	13,500
Name	195,000	195,000	Miscellaneous Supplies	17,500	18,000
Premium & Interest	23,200	30,000	Heat, Light & Power	265,000	182,700
Hotel/Motel Tax	<u>905,000</u>	<u>905,000</u>	Building Maintenance Wages	141,200	144,700
TOTAL REVENUES	1,933,200	1,990,000	Fuel	1,900	2,000
Expenses*			Security Detail	398,900	408,900
Operating	930,400	925,100	Professional Fees	<u>67,700</u>	<u>69,700</u>
Undistributed	35,000	195,000	TOTAL EXPENSES	905,300	839,500
Cash Capital	65,000	1,075,000	Net Income/Loss	-690,300	-637,500
Debt Service	<u>1,225,000</u>	<u>1,251,300</u>			
TOTAL EXPENSES	2,255,400	3,446,400			
City Subsidy	322,200	1,456,400			

*Some expenses may be located in other departmental budgets; facility summary is provided for informational purposes only.

Rochester Community Sports Complex			High Falls Center		
	2021-22 Budget	2022-23 Budget		2021-22 Budget	2022-23 Budget
Revenues			Expenses		
TOTAL REVENUES	115,000	115,000	Heat, Light & Power	14,500	14,900
Expenses*			Professional Fees	26,400	27,200
Heat, Light & Power	285,000	285,000	County Taxes	4,300	4,400
Repairs, Supplies	90,500	93,200	Miscellaneous	3,200	3,300
Building maintenance	164,800	169,700	TOTAL EXPENSES	48,400	49,800
Pure Water Charges	21,300	21,300	Net Income/Loss	-48,400	-49,800
Water Charges	14,000	14,000			
Insurance	34,400	66,700			
Maintenance Mechanic	46,300	46,300			
Seasonal Building Maint.	43,000	44,100			
Security	131,300	140,400			
Modular Lockers Rent	7,800	7,800			
Cleaners	29,100	29,800			
Cash Capital	50,000	141,000			
TOTAL EXPENSES	917,500	1,059,300			
Net Income/Loss	-802,500	-944,300			

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF BUILDINGS AND PARKS
EXPENDITURE SUMMARY

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	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	8,066,065	7,971,200	8,546,600	8,605,500
Materials & Supplies	1,514,322	1,364,200	1,481,850	1,439,300
Services	6,844,504	7,523,500	7,850,550	7,420,300
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	16,424,891	16,858,900	17,879,000	17,465,100
Appropriation by Activity				
Administration	735,890	925,100	785,500	959,800
Construction & Repair	1,944,837	1,697,100	1,965,700	1,999,400
Building Operations	4,004,920	3,781,400	3,829,500	4,020,500
Heating, Ventilating, Air Conditioning	1,189,702	1,178,500	1,341,900	1,318,900
Rochester Riverside Convention Center	1,496,200	2,191,500	2,191,500	1,421,000
Blue Cross Arena at the Rochester War Memorial	739,298	781,500	930,400	925,100
High Falls	15,645	19,500	48,400	49,800
Rochester Community & Youth Sports Complex	99,987	174,900	284,100	291,300
Port of Rochester Marina	3,850	67,700	67,700	69,700
Parks Operations	2,562,355	2,422,700	2,519,800	2,575,000
Forestry	1,022,386	908,600	1,090,200	1,034,400
Downtown District	685,862	747,900	722,400	717,400
Cemeteries	<u>1,923,959</u>	<u>1,962,500</u>	<u>2,101,900</u>	<u>2,082,800</u>
Total	16,424,891	16,858,900	17,879,000	17,465,100
Employee Years by Activity				
Administration	6.5	8.2	6.2	8.2
Construction & Repair	18.2	19.2	22.2	22.2
Building Operations	48.0	46.2	47.2	47.2
Heating, Ventilating, Air Conditioning	9.2	10.7	13.2	12.7
Parks Operations	25.4	22.9	24.4	24.4
Forestry	14.7	12.1	14.6	14.6
Downtown District	12.1	11.9	10.9	10.9
Cemeteries	<u>19.4</u>	<u>20.4</u>	<u>21.9</u>	<u>21.9</u>
Total	153.5	151.6	160.6	162.1

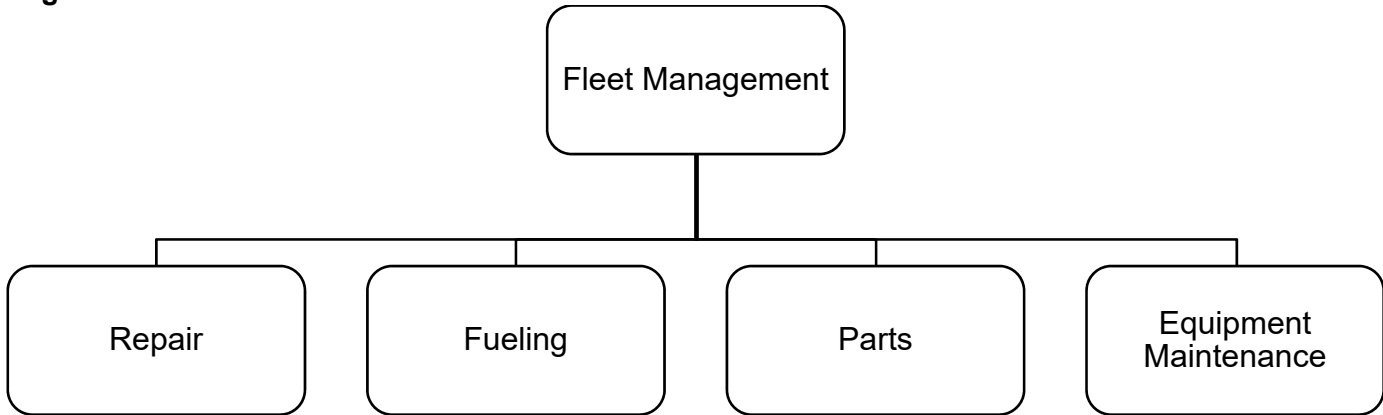
DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF BUILDINGS AND PARKS
PERSONNEL SUMMARY

FULL TIME POSITIONS				Admin- istration	Construction & Repair	Building Operations	Heating, Vent. & Air Conditioning	Parks Operations	Forestry	Downtown District	Cemeteries
Br.	Title	Budget 2021-22	Approved 2022-23								
35	Director of Buildings & Parks	1	1	1							
31	Manager of Building Services	1	1	1							
30	Cemetery Manager	1	1								1
28	City Forester	1	1						1		
25	Technology Applications Coordinator	1	1								1
24	Senior Administrative Analyst	0	1	1							
24	Superintendent of Construction & Repair	1	1		1						
23	Assistant Operations Superintendent	5	5		2			1		1	1
23	Mechanical Engineer	1	1				1				
23	Superintendent Building Operations	2	2			2					
23	Supervisor of Electrical Trades	1	1		1						
20	Assistant to Manager of Building Services	1	1	1							
20	GIS Analyst/Forestry	1	1						1		
19	Cemetery Operations Supervisor	2	2								2
19	Forestry Operations Supervisor	1	1						1		
19	Parks Operations Supervisor	1	1					1			
18	Building Supervisor	2	2		1	1					
18	Senior Supervising Stock Clerk	0	1	1							
17	Forestry Technician	3	3						3		
16	Administrative Assistant Bilingual	1	1								1
16	Cemetery Sales Coordinator	1	1								1
12	Billing Specialist	1	1	1							
11	Cemetery Service Representative	1	1								1
11	Cemetery Service Representative/Bilingual	1	1								1
11	Secretary	1	1	1							
7	Clerk III w/Typing	2	2	1					1		
1	Cleaner	7	7			7					
66	Laborer 6 day	1	1					1			
65	Sr. Forestry Worker	3	3						3		
65	Sr. Maintenance Mechanic/Buildings	5	5		3	2					
65	Sr. Maintenance Mechanic/Carpentry	4	4		3			1			
65	Sr. Maintenance Mechanic/Mason	1	1		1						
65	Sr. Maintenance Mechanic/Pipefitter	2	2		2						
62	Locksmith	1	1		1						
62	Senior Maintenance Mechanic	2	2		2						
61	Forestry Worker	3	3						3		
61	Rosarian	1	1					1			
60	Maintenance Mechanic	4	4		4						
57	Maintenance Worker	4	4			4					
56	Ground Equipment Operator	18	18					11		7	
52	Building Maintenance Helper	10	10			10					
42	Cemetery Worker	4	4								4
41	Operations Worker	2	2					1		1	
41	Parks Operations Worker	2	2					2			
153	Supervising HVAC Engineer	1	1				1				
152	Lead HVAC Engineer	1	1				1				
151	HVAC Engineer	2	2				2				
150	Assistant HVAC Engineer	6	6				6				
149	Assistant HVAC Engineer Trainee	1	1				1				
EMPLOYEE YEARS											
Full Time		119.0	121.0	8.0	21.0	26.0	12.0	19.0	13.0	9.0	13.0
Overtime		11.4	11.4	0.1	1.9	2.1	0.7	3.0	1.0	1.2	1.4
Part Time, Temporary, Seasonal		35.7	35.2	0.3	0.2	20.7	0.5	3.6	1.3	1.0	7.6
Less: Vacancy Allowance		5.5	5.5	0.2	0.9	1.6	0.5	1.2	0.7	0.3	0.1
Total		160.6	162.1	8.2	22.2	47.2	12.7	24.4	14.6	10.9	21.9

Mission

To support the City of Rochester's *Mission, Vision and Values* through the coordination of purchases and provision of exceptional predictive and preventative maintenance and repair services to the City's fleet at the most economical cost, while ensuring that customers receive the highest degree of professionalism.

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit or do business in the city of Rochester
- Internal: City of Rochester Departments

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Continue to identify and replace conventionally fueled vehicles with alternative fuel vehicles to reduce emissions footprint	CC-2	Building Towards a Prosperous Future	Ongoing
Enhance data utilization to determine cost effective life cycle of vehicles thereby enabling more effective capital planning	SC-4	Building Towards a Prosperous Future	Ongoing
Optimize fleet by performing preventive maintenance on time to prolong equipment useful life	SC-4	Building Towards a Prosperous Future	Ongoing
Develop targeted training opportunities and specialized instruction for employees	SC-4	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
Equipment Services:				
Preventative maintenance schedule completed on time	83%	80%	88%	90%
Average hours of training received per employee	N/A	N/A	N/A	25
Cost per meter	N/A	N/A	N/A	\$42.91

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF EQUIPMENT SERVICES

Key Performance Indicators	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Vehicle Up-Time (RPD & non-RPD)	N/A	N/A	N/A	90%
Percent of alternatively fueled vehicles	N/A	N/A	N/A	5%
N/A – Not Applicable				

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	260,100	300,700	40,600
Employee Years	67.2	68.4	1.2

Change Detail

Salary & Wage	General	Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
3,700	136,900	-933,000	0	7,100	825,900	40,600

Major Change

Inflationary increase due to fuel prices	948,900
Net reduction in benefit chargeback resulting from lower pension rates	-114,600
Two Small Equipment Technicians added to perform work on non-fleet related equipment	84,700
Vacant Tire Repairer eliminated as an efficiency measure	-38,600
Vacant part time Equipment Mechanic eliminated as an efficiency measure	-35,300
Funds for contract training reduced due to use of in-house resources	-21,200
Automotive technology co-op position restored	11,400
Building maintenance allocation reduced to reflect actual expense	-9,400

Program Change

Cost per meter is a performance indicator that indicates the cost of operating a fleet vehicle by unit. Unleaded vehicles would be tracked by cost per mile and diesel vehicles would be tracked by hours. Cost per meter is the total of all costs to run a vehicle divided by its usage. This information is useful in determining when vehicles begin to reach the end of their useful life and informing appropriate replacement schedules.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF EQUIPMENT SERVICES

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Motor Equipment Chargebacks

<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>
CITY COUNCIL & CLERK	0	0	ENVIRONMENTAL SERVICES		
			Commissioner	69,500	114,700
ADMINISTRATION			Architecture & Engineering	13,200	27,600
Mayor's Office	3,100	9,200	Operations	6,947,400	7,586,900
Management & Budget	0	0	Buildings & Parks	876,800	911,200
Communications	2,400	1,600	Equipment Services	230,500	296,900
Human Resource Mgt.	<u>1,100</u>	<u>1,800</u>	Water	<u>437,100</u>	<u>521,700</u>
Total	6,600	12,600	Total	8,574,500	9,459,000
			POLICE	3,621,700	3,636,500
INFORMATION TECHNOLOGY	7,000	4,300			
			FIRE	165,700	254,800
FINANCE					
Director's Office	0	0	LIBRARY		
Treasury	0	0	Central Library	6,600	2,500
Accounting	0	0	Community Library	<u>5,000</u>	<u>2,400</u>
Purchasing	0	0	Total	11,600	4,900
Parking	<u>75,700</u>	<u>71,100</u>			
Total	75,700	71,100	RECREATION & HUMAN SERVICES		
			Commissioner	0	0
NEIGHBORHOOD & BUSINESS DEVELOPMENT	4,400	1,000	Animal Services	79,000	70,700
			Recreation	<u>57,100</u>	<u>100,400</u>
LAW	0	0	Total	136,100	171,100
EMERGENCY COMMUNICATIONS	7,200	10,200	Total Interfund	7,275,900	7,918,400
			Total Intrafund	<u>5,334,600</u>	<u>5,707,100</u>
			CITY TOTAL	12,610,500	13,625,500

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF EQUIPMENT SERVICES
EXPENDITURE SUMMARY

7-47

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	3,742,758	3,834,000	3,873,700	3,899,600
Materials & Supplies	4,855,125	5,860,500	5,421,000	6,424,200
Services	1,014,178	1,008,000	1,144,700	1,285,800
Other	<u>2,274,800</u>	<u>2,431,200</u>	<u>2,431,200</u>	<u>2,316,600</u>
Total	11,886,861	13,133,700	12,870,600	13,926,200
Interfund Credit*	-6,890,657	-7,652,600	-7,275,900	-7,918,400
Intrafund Credit*	<u>-4,849,959</u>	<u>-5,516,100</u>	<u>-5,334,600</u>	<u>-5,707,100</u>
Total	146,245	-35,000	260,100	300,700
Appropriation by Activity				
Fleet Management	3,292,725	3,453,600	3,558,600	3,536,800
Repair	3,163,165	3,193,400	3,235,300	3,355,300
Fueling	2,346,685	3,420,700	2,971,400	3,820,300
Parts	2,977,533	2,981,900	2,974,200	3,112,200
Equipment Maintenance	<u>106,753</u>	<u>84,100</u>	<u>131,100</u>	<u>101,600</u>
Total	11,886,861	13,133,700	12,870,600	13,926,200
Interfund Credit*	-6,890,657	-7,652,600	-7,275,900	-7,918,400
Intrafund Credit*	<u>-4,849,959</u>	<u>-5,516,100</u>	<u>-5,334,600</u>	<u>-5,707,100</u>
Total	146,245	-35,000	260,100	300,700
Employee Years by Activity				
Fleet Management	8.4	8.2	9.2	9.7
Repair	47.5	49.5	48.5	49.7
Parts	8.3	8.2	8.1	8.1
Equipment Maintenance	<u>1.2</u>	<u>1.1</u>	<u>1.4</u>	<u>0.9</u>
Total	65.4	67.0	67.2	68.4

*Reflects chargeback for motor equipment service.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF EQUIPMENT SERVICES
PERSONNEL SUMMARY

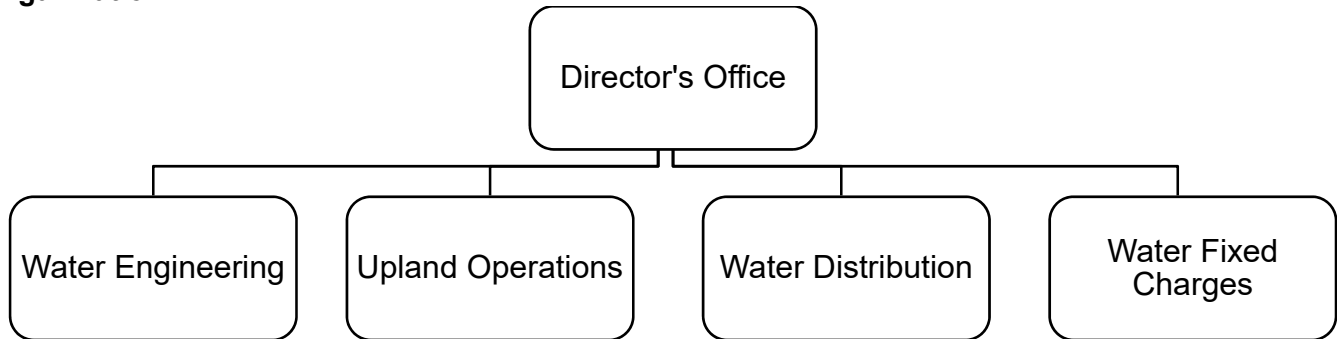
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FULL TIME POSITIONS				Fleet Management	Repair	Parts	Equipment Maintenance
Br.	Title	Budget 2021-22	Approved 2022-23				
35	Director of Equipment Services	1	1	1			
26	Service Manager	1	1		1		
25	Technology Application Coordinator	1	1	1			
24	Automotive Parts & Materials Manager	1	1			1	
23	Assistant Service Manager	4	4	1	3		
21	Senior Equipment Mechanic	0	1				1
20	Administrative Analyst	1	1	1			
19	Senior Equipment Mechanic	1	0				
18	Equipment Trainer	1	1	1			
18	Municipal Assistant	1	0				
16	Automotive Machinist	1	1			1	
15	Assistant Equipment Trainer	1	1	1			
15	Heavy Mechanic II	13	13		13		
15	Principal Account Clerk	0	1	1			
14	Sr. Auto Maintenance Mechanic	9	9		9		
14	Senior Auto Parts Clerk	2	2			2	
13	Fleet Service Writer	2	2		2		
11	Auto Parts Clerk	2	2			2	
10	Senior Account Clerk	1	0				
7	Clerk III	1	2	1		1	
71	Master Truck Technician	8	8		8		
70	Master Automotive Technician	6	6		6		
65	Small Equipment Technician	0	2		2		
61	Tire Repairer	1	0				
59	Heavy Equipment Aide	1	1		1		
58	Auto Aide	1	1		1		
EMPLOYEE YEARS							
Full Time		61.0	62.0	8.0	46.0	7.0	1.0
Overtime		6.4	6.4	0.1	5.5	0.7	0.1
Part Time, Temporary, Seasonal		2.4	2.6	1.6	0.4	0.6	0.0
Less: Vacancy Allowance		<u>2.6</u>	<u>2.6</u>	<u>0.0</u>	<u>2.2</u>	<u>0.2</u>	<u>0.2</u>
Total		67.2	68.4	9.7	49.7	8.1	0.9

Mission Statement

To support the City of Rochester’s *Mission, Vision and Values* through the provision of an abundant supply of clean, palatable water to City residents and wholesale customers, to provide reliable service at a modest price, and to provide an adequate supply of water for fire protection services.

Organization



Vital Customers

- External: All who currently or potentially could live, work, visit, or do business in the city of Rochester, wholesale customers, and New York State Department of Environmental Conservation
- Internal: City of Rochester departments

Critical Processes

- Protecting the watershed to keep the water supply as clean (free from contaminants) as possible and monitor our operating agreement for maintenance of watershed area
- Filtering, disinfecting, and testing the potability of water before it is delivered to customers
- Maintaining the distribution and storage systems in good condition to provide reliable, high quality water

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor’s Priorities Supported	Projected Completion
Replace or rehabilitate 25,000 feet of water main in the distribution system to maintain system integrity and provide a corrosion inhibitive lining on 100% of mains to improve water quality and available flow for fire protection	NR-1, NR-2	Strengthening Neighborhoods; Building Towards a Prosperous Future	Fourth Quarter
Install 2,500 (5/8” – 2”) radio read meters per year, anticipating program completion by 2026	SC-4	Strengthening Neighborhoods; Building Towards a Prosperous Future	Fourth Quarter
Continue with existing customer service callback program	BCC-2	Building Towards a Prosperous Future	Fourth Quarter

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER

7-50

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Maintain average annual production at NYSDEC withdrawal permit limit for Hemlock Lake of 37 Million Gallons per Day (MGD)	NR-1, NR-2, CC-1, CC-4	Building Towards a Prosperous Future	Fourth Quarter
Continue treatment plan evaluation and optimization program that achieves standards of the American Water Works Association's Partnership for Safe Water Director's Award which requires filtered water turbidity to be below 0.1 Nephelometric Turbidity Unit (NTU) greater than 95% of the time	NR-2	Strengthening Neighborhoods; Building Towards a Prosperous Future	Ongoing
Reduce and maintain non-revenue water at an acceptable level	CC-1, CC-4, NR-1, NR-2	Building Towards a Prosperous Future	Ongoing
Conduct year 4 of 5 assessment of water appurtenances and features within the Right of Way for compliance with City pavement policy	NR-2, SC-1	Strengthening Neighborhoods; Building Towards a Prosperous Future	Ongoing
Maintain and protect Watershed and Water Facilities including Hemlock Lake, Canadice Lake, and surrounding forest land as well as Cobbs Hill, Rush, and Highland Reservoirs and gatehouse structures	HIS-1, NR-1, NR-4, NR-5, PMP-6	Building Towards a Prosperous Future	Ongoing
In collaboration with Program Manager continue comprehensive corrosion control treatment assessment to create comprehensive Lead Service Line Replacement (LSLR) plan to remove or minimize release of lead from service lines and customers' plumbing	CC-1, CC-4, NR-1, NR-2	Strengthening Neighborhoods; Building Towards a Prosperous Future	Ongoing

Key Performance Indicators

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
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INTERNAL OPERATIONS

Engineering:

Distribution system water main breaks & leaks per 100 miles of water main	8.5	7.5	12	12
Lead Service Line Replacements	645	908	1,000	3,000
Percentage of water mains in distribution system with corrosion inhibited lining	77.5	79.0	80.0	80.0
 Water Production & Treatment:				
Filtration plant production (million gallons per day)	34.9	35.0	37.0	37.0

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER

Key Performance Indicators	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Water Distribution:				
Non-Revenue Water (MGD)	6.6	6.6	6.0	6.0
Customer satisfaction callbacks – percent of customers satisfied with service	N/A	N/A	95%	95%
Radio read meter installations	750	1,500	1,000	2,500
Percent of customer meters converted to radio read	73%	75%	75%	79%
N/A – Not applicable				

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	23,985,900	23,783,700	-202,200
Employee Years	142.4	142.6	0.2

Change Detail

Salary & Wage	General			Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
-10,000	380,900	76,200	0	0	-649,300	-202,200	

Major Change Highlights

In lieu of depreciation does not recur, as planned	-660,500
Allowance for uncollectable water bills increases based on historical payment activity	17,800
Vacant on call position is eliminated as an efficiency measure	-16,600

Program Change

The scope of the water main renewal program has been increased to automatically include Lead Service Line Replacement (LSLR), as applicable, which results in 8,000 fewer feet being replaced. Radio read water meter installations are expected to increase as COVID-19 restrictions and accessibility to properties are lifted. The Environmental Protection Agency recently enacted Lead and Copper Rule Revisions (LCRR) to reduce lead exposure in drinking water by 2024. The Bureau is actively engaged in implementing a comprehensive LSLR program to remove all lead services. As a result of ARPA funding being directed for this purpose, the number of Lead Service Line Replacements will increase dramatically. Customer satisfaction call-back program was suspended in March 2020 as a result of COVID-19 and is expected to resume in 2022-23.

DEPARTMENT OF ENVIRONMENTAL SERVICES
BUREAU OF WATER – DIRECTOR’S OFFICE

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,661,200	2,026,200	-635,000
Employee Years	13.6	13.8	0.2

Change Detail

	<u>General</u>	<u>Chargebacks</u>	<u>Vacancy</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
Salary & Wage <u>Adjustment</u>	<u>Inflation</u>		<u>Allowance</u>			
29,100	-13,500	-100	0	0	-650,500	-635,000

Major Change

In lieu of depreciation does not recur, as planned	-660,500
Overtime increases to reflect projected expense	10,000

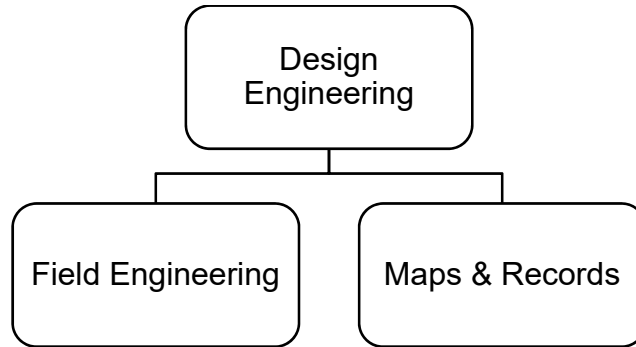
DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF WATER – DIRECTOR'S OFFICE
 EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	831,165	844,900	901,900	941,000
Materials & Supplies	528,800	491,900	497,000	453,100
Services	531,869	617,000	1,262,300	632,100
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,891,834	1,953,800	2,661,200	2,026,200
Appropriation by Activity				
Director's Office	1,891,834	1,953,800	2,661,200	2,026,200
Employee Years by Activity				
Director's Office	12.4	12.6	13.6	13.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
 BUREAU OF WATER – DIRECTOR'S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS			
Br.	Title	Budget 2021-22	Approved 2022-23
35	Director of Water	1	1
29	Principal Staff Assistant	0	1
26	Associate Administrative Analyst	1	0
26	Materials, Equip & Facilities Coordinator	0	1
25	Materials, Equip & Facilities Coordinator	1	0
24	Senior Administrative Analyst	1	1
20	Executive Assistant	0	1
18	Senior Supervising Stock Clerk	1	1
16	Fleet Maintenance Technician	1	1
15	Principal Finance Clerk	1	0
13	Supervising Stock Clerk	1	1
9	Clerk II	1	2
7	Clerk III w/Typing	1	0
6	Stock Clerk	1	1
65	Sr. Maintenance Mechanic-Welder	1	1
EMPLOYEE YEARS			
	Full Time	12.0	12.0
	Overtime	0.4	0.6
	Part Time, Temporary, Seasonal	1.2	1.2
	Less: Vacancy Allowance	0.0	0.0
	Total	13.6	13.8

Organization



Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,368,900	1,360,600	-8,300
Employee Years	18.8	18.8	0.0

Change Detail

Salary & Wage	General		Vacancy				
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
-13,900	13,100	-7,500	0	0	0	-8,300	

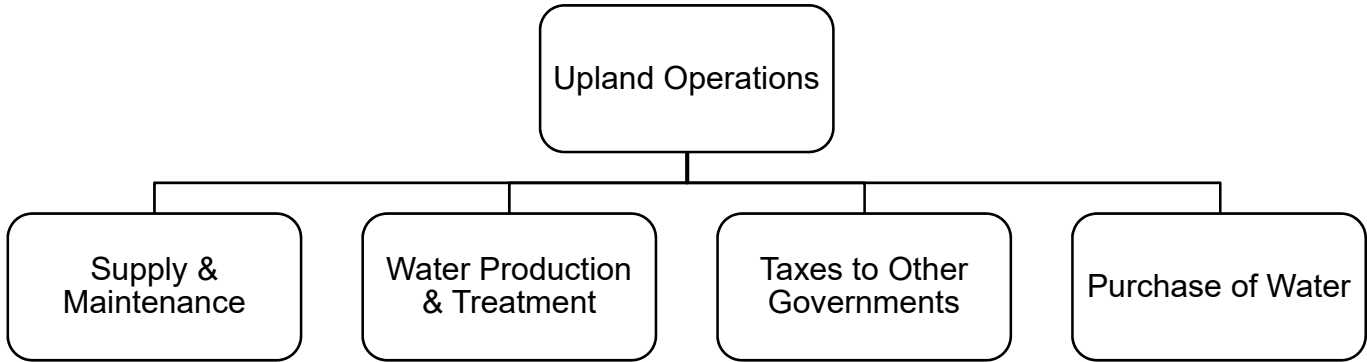
DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – ENGINEERING DIVISION
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	980,642	1,083,100	1,315,800	1,301,900
Materials & Supplies	2,058	3,200	9,600	9,900
Services	40,160	31,000	43,500	48,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,022,860	1,117,300	1,368,900	1,360,600
Appropriation by Activity				
Design Engineering	807,637	876,700	1,198,400	1,178,900
Field Engineering	148,059	166,100	93,100	100,600
Maps & Records	<u>67,164</u>	<u>74,500</u>	<u>77,400</u>	<u>81,100</u>
Total	1,022,860	1,117,300	1,368,900	1,360,600
Employee Years by Activity				
Design Engineering	11.0	12.5	16.5	16.5
Field Engineering	2.5	2.4	1.4	1.4
Maps & Records	<u>0.9</u>	<u>1.0</u>	<u>0.9</u>	<u>0.9</u>
Total	14.4	15.9	18.8	18.8

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – ENGINEERING DIVISION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Design Engineering	Field Engineering	Maps & Records
Br.	Title	Budget 2021-22	Approved 2022-23			
31	Managing Engineer Water Design	1	1	1		
29	Senior Engineer Water Design	1	1	1		
28	Engineer IV/Water	1	1	1		
26	Engineer III/Water	2	1	1		
24	Engineer II/Water	1	2	2		
23	Senior GIS Analyst	1	1	1		
21	Supervising Engineering Technician	2	2	2		
20	GIS Applications Specialist	1	1	1		
18	Principal Engineering Technician	1	1			1
18	Principal Engineering Technician-CADD	3	3	2	1	
12	Engineering Technician	1	1	1		
EMPLOYEE YEARS						
Full Time		15.0	15.0	13.0	1.0	1.0
Overtime		0.6	0.6	0.1	0.5	0.0
Part Time, Temporary, Seasonal		3.5	3.5	3.5	0.0	0.0
Less: Vacancy Allowance		<u>0.3</u>	<u>0.3</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>
Total		18.8	18.8	16.5	1.4	0.9

Organization



Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	6,022,900	6,367,800	344,900
Employee Years	41.7	41.7	0.0

Change Detail

Salary & Wage	General		Vacancy				
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
-9,000	335,800	34,700	0	0	-16,600	344,900	

Major Change

Vacant on call position is eliminated as an efficiency measure	-16,600
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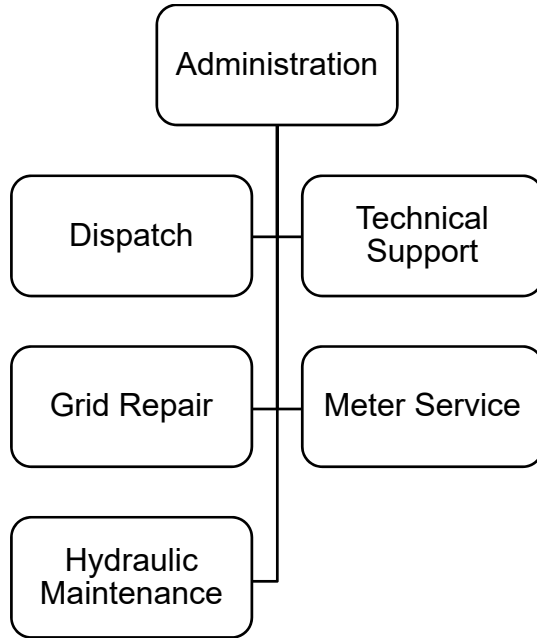
DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – UPLAND OPERATIONS DIVISION
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	2,476,919	2,546,100	2,604,900	2,579,300
Materials & Supplies	784,033	935,300	958,300	1,126,100
Services	2,477,659	2,417,600	2,459,700	2,662,400
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	5,738,611	5,899,000	6,022,900	6,367,800
Appropriation by Activity				
Supply & Maintenance	842,532	909,800	961,700	963,800
Water Production & Treatment	3,126,778	3,347,800	3,419,700	3,582,600
Taxes to Other Governments	882,728	895,500	895,600	950,000
Purchase of Water	<u>886,573</u>	<u>745,900</u>	<u>745,900</u>	<u>871,400</u>
Total	5,738,611	5,899,000	6,022,900	6,367,800
Employee Years by Activity				
Supply & Maintenance	9.0	9.6	10.3	10.3
Water Production & Treatment	<u>30.4</u>	<u>31.2</u>	<u>31.4</u>	<u>31.4</u>
	39.4	40.8	41.7	41.7

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – UPLAND OPERATIONS DIVISION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Supply & Maintenance	Water Production & Treatment
Br.	Title	Budget 2021-22	Approved 2022-23		
32	Manager of Water Production	1	1		1
30	Chief of Water Quality Operations	1	1		1
27	Automated System Control Specialist	0	1		1
25	Supt. of Water Plant Maintenance	1	1		1
25	Supt. of Water Supply Maintenance	1	1	1	
25	Automated System Control Specialist	1	0		
25	Water Quality Chemist	1	1		1
23	Asst Auto System Control Specialist	1	1		1
23	Asst Superintendent Water Plant Maintenance	1	1		1
23	Assistant Water Quality Chemist	1	1		1
21	Senior Reservoir Operator	1	1		1
21	Spvr. Of Water Supply Maintenance	1	1	1	
20	Executive Assistant	0	1		1
20	Master Electrician	1	1		1
20	Water Instrumentation Technician	1	1		1
20	Water Operations Supervisor/Corrosion	1	1	1	
20	Water Plant Mechanic	1	1		1
20	Water Quality Lab Technician	1	1		1
18	Assistant to the Manager of Water Production	1	0		
18	Reservoir Operator	1	1		1
18	Senior Water Plant Operator	3	3		3
18	Water Operations Supervisor/Upland	1	1	1	
16	Fleet Maintenance Technician	1	1	1	
16	Water Plant Operator	3	3		3
15	Sr. Maint. Mech./Water Treatment	1	1		1
15	Water Quality Lab Assistant	1	1		1
65	Sr. Maint. Mechanic/Instrumentation	1	1		1
65	Sr. Maintenance Mechanic Water Supply	2	2	2	
63	Water Supply Maintenance Worker/Construction	2	2	2	
61	Maint. Mechanic/Water Treatment	3	3		3
EMPLOYEE YEARS					
Full Time		36.0	36.0	9.0	27.0
Overtime		3.4	3.4	1.2	2.2
Part Time, Temporary, Seasonal		2.9	2.9	0.3	2.6
Less: Vacancy Allowance		<u>0.6</u>	<u>0.6</u>	<u>0.2</u>	<u>0.4</u>
Total		41.7	41.7	10.3	31.4

Organization



Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	4,733,500	4,811,900	78,400
Employee Years	68.3	68.3	0.0

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-16,200	45,500	49,100	0	0	0	78,400

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – DISTRIBUTION DIVISION
EXPENDITURE SUMMARY

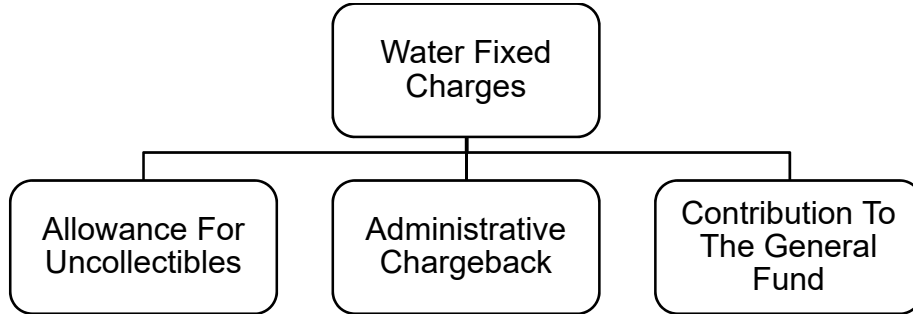
	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	3,299,655	3,452,100	3,634,800	3,618,600
Materials & Supplies	46,450	44,100	52,000	53,600
Services	921,281	1,069,400	1,046,700	1,139,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,267,386	4,565,600	4,733,500	4,811,900
Appropriation by Activity				
Administration	624,622	782,400	664,700	729,400
Dispatch	378,966	399,500	362,100	366,700
Technical Support	523,206	475,100	459,100	436,400
Grid Repair	1,658,969	1,794,600	1,925,500	1,973,200
Meter Services	511,807	540,200	771,100	752,200
Hydraulic Maintenance	<u>569,816</u>	<u>573,800</u>	<u>551,000</u>	<u>554,000</u>
Total	4,267,386	4,565,600	4,733,500	4,811,900
Employee Years by Activity				
Administration	3.7	4.8	3.9	3.9
Dispatch	8.2	6.8	6.6	6.6
Technical Support	9.1	8.3	8.3	8.3
Grid Repair	20.3	21.7	23.7	23.7
Meter Service	10.0	11.0	15.2	15.2
Hydraulic Maintenance	<u>10.4</u>	<u>10.8</u>	<u>10.6</u>	<u>10.6</u>
Total	61.7	63.4	68.3	68.3

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – DISTRIBUTION DIVISION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Dispatch	Technical Support	Grid Repair	Meter Service	Hydraulic Maintenance
Br.	Title	Budget 2021-22	Approved 2022-23						
31	Manager of Water Distribution	1	1	1					
25	Superintendent of Water Distribution	1	1	1					
23	Asst. Superintendent Water Distribution	4	4	1			1	1	1
21	Backflow Prevention Inspector	1	1					1	
18	Supervising Dispatcher	1	1		1				
18	Supervising Water Distribution Technician	3	3			1		1	1
18	Water Operations Supervisor	3	3				3		
15	Principal Finance Clerk	0	1	1					
11	Clerk I	1	0						
65	Sr. Maint. Mech./Water Grid	1	1				1		
64	Dispatcher	5	5		5				
64	Water Distribution Technician	20	20			6		8	6
63	Water Maintenance Worker/Construction	16	16				15		1
62	Senior Water Meter Repairer	1	1					1	
62	Water Maintenance Worker	3	3			1	1		1
61	Meter Reader	3	3					3	
52	Water Service Trainee	1	1				1		
EMPLOYEE YEARS									
Full Time		65.0	65.0	4.0	6.0	8.0	22.0	15.0	10.0
Overtime		4.8	4.8	0.0	0.9	0.7	1.6	0.8	0.8
Part Time, Temporary, Seasonal		1.0	1.0	0.0	0.0	0.0	0.7	0.0	0.3
Less: Vacancy Allowance		<u>2.5</u>	<u>2.5</u>	<u>0.1</u>	<u>0.3</u>	<u>0.4</u>	<u>0.6</u>	<u>0.6</u>	<u>0.5</u>
Total		68.3	68.3	3.9	6.6	8.3	23.7	15.2	10.6

DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – WATER FIXED CHARGES

Organization



This section includes operating expenditures for the water supply system that cannot be directly attributed to an operating budget. The allowance for uncollectibles is an estimate of the amount of delinquent water charges that are not paid within two years. The administrative chargeback is an interfund charge that reimburses the General Fund for general administrative services provided to the enterprise funds, based on an indirect cost allocation formula. Contribution to the General Fund: the Water Fund makes a contribution to the General Fund as payment in lieu of taxes on the Water Fund capital plant and as a return on investment.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	9,199,400	9,217,200	17,800

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
0	0	0	0	0	17,800	17,800

Major Change

Allowance for uncollectible water bills increases based on historical payment activity	17,800
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DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER – WATER FIXED CHARGES
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	2,452,800	2,452,800	2,452,800	2,452,800
Other	<u>6,746,600</u>	<u>6,746,600</u>	<u>6,746,600</u>	<u>6,764,400</u>
Total	9,199,400	9,199,400	9,199,400	9,217,200
Appropriation by Activity				
Allowance for Uncollectibles	1,373,000	1,373,000	1,373,000	1,390,800
Administrative Chargeback	2,452,800	2,452,800	2,452,800	2,452,800
Contribution to the General Fund	<u>5,373,600</u>	<u>5,373,600</u>	<u>5,373,600</u>	<u>5,373,600</u>
Total	9,199,400	9,199,400	9,199,400	9,217,200

Mission Statement

Emergency Communications (911):

To support the City of Rochester's *Mission, Vision, and Values* by serving as the vital link between the citizens and public safety agencies of the City of Rochester and the County of Monroe. We strive to collect and disseminate all requests for service in a prompt, courteous, and efficient manner for all our customers. Through our actions, we help save lives, protect property, and assist the public in its time of need.

311/One Call to City Hall:

To support the City of Rochester's *Mission, Vision, and Values* by:

Being Accessible

The 311 Call Center provides our stakeholders with the highest level of customer service for fast and easy access to services and information provided by the City of Rochester.

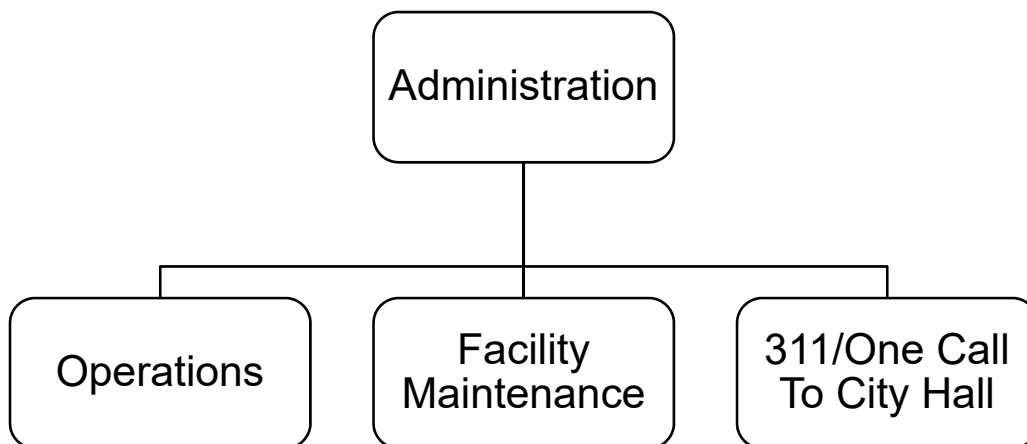
Being Accountable

The 311 Call Center helps City departments improve their service delivery by enabling them to focus on their core competencies and the efficient management of their workforce.

Enabling Transparency

The 311 Call Center provides necessary data to appropriate departments for their analysis on requests that have come through the Call Center.

Organization



Departmental Highlights

Emergency Communications (911):

The proposed budget for Administration and Operations is based on the funding level requested by Emergency Communications for the 2022 County Budget. There is a six month overlap in fiscal years between the City and County. The budgets of the City and County will be closely monitored to ensure that County funding is sufficient for the entire fiscal year. New hire classes are planned for fall 2022 and spring 2023.

On March 14, 2021, the Emergency Communications Department (ECD) went live with the replacement and upgrade of the Computer Aided Dispatch (CAD) system. ECD continues to work with Monroe County and user agencies to build on the capabilities of the new CAD system.

On January 10, 2022, ECD, Monroe County, and American Medical Response (AMR) implemented the Nurse Navigation Program (NNP). The NNP assigns low acuity medical 911 calls to a licensed nurse and matches the patient's needs to appropriate resources. ECD will continue the NNP in conjunction with AMR and Monroe County.

ECD continues to partner with the Department of Human Resource Management (DHRM) to develop and enhance recruitment strategies in an effort to improve hiring success.

311/One Call to City Hall:

Live representatives will continue to be available seven days per week: Monday - Friday from 7:00 am to 9:00 pm and Saturday - Sunday from 9:00 am to 5:00 pm.

Vital Customers

Emergency Communications (911):

- External: City of Rochester and Monroe County residents, businesses, visitors, and travelers
- Internal: City of Rochester and Monroe County police, fire, and emergency medical service agencies, Person In Crisis (PIC) team, and Forensic Intervention Team (FIT)

The City operates the 911 Center under contract with Monroe County. The County funds Administration and Operations activities while the City funds Facility Maintenance and capital building improvements. The 911 Operating Practices Board (OPB), comprised of representatives from government, public safety, private sector, and citizens, provides advisory policy recommendations to the Center.

311/One Call to City Hall:

- External: All those who currently or potentially could live, visit, or do business in Rochester
- Internal: City of Rochester departments

Critical Processes

Emergency Communications (911):

- Answer, collect information about, and document all calls to 911
- Provide processed 911 call data and event documentation services for all police, fire, and emergency medical service agencies in the city of Rochester and Monroe County
- Provide dispatch and communication services for participating agencies, including FIT and PIC teams
- Provide primary and in-service training for personnel
- Prepare and monitor the budget
- Perform planning, personnel, purchasing, and research functions
- Oversee facility maintenance and repair
- Provide NYS Discovery Law information to Monroe County District Attorney's Office

311/One Call to City Hall:

- Answer and provide information for non-emergency calls
- Retrieve up-to-date information to respond to all City-related inquiries
- Provide appropriate avenues for public information and services
- Submit service requests to appropriate City departments
- Provide responses to case inquiries
- Report on Call Center performance

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>911: Work with DHRM to improve the 911 hiring process to maximize efficiency</p> <p><i>PSH-3. Increase capabilities through collaboration, data analysis, technology, and new or improved resources.</i></p>	9	Public Safety	Fourth Quarter
<p>911: Improve and build on current technology to better serve the city, residents, and stakeholders</p> <p><i>SC-4. Improve municipal technology to better serve the city, residents, stakeholders, and others.</i></p>	1, 2, 3	Public Safety, Building Towards a Prosperous Future	Ongoing
<p>911: Maintain accreditation standards for ECD that allow it to do its best job and benefit the whole community</p> <p><i>PHS-4. Maintain and seek out accreditations.</i></p>	6, 7, 8	Public Safety	Ongoing
<p>311: Establish a City Department online performance dashboard</p> <p><i>SC-4. Improve municipal technology to better serve the city, residents, stakeholders, and others.</i></p>	10, 11, 12	Building Towards a Prosperous Future	Third Quarter
<p>311: Enhance technical performance of Verint online service requests for those who live, work, and visit Rochester</p> <p><i>PHS-5. Improve understanding of community health conditions, needs, service provision, and access in the city and use to improve access and overall community health.</i></p> <p><i>PR-3. Ensure high quality maintenance, operations, and safety of parks and trails.</i></p> <p><i>SC-4. Improve municipal technology to better serve the city, residents, stakeholders, and others.</i></p> <p><i>BCC-2. Continuously improve City Hall public outreach and communication of City services.</i></p>	10, 11, 12	Building Towards a Prosperous Future	Fourth Quarter

EMERGENCY COMMUNICATIONS DEPARTMENT

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
311: Enhance agents' workplace experience <i>CNP-2. Continue to promote the City of Rochester as a premier place to live, work, and visit.</i>	10, 11, 12	Building Towards a Prosperous Future	Ongoing

Key Performance Indicators	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
1. 911 calls (incoming & outgoing, excludes administrative calls)	1,137,312	1,150,000	1,060,000	1,160,000
2. Calls dispatched (including agency initiated calls)	1,149,289	1,118,500	1,210,000	1,145,000
• Police	918,760	875,000	975,000	900,000
• Fire	91,025	88,500	95,000	89,000
• EMS	134,144	134,000	140,000	135,000
• Other	5,360	21,000	N/A	21,000
3. Ring time (average in seconds)	6	6	6	6
Emergency Communications (911):				
4. Operating cost per call (\$)	11.52	11.90	13.35	13.79
311/One Call to City Hall:				
5. Operating cost per call (\$)	3.42	3.34	3.56	3.58
Emergency Communications (911):				
6. CALEA accreditation compliance (%)	100	100	100	100
7. NYSSA accreditation compliance (%)	100	100	100	100
8. Employee training (hours)	12,717	15,000	17,000	15,000
9. Trainees certified (%)	83	N/A	N/A	80
311/One Call to City Hall:				
10. Total calls	335,000	320,000	320,000	320,000
11. Calls answered within 30 seconds (%)	64	70	70	70
12. Call abandon rate (%)	10.4	12	10	10

CALEA – Commission on Accreditation for Law Enforcement Agencies, Inc.

NYSSA – New York State Sheriffs' Association

N/A – Not Applicable

Year-To-Year Comparison

	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>	<u>Change</u>	<u>Percent Change</u>
<u>Main Functions</u>				
Administration	1,095,900	1,111,000	15,100	1.4%
Operations	12,837,500	13,509,100	671,600	5.2%
Facility Maintenance	221,300	233,800	12,500	5.6%
311/One Call To City Hall	<u>1,137,700</u>	<u>1,146,700</u>	<u>9,000</u>	<u>0.8%</u>
Total	15,292,400	16,000,600	708,200	4.6%
Employee Years	224.2	224.2	0.0	0.0%

Change Detail

Salary & Wage	General		Vacancy			
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
787,800	24,600	1,400	-105,600	0	0	708,200

EMERGENCY COMMUNICATIONS DEPARTMENT
EXPENDITURE SUMMARY

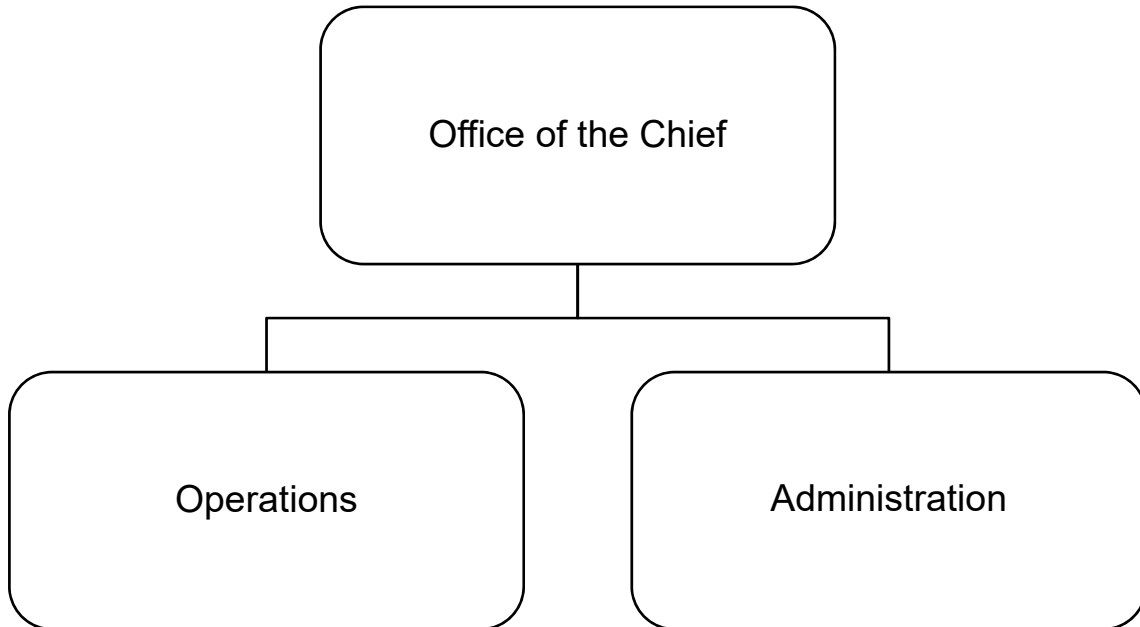
	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	13,188,305	13,763,400	14,016,900	14,699,100
Materials & Supplies	42,504	91,600	121,900	125,600
Services	1,201,401	1,118,500	1,153,600	1,175,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	14,432,210	14,973,500	15,292,400	16,000,600
Appropriation by Activity				
Administration	1,061,940	1,053,500	1,095,900	1,111,000
Operations	12,036,720	12,628,000	12,837,500	13,509,100
Facility Maintenance	248,694	222,400	221,300	233,800
311/One Call To City Hall	<u>1,084,856</u>	<u>1,069,600</u>	<u>1,137,700</u>	<u>1,146,700</u>
Total	14,432,210	14,973,500	15,292,400	16,000,600
Employee Years by Activity				
Administration	10.0	9.8	10.0	10.0
Operations	189.3	190.5	195.0	195.0
311/One Call To City Hall	<u>19.9</u>	<u>17.8</u>	<u>19.2</u>	<u>19.2</u>
Total	219.2	218.1	224.2	224.2

EMERGENCY COMMUNICATIONS DEPARTMENT
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Operations	311/One Call To City Hall
Br.	Title	Budget 2021-22	Approved 2022-23			
36	ECC Director	1	1	1		
33	Deputy Director - ECD	2	2	1	1	
29	311 Call Center Manager	1	1			1
29	911 Operations Manager	3	3		3	
25	Knowledge Base Coordinator	1	1			1
24	Sr. Administrative Analyst	1	1	1		
22	ECD Training Manager	1	1	1		
20	Supervising Service Representative	1	1			1
18	Secretary to the Director	1	1	1		
16	Administrative Assistant	1	1	1		
16	Sr. Service Representative	1	1			1
16	Sr. Service Representative/Bilingual	1	1			1
12	Service Representative	7	6			6
12	Service Representative/Bilingual	4	5			5
10	Research Technician	0	1	1		
7	Clerk III	1	1	1		
7	Clerk III with Typing	1	1			1
6	Research Technician	1	0			
210	Shift Supervisor	16	16		16	
190	EMD Quality Improvement Coordinator II	1	1		1	
170	Dispatcher II	31	31		31	
150	Dispatcher I	90	90		90	
150	Dispatcher I/Bilingual	2	2		2	
110	Telecommunicator	41	41		41	
110	Telecommunicator/Bilingual	2	2		2	
EMPLOYEE YEARS						
Full Time		212.0	212.0	8.0	187.0	17.0
Overtime		18.1	18.1	0.0	17.6	0.5
Part Time, Temporary, Seasonal		4.1	4.1	2.0	0.4	1.7
Less: Vacancy Allowance		<u>10.0</u>	<u>10.0</u>	<u>0.0</u>	<u>10.0</u>	<u>0.0</u>
Total		224.2	224.2	10.0	195.0	19.2

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values* maintaining law and order through crime reduction, customer service, and professionalism.

**Vital Customers**

- External: Individuals who live, work, visit, or do business in the city of Rochester
- Internal: City of Rochester Departments; RPD employees (sworn and non-sworn)

Critical Processes

- Provide public safety services
- Analysis of crime data and deployment of resources
- Collaboration with other law enforcement agencies at the local, state, and federal levels
- Community involvement and crime prevention initiatives

Departmental Highlights

- A Police Lieutenant position is created in the Chief's Office to coordinate communications with the community.
- The Department is modernizing the Body-Worn Camera program and implementing a new Digital Evidence Management System. The new system will minimize security risks, storage costs and workflow inefficiencies related to the collection, analysis, and dissemination of all digital evidence. The new evidence management system will house all body-worn camera, blue light camera, security camera, and interview room video which will require additional systems administration, user support, workflow design and compliance auditing. To implement the new system, two additional Application Services Analyst I positions are created in the Office of Business Intelligence.
- Recruit classes are planned for fall 2022 and spring 2023. The Department expects to hire 25 recruits for each class.
- The Deputy Chief of Community Affairs position is eliminated. As a result, the Community Affairs Bureau is renamed the Community Relations Unit. The unit reports to a Captain and is housed under the Special Operations Bureau. There will be no change in the level of service.
- The Department has centralized data and information technology planning, management and support in the Office of Business Intelligence (OBI). As part of the consolidation, the Department will eliminate the Compliance and Audit and Crime Research units and transfer the personnel and duties, including the FOIL component, to OBI. The expanded OBI will now be responsible for designing a process to ensure internal operations are continually monitored, evaluated, and audited for compliance with regulations and best practices.

Highlights of the Department's 2022-23 Strategic Goals & Objectives are presented below. Additional information for each bureau is included in the sections that follow.

2022-23 Strategic Goals & Objectives Highlights

	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Office of the Chief:			
Streamline and reorganize the internal FOIL Process - Provide efficient management of the FOIL process, including body worn camera video	SC-4	Promoting Equity, Inclusion and Social Justice	Second Quarter
Assess and improve Organizational Compliance - Review regulations for reporting crime statistics and measure RPD's compliance. Develop protocols for all staff and follow an audit process.	PHS-3	Promoting Equity, Inclusion and Social Justice	Third Quarter
Enhance RPD's open data portal and provide increased transparency and data sharing with the public - Enhance an external platform for data dissemination and analysis. Develop internal tools to analyze data and improve efficiency	PHS-3	Promoting Equity, Inclusion and Social Justice	Ongoing

Highlights	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Increase Transparency and Public Communications - Keep the community informed of RPD activities by crafting and disseminating professional messages with regularity.	PHS-1	Promoting Equity, Inclusion and Social Justice	Ongoing
Enhance RPD's early warning and risk assessment tools to provide increased accountability - Evaluate, design and implement risk management tools and develop corresponding policies and procedures.	PHS-3	Public Safety	Ongoing
Operations:			
Complete facilities needs assessment and site evaluations for future section locations - Continue planning for relocation of section offices or department services to improve efficiency and crime prevention.	PHS-2	Strengthening Neighborhoods	Ongoing
Reduce crime through crime prevention activities, early identification and intervention of disputes, and apprehension of offenders.	PHS-1	Strengthening Neighborhoods	Ongoing
Continue to enhance police and community relationships - Develop relationships between police sections and the neighborhoods they serve through community outreach and police participation in neighborhood meetings/events.	PHS-1	Strengthening Neighborhoods	Ongoing
Develop a strategy to better connect with community youth - Work with City of Rochester recreation centers, the RCSD, the Chief's Youth Advisory Council and City Youth Groups to build and strengthen relationships with City youth.	PHS-1	Youth Development	Ongoing
Expand community partnerships - Continue to increase the department's accessibility to residents by creating opportunities for relationships in a non-enforcement encounter (e.g. collaborating with our community partners to host community conversations with law enforcement).	PHS-1	Strengthening Neighborhoods	Ongoing
Continue to enhance police and community relationships - Enhance the post-academy and in-service training to provide education on the cultural competencies of Rochester, NY and the history of policing (locally and nationally).	WRK-1	Strengthening Neighborhoods	Ongoing

POLICE DEPARTMENT

Highlights	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Decrease number of cold cases - Reinvestigate cold case murder investigations by testing physical evidence using modern technology and to seek additional funding to support DNA testing.	PHS-3	Public Safety	Ongoing
Promote positive tickets in all quads through the Crime Prevention Officers at each NSC by recognizing and acknowledging citizens that go above and beyond in service to the community or performing good deeds.	PHS-1, BFN-1	Strengthening Neighborhoods	Ongoing
Continue NSC outreach and RPD outreach in all quadrants - Provide synergy for NSC and RPD face to face engagements with citizens, groups, and organizations (all quadrants).	PHS-1, BCC-1, BCC-2, BCC-5	Strengthening Neighborhoods	Ongoing
Administration: Increase the minority representation within the department to more accurately reflect the community - Continue to work with DHRM to maximize recruitment efforts for minority candidates and to develop a meaningful and sustained recruitment campaign / strategy.	WRK-3	Public Safety	Ongoing
Increase quality of RPD functions - Maintain NYS Law Enforcement Accreditation Program status and keep Department orders and policies current and relevant.	PHS-3	Promoting Equity, Inclusion and Social Justice	Ongoing

Year-To-Year Comparison

<u>Bureau</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>	<u>Change</u>	<u>Change</u>
Office of the Chief	7,682,100	8,191,100	509,000	6.6%
Operations	65,535,400	66,518,800	983,400	1.5%
Administration	15,485,300	16,268,700	783,400	5.1%
Community Affairs	<u>2,887,500</u>	<u>0</u>	<u>-2,887,500</u>	-100.0%
Total	91,590,300	90,978,600	-611,700	-0.7%
Employee Years	869.4	873.9	4.5	0.5%

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-713,000	135,600	10,600	0	0	-44,900	-611,700

Major Change Highlights

Funds are added for the maintenance costs associated with a new Evidence Management System	422,000
Net change in ARPA funding for five Data Analysts	228,900
Appropriation of forfeiture assets for a narcotics investigation does not recur	-225,000
Two vacant Police Sergeants are eliminated	-216,800
Two Application Services Analysts are added	175,500
Funding for agreement with Center for Dispute Settlement for a Civilian Review Board ends	-145,000
Net change in recruit class	136,400
One Police Lieutenant is added	122,100
One vacant Police Investigator is eliminated	-107,900
One Police Officer is eliminated	-95,200
One Digital Media Specialist is added	84,100
Net change in professional fees for towing and fingerprint based criminal database searches	83,600
Overtime for Officer Wellness Program does not recur	-72,400
Department of Justice Coronavirus Emergency Supplemental Fund Program grant ends	-60,000
Funds are added for a Senior Property Clerk	58,000
Funds are added for a Principal Finance Clerk	56,100
Net change in Pedestrian Safety grant	-55,800
Rent costs increase - Special Teams	32,000

POLICE DEPARTMENT

Assignment of Authorized Positions
2013-14 to 2022-23

Year	Office of the Chief & Administration			Operations & Community Affairs			Department Total		
	Sworn	Non-Sworn	Total	Sworn	Non-Sworn	Total	Sworn	Non-Sworn	Total
2022-23	75	81	156	647	17	664	722	98	820
2021-22	71	67.5	138.5	655	22	677	726	89.5	815.5
2020-21	69	63	132	659	55	710	728	118	846
2019-20	68	66	134	660	56	716	728	122	850
2018-19	63	69	132	665	55	720	728	124	852
2017-18	67	69	136	661	54	715	728	123	851
2016-17	62	67	129	665	56	721	727	123	850
2015-16	63	65	128	663	56	719	726	121	847
2014-15	45	67	112	681	56	737	726	123	849
2013-14	45	66	111	681	76	757	726	142	868

Authorized Sworn Positions
2018-19 to 2022-23

Positions	2018-19	2019-20	2020-21	2021-22	2022-23
Chief	1	1	1	1	1
Executive Deputy Chief	0	0	0	1	1
Deputy Chief	2	2	2	2	2
DC of Communications	1	1	1	0	0
Commander	3	3	3	3	3
Captain	13	13	14	14	13
Lieutenant	31	31	31	31	32
Sergeant	95	95	95	96	94
Police Investigator	82	82	81	80	79
Police Officer	500	500	500	498	497
Total	728	728	728	726	722

The totals for 2022-23 do not include up to 50 Police Recruits that will be hired for the planned fall 2022 and spring 2023 Police Academy classes.

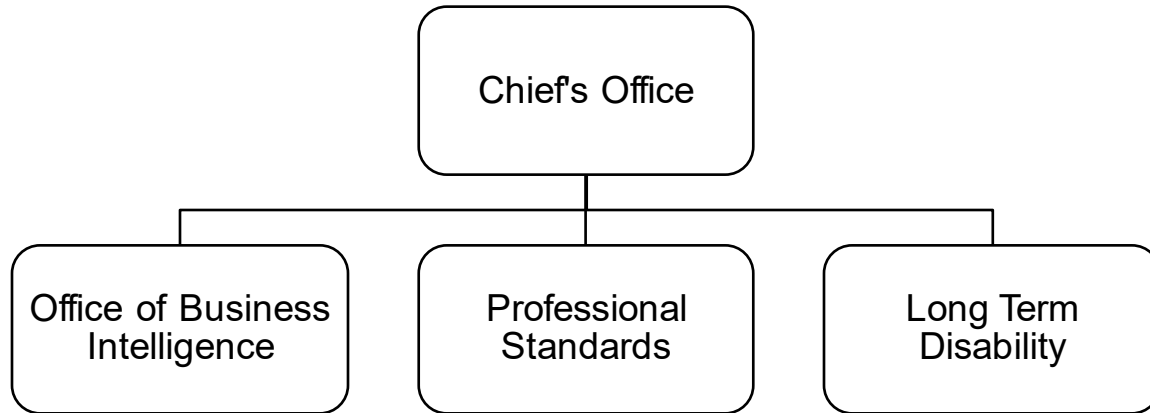
The abolished positions, Police Captain (1), Police Sergeant (2) and Police Officer (1), were vacant and unfunded in FY 21 and FY 22. There is no impact on the level of service.

POLICE DEPARTMENT
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	90,734,265	83,360,100	81,881,400	80,933,900
Materials & Supplies	1,112,233	1,185,400	1,416,100	1,402,300
Services	7,574,686	7,938,800	8,291,800	8,642,400
Other	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
Total	99,421,184	92,484,300	91,590,300	90,978,600
Appropriation by Activity				
Office of the Chief	6,254,320	6,341,300	7,682,100	8,191,100
Operations	74,471,631	65,753,800	65,535,400	66,518,800
Administration	15,744,890	17,797,300	15,485,300	16,268,700
Community Affairs	<u>2,950,343</u>	<u>2,591,900</u>	<u>2,887,500</u>	<u>0</u>
Total	99,421,184	92,484,300	91,590,300	90,978,600
Employee Years by Activity				
Office of the Chief	49.0	48.2	58.9	68.8
Operations	795.7	700.6	654.4	679.1
Administration	111.2	119.7	122.6	126.0
Community Affairs	<u>35.2</u>	<u>30.3</u>	<u>33.5</u>	<u>0.0</u>
Total	991.1	898.8	869.4	873.9
NBD Allocation - Dollars				
NBD Allocation - Dollars	2,481,037	2,077,900	2,250,600	2,487,900
NBD Allocation - Employee Years				
NBD Allocation - Employee Years	26.9	21.0	22.7	24.1

Mission Statement

To support the City of Rochester's *Mission, Vision and Values* by providing overall departmental management and planning.

Organization**Critical Processes****Chief's Office**

- Conducts strategic planning, policy development, public relations
- Acts as liaison with community and other federal, state, and local law enforcement agencies
- Conducts labor relations
- Informs community and coordinates responses to inquiries from news media and public

Office of Business Intelligence

- Coordinates the design, acquisition, use and disposition of data and information technology assets
- Maintains information systems applications, the Department's open data portal, records and digital evidence management and performance reporting
- Responsible for planning, developing, conducting and reviewing, strategic projects based on department initiatives related to resource allocation, operational effectiveness and business intelligence
- Develops products to facilitate information and intelligence sharing, resource monitoring, planning and decision making
- Evaluates business processes to ensure quality and accuracy of data used, methods, calculations, and report results
- Reviews body worn camera video for compliance
- Maintains proper records retention
- Develops, collects, collates, analyzes and disseminates intelligence, crime and calls for service information
- Conducts spatial analysis of crimes and provides crime mapping support to the Department
- Provides timely and pertinent information relevant to assisting investigations, identifying crime series and patterns, reporting on trends in police data, as well as providing analysis related to matters of public safety
- Uses information collected to develop problem solving and community policing strategies for crime prevention and reduction

Professional Standards

- Investigates complaints of police actions of misconduct
- Provides administrative review of fleet vehicle accident investigations
- Conducts other investigations as directed by the Chief of Police
- Provides staff support for civilian complaint review and internal disciplinary processes
- Maintains department's official disciplinary records including administrative entries which involve inquiries by a citizen or agency
- Provides administrative review of police vehicle pursuits
- Provides administrative and investigative support for Corporation Counsel

Long Term Disability

- Includes sworn employees with long term medical conditions precluding full duty status

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Streamline and reorganize the internal FOIL Process - Provide efficient management of the FOIL process, including body worn camera video	SC-4	Promoting Equity, Inclusion and Social Justice	Second Quarter
Assess and improve Organizational Compliance - Review regulations for reporting crime statistics and measure RPD's compliance. Develop protocols for all staff and follow an audit process.	PHS-3	Promoting Equity, Inclusion and Social Justice	Third Quarter
Enhance RPD's open data portal and provide increased transparency and data sharing with the public - Enhance an external platform for data dissemination and analysis. Develop internal tools to analyze data and improve efficiency	PHS-3	Promoting Equity, Inclusion and Social Justice	Ongoing
Increase Transparency and Public Communications - Keep the community informed of RPD activities by crafting and disseminating professional messages with regularity.	PHS-1	Promoting Equity, Inclusion and Social Justice	Ongoing
Enhance RPD's early warning and risk assessment tools to provide increased accountability - Evaluate, design and implement risk management tools and develop corresponding policies and procedures.	PHS-3	Public Safety	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
INTERNAL OPERATIONS				
Professional Standards:				
Incident reviews completed	6	4	10	9
Civil suit investigations completed	36	25	25	29
Fleet accident reports reviewed	100	117	132	130
Subject resistance reports reviewed	1,181	1,181	850	1,181
Administrative inquiries	217	272	222	205

**POLICE DEPARTMENT
OFFICE OF THE CHIEF**

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Office of Business Intelligence:				
Crime Research				
Bulletins Produced	1,290	1,324	1,269	1,321
Patterns Identified	32	50	38	41
Violent Disputes Identified	126	128	108	130

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	7,682,100	8,191,100	509,000
Employee Years	58.9	68.8	9.9

Change Detail

	<u>General</u>			<u>Vacancy</u>		<u>Major Change</u>	<u>Total</u>
	<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>		
Salary & Wage	-92,000	27,800	-500	0	0	573,700	509,000

Major Change

Funds are added for the maintenance costs associated with a new Evidence Management System	422,000
Net change in ARPA for five Data Analysts	228,900
Appropriation of forfeiture assets for a narcotics investigation does not recur	-225,000
Two Application Services Analysts are added	175,500
The Crime Research activity (two Crime Research Specialists) is transferred from Special Operations	161,300
Funding for agreement with Center for Dispute Settlement for a Civilian Review Board ends	-145,000
One Police Lieutenant is added	122,100
One vacant Police Sergeant is eliminated	-108,400
One Police Investigator is transferred to Administration	-107,900
One Police Officer is transferred from Community Affairs	95,200
One Digital Media Specialist is added	84,100
One Administrative Secretary is eliminated	-52,700
Appropriation of forfeiture assets to pay for wire taps for long term investigations associated with drug cases does not recur	-50,000
One Clerk II is transferred from Administration	46,500
Net change in in the amount paid to the Sheriff for the confinement of un arraigned prisoners	-43,200
Appropriation of forfeiture assets for the purchase of playing cards to highlight cold cases does not recur	-30,000
One Communications Aide/Bilingual transfers from Law to support the Police FOIL Program (Position no longer split with Law)	29,000

POLICE DEPARTMENT
OFFICE OF THE CHIEF

9-11

Funds for professional services are reduced	-26,000
Increased funding for Leads Online - Pawn Shop Tracking System	15,000
Appropriation of forfeiture assets for Rochester Area Crime Stoppers to provide rewards for tips that result in arrests and publication of the fugitive does not recur	-15,000
Funds are added for the maintenance of the records management system	12,000
Appropriation of forfeiture assets for the purchase of vehicles does not recur	-6,000
Appropriation of forfeiture assets for the purchase of a 3D printer and supplementary materials does not recur	-3,500
Net change in forfeiture assets for lease of office space at the Bivona Child Advocacy Center	-3,200
Appropriation of forfeiture assets for the purchase of police headset - earpieces does not recur	-2,700
Funds for dues and subscriptions are transferred from Special Operations	2,000
Funds for dues and subscriptions are reduced as an efficiency measure	-1,000
Funds for maintenance and repair of building are reduced as an efficiency measure	-1,000
Funds are added for design and image editing software	700

Program Change

The Department has centralized data and information technology planning, management and support in the Office of Business Intelligence (OBI).

POLICE DEPARTMENT
OFFICE OF THE CHIEF
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	5,078,794	5,187,400	6,347,300	6,703,900
Materials & Supplies	48,824	142,800	142,800	100,600
Services	1,126,702	1,011,100	1,192,000	1,386,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,254,320	6,341,300	7,682,100	8,191,100
Appropriation by Activity				
Chief's Office	3,270,684	3,517,300	3,664,800	3,505,300
Compliance and Audit	0	148,900	396,600	0
Office of Business Intelligence	245,427	432,100	658,600	1,873,000
Professional Standards	1,219,753	1,045,400	1,188,600	1,038,200
Long Term Disability	<u>1,518,456</u>	<u>1,197,600</u>	<u>1,773,500</u>	<u>1,774,600</u>
Total	6,254,320	6,341,300	7,682,100	8,191,100
Employee Years by Activity				
Chief's Office	19.2	17.8	19.6	20.8
Compliance and Audit	0.0	1.5	4.5	0.0
Office of Business Intelligence	3.0	5.2	5.8	18.8
Professional Standards	10.8	10.9	10.0	10.2
Long Term Disability	<u>16.0</u>	<u>12.8</u>	<u>19.0</u>	<u>19.0</u>
Total	49.0	48.2	58.9	68.8

POLICE DEPARTMENT
OFFICE OF THE CHIEF
PERSONNEL SUMMARY

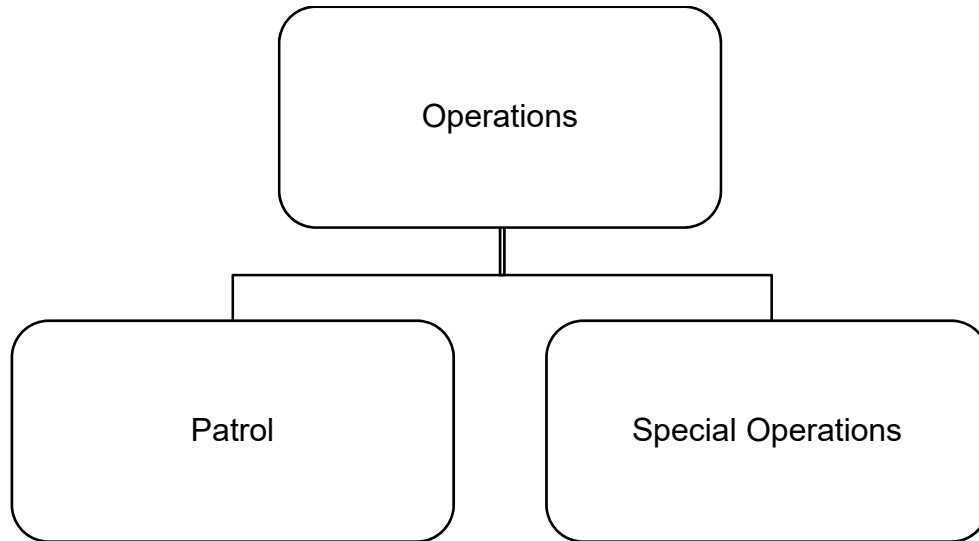
FULL TIME POSITIONS				Chief's Office	Office of Business Intelligence	Professional Standards	Long Term Disability
Br.	Title	Budget 2021-22	Approved 2022-23				
98	Chief of Police	1	1	1			
197	Executive Deputy Chief	1	1	1			
97	Deputy Chief of Police	2	2	2			
96	Police Commander	3	3	3			
94	Police Lieutenant	2	3	2		1	
92	Police Sergeant	11	10	4		6	
191	Police Investigator	3	2	2			
90	Police Officer	21	22	2		1	19
27	Information Services Analyst II	1	1		1		
26	Compliance Manager	1	1		1		
26	Data Analyst	0	5		5		
26	Information Services Analyst I	1	1		1		
25	Application Services Analyst I	2	4		4		
24	Crime Research Specialist	2	4		4		
24	Digital Media Specialist	1	2		2		
21	Police Steno	2	2			2	
18	Secretary to the Chief	1	1	1			
16	Communications Aide/Bilingual	0.5	1		1		
13	Administrative Secretary	1	0				
9	Clerk II	0	1	1			
7	Clerk III with Typing	1	1	1			
EMPLOYEE YEARS							
Full Time		57.5	68.0	20.0	19.0	10.0	19.0
Overtime		1.3	0.5	0.3	0.0	0.2	0.0
Part Time, Temporary, Seasonal		0.5	0.5	0.5	0.0	0.0	0.0
Less: Vacancy Allowance		0.4	0.2	0.0	0.2	0.0	0.0
Total		58.9	68.8	20.8	18.8	10.2	19.0

POLICE DEPARTMENT OPERATIONS

Mission

To support the City of Rochester's *Mission, Vision and Values* by managing the Patrol Sections and Special Operations Division.

Organization



2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Complete facilities needs assessment and site evaluations for future section locations - Continue planning for relocation of section offices or department services to improve efficiency and crime prevention.	PHS-2	Strengthening Neighborhoods	Ongoing
Reduce crime through crime prevention activities, early identification and intervention of disputes, and apprehension of offenders.	PHS-1	Strengthening Neighborhoods	Ongoing
Continue to enhance police and community relationships - Develop relationships between police sections and the neighborhoods they serve through community outreach and police participation in neighborhood meetings/events.	PHS-1	Strengthening Neighborhoods	Ongoing
Develop a strategy to better connect with community youth - Work with City of Rochester recreation centers, the RCSD, the Chief's Youth Advisory Council and City Youth Groups to build and strengthen relationships with City youth.	PHS-1	Youth Development	Ongoing

**POLICE DEPARTMENT
OPERATIONS**

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Expand community partnerships - Continue to increase the department's accessibility to residents by creating opportunities for relationships in a non-enforcement encounter (e.g. collaborating with our community partners to host community conversations with law enforcement).	PHS-1	Strengthening Neighborhoods	Ongoing
Continue to enhance police and community relationships - Enhance the post-academy and in-service training to provide education on the cultural competencies of Rochester, NY and the history of policing (locally and nationally).	WRK-1	Strengthening Neighborhoods	Ongoing
Decrease number of cold cases - Reinvestigate cold case murder investigations by testing physical evidence using modern technology and attempt to seek additional funding to support DNA testing.	PHS-3	Public Safety	Ongoing
Promote positive tickets in all quads through the Crime Prevention Officers at each NSC by recognizing and acknowledging citizens that go above and beyond in service to the community or performing good deeds.	PHS-1, BFN-1	Strengthening Neighborhoods	Ongoing
Continue NSC outreach and RPD outreach in all quadrants - Provide synergy for NSC and RPD face to face engagements with citizens, groups, and organizations (all quadrants).	PHS-1, BCC-1, BCC-2, BCC-5	Strengthening Neighborhoods	Ongoing

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	65,535,400	66,518,800	983,400
Employee Years	654.4	679.1	24.7

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-566,700	27,900	-100	0	0	1,522,300	983,400

Major Change Highlights

One vacant Police Sergeant is eliminated	-108,400
One vacant Police Investigator is eliminated	-107,900
One Police Officer is eliminated	-95,200
Net change in Pedestrian Safety grant	-55,800
Project Clean (Community Law Enforcement and Assistance Network) ends	-47,400
Net Change in STOP DWI grant	-43,100

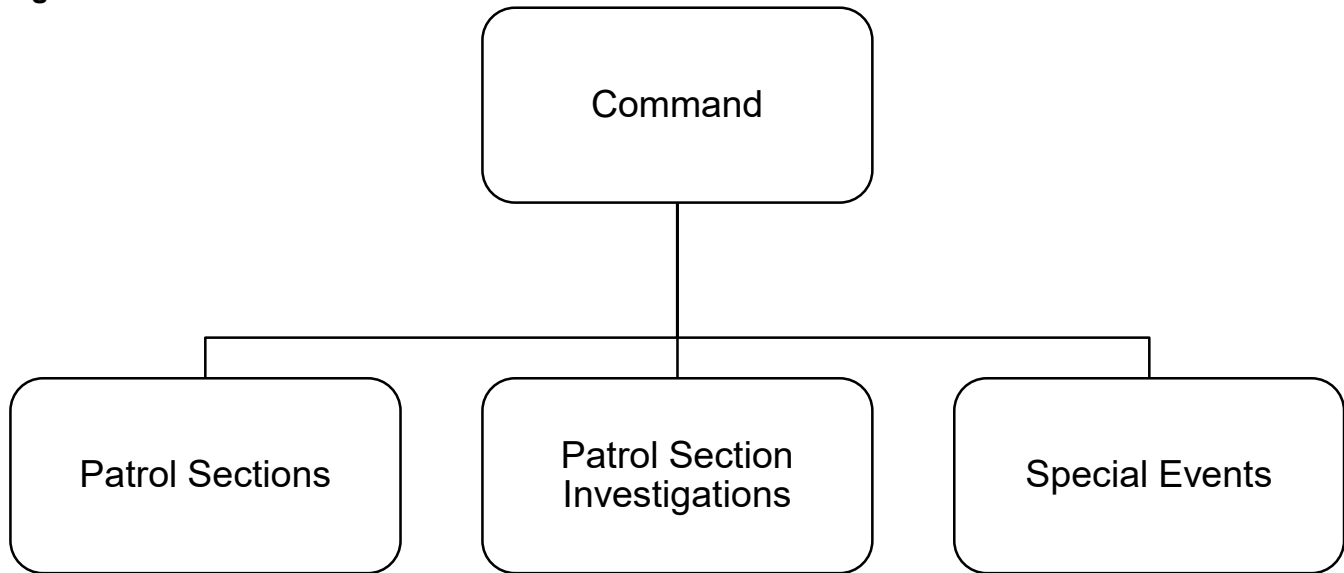
POLICE DEPARTMENT
OPERATIONS

Net change in Motor Vehicle Theft and Insurance Fraud grant	-36,700
Rent costs increase - Special Teams	32,000
One Clerk III with Typing part time is eliminated as an efficiency measure	-20,700
Overtime funds are transferred from Community Affairs	19,900
Two School Traffic Officers are eliminated	-14,400
Overtime reimbursements for task forces are increased	10,000

POLICE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	72,896,632	64,466,500	64,211,000	65,127,800
Materials & Supplies	464,839	410,800	442,200	454,400
Services	1,110,160	876,500	881,200	936,600
Other	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
Total	74,471,631	65,753,800	65,535,400	66,518,800
Appropriation by Activity				
Patrol	52,691,111	45,216,500	46,725,800	45,757,300
Special Operations	<u>21,780,520</u>	<u>20,537,300</u>	<u>18,809,600</u>	<u>20,761,500</u>
Total	74,471,631	65,753,800	65,535,400	66,518,800
Employee Years by Activity				
Patrol	579.5	507.0	475.5	482.8
Special Operations	<u>216.2</u>	<u>193.6</u>	<u>178.9</u>	<u>196.3</u>
Total	795.7	700.6	654.4	679.1

POLICE DEPARTMENT
OPERATIONS-PATROL DIVISION

Organization

Critical Processes
Patrol Sections

- Protects life and property
- Protects constitutional guarantees of all people
- Conducts preventive patrol
- Reduces opportunities for commission of crime, works to resolve conflicts and proactively address disputes, identification of criminal offenders and criminal activity, and apprehension of offenders
- Conducts periodic reviews of patrol activities to analyze crime patterns, current disputes, and response strategies
- Works with neighborhood Police-Citizen Interaction Committees (PCIC) to develop targeted crime prevention and response programs
- Focuses on the well-being of the city's young people, working collaboratively with various department commands, school officials and other agencies to prevent and reduce youth crime and victimization
- During summer months, works collaboratively with other departments and organizations involved in student programs
- Plans responses to unusual occurrences or emergency incidents

Patrol Section Investigations

- Investigates all categories of crime
- Conduct thorough preliminary and follow-up investigations
- Protect constitutional guarantees of all people
- Reduce opportunities for commission of crime, work to solve crime and proactively identify disputes, identify criminal offenders and criminal activity, and apprehend offenders
- Conducts periodic reviews of investigative activities to analyze crime patterns, current disputes, and response strategies
- Focus on the quality of investigations by aiming to reduce errors
- Orient investigations towards crime prevention as well as toward the solution of crime

Special Events

- Coordinates all police activities at cultural and special events, including assessing logistical requirements, traffic and crowd control plans, contingency plans, and coordination of all intra- and inter-departmental personnel

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Complete facilities needs assessment and site evaluations for future section locations - Continue planning for relocation of section offices or department services to improve efficiency and crime prevention.	PHS-2	Strengthening Neighborhoods	Ongoing
Reduce crime through crime prevention activities, early identification and intervention of disputes, and apprehension of offenders.	PHS-1	Strengthening Neighborhoods	Ongoing
Continue to enhance police and community relationships - Develop relationships between police sections and the neighborhoods they serve through community outreach and police participation in neighborhood meetings/events.	PHS-1	Strengthening Neighborhoods	Ongoing
Develop a strategy to better connect with community youth - Work with City of Rochester recreation centers, the RCSD, the Chief's Youth Advisory Council and City Youth Groups to build and strengthen relationships with City youth.	PHS-1	Youth Development	Ongoing

POLICE DEPARTMENT
OPERATIONS-PATROL DIVISION

Key Performance Indicators	Actual <u>2020-21</u>	Estimated <u>2021-22,</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
INTERNAL OPERATIONS				
Patrol Sections:				
Calls for service				
Non-Discretionary				
Critical	47,325	44,921	49,141	46,098
Urgent CFS	63,482	58,129	73,073	61,351
Normal CFS	60,145	50,010	65,244	54,512
Discretionary (Officer – Initiated)	<u>99,007</u>	<u>87,825</u>	<u>122,003</u>	<u>95,241</u>
Total	269,959	240,885	309,461	257,202
Domestic Violence calls	26,625	26,038	28,019	26,451
Arrests:				
Adult Felony	1,466	1,373	1,588	1,420
Total Adult Arrests	6,796	6,371	8,266	6,680
Youth Felony (Under 18)	135	167	206	162
Total Youth Arrests (Under 18)	268	323	476	322
Juvenile Felony (Under 16)	68	95	99	88
Total Juvenile Arrests (Under 16)	121	168	211	160
% Juveniles Diverted	21.8	17.0	29.0	20.7
Other Police Activity:				
Field information forms completed	2,966	2,927	4,326	3,123
Firearms seized	1,017	812	799	827
Crime guns seized	507	504	420	445
Adult Warrants served	2,654	2,594	2,919	2,636
Juvenile Warrants served	41	51	73	52
Crimes cleared (%):				
• Homicide	52.8	54.3	62.4	54.7
• Rape	32.5	35.2	31.9	33.3
• Robbery	33.5	22.7	28.4	26.3
• Aggravated Assault	50.3	45.6	49.9	48.0
• Burglary	12.8	13.4	11.4	13.0
• Larceny	6.8	8.1	7.9	7.9
• Motor Vehicle Theft	14.8	11.1	15.6	12.8
• Arson	15.3	10.0	12.5	12.9
Clearance rate for all crimes (Part I and II)	23.2	19.5	23.8	21.4
CUSTOMER PERSPECTIVE				
Reported crimes:				
▪ Homicide	71	70	43	67
▪ Rape	41	55	54	51
▪ Robbery	483	506	497	499
▪ Aggravated Assault	<u>1,139</u>	<u>1,040</u>	<u>1,034</u>	<u>1,063</u>
Part I Crime – Violent	<u>1,734</u>	<u>1,671</u>	<u>1,628</u>	<u>1,680</u>
▪ Burglary	1,200	1,060	1,406	1,139
▪ Larceny	4,275	4,499	5,013	4,512
▪ Motor Vehicle Theft	<u>950</u>	<u>932</u>	<u>735</u>	<u>911</u>
Part I Crime – Property	6,425	6,491	7,154	6,562
Total Part I Crime	<u>8,159</u>	<u>8,162</u>	<u>8,782</u>	<u>8,242</u>
Part II Crime	<u>11,237</u>	<u>10,462</u>	<u>11,639</u>	<u>10,799</u>
Total Reported Crime	19,396	18,624	20,421	19,041

POLICE DEPARTMENT
OPERATIONS-PATROL DIVISION

9-21

Key Performance Indicators	<u>Actual</u> 2020-21	<u>Estimated</u> 2021-22	<u>Budget</u> 2021-22	<u>Budget</u> 2022-23
Narcotics-related offenses	243	245	431	259
Weapon-related offenses	858	867	631	832
Shooting victims	420	416	208	418
Response Time (call to arrival)				
Critical Priority Average (minutes)	19.25	18.28	17.00	18.24
Urgent priority average (minutes)	22.25	21.25	20.10	21.26
Normal priority (minutes)	35.95	34.45	32.90	34.50
% Primary car assigned responded	65.3	64.1	64.9	64.8

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	46,725,800	45,757,300	-968,500
Employee Years	475.5	482.8	7.3

Change Detail

Salary & Wage	General	Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-1,008,100	16,500	0	0	0	23,100	-968,500

Major Change

Nine Police Officers are transferred from Special Operations	856,800
Four Police Investigators are transferred to Special Operations	-431,600
One vacant Police Sergeant is eliminated	-108,400
One vacant Police Investigator is eliminated	-107,900
One Police Paralegal is transferred to Administration	-54,400
One Police Paralegal/Bilingual is transferred to Administration	-54,400
Project Clean (Community Law Enforcement and Assistance Network) ends	-47,400
One Clerk III with Typing is transferred to Administration	-43,800
Overtime funds are transferred from Community Affairs	19,900
Funds for miscellaneous supplies are transferred to Administration	-5,900
Funds are added for extermination services	900
Funds for miscellaneous supplies are transferred to Special Operations	-700

POLICE DEPARTMENT
OPERATIONS-PATROL DIVISION
EXPENDITURE SUMMARY

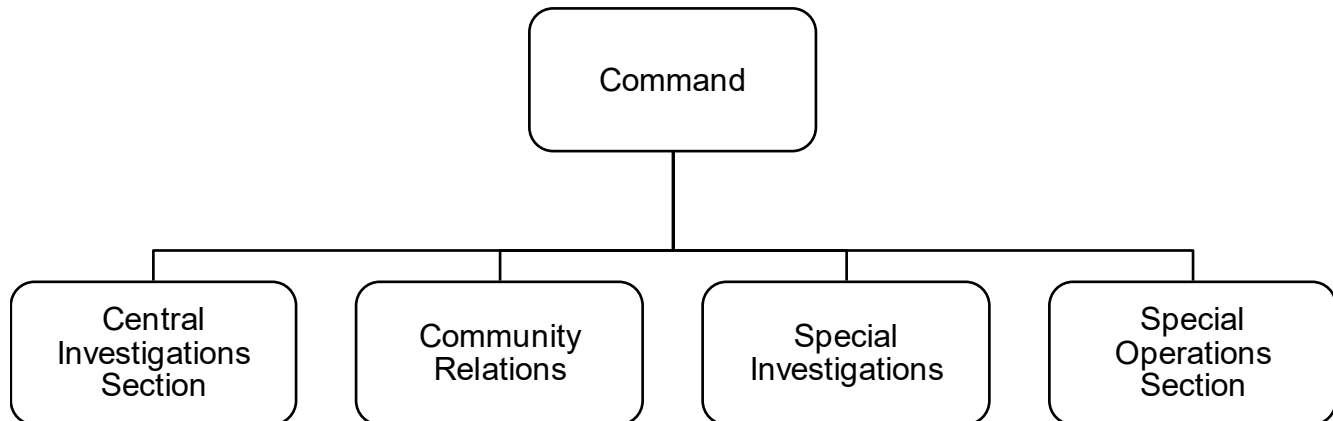
	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	51,762,609	44,602,000	46,101,000	45,119,700
Materials & Supplies	282,095	242,500	252,500	248,100
Services	646,407	372,000	372,300	389,500
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	52,691,111	45,216,500	46,725,800	45,757,300
Appropriation by Activity				
Command	311,890	412,400	486,200	486,500
Patrol Sections	44,429,162	38,266,900	40,358,700	39,964,800
Patrol Section Investigations	5,718,872	5,272,400	4,987,700	4,408,600
Special Events	782,099	1,264,800	893,200	897,400
Animal Services	<u>1,449,088</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	52,691,111	45,216,500	46,725,800	45,757,300
Employee Years by Activity				
Command	3.6	3.0	3.5	3.5
Patrol Sections	491.5	438.9	413.3	428.0
Patrol Section Investigations	54.4	50.7	47.9	40.7
Special Events	8.2	14.4	10.8	10.6
Animal Services	<u>21.8</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	579.5	507.0	475.5	482.8

POLICE DEPARTMENT
OPERATIONS – PATROL DIVISION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Command	Patrol Sections	Patrol Section Investigations	Special Events
Br.	Title	Budget 2021-22	Approved 2022-23				
95	Police Captain	9	9	3	5	1	
94	Police Lieutenant	18	18		15	2	1
92	Police Sergeant	57	56		50	6	
191	Police Investigator	32	27			27	
90	Police Officer	364	373		371	1	1
14	Police Paralegal	1	0				
14	Police Paralegal/Bilingual	1	0				
9	Clerk II	1	1		1		
7	Clerk III	1	1		1		
7	Clerk III with Typing	2	1		1		
EMPLOYEE YEARS							
Full Time		486.0	486.0	3.0	444.0	37.0	2.0
Overtime		36.3	41.2	0.5	28.4	3.7	8.6
Part Time, Temporary, Seasonal		0.6	0.6	0.0	0.6	0.0	0.0
Less: Vacancy Allowance		47.4	45.0	0.0	45.0	0.0	0.0
Total		475.5	482.8	3.5	428.0	40.7	10.6

POLICE DEPARTMENT
OPERATIONS – SPECIAL OPERATIONS DIVISION

Organization



Critical Processes

Special Operations Division

- ❑ Provides investigative support and services necessary for effective operation of the department

Central Investigations Section

- ❑ The Major Crimes Unit investigates all homicides, bank robberies, child abuse cases, arsons, missing persons, and other assignments assigned by Central Investigations commanding officer
- ❑ The Investigative Support Unit
 - License Investigation investigates applicants for licenses issued by the City of Rochester that require approval by the Chief of Police. Administers City's alarm ordinance and processes NYS Pistol Permit applications
 - Technician's Unit gathers and analyzes evidence from crime scenes. Collects, processes, preserves, analyzes physical evidence. Supervises Photo Lab, which processes photos for evidentiary and identification purposes
 - Economic Crimes investigates complex financial crimes, organized groups involved in counterfeiting, forgery and/or retail theft, and elder-abuse financial exploitation. Acts as liaison with federal, state, and local enforcement agencies and bank clearing house to coordinate economic crime investigations and intelligence sharing

Community Relations Unit

- ❑ Enhances current communications initiatives (internally & externally) and develops a long-term communications strategy with the goal of improving police-community relations
- ❑ Partners with community leaders, civic organizations, block associations, and citizens to educate them on police policies / practices, and to develop solutions to challenges that arise within the city's many diverse communities
- ❑ Works closely with our communities and ensures that RPD's priorities mirror local priorities in an effort to build trust, confidence, and legitimacy within the communities we serve, creating additional opportunities for relationships to develop in a non-enforcement encounter with all segments of our community (youth & adults)
- ❑ Allows communities to have a voice at the local level in how they are policed and how they are engaged, thus establishing meaningful, structured, and sustained initiatives within the community, while at the same time working to reduce crime through police-community partnerships and improve perceptions of the police
- ❑ Informs community members and local businesses about crime trends, while working with them on preventative measures and security
- ❑ Provides valuable information about topics such as safeguarding businesses, homes, vehicles, and personal property

- Works to improve the perception of the Police Department via engagement opportunities and initiatives that are collaboratively community and department driven

Special Investigations Section

- Investigates illegal narcotics activities, vice, illegal weapons, trafficking, and organized crime
- Provides surveillance and intelligence services in support of investigations
- Works in joint task forces with federal, state, and local law enforcement agencies
- Narcotics Unit is responsible for suppression of illegal drug trafficking activities from street level up to and including major criminal conspiracy efforts
- Responsible for suppression of gambling, prostitution, and pornography
- Surveillance and Electronic Support Unit is responsible for technical surveillance equipment used in investigative efforts
- Firearms Suppression Unit conducts activities such as Project Exile, weapon tracing and weapon crime intelligence

Special Operations Section

- Provides specialized field support services
- The Tactical Unit provides directed patrol, crime-specific details, proactive investigative efforts
- The K-9 Unit provides canine support services to building searches and tracking, as well as in nitrate and narcotic searches
- The Mounted Patrol provides highly visible patrol and crowd control presence Downtown, at special events, and in the event of disturbance
- The Traffic Enforcement Unit
 - o Enforces vehicle and parking regulations
 - o Coordinates the School Traffic Officer program
 - o Conducts alcohol-related enforcement counter measures and proactive traffic direction and control throughout the city
 - o Handles complaints or suggestions concerning traffic-engineering deficiencies and transmits related data to Traffic Control Board

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayors Priorities Supported	Projected Completion
Expand community partnerships - Continue to increase the department's accessibility to residents by creating opportunities for relationships in a non-enforcement encounter (e.g. collaborating with our community partners to host community conversations with law enforcement).	PHS-1	Strengthening Neighborhoods	Ongoing
Continue to enhance police and community relationships - Enhance the post-academy and in-service training to provide education on the cultural competencies of Rochester, NY and the history of policing (locally and nationally).	WRK-1	Strengthening Neighborhoods	Ongoing
Decrease number of cold cases - Reinvestigate cold case murder investigations by testing physical evidence using modern technology and to seek additional funding to support DNA testing.	PHS-3	Public Safety	Ongoing

**POLICE DEPARTMENT
OPERATIONS – SPECIAL OPERATIONS DIVISION**

Objective	Rochester 2034 Initiative	Mayors Priorities Supported	Projected Completion	
Promote positive tickets in all quads through the Crime Prevention Officers at each NSC by recognizing and acknowledging citizens that go above and beyond in service to the community or performing good deeds.	PHS-1, BFN-1	Strengthening Neighborhoods	Ongoing	
Continue NSC outreach and RPD outreach in all quadrants - Provide synergy for NSC and RPD face to face engagements with citizens, groups, and organizations (all quadrants).	PHS-1, BCC-1, BCC-2, BCC-5	Strengthening Neighborhoods	Ongoing	
Key Performance Indicators				
	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
INTERNAL OPERATIONS				
Central Investigations:				
Investigations conducted:				
▪ Homicides	68	72	45	68
▪ Other death	20	21	12	22
▪ Bank robbery	6	15	7	7
▪ Physical child abuse	24	35	30	42
▪ Sexual child abuse	203	236	200	250
Missing persons cases handled	1,056	893	1,350	1,100
Licenses processed	8,910	7,500	7,500	7,500
Crime scenes processed	4,640	4,206	4,800	4,500
Registered sex offenders monitored	13,500	13,500	13,500	13,500
State Automated Biometric Identification System (SABIS) identifications	533	543	300	550
Special Investigations:				
Cases open	291	285	520	375
Cases closed	439	374	450	350
Narcotics/Intelligence arrests	93	98	130	120
GRANET Arrests	57	53	110	100
Drugs seized:				
• Cocaine (kilograms)	5.8	14.1	7.5	6.8
• Heroin (grams)	253.0	3,150.7	550	1,200.0
• Marijuana (pounds)	40.5	101.5	350	125.0
Weapons seized	57	91	70	75
Vehicles seized	0	0	3	3
Cash seized (\$)	109,481	294,501	60,500	65,000
Community Relations				
Community Meetings Attended	498	425	425	475
Community outreaches conducted	304	250	250	300

POLICE DEPARTMENT
OPERATIONS – SPECIAL OPERATIONS DIVISION

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	18,809,600	20,761,500	1,951,900
Employee Years	178.9	196.3	17.4

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
441,400	11,400	-100	0	0	1,499,200	1,951,900

Major Change

Funds are transferred from Community Affairs for the Community Relations Activity	2,250,600
Nine Police Officers are transferred to Patrol	-856,800
Four Police Investigators are transferred from Patrol	431,600
The Crime Research activity (Two Crime Research Specialists) is transferred to the Office of the Chief	-161,300
One Police Captain is transferred from Community Affairs	137,200
One Police Officer is transferred to Administration	-95,200
One Police Officer is eliminated	-95,200
Net change in Pedestrian Safety grant	-55,800
Net Change in STOP DWI grant	-43,100
Net change in Motor Vehicle Theft and Insurance Fraud grant	-36,700
Rent costs increase - Special Teams	32,000
One Clerk III with Typing part time is eliminated as an efficiency measure	-20,700
Two School Traffic Officers are eliminated	-14,400
Overtime reimbursements for task forces are increased	10,000
One Lead Coordinator / School Traffic Officer is created to assist in program administration	8,900
Prepare Communities - Complex Terrorist Attacks grant ends	-6,300
Increased funding for maintenance and repair	4,500
Increased funding for dues and subscriptions	3,700
Net change in overtime for the Domestic Violence Response Team	3,400
Net Change in High Visibility Engagement Campaign	-3,000
Funding for food used by the K-9 unit is increased	2,800
Task Force overtime is increased	2,800
Funding for rent is decreased	-2,500
Funds for dues are transferred to the Office of the Chief	2,000
Funds are added for miscellaneous supplies	1,700
Net change in Tobacco Enforcement grant	-900
Productivity improvements result in savings	-100

POLICE DEPARTMENT
OPERATIONS – SPECIAL OPERATIONS DIVISION

Program Change

The Deputy Chief of Community Affairs position is eliminated. As a result, the Community Affairs Bureau is renamed the Community Relations Unit. The unit reports to a Captain and is housed under the Special Operations Bureau. There will be no change in the level of service.

POLICE DEPARTMENT
OPERATIONS – SPECIAL OPERATIONS DIVISION
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	21,134,023	19,864,500	18,110,000	20,008,100
Materials & Supplies	182,744	168,300	189,700	206,300
Services	463,753	504,500	508,900	547,100
Other	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
Total	21,780,520	20,537,300	18,809,600	20,761,500
Appropriation by Activity				
Command	1,514,403	1,452,300	926,600	1,066,600
Central Investigations	7,146,682	6,933,500	5,728,100	6,272,600
Community Relations	0	0	0	2,487,900
Family & Victim Services	271,014	10,300	10,300	0
Special Investigations	5,617,647	5,507,700	4,473,200	4,485,800
Special Operations Section	7,071,798	6,467,500	7,510,100	6,448,600
Crime Research	<u>158,976</u>	<u>166,000</u>	<u>161,300</u>	<u>0</u>
Total	21,780,520	20,537,300	18,809,600	20,761,500
Employee Years by Activity				
Command	8.6	11.3	8.1	6.5
Central Investigations	76.7	74.0	62.2	67.0
Community Relations	0.0	0.0	0.0	25.1
Family & Victim Services	7.6	0.0	0.0	0.0
Special Investigations	47.8	48.2	38.0	38.0
Special Operations Section	73.4	58.1	68.8	59.7
Crime Research	<u>2.1</u>	<u>2.0</u>	<u>1.8</u>	<u>0</u>
Total	216.2	193.6	178.9	196.3

**POLICE DEPARTMENT
OPERATIONS – SPECIAL OPERATIONS DIVISION
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Command	Central Investigations	Community Relations	Special Investigations	Special Operations Section
Br.	Title	Budget 2021-22	Approved 2022-23					
95	Police Captain	3	4	2		1	1	
94	Police Lieutenant	4	8		1	4	2	1
92	Police Sergeant	19	19	2	7		5	5
191	Police Investigator	45	49		25		24	
90	Police Officer	76	84		15	19	4	46
24	Crime Research Specialist	2	0					
16	Police Evidence Technician	9	9		9			
11	Senior Photo Lab Technician	1	1		1			
9	Clerk II	3	3	1	1		1	
7	Clerk III with Typing	1	1		1			
EMPLOYEE YEARS								
Full Time		163.0	178.0	5.0	60.0	24.0	37.0	52.0
Overtime		16.3	18.5	1.5	6.5	1.1	1.0	8.4
Part Time, Temporary, Seasonal		2.2	2.2	0.0	0.5	0.0	0.0	1.7
Less: Vacancy Allowance		<u>2.6</u>	<u>2.4</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>2.4</u>
Total		178.9	196.3	6.5	67.0	25.1	38.0	59.7

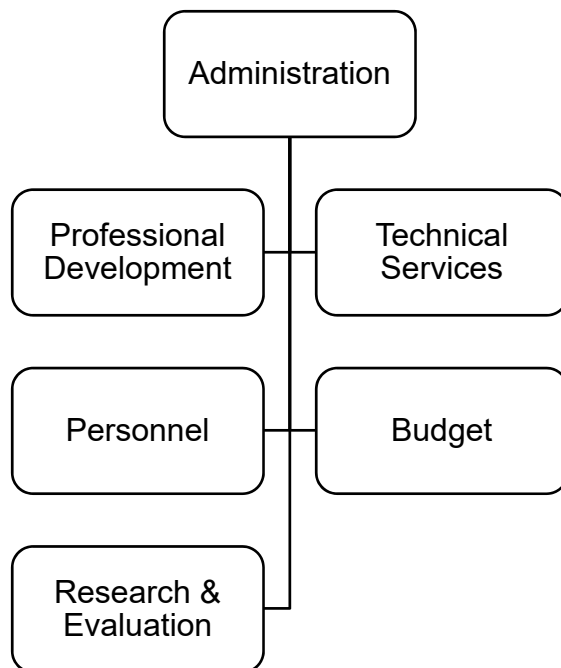
The following full time positions are included in the budget of the Police Department, Special Operations Bureau but are assigned to NSC offices and are shown here for reference only.

Br.	Title	2021-22	2022-23
94	Police Lieutenant	4	4
90	Police Officer	18	19
EMPLOYEE YEARS			
Full Time		22.0	23.0
Overtime		0.7	1.1
Part Time, Temporary, Seasonal		0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		22.7	24.1

Mission

To support the City of Rochester's *Mission, Vision, and Values* by providing administrative support services necessary to Department operations, and by overseeing the Officer Assistance Program that provides crisis intervention and stress counseling services to members and their families.

Organization



Critical Processes

- ❑ **Professional Development** administers the department's training programs, including roll call, recruit, civilian (pre-service) and in-service training.

 - Firearms Training coordinates firearms training and maintains records on each departmental weapon, and related inventory and firearms proficiency records
 - In-Service Training plans and develops training and special programs
 - Academy and Field Training coordinates recruit officers' training and probationary officers' field training and performance evaluations, as well as selection and certification of Field Training Officers (FTOs) assigned to the Patrol Division
 - Coordinates, trains, and evaluates all newly appointed Sergeants and Lieutenants
 - Background and Recruitment Unit actively works with the Department of Human Resource Management to conduct background research on candidates

- ❑ **Technical Services** oversees resource and records management, contract vehicle towing, coordination of fleet purchases, maintenance of fleet assets with the Department of Environmental Services, and inventory control of departmental fixed assets.

 - Acts as liaison to Monroe County Public Safety Radio Center for the maintenance and issuing of all police portable and car radios, and vehicle computers
 - Provides support to the Police Department and other law enforcement agencies regarding criminal history checks, wants and warrants, teletype requests, missing persons, etc.
 - Conducts manual and automated record and warrant checks, using both local files and the statewide e-Justice system
 - Processes all requests for crime, incident and motor vehicle accident reports, background check applications and fingerprint requests for the City of Rochester
 - Support Services includes the Property Clerk and Auto Pound, which receive evidentiary items, recovered property, and impounded vehicles

POLICE DEPARTMENT
ADMINISTRATION

- The Headquarters Unit responds to walk-up complaints and information requests, issues copies of reports as legally required, takes all bail for the City of Rochester and is responsible for Public Safety Building security
 - The Information Services Unit is responsible for entering, reviewing and monitoring the quality of information entered in the department's Records Management System and filing, retrieval and security of department reports
 - The Juvenile Records Unit is responsible for the privacy and security of juvenile records which must be maintained separately from adult records
 - The Warrant Unit administers the department's arrest warrant service, entering notices into regional, state and federal information systems
 - The Court Liaison Unit maintains contact with criminal and traffic courts for notification to police officers and civilian employees to appear in court for required proceedings
 - The Identification Unit takes fingerprints, maintains manual and automated photograph and fingerprint files, and processes all DNA collection
 - The Paralegal Unit assists sworn personnel in preparation of selected forms and reports for Grand Jury packages, tracking felony cases, submitted through the court system and reporting their disposition to the commanding officer, and reviewing Grand Jury referrals and juvenile petitions before delivery to Family Court
 - The Call Reduction Unit handles all eligible crime incidents and added information reports via phone for the City of Rochester
 - Police Overt Digital Surveillance System (PODSS) center monitors suspicious activity through a series of surveillance cameras and other technology, using police radios and Computer Aided Dispatch (CAD) terminals allowing direct communications with police officers on the street
- **Personnel** provides medical and personnel management, including job classification, hiring and promotion, payroll, and record maintenance
- **Budget** provides central financial management for the department, including budget preparation, purchasing, and contract administration. The Quartermaster maintains and coordinates purchase and issuance of inventories of uniforms, equipment and supplies
- **Research & Evaluation**
- Conducts research and management and statistical analysis
 - Monitors compliance with state standards and national accreditation agencies
 - Assists in conducting on-site evaluations
 - Prepares department's annual report
 - Researches and writes grant applications and submits grant-related operational and financial reports
 - Serves as repository for all department and New York State reports
 - Coordinates policy and procedure development for handling of emergencies
 - Acts as liaison to Monroe County Office of Emergency Preparedness
 - Acts as liaison to Department of Human Resource Management in administration of department's health and safety program

2022-23 Strategic Goals & Objectives

Objective	Rochester 2034 Initiative	Mayor's Priorities Supported	Projected Completion
Increase the minority representation within the department to more accurately reflect the community - Continue to work with DHRM to maximize recruitment efforts for minority candidates and to develop a meaningful and sustained recruitment campaign / strategy.	WRK-3	Public Safety	Ongoing
Increase quality of RPD functions. - Maintain NYS Law Enforcement Accreditation Program status and keep Department orders and policies current and relevant.	PHS-3	Promoting Equity, Inclusion and Social Justice	Ongoing

Key Performance Indicators

	<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
INTERNAL OPERATIONS				
Technical Services:				
Property lots disposed	11,161	8,000	20,000	15,000
Vehicles disposed of:				
• Sold at auction	884	900	900	900
• Sold for salvage	90	100	75	100
Arrests resulting from surveillance camera footage	20	50	70	70
Research & Evaluation:				
Inspections	146	146	146	145
Grants submitted	20	16	16	14
Grants received	19	15	13	12
FINANCIAL/COST				
Average sale price (vehicles) (\$)	862	750	450	500
LEARNING & INNOVATION				
Professional Development:				
Recruit training slots	19	23	30	50
New officers trained:				
• Academy	16	21	30	50
• Field Training	14	20	49	50
Applicants for Police Officer exam	735	500	1,000	1,000
Recruitment events held	35	35	35	100

**POLICE DEPARTMENT
ADMINISTRATION**

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	15,485,300	16,268,700	783,400
Employee Years	122.6	126.0	3.4

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	<u>Chargebacks</u>	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-54,300	79,900	11,200	0	0	746,600	783,400

Major Change

Two Police Officers are transferred from Community Affairs	190,400
Net change in recruit class	136,400
Funding for Police Cadet Program is transferred from Community Affairs	118,300
One Police Investigator is transferred from Office of the Chief	107,900
One Police Officer is transferred from Special Operations	95,200
Net change in professional fees for towing and fingerprint based criminal database searches	83,600
Overtime for Officer Wellness Program does not recur	-72,400
Department of Justice Coronavirus Emergency Supplemental Fund Program grant ends	-60,000
Funds are added for a Senior Property Clerk	58,000
Funds are added for a Principal Finance Clerk	56,100
One Police Paralegal is transferred from Patrol	54,400
One Police Paralegal/Bilingual is transferred from Patrol	54,400
Professional Services for Officer Wellness Training Program does not recur	-53,000
One Administrative Secretary is eliminated	-52,700
One Clerk II is transferred to the Office of the Chief	-46,500
One Clerk III with Typing is transferred from Patrol	43,800
Productivity improvements result in savings	-19,600
Funds are added for Police Officer recruitment programs	18,100
Increased funding for printing	14,400
Increased funding for freight expense	11,200
Funds for professional services are transferred from Community Affairs	9,000
Two Youth Workers are added	7,700
Increased funding for miscellaneous supplies	2,800
Funds for wearing apparel are reduced	-3,900
Reduce funding for professional fees	-3,000
Funds are added for the roll off container fees	2,500
Cell phone funding is reduced	-2,300
Reduce funds for printing as an efficiency measure	-2,300

POLICE DEPARTMENT
ADMINISTRATION

Funds for miscellaneous supplies are transferred from Community Affairs	1,900
NYS Child Safety Grant ends	-1,500
Rental funds are reduced as an efficiency measure	-1,000
Reduce funding for maintenance and repair as an efficiency measure	-800
Reduce funding for dues and subscriptions	-500

POLICE DEPARTMENT
ADMINISTRATION
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	9,826,008	11,139,700	8,461,000	9,102,200
Materials & Supplies	585,484	615,500	814,800	847,300
Services	5,333,398	6,042,100	6,209,500	6,319,200
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	15,744,890	17,797,300	15,485,300	16,268,700
Appropriation by Activity				
Professional Development	2,821,406	3,542,400	3,013,800	3,220,900
Technical Services	9,847,792	11,236,800	9,389,100	9,920,800
Personnel	1,010,253	1,164,100	1,184,100	1,216,000
Budget	454,418	470,200	632,100	696,300
Research & Evaluation	<u>1,611,021</u>	<u>1,383,800</u>	<u>1,266,200</u>	<u>1,214,700</u>
Total	15,744,890	17,797,300	15,485,300	16,268,700
Employee Years by Activity				
Professional Development	19.8	16.5	32.4	30.8
Technical Services	79.9	92.6	77.2	81.2
Personnel	2.2	2.9	2.8	2.8
Budget	2.1	2.1	1.8	2.8
Research & Evaluation	<u>7.2</u>	<u>5.6</u>	<u>8.4</u>	<u>8.4</u>
Total	111.2	119.7	122.6	126.0

POLICE DEPARTMENT
ADMINISTRATION
PERSONNEL SUMMARY

FULL TIME POSITIONS				Professional Development	Technical Services	Personnel	Budget	Research & Evaluation
Br.	Title	Budget 2021-22	Approved 2022-23					
94	Police Lieutenant	3	3	1	1			1
92	Police Sergeant	9	9	3	5			1
191	Police Investigator	0	1	1				
90	Police Officer	15	18	6	11			1
30	Manager of Police Finance	0	1				1	
27	Senior Crime Research Specialist	1	1					1
26	Associate Administrative Analyst	1	0					
26	Manager of Police Property	1	1		1			
25	Personnel Management Supervisor	0	1			1		
23	Personnel Management Supervisor	1	0					
18	Senior Police Identification Technician	1	1		1			
16	Fleet Maintenance Technician	1	1		1			
16	Personnel Management Assistant	1	1			1		
16	Senior Property Clerk	2	3		2		1	
15	Principal Finance Clerk	0	1				1	
14	Police Paralegal	0	1		1			
14	Police Paralegal/Bilingual	0	1		1			
13	Administrative Secretary	1	0					
13	Lead Police Information Clerk	3	3		3			
11	Police Identification Technician Trick	4	4		4			
11	Police Information Clerk	14	14		14			
9	Clerk II	9	8	1	6	1		
9	Clerk II with Typing	1	1		1			
9	Lot Attendant	5	5		5			
9	Property Clerk	4	4		4			
7	Clerk III 55A	1	1		1			
7	Clerk III	2	2	1	1			
7	Clerk III with Typing	1	2		2			
EMPLOYEE YEARS								
Full Time		81.0	88.0	13.0	65.0	3.0	3.0	4.0
Overtime		10.9	10.9	0.8	5.7	0.0	0.0	4.4
Part Time, Temporary, Seasonal		31.3	27.7	17.0	10.7	0.0	0.0	0.0
Less: Vacancy Allowance		<u>0.6</u>	<u>0.6</u>	<u>0.0</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.0</u>
Total		122.6	126.0	30.8	81.2	2.8	2.8	8.4

POLICE DEPARTMENT
BUREAU OF COMMUNITY AFFAIRS

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,887,500	0	-2,887,500
Employee Years	33.5	0	-33.5

Change Detail

Salary & Wage	General		Vacancy				
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
0	0	0	0	0	-2,887,500	-2,887,500	

Major Change

Abolish Community Affairs and transfer funding to other Bureaus	-2,887,500
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Program Change

The Bureau of Community Affairs is abolished. The community policing function is transferred to Special Operations – Community Relations. There is no reduction in service due to the transfer.

POLICE DEPARTMENT
BUREAU OF COMMUNITY AFFAIRS
EXPENDITURE SUMMARY

9-39

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	2,932,831	2,566,500	2,862,100	0
Materials & Supplies	13,086	16,300	16,300	0
Services	4,426	9,100	9,100	0
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,950,343	2,591,900	2,887,500	0
Appropriation by Activity				
Command	469,306	514,000	636,900	0
Community Policing	2,481,037	2,077,900	2,250,600	0
Total	2,950,343	2,591,900	2,887,500	0
Employee Years by Activity				
Command	8.3	9.3	10.8	0.0
Community Policing	<u>26.9</u>	<u>21.0</u>	<u>22.7</u>	<u>0.0</u>
Total	35.2	30.3	33.5	0.0

POLICE DEPARTMENT
BUREAU OF COMMUNITY AFFAIRS
PERSONNEL SUMMARY

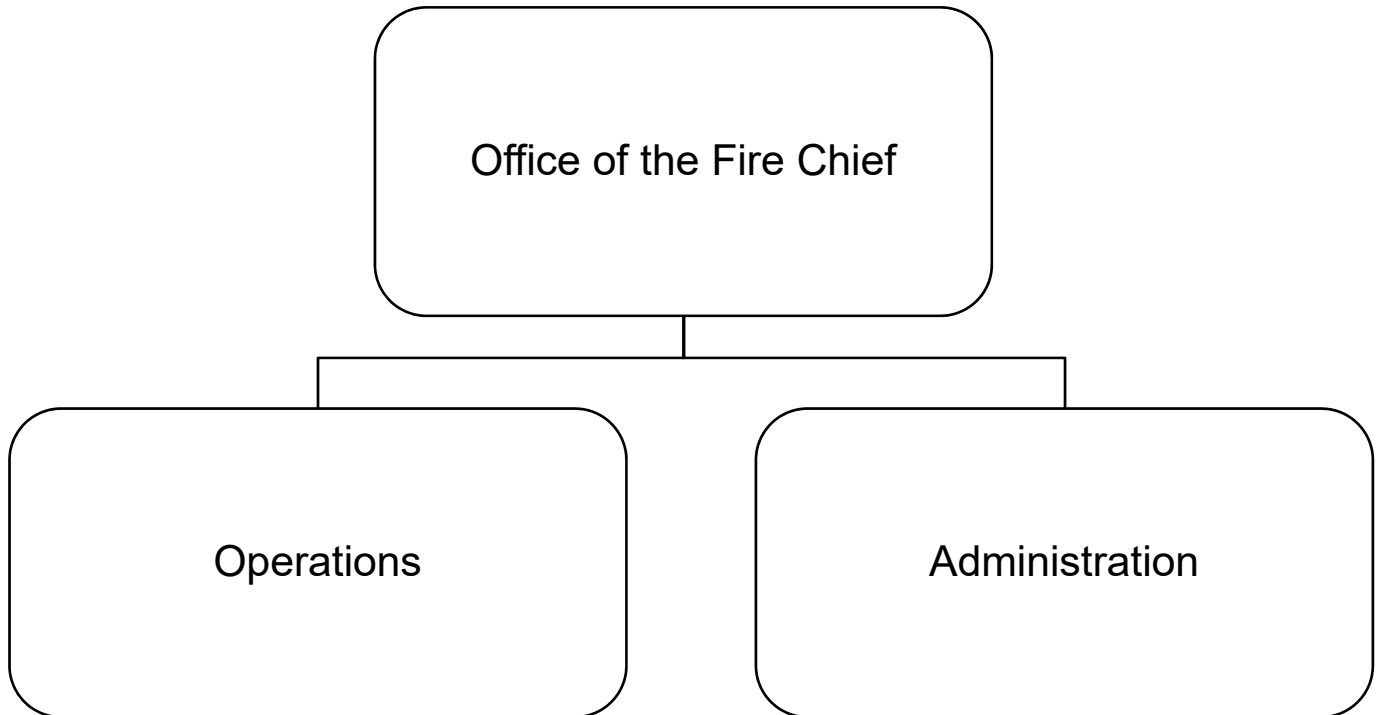
FULL TIME POSITIONS			
Br.	Title	Budget 2021-22	Approved 2022-23
95	Police Captain	2	0
94	Police Lieutenant	4	0
90	Police Officer	22	0
EMPLOYEE YEARS			
Full Time		28.0	0.0
Overtime		1.0	0.0
Part Time, Temporary, Seasonal		4.5	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		33.5	0.0

The following full time positions are included in the budget of the Police Department, Community Affairs Bureau but are assigned to NSC offices and are shown here for reference only.

Br.	Title	Budget 2021-22	Approved 2022-23
94	Police Lieutenant	4	0
90	Police Officer	18	0
EMPLOYEE YEARS			
Full Time		22.0	0.0
Overtime		0.7	0.0
Part Time, Temporary, Seasonal		0.0	0.0
Less: Vacancy Allowance		<u>0.0</u>	<u>0.0</u>
Total		22.7	0.0

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values* by providing professional services for life preservation, incident stabilization and property conservation. We protect life and property through fire suppression, emergency medical services, technical rescue, fire prevention, disaster preparedness, and public education. The effective delivery of these services is achieved through a commitment to our employees and the community.



Vital Customers

- External: All who live, work, visit, or do business in the city of Rochester, Rochester City School District, Mutual Aid Program participants, Monroe County, RG&E, Kodak, Inc. and Eastman Business Park
- Internal: City of Rochester departments

Critical Processes

- Fire suppression
- Medical response
- Emergency preparedness
- Education and fire prevention activities
- Training and appropriate staffing
- Equipment and supplies maintenance

Departmental Highlights

The proposed budget includes increased funding to reflect a larger recruit class to begin January 2023. The recruit class will provide an opportunity for continued efforts to increase diversity among uniform personnel. The proposed budget assumes the department will begin the fiscal year with vacancies instead of an overhire, similar to the previous fiscal year.

Portions of the 2018, 2019, 2020 & 2021 State Homeland Security Program (SHSP) grants continue in 2022-23. Training will be provided in the following areas during 2022-23: Citizen Emergency Response Team (CERT), Elevator Rescue training, Rescue Task Force (RTF) and Structural Collapse programs. Equipment will be purchased that will maintain and/or enhance our special operations teams, including Urban Search and Rescue (USAR), and Hazardous Materials Teams.

The Fire Department will continue to integrate into the County's trunked radio system and make additional improvements in the department's use of the new Computer Aided Dispatch (CAD) system. This maintains safety and compliance with the County Mutual Aid Plan.

The Fire Department is restructuring to better reflect the scope of services under the Executive Deputy Chief of Administration. As a result, the Bureau of Support is renamed Administration. Medical Case Management and Planning & Research transfer from the Chief's Office to Operations and Administration, respectively. Planning & Research is renamed Project Management & Technical Support. Apparatus transfers from Administration to Operations and is renamed Fleet. Suppression is renamed Field Operations. Fire Investigation and Code Enforcement are combined to create Community Risk Reduction. Emergency Medical Services are absorbed by Training & Emergency Preparedness and transfer from Operations to Administration.

The contract with Town of Brighton for Fire Protection services ended December 31, 2021 and as a result Engine 8 is relocated from West Henrietta Road to South Avenue as Engine 33.

Highlights of the Department's 2022-23 Strategic Goals & Objectives are presented below. Additional information for each bureau is included in the sections that follow.

2022-23 Strategic Initiatives

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Work with DHRM to develop and implement a department-wide diversity, equity and inclusion training program</p> <p><i>PHS-1f: Continue to grow partnerships with local schools, community organizations, faith leaders, and other partners to recruit a diverse, high-quality workforce to the RFD.</i></p>	A	Public Safety	First Quarter
<p>Work with DHRM to conduct candidate vetting process and hire recruit class</p> <p><i>PHS-1f: Continue to grow partnerships with local schools, community organizations, faith leaders, and other partners to recruit a diverse, high-quality workforce to the RFD.</i></p>	G	Public Safety	Second Quarter
<p>Review results of the analysis of EMS service delivery and determine if any recommendations will be implemented</p> <p><i>Enhance the City's transparency, efficiency, and accountability</i></p>	B	Public Safety	Second Quarter
<p>Initiate officer development training with an emphasis on diversity, equity and inclusion</p> <p><i>PHS-1f: Continue to grow partnerships with local schools, community organizations, faith leaders, and other partners to recruit a diverse, high-quality workforce to the RFD.</i></p>	A, F	Public Safety	Fourth Quarter
<p>Increase community engagement and engagement with at-risk populations through community risk reduction (CRR) activities</p> <p><i>PHS-1: Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i></p> <p><i>PHS-1e: Promote and expand resources for the RFD's Smoke and Carbon Monoxide Detector initiative.</i></p>	F	Public Safety	Ongoing
<p>Continue to evaluate the deployment model to ensure that response times align with Center for Public Safety Excellence (CPSE) Accreditation Standards of Cover and National Fire Protection Agency (NFPA) standards and to ensure that RFD is providing exceptional emergency fire and EMS & rescue service to the community</p> <p><i>PHS-4b: Maintain RFD's Class 1 Rating from the Insurance Service Office and use to support economic development and business attraction efforts</i></p>	B, C	Public Safety	Ongoing

FIRE DEPARTMENT

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
Continue to coordinate the Emergency Medical Services program, including training and testing for certifications <i>Enhance the City's transparency, efficiency, and accountability</i>	G	Public Safety	Ongoing
Continue to find efficiencies <i>Enhance the City's transparency, efficiency, and accountability</i>	D, E, H	Public Safety	Ongoing

Key Performance Indicators

		<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
A	Chief's Office				
	% of members participating in department-wide diversity, equity and inclusion training program	N/A	N/A	N/A	90%
	% of new officers completing new officer development training with an emphasis on diversity, equity and inclusion	N/A	N/A	N/A	100%

B	Field Operations				
	Structure fire	612	554	600	600
	Outside fire	777	575	625	625
	Overpressure, rupture	499	497	600	525
	Rescue & EMS	18,800	20,557	18,500	19,100
	Hazardous condition	2,527	2,765	3,100	2,700
	Service call	2,937	2,811	2,500	2,800
	Good intent call	3,939	4,117	3,200	3,600
	False alarm & false call	4,055	4,408	4,200	4,225
	Severe weather	6	46	20	20
	Other	1,332	1,048	1,800	1,500
	Total incidents	35,484	37,379	35,145	35,695
	Vacant structure fires	50	42	40	40
	Unit responses by fire station and unit:				
	272 Allen Street (Engine 13, Truck 10)	4,526	4,338	4,300	4,250
	185 N. Chestnut St (Engine 17, Rescue 11)	3,904	4,039	3,900	3,900
	1207 N. Clinton Ave (Engine 2)	3,676	3,808	3,500	3,600
	1477 Dewey Ave (Engine 10, Truck 2)	4,163	4,282	3,700	3,900
	1051 Emerson St (Engine 3)	1,530	1,573	1,650	1,650
	57 Gardiner Ave (Truck 5)	1,993	2,123	2,250	1,900
	873 Genesee St (Engine 7)	2,974	2,826	2,800	2,850
	740 N Goodman St (Engine 9)	2,921	2,941	2,900	2,900
	704 Hudson Ave (Engine 16, Truck 6)	4,665	4,984	4,600	4,250

Key Performance Indicators		<u>Actual 2020-21</u>	<u>Estimated 2021-22</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>
	4090 Lake Ave (Engine 19)	1,070	1,020	1,000	1,000
	450 Lyell Ave (Engine 5)	3,626	3,713	3,400	3,550
	315 Monroe Ave (Engine 1)	2,851	3,186	2,800	2,900
	1261 South Ave (Truck 3, Engine 33 formerly Engine 8)	1,513	1,542	1,700	2,300
	977 University Ave (Truck 4)	1,794	2,066	1,700	1,900
	160 Wisconsin St (Engine 12)	1,647	1,750	1,800	1,700
	2695 West Henrietta Rd (W. Brighton Engine 8)	829	924	1,100	0
	Battalion 1	1,362	1,327	1,150	1,250
	Battalion 2	1,831	1,859	1,600	1,750
	Total responses	46,875	48,302	45,850	45,550
	Travel time compliance (%) first due on scene meeting the 4:00 minute benchmark compliance 90% of the time (based on 2019 Standard of Cover):				
	Planning Zones 1-15 (average compliance)	N/A	N/A	N/A	90%
	Compliance represents responses to Planning Zone by any unit in the city. This is not always the same unit.				
	% of vacant houses that we are assigned to inspect that we have inspected within 30 days	N/A	N/A	N/A	90%
	% of City of Rochester hydrant inspections that we are assigned to inspect that are completed annually	N/A	N/A	N/A	100%
C	Health & Safety				
	% of reported firefighter injuries that are deemed preventable	N/A	N/A	N/A	98%
	% of RFD sworn personnel that are FIT tested annually	N/A	N/A	N/A	88%
D	Medical Case Management				
	% of annual expense saved over total annual billing	N/A	N/A	N/A	19%
E	Fleet				
	% compliance with annual preventative maintenance schedule	N/A	N/A	N/A	95%
	% of annual inspection completed and returned to service in compliance (pump, aerial ladder)	N/A	N/A	N/A	95%
F	Code Enforcement – Community Engagement				
	% of Fire Safety requests for non-life safety services or information addressed within 5 business days	N/A	N/A	N/A	100%
	% of elementary schools (K-6 th grade) receiving a Community Risk Reduction presentation	N/A	N/A	N/A	75%
	% of City R-Centers receiving CRR presentations	N/A	N/A	N/A	90%

FIRE DEPARTMENT

	% of smoke alarms for the deaf and hard of hearing installed within 3 business days of request	N/A	N/A	N/A	100%
	Community Risk Reduction – Fire Safety and Code Enforcement				
	% of fire protection system permit applications receiving initial review within 60 days	N/A	N/A	N/A	100%
	% of Public Assembly permit inspections completed annually	N/A	N/A	N/A	90%
	% of license inspections reviewed within 30 days of request	N/A	N/A	N/A	100%
	% of Code Enforcement Officials (CEOs) completing 24 hours annual in-service training	N/A	N/A	N/A	100%
	Community Risk Reduction – Fire Investigation				
	Annual incident close rate for intentionally set fires	N/A	N/A	N/A	35%
	% of juvenile fire setter incidents that received follow up to intervention within 30 days	N/A	N/A	N/A	100%

G	Training and Emergency Preparedness – Training				
	% of recruits successfully completing the firefighter recruit class	N/A	N/A	N/A	92%
	% of active line member compliance for the NYS mandated 101 training hours per year requirement	N/A	N/A	N/A	95%
	Training and Emergency Preparedness – EMS				
	% of uniformed members who are Cardiopulmonary Resuscitation (CPR) certified	N/A	N/A	N/A	96%
	% of uniformed members who are Emergency Medical Technician (EMT) certified	N/A	N/A	N/A	96%

H	Supply Depot				
	% of primary EMS supplies (gloves, surgical masks, AED pads) delivered within three business days of initial request	N/A	N/A	N/A	100%
	% of request for replacement of second set of turnout gear filled within 72 hours of request	N/A	N/A	N/A	100%

Year-To-Year Comparison

<u>Bureaus</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Office of the Fire Chief	2,680,900	1,170,600	-1,510,300	-56.3%
Operations	47,083,600	47,021,800	-61,800	-0.1%
Administration (Support)	<u>4,474,000</u>	<u>6,750,700</u>	<u>2,276,700</u>	<u>50.9%</u>
Total	54,238,500	54,943,100	704,600	1.3%
Employee Years	519.2	511.7	-7.5	-1.4%

Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-66,300	52,100	91,100	370,600	0	257,100	704,600

Major Change Highlights

Add funding for Jan 2023 Firefighter recruit class	162,000
Reduction in trainee wages based on actual need	-153,000
One full time Data Analyst position is added in Administration Project Management and Technical Support	91,800
One full time Community Engagement Specialist is added in Administration Community Risk Reduction	68,200
One full time EMS Quality Assurance Specialist is added in Administration Training and Emergency Preparedness	68,100
Increase in overtime for Firefighter exam recruitment	63,800
Eliminate one vacant Principal Account Clerk	-56,100
Net change in State Homeland Security Program (SHSP) grants	48,800
Eliminate College Jr. Intern funding	-20,900
Reduction in Project Management & Technical Support professional services based on projected need	-20,800
Net change in Communities for Complex Coordinated Terrorist Attacks (CCTA) grant	-12,700
Increase in Supply Depot funding based on projected need	12,000

FIRE DEPARTMENT

 Assignment of Authorized Positions
 2012-13 to 2022-23

Year	Office of the Chief & Administration			Operations			Department Total		
	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>	<u>Uniform</u>	<u>Civilian</u>	<u>Total</u>
2022-23	41	13	54	441	11	452	482	24	506
2021-22	39	20	59	443	2	445	482	22	504
2020-21	39	20	59	443	2	445	482	22	504
2019-20	39	20	59	443	2	445	482	22	504
2018-19	38	19	57	443	2	445	481	21	502
2017-18	38	19	57	443	2	445	481	21	502
2016-17	38	19	57	443	2	445	481	21	502
2015-16	38	19	57	443	2	445	481	21	502
2014-15	38	19	57	443	2	445	481	21	502
2013-14	36	20	56	445	2	447	481	22	503
2012-13	35	21	56	441	2	443	476	23	499

FIRE DEPARTMENT
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	49,665,081	51,169,000	49,978,900	50,534,700
Materials & Supplies	489,708	629,600	685,200	702,500
Services	3,060,793	3,575,000	3,574,400	3,705,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	53,215,582	55,373,600	54,238,500	54,943,100
Appropriation by Activity				
Office of the Fire Chief	2,241,167	2,650,000	2,680,900	1,170,600
Operations	46,873,968	48,047,200	47,083,600	47,021,800
Support	4,100,447	4,676,400	4,474,000	0
Administration	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,750,700</u>
Total	53,215,582	55,373,600	54,238,500	54,943,100
Employee Years by Activity				
Office of the Fire Chief	19.0	20.4	21.5	6.2
Operations	456.3	462.3	454.3	450.5
Support	40.5	45.5	43.4	0
Administration	<u>0</u>	<u>0</u>	<u>0</u>	<u>55.0</u>
Total	515.8	528.2	519.2	511.7

**FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF**

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values* the Office of the Fire Chief provides overall departmental leadership, management, and planning.

Organization



Critical Processes

- Manages personnel and establishes personnel standards, policies and work schedules
- Controls general fiscal matters
- Conducts labor relations
- Conducts strategic planning, policy development, public relations

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,680,900	1,170,600	-1,510,300
Employee Years	21.5	6.2	-15.3

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	Chargebacks	Vacancy <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
6,700	4,500	1,400	0	0	-1,522,900	-1,510,300

Major Changes

Planning & Research transfers to Administration	-658,800
Medical Case Management transfers to Operations	-632,700
Four full time positions transfer from Chief's Office to Administration Finance	-259,300
Net change in State Homeland Security Program (SHSP) grants	48,800
Eliminate College Jr. Intern funding	-20,900

Program Change

Due to the department's restructuring, Medical Case Management transfers to Operations and Planning & Research will transfer to Administration. The Fire Department worked with the Office of Data Analysis and Performance to reformat the Key Performance Indicators. As instructed, the new KPIs are cogent

measures which can be used to demonstrate progress towards achieving success in the department's strategic initiatives. To support activities related to diversity, equity and inclusion (DEI), DHRM will assist the Fire Department in procuring a consultant to conduct a DEI organizational assessment and identify intra-departmental climate issues to serve as a baseline in developing department-wide training. This will be funded out of the Undistributed budget.

FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,983,931	2,258,500	2,245,600	974,500
Materials & Supplies	8,552	21,300	35,300	18,300
Services	248,684	370,200.0	400,000	177,800
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,241,167	2,650,000	2,680,900	1,170,600
Appropriation by Activity				
Chief's Office	1,331,337	1,533,800	1,466,600	1,170,600
Planning and Research	670,932	785,700	658,800	0
Medical Case Management	<u>238,898</u>	<u>330,500</u>	<u>555,500</u>	<u>0</u>
Total	2,241,167	2,650,000	2,680,900	1,170,600
Employee Years by Activity				
Chief's Office	11.2	11.9	11.4	6.2
Planning & Research	5.2	4.9	4.1	0
Medical Case Management	<u>2.6</u>	<u>3.6</u>	<u>6.0</u>	<u>0</u>
Total	19.0	20.4	21.5	6.2

FIRE DEPARTMENT
OFFICE OF THE FIRE CHIEF
PERSONNEL SUMMARY

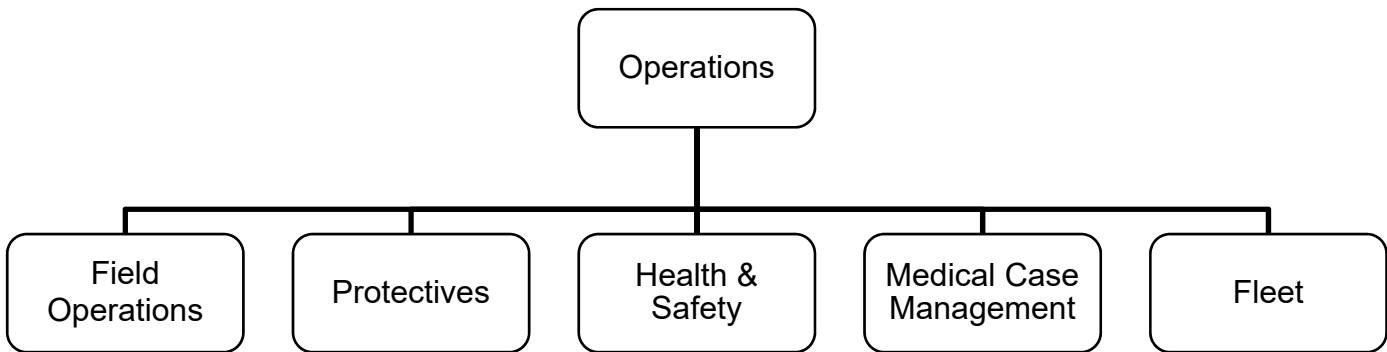
FULL TIME POSITIONS				Chiefs Office
Br.	Title	Budget 2021-22	Approved 2022-23	
88	Fire Chief	1	1	1
87	Executive Deputy Fire Chief - Administration	1	1	1
87	Executive Deputy Fire Chief - Operations	1	1	1
84	Fire Captain	2	1	1
82	Fire Lieutenant	3	1	1
80	Firefighter	5	0	
75	Fire Communications Technician	1	0	
29	Principal Staff Assistant	1	0	
22	Case Manager	1	0	
20	Administrative Analyst	1	0	
20	Executive Assistant	1	0	
18	Secretary to the Chief	1	1	1
15	Principal Account Clerk	1	0	
7	Clerk III	1	0	
EMPLOYEE YEARS				
	Full Time	21.0	6.0	6.0
	Overtime	0.3	0.2	0.2
	Part Time, Temporary, Seasonal	0.2	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	21.5	6.2	6.2

FIRE DEPARTMENT OPERATIONS

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values* the Operations Bureau fights fires, provides emergency medical services, and responds to other emergency and non-emergency incidents. The Bureau performs Health & Safety compliance activities; performs case management of sick and injured firefighters; and maintains fire apparatus and equipment.

Organization



Critical Processes

Field Operations

- Responds to fire incidents and performs rescues
- Controls hazardous materials that threaten public safety with a specialized Hazardous Materials Response Team
- Conducts code enforcement inspections
- Attends community events as requested

Protectives

- Protectives, Inc. of Rochester, N.Y. is comprised of volunteers who respond to fire alarms to safeguard and salvage property using a City fire vehicle and other equipment

Health & Safety

- Ensures compliance with all Public Employees Safety and Health (PEOSH) and Occupational and Safety Health Administration (OSHA) standards and other regulations
- Inspects facilities, apparatus, and equipment for compliance with federal, state, and local safety regulations
- Provides oversight at the scene of emergency incidents
- Recommends changes in procedures to reduce the risk of injury to firefighting personnel
- Monitors workplace health and safety requirements per National Fire Protection Association (NFPA) standards, including the following components: employee health and safety training, incident scene monitoring, maintenance and provision of protective equipment, investigation of improper practices, continuous improvement program for enhanced safety procedures and practices

Medical Case Management

- Oversees case management of duty related injuries/illnesses and claims for on duty injury coverage

Fleet

- Repairs and maintains fire apparatus, support vehicles, other motorized equipment
- Develops specifications for new apparatus and prepares for use
- Prepares surplus firefighting equipment for sale

FIRE DEPARTMENT
OPERATIONS

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	47,083,600	47,021,800	-61,800
Employee Years	454.3	450.5	-3.8

Change Detail

	<u>General</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
Salary & Wage Adjustment	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-69,900	38,300	89,700	370,600	0	-490,500	-61,800

Major Changes

Training & Emergency Preparedness and EMS transfer to Administration	-2,374,600
Apparatus transfers from Administration and is renamed Fleet	1,032,400
Medical Case Management transfers from Chief's Office	632,700
Add funding for Jan 2023 Firefighter recruit class	162,000
Increase in overtime for Firefighter exam recruitment	63,800
Net change in Communities for Complex Coordinated Terrorist Attacks (CCTA) grant	-12,700
Increase to Cooperative Officers Assistance Program (COAP) contract	5,000
Increase in Protectives professional services	900

Program Changes

Due to the restructuring of the department, Medical Case Management transfers to the Bureau of Operations from the Chief's Office. Apparatus transfers to Operations from the Bureau of Support, now titled Administration. Suppression and Apparatus are renamed Field Operations and Fleet, respectively.

The contract with Brighton for Fire Protection services in West Brighton ended December 31, 2021. Engine 8 relocated from West Henrietta Road to South Avenue as Engine 33. Due to the COVID-19 pandemic Engine 33 will continue to operate during in 2022-23 as a citywide resource.

FIRE DEPARTMENT
OPERATIONS
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	44,045,469	44,763,600	43,817,400	44,256,400
Materials & Supplies	170,377	243,800	289,800	518,000
Services	2,658,122	3,039,800	2,976,400	2,247,400
Other	0	0	0	0
Total	<u>46,873,968</u>	<u>48,047,200</u>	<u>47,083,600</u>	<u>47,021,800</u>
Appropriation by Activity				
Suppression	43,834,766	44,649,000	43,934,100	0
Field Operations	0	0	0	44,566,400
Fleet	0	0	0	1,045,900
Protectives	57,000	58,100	58,100	59,000
Medical Case Management	0	0	0	637,600
Training/Emergency Preparedness	1,974,522	2,361,500	2,115,600	0.0
Emergency Medical Service	249,626	276,700	259,000	0.0
Health & Safety	758,054	701,900	716,800	712,900
Total	<u>46,873,968</u>	<u>48,047,200</u>	<u>47,083,600</u>	<u>47,021,800</u>
Employee Years by Activity				
Suppression	437.2	442.2	435.2	0
Field Operations	0	0	0	427.2
Fleet	0	0	0	9.7
Medical Case Management	0	0	0	7.0
Training/Emergency Preparedness	10.1	11.5	10.4	0
Emergency Medical Service	2.0	2.2	2.1	0
Health & Safety	7.0	6.4	6.6	6.6
Total	<u>456.3</u>	<u>462.3</u>	<u>454.3</u>	<u>450.5</u>

FIRE DEPARTMENT
OPERATIONS
PERSONNEL SUMMARY

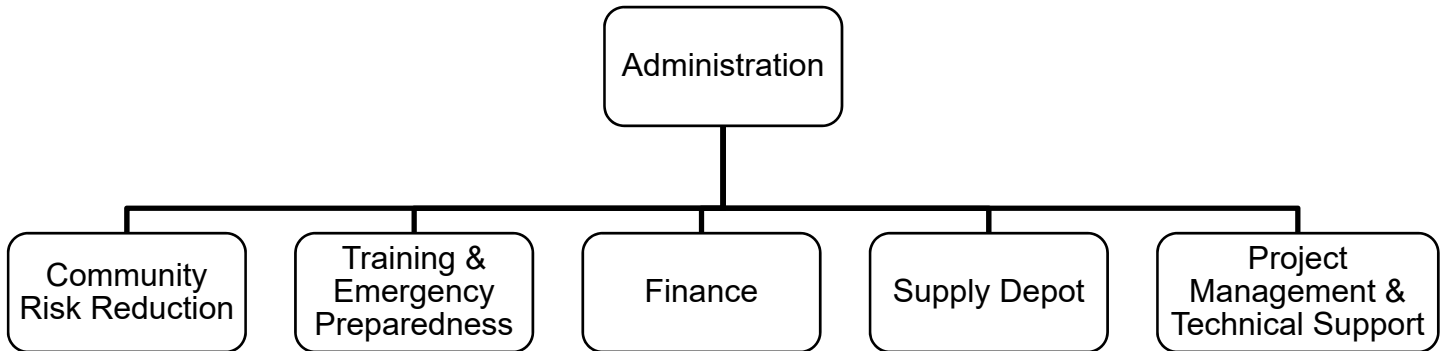
FULL TIME POSITIONS				Field Operations	Fleet	Medical Case Management	Health & Safety
Br.	Title	Budget 2021-22	Approved 2022-23				
86	Deputy Fire Chief	5	4	4			
85	Battalion Chief	11	10	9			1
84	Fire Captain	36	33	29			4
82	Fire Lieutenant	68	68	66		2	
80	Firefighter	323	326	322		4	
78	Fire Equipment Maint. Supervisor	0	1		1		
73	Fire Apparatus Body Repairer	0	1		1		
73	Senior Fire Equipment Mechanic	0	5		5		
28	Supt. Fire Equipment Maintenance	0	1		1		
22	Case Manager	0	1			1	
9	Clerk II with Typing	1	1				1
7	Clerk III with Typing	1	1		1		
EMPLOYEE YEARS							
Full Time		445.0	452.0	430.0	9.0	7.0	6.0
Overtime		11.4	11.1	9.8	0.7	0.0	0.6
Part Time, Temporary, Seasonal		11.0	0.0	0.0	0.0	0.0	0.0
Less: Vacancy Allowance		<u>13.1</u>	<u>12.6</u>	<u>12.6</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total		454.3	450.5	427.2	9.7	7.0	6.6

FIRE DEPARTMENT ADMINISTRATION

Mission Statement

To support the City of Rochester's *Mission, Vision, and Values*, the Bureau of Administration conducts community risk reduction educational programs, investigates all structure and other fires, and conducts code enforcement. The Bureau also trains new Firefighter recruits and coordinates the delivery of mandated EMS and specialty training. The Bureau provides administrative oversight for all financial, payroll, and technical support functions of the department.

Organization



Critical Processes

Community Risk Reduction – Community Engagement

- Conducts community risk reduction analyses to identify and develop programs and activities to address the key risk factors impacting the Rochester community
- Provides processes that facilitate the community's access to RFD's Fire Safety programs
- Provides continuous program review and quality assurance and identify areas for program change

Community Risk Reduction – Fire Investigation

- Investigates all structure fires or other incidents including vehicle, trash, and false calls
- Surveys fire scenes to determine ignition sequence and fire development
- Conducts interviews with witnesses and victims
- Arson Task Force interrogates suspects and pursues criminal charges
- Provides intervention and follow-up to juvenile fire-setters and their caregivers
- Performs educational interventions with juveniles and primary caregivers

Community Risk Reduction – Code Enforcement

- Inspects residential, commercial, industrial, and institutional properties
- Cites violations of the Fire Prevention Code liable to cause fire and endanger life and property
- In conjunction with Neighborhood and Business Development, reviews new construction plans to ensure code compliance
- Inspects properties receiving Certificates of Occupancy and entertainment licenses
- Issues permits for maintaining, storing, handling, and transporting hazardous materials; inspects vehicles, buildings, and storage places
- Maintains information file on structures that records inspections, permit issuance, fire prevention measures
- Oversees Fire Code records management

Training & Emergency Preparedness

- Provides initial training of recruits and ongoing training of firefighters and officers
- Conducts two days of in-service training annually for all fire companies

-
- Conducts annual service tests of firefighting apparatus
 - Conducts Career Pathways to Public Safety program in conjunction with Rochester City School District and the Firefighter Trainee program
 - Special Operations oversees eleven specialty teams: Confined Space Rescue, Foam, Gators, Hazardous Materials Response, High Rise Support, Ice Rescue, Rope Rescue, Structural Collapse Rescue, Trench Rescue, Vehicle Extrication, and Water Rescue
 - Develops and maintains grant funding from the State Homeland Security Program
 - Coordinates comprehensive safety education and disaster/emergency preparedness programs for the public
 - Trains City employees regarding their Disaster/Emergency Service Worker roles and responsibilities (NIMS)
 - Administers inter-agency coordination and collaborative activities that assist in the City's emergency management efforts through the facilitation of the development of the Comprehensive Emergency Management Plan (CEMP) and Continuity of Operations Plan (COOP)
 - Prepares Incident Action Plans for planned special events
 - Trains Emergency Medical Technicians
 - Administers and coordinates grants

Training & Emergency Preparedness - Emergency Medical Services

- Coordinates delivery of Emergency Medical Services program, including training, certification, testing for:
 - Emergency Medical Technician (EMT)
 - Cardiopulmonary Resuscitation (CPR)
 - Continuing Medical Education (CME)
- Purchases and maintains EMS equipment and supplies

Finance

- Coordinates department's annual budget request
- Oversees department's contract administration, including Emergency Medical Service (EMS) and Medical Director services
- Oversees administration of the Protectives contract
- Coordinates department's facilities maintenance and acts as liaison with Department of Environmental Services/Architectural Services for building renovations

Supply Depot

- Orders, maintains, stocks, and distributes equipment and materials to fire stations
- Performs general maintenance, testing, and routine repairs on fire tools and appliances
- Responds to major fires to deliver additional air bottles and make repairs

Project Management & Technical Support

- Analyzes operations and reporting systems
- Evaluates programs and develops recommendations for modifying procedures
- Assists in implementing new operating procedures, methods and techniques
- Oversees information systems
- Acts as liaison with City's Information Technology Department, Emergency Communications Department, Monroe County Public Safety Communications, Rochester Police Department, and Neighborhood & Business Development
- Maintains Rochester's radio fire alarm system

**FIRE DEPARTMENT
ADMINISTRATION**

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	4,474,000	6,750,700	2,276,700
Employee Years	43.4	55.0	11.6

Change Detail

<u>Salary & Wage Adjustment</u>	<u>General Inflation</u>	<u>Chargebacks</u>	<u>Vacancy Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
-3,100	9,300	0	0	0	2,270,500	2,276,700

Major Changes

Training & Emergency Preparedness and EMS transfers from Operations	2,374,600
Apparatus transfers to Operations and is renamed Fleet	-1,032,400
Planning & Research transfers from Chief's Office and renamed Project Management & Technical Support	658,800
Four full time positions transfer from Chief's Office to Finance	259,300
Reduction in trainee wages based on actual need	-153,000
One full time Data Analyst position is added in Project Management & Technical Support	91,800
One full time Community Engagement Specialist is added in Community Risk Reduction	68,200
One full time EMS Quality Assurance Specialist is added in Training & Emergency Preparedness	68,100
Eliminate one vacant Principal Account Clerk	-56,100
Reduction in Project Management & Technical Support professional services based on projected need	-20,800
Increase in Supply Depot funding based on projected need	12,000

Program Changes

The Bureau of Support is renamed Administration. Planning & Research transfers to Administration from the Chief's Office and is renamed Project Management & Technical Support. Fire Investigation and Code Enforcement personnel and activities are combined to create Community Risk Reduction. Emergency Medical Services are absorbed by Training & Emergency Preparedness and transfer from Operations. An EMS Quality Assurance Specialist is added to Training & Emergency Preparedness to support compliance with National Emergency Medical Services Information System and data submission mandates required by New York State.

A vacant Principal Account Clerk is eliminated. Prior to transferring from the Chief's Office, this position was responsible for the purchasing function of the Supply Depot and Planning and Research. These duties will be absorbed by two Senior Account Clerks in the Finance Sub Bureau. Finance is created to centralize budgeting, payroll and purchasing functions of the department.

A Data Analyst position is added as a department-wide resource. This position will identify fire/incident response patterns to develop community risk reduction strategies and initiatives based on the research findings. A Community Engagement Specialist is added to enhance the Community Risk Reduction program and recruitment for the department. One vacant full time position is eliminated and trainee wages were reduced based on projected need to fund these new positions. The existing funding for firefighter trainees may also be used to fund one Summer of Opportunity Youth Worker.

FIRE DEPARTMENT
ADMINISTRATION
EXPENSE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	3,635,681	4,146,900	3,915,900	5,303,800
Materials & Supplies	310,779	364,500	360,100	166,200
Services	153,987	165,000	198,000	1,280,700
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,100,447	4,676,400	4,474,000	6,750,700
Appropriation by Activity				
Apparatus Maintenance	966,451	1,018,900	1,032,400	0
Community Risk Reduction	0	0	0	2,982,900
Training & Emergency Preparedness	0	0	0	2,302,300
Finance	0	0	0	191,800
Supply Depot	414,981	500,000	484,200	497,200
Project Management & Technical Support	0	0	0	776,500
Fire Investigation	1,333,906	1,430,700	1,274,200	0
Code Enforcement/Fire Safety	<u>1,385,109</u>	<u>1,726,800</u>	<u>1,683,200</u>	<u>0</u>
Total	4,100,447	4,676,400	4,474,000	6,750,700
Employee Years by Activity				
Apparatus Maintenance	9.0	9.6	9.7	0
Community Risk Reduction	0	0	0	30.5
Training & Emergency Preparedness	0	0	0	12.2
Finance	0	0	0	3.0
Supply Depot	3.3	3.3	3.2	3.2
Project Management & Technical Support	0	0	0	6.1
Fire Investigation	13.8	14.7	13.1	0
Code Enforcement/Fire Safety	<u>14.4</u>	<u>17.9</u>	<u>17.4</u>	<u>0</u>
Total	40.5	45.5	43.4	55.0

FIRE DEPARTMENT
ADMINISTRATION
PERSONNEL SUMMARY

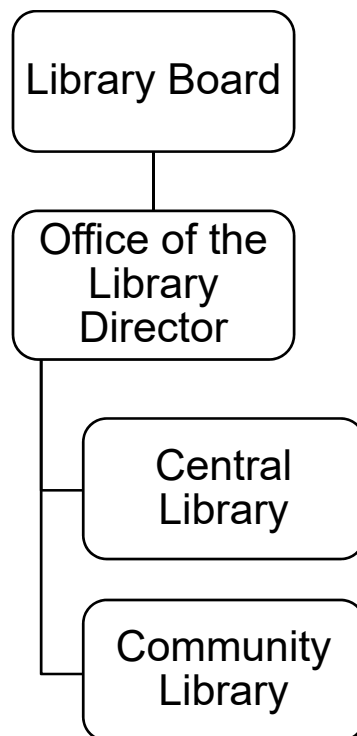
FULL TIME POSITIONS				Community Risk Reduction	Training & Emergency Preparedness	Finance	Supply Depot	Project Management & Technical Support
Br.	Title	Budget 2021-22	Approved 2022-23					
86	Deputy Fire Chief	1	2	1	1			
85	Battalion Chief	0	1		1			
84	Fire Captain	1	5	1	3			1
82	Fire Lieutenant	5	7	3	2		2	
80	Firefighter	19	21	18	1		1	1
78	Fire Equipment Maint. Supervisor	1	0					
75	Fire Communications Technician	0	1					1
73	Fire Apparatus Body Repairer	1	0					
73	Senior Fire Equipment Mechanic	5	0					
29	Principal Staff Assistant	0	1			1		
28	Supt. Fire Equipment Maintenance	1	0					
26	Data Analyst	0	1					1
20	Administrative Analyst	0	1			1		
20	Community Engagement Specialist	0	1	1				
20	EMS Quality Assurance Specialist	0	1		1			
20	Executive Assistant	0	1					1
10	Senior Account Clerk	0	2	1		1		
9	Clerk II	1	1					1
9	Clerk II with Typing	1	1	1				
7	Clerk III	1	0					
7	Clerk III with Typing	1	1		1			
EMPLOYEE YEARS								
	Full Time	38.0	48.0	26.0	10.0	3.0	3.0	6.0
	Overtime	5.4	5.8	4.5	1.0	0.0	0.2	0.1
	Part Time, Temporary, Seasonal	0.0	1.2	0.0	1.2	0.0	0.0	0.0
	Less: Vacancy Allowance	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	43.4	55.0	30.5	12.2	3.0	3.2	6.1

Mission Statement

- ❑ To support the City of Rochester's *Mission, Vision, and Values* by enriching the quality of life in Rochester and Monroe County by providing educational, recreational, aesthetic, and informational materials, services, and programs to help people follow their own lines of inquiry and enlightenment.
- ❑ The mission of the Rochester Public Library is to engage the community in life-long learning for all through equal access to information, technology, gathering spaces and expert staff. Its vision is that community members live rich and fulfilling lives through their relationships with the Library. The values that the Library supports are: Community; Learning & Knowledge; Imagination & Innovation; Diversity & Inclusiveness; and Engagement & Collaboration.
- ❑ In all its endeavors, the Library maintains and promotes the principles of intellectual freedom and equality of access.

Organization

The Library consists of the Central Library, which includes Monroe County Library System support services, and Community Library, which includes the branch libraries. In accordance with New York State Education Law, the Library is governed by an eleven-member Board of Trustees. The Mayor appoints trustees, with the approval of City Council, for five-year terms.



Vital Customers

- ❑ External: All users of library products, services, facilities; special populations; institutions/agencies/organizations; funding bodies; businesses; other libraries
- ❑ Internal: Neighborhood and Business Development including Neighborhood Service Centers, Department of Recreation & Human Services, and Financial Empowerment Centers

Critical Processes

- ❑ Our valued and culturally diverse staff provides convenient and reliable services and dynamic collections that anticipate the needs of our community
- ❑ Our attractive and inviting facilities enable us to meet the specific library service needs of neighborhoods
- ❑ We play a leadership role in facilitating independent learning in order to help people lead more productive and fulfilling lives
- ❑ We help bridge the digital divide by loaning MiFi hotspots for internet access at home

Departmental Highlights

The COVID-19 pandemic led the library to re-imagine many services to best meet the needs of City residents. All RPL locations provided free face masks and COVID test kits to patrons, with in-person and virtual vaccine information and appointment assistance. The Arnett, Lincoln, Lyell and Maplewood branches served as COVID vaccination sites in partnership with the Monroe County Health Department. Where programs and services were needed in person, the Library continued and expanded services, such as the Women, Infants & Children program, mobile curbside food market at the Sully Branch, summer Pop-Up in the Park programs, which included developmental screenings for children under five, Storytime, and loaning of Nature Backpacks at parks across the City and Monroe County.

The Phillis Wheatley Community Library celebrated its 50th anniversary with a neighborhood celebration, and the Arnett Branch completed its exterior book spine mural project which began in 2017.

The Central Library has expanded entrepreneur support at the Business Insight Center with intellectual property legal consultation services and a podcast promoting their business startup services. The Local History Division also continued work on an archive of Black history and culture, collecting oral history interviews and providing grant-funded archival training.

Highlights of the Department's 2022-23 Strategic Goals & Objectives are presented below. Additional information for each bureau is included in the sections that follow.

2022-23 Strategic Initiatives			
Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Central Library increases availability of partner program services to vulnerable populations, including Person-Centered Housing Options, MCCollaborative and Legal Assistance of Western New York.</p> <p><i>WRK-3b. Train City staff who regularly interact with the public to recognize signs of joblessness, and promote workforce development programs to residents.</i></p>	Outreach & Community Benefit Services	Promoting Equity, Inclusion and Social Justice	First Quarter
<p>ImagineYOU and Teen Central expand current afterschool media programming to incorporate Esports competition and leadership opportunities for youth through national Esports scholastic organizations</p> <p><i>SCC-3g. Create after-school programs for students and adult community members that incorporate a variety of educational and recreational activities, such as art programs, English as a Second Language (ESL), adaptive athletic programs, and General Education Development classes.</i></p> <p><i>SCC-1b. Continue to address conditions that indirectly affect school performance and a healthy environment for students such as reducing crime, deconcentrating poverty, addressing structural racism, improving access to stable, quality housing, and attracting job opportunities.</i></p>	Education & Engagement	Youth Development	First Quarter
<p>Continue maintenance and seasonal programming supporting StoryWalk and PlayWalk locations at the Wheatley Community, Sully Branch, and Central Library.</p> <p><i>PMP-5. Continue to elevate the importance of the pedestrian and bicyclist experience through infrastructure, policies, traffic safety enforcement, and education.</i></p> <p><i>TRN-5i. Work with community partners to implement safe routes to school strategies that encourage students to walk or bike to school, and develop similar initiatives that create "safe routes to..." parks and recreation facilities, libraries, and other key community centers to promote bicycle culture in Rochester.</i></p>	Outreach & Community Benefit Services	Strengthening Neighborhoods; Public Safety	Second Quarter

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Expand current local history lecture series to incorporate the new Rundel terrace, drawing on public art installations highlighting Rochester's history with the River and downtown innovation.</p> <p><i>AC-3c. Identify geographic areas that lack public arts or cultural programming and work to increase access through expanded programming at R-Centers or libraries, installation of public art where possible.</i></p> <p><i>HIS-1d. Prepare a series of Rochester Historic Walking Tours and distribute/publicize them in creative ways.</i></p> <p><i>TOU-1d. Ensure new investments and developments through ROC the Riverway project are included in tourism marketing strategies.</i></p>	Outreach & Community Benefit Services	Building Towards a Prosperous Future	Second Quarter
<p>Central Business Insight Center expands services for entrepreneurs beyond market research, including tax and intellectual property legal services, as part of a federal Resource Partner Enhancement Program grant.</p> <p><i>WRK-4. Provide support for individuals starting their own businesses.</i></p> <p><i>ECN-5. Improve opportunities for historically disadvantaged businesses through business development programming and by providing access to contracting opportunities with the City of Rochester.</i></p>	Education & Engagement	Economic Empowerment	Second Quarter
<p>Installation of Electric Vehicle car share program and community charging station at the Arnett and Lincoln Branch Libraries.</p> <p><i>PMP-5. Continue to elevate the importance of the pedestrian and bicyclist experience through infrastructure, policies, traffic safety enforcement, and education.</i></p>	Library Use & Efficiency	Strengthening Neighborhoods	Third Quarter

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Complete comprehensive design of the Rundel Memorial Library exterior masonry and window restoration project.</p> <p><i>PMP-6i. Implement the various strategies of the Rochester Public Library Branch Facilities and Operations Master Plan. This includes repositioning libraries to be more dynamic hubs of education, social services, and other community needs.</i></p> <p><i>SCC-3a. Implement the strategies and projects identified in the Rochester Public Library Branch Facilities and Operation Plan, which will help redefine libraries as resource centers for neighborhoods.</i></p>	Library Use & Efficiency	Building Towards a Prosperous Future	Third Quarter
<p>Central Local History Division and City Historian's Office expands current walking tours and self-guided tours to incorporate developments with special collections, specifically LGBTQIA+ and BIPOC collections under development.</p> <p><i>HIS-1a. Connect City staff and the community to the Landmark Society, City Historian, Local History Division by sponsoring Lunch and Learn events and promoting their programming.</i></p> <p><i>HIS-1d. Prepare a series of Rochester Historic Walking Tours and distribute/publicize them in creative ways.</i></p>	Education & Engagement	Promoting Equity, Inclusion and Social Justice	Third Quarter
<p>Branch administration evaluates opportunities for additional outreach services, including a mobile library, with a focus on seniors.</p> <p><i>SCC-3a. Implement the strategies and projects identified in the Rochester Public Library Branch Facilities and Operation Plan, which will help redefine libraries as resource centers for neighborhoods.</i></p> <p><i>PR-1f. Seek opportunities to co-locate new City facilities or programming with key community partners and community facilities – e.g. rec centers with schools and libraries.</i></p>	Outreach & Community Benefit Services	Strengthening Neighborhoods	Third Quarter

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priorities Supported	Projected Completion
<p>Complete design for the expansion and renovation of the Maplewood Community Library.</p> <p><i>PMP-6. Improve public parks, open spaces, public facilities, and waterfront access.</i></p> <p><i>SCC-3a. Implement the strategies and projects identified in the Rochester Public Library Branch Facilities and Operation Plan, which will help redefine libraries as resource centers for neighborhoods.</i></p>	Education & Engagement	Strengthening Neighborhoods	Fourth Quarter
<p>Pivot Safe to be Smart program activity and leadership to support Mayor's violence prevention and workforce development for youth initiatives.</p> <p><i>SCC-3g. Create after-school programs for students and adult community members that incorporate a variety of educational and recreational activities, such as art programs, English as a Second Language (ESL), adaptive athletic programs, and General Education Development classes.</i></p> <p><i>SCC-1b. Continue to address conditions that indirectly affect school performance and a healthy environment for students such as reducing crime, deconcentrating poverty, addressing structural racism, improving access to stable, quality housing, and attracting job opportunities.</i></p>	Education & Engagement	Youth Development	Fourth Quarter

Key Performance Indicators	Actual 2020-21	Estimated 2021-22	Budget 2021-22	Budget 2022-23
LIBRARY USE AND EFFICIENCY				
Library visits	246,350	644,000	N/A	1,015,000
Total circulation	633,380	853,000	N/A	1,120,000
Citywide Library card holders	109,567	102,500	N/A	109,000
Website visits	208,184	201,000	N/A	220,000
EDUCATION AND ENGAGEMENT				
Programs offered to the community	2,600	2,975	N/A	4,500
Public computer sessions (hours)	16,631	56,510	N/A	67,000
Wi-fi use in facilities	47,692	78,730	N/A	105,000
Reference questions answered	84,655	119,500	N/A	155,000
Program participation (total attendance)	49,055	57,400	N/A	76,000
OUTREACH AND COMMUNITY BENEFIT SERVICES				
Outreach visits for vulnerable populations	N/A	N/A	N/A	540
Notary Public services	1,013	1,320	N/A	1,400

Key Performance Indicators	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>
Use of study, meeting and conference rooms	N/A	N/A	N/A	215
Community partner agencies working within Libraries	27	28	N/A	32
Exhibits offered to the community	4	5	N/A	7

N/A – Not Applicable

Year-To-Year Comparison

<u>Bureau</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Central Library	7,735,800	8,101,500	365,700	4.7%
Community Library	<u>4,679,700</u>	<u>4,897,100</u>	<u>217,400</u>	4.6%
Total	12,415,500	12,998,600	583,100	4.7%

Employee Years	132.5	135.8	3.3	2.5%
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Change Detail

<u>Salary & Wage</u> <u>Adjustment</u>	<u>General</u> <u>Inflation</u>	<u>Chargebacks</u>	<u>Vacancy</u> <u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>
403,400	35,000	-11,800	0	57,600	98,900	583,100

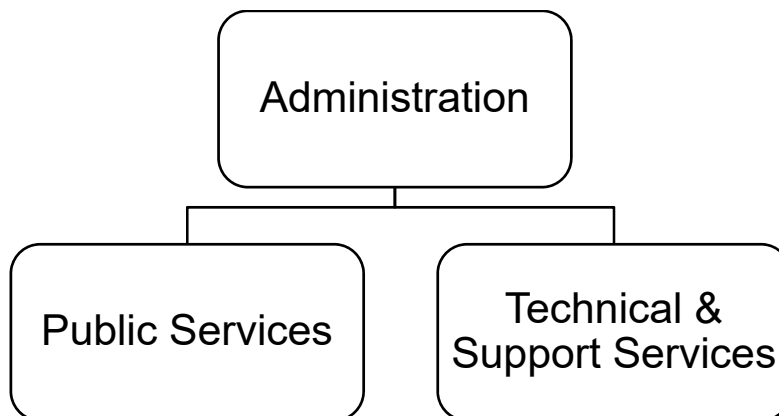
Major Change Highlights

10 Librarian II positions convert to Branch Manager positions to better reflect job responsibilities	74,200
A full time Librarian I is added at the Maplewood Branch	48,900
Net wage increase for a full time Business Support Specialist position to support REDCO grant	20,300
A part time Security Guard position is added at the Sully branch	16,700

PUBLIC LIBRARY
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	8,548,241	9,024,200	9,371,900	9,900,100
Materials & Supplies	112,739	152,200	153,200	1,162,200
Services	1,713,166	1,716,200	1,795,200	1,841,300
Other	<u>1,000,941</u>	<u>1,072,200</u>	<u>1,095,200</u>	<u>95,000</u>
Total	11,375,087	11,964,800	12,415,500	12,998,600
Appropriation by Activity				
Central Library	7,295,346	7,478,600	7,735,800	8,101,500
Community Library	<u>4,079,741</u>	<u>4,486,200</u>	<u>4,679,700</u>	<u>4,897,100</u>
Total	11,375,087	11,964,800	12,415,500	12,998,600
Employee Years by Activity				
Central Library	86.2	85.0	89.5	91.1
Community Library	<u>37.4</u>	<u>40.1</u>	<u>43.0</u>	<u>44.7</u>
Total	123.6	125.1	132.5	135.8

Organization



Critical Processes

- Provide personnel, financial management, consulting, public relations, promotions, graphics, and duplicating services
- Provide support and outreach services to members of the Monroe County Library System
- Provide internet service to libraries county-wide

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	7,735,800	8,101,500	365,700
Employee Years	89.5	91.1	1.6

Change Detail

Salary & Wage	General		Vacancy				
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
270,700	12,800	-9,200	0	53,900	37,500	365,700	

Major Changes

Previously shared Youth Services Coordinator shifts from Branches to Central	34,100
Net wage increase for a full time Business Support Specialist position to support REDCO grant	20,300
A vacant part time Clerk III/Typing position is eliminated as an efficiency measure	-18,500
A part time Security Guard position converts to full time	15,100
A part time Page position is eliminated as an efficiency measure	-12,900
Productivity improvements result in savings	-6,600
Funding increases for professional services to support REDCO grant in the Business Insight Center	6,000

Program Changes

The Central Library's Secret Room is now open to patrons. This interactive play space allows for additional programming and encourages independent play. As part of the REDCO Resource Partner Enhancement Program grant, the Business Insight Center expands its support of entrepreneurs in the regional cannabis industry.

PUBLIC LIBRARY
CENTRAL LIBRARY

Specific program participation data collection will begin for the following programs in 2022-23: literacy and ENL, career/workforce development, business and entrepreneurship, teen programs, early literacy, and summer reading.

Library staff changes reflect the overall shift toward an evolving variety of collections, programs, services, and technologies based on community needs.

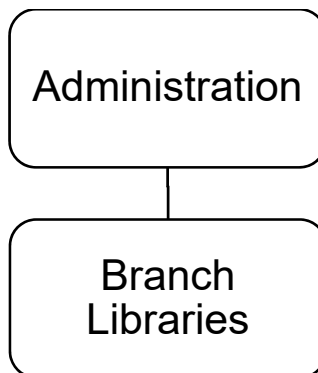
PUBLIC LIBRARY
CENTRAL LIBRARY
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	5,723,253	5,820,200	6,026,800	6,309,100
Materials & Supplies	66,597	84,700	85,400	617,800
Services	1,019,658	1,002,700	1,035,800	1,099,600
Other	<u>485,838</u>	<u>571,000</u>	<u>587,800</u>	<u>75,000</u>
Total	7,295,346	7,478,600	7,735,800	8,101,500
Appropriation by Activity				
Administration	2,264,129	2,399,900	2,434,823	2,563,300
Public Services	3,440,832	3,453,600	3,626,577	3,789,200
Technical & Support Services	<u>1,590,385</u>	<u>1,625,100</u>	<u>1,674,400</u>	<u>1,749,000</u>
Total	7,295,346	7,478,600	7,735,800	8,101,500
Employee Years by Activity				
Administration	24.10	24.5	25.0	25.1
Public Services	40.38	38.0	41.5	43.0
Technical & Support Services	<u>21.76</u>	<u>22.5</u>	<u>23.0</u>	<u>23.0</u>
Total	86.24	85.0	89.5	91.1

**PUBLIC LIBRARY
CENTRAL LIBRARY
PERSONNEL SUMMARY**

FULL TIME POSITIONS				Administration	Public Services	Technical & Support Services
Br.	Title	Budget 2021-22	Approved 2022-23			
36	Library Director	1.0	1.0	1.0		
31	Associate Library Director	1.0	1.0			1.0
31	Manager of Library Finance	1.0	1.0	1.0		
28	Computer Operations Supervisor	1.0	1.0			1.0
28	Manager of Library Administration	1.0	1.0	1.0		
26	Library Area Coordinator	1.0	1.0			1.0
24	Associate Accountant	1.0	1.0	1.0		
24	Children's Services Consultant	1.0	1.0		1.0	
24	Historical Services Consultant	1.0	1.0		1.0	
24	Public Services Manager	1.0	1.0		1.0	
23	Library Webmaster & Application Specialist	1.0	1.0			1.0
23	Supervisor Library Buildings	1.0	1.0	1.0		
21	Computer Communications Technician	3.0	3.0			3.0
21	Library Automation Specialist	2.0	2.0			2.0
21	Senior Graphic Designer	1.0	1.0	1.0		
21	Senior Historical Researcher	1.0	1.0		1.0	
20	Circulation Supervisor	1.0	1.0		1.0	
20	Family Services Coordinator	0.0	1.0		1.0	
20	Librarian II	9.0	7.0		6.0	1.0
20	Library Outreach Coordinator	0.0	1.0		1.0	
20	Library Teen Services Coordinator	0.0	1.0		1.0	
20	Supervising Library Materials Handler	1.0	1.0			1.0
20	Supervisor Audio Visual Services	1.0	1.0		1.0	
20	Youth Services Coordinator	0.5	1.0		1.0	
18	Assistant to the Manager of Library Administration	1.0	1.0	1.0		
18	Building Supervisor	1.0	0.0			
18	Librarian I	12.0	12.0		10.0	2.0
18	Secretary to Library Director	1.0	1.0	1.0		
16	Administrative Assistant	1.0	1.0			1.0
16	Supervising Security Guard	1.0	1.0	1.0		
14	Business Support Specialist	0.0	1.0		1.0	
14	Digital Media Associate	1.0	1.0		1.0	
14	Graphic Assistant	1.0	1.0	1.0		
14	Library Assistant	3.0	2.0		1.0	1.0
13	Building Maintenance Foreman	1.0	1.0	1.0		
13	Senior Maintenance Mechanic	0.0	1.0	1.0		
11	Assistant to Circulation Supervisor	1.0	1.0		1.0	
10	Senior Account Clerk	1.0	1.0	1.0		
9	Clerk II	0.0	1.0	1.0		
9	Library Catalog Clerk II	2.0	2.0			2.0
8	Truck Driver	3.0	3.0			3.0
7	Clerk III	1.0	0.0			
7	Library Circulation Specialist	0.0	1.0		1.0	
7	Maintenance Worker - Library	1.0	1.0	1.0		
7	Youth Services Assistant	1.0	1.0		1.0	
4	Materials Processor	1.0	1.0		1.0	
2	Senior Library Page	3.0	2.0		1.0	1.0
1	Cleaner	2.0	2.0	2.0		
52	Security Guard	4.0	5.0	5.0		
EMPLOYEE YEARS						
Full Time		74.5	77.0	22.0	34.0	21.0
Overtime		0.8	0.8	0.3	0.1	0.4
Part Time, Temporary, Seasonal		16.6	15.7	3.1	10.5	2.1
Less: Vacancy Allowance		<u>2.4</u>	<u>2.4</u>	<u>0.3</u>	<u>1.6</u>	<u>0.5</u>
Total		89.5	91.1	25.1	43.0	23.0

Organization



Critical Processes

- Acquire materials, schedule and deploy personnel to branch libraries
- Maintain and repair branch libraries
- Provide convenient access to library services through:
 - Loans of printed materials, audio recordings, compact discs, dvds, and electronic materials
 - Collections of popular interest for area residents
 - Reference services with access to the resources of the Monroe County Library System
 - Programs such as story hours, lectures, artistic performances, English language learning, and school tutoring
 - Referral services to community agencies
 - Facilities for meetings and programs sponsored by non-library groups
 - Access to the internet and personal computing needs

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	4,679,700	4,897,100	217,400
Employee Years	43.0	44.7	1.7

Change Detail

Salary & Wage	General		Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		
132,700	22,200	-2,600	0	3,700	61,400		217,400

Major Changes

10 Librarian II positions convert to Branch Manager positions to better reflect job responsibilities	74,200
A full time Librarian I is added at the Maplewood branch	48,900
Previously shared Youth Services Coordinator shifts from branches to Central	-34,100
Collection development service provided by Central no longer required as community resumes their own branch collection development service	-20,000
A part time Security Guard position is added at the Sully branch	16,700

PUBLIC LIBRARY
COMMUNITY LIBRARY

Branch Administration Overdrive purchases are eliminated as e-materials expenses shift to branch budgets	-13,000
Productivity improvements result in savings	-10,000
Net reduction in Monroe County Library System cost shares	-8,800
Library Page hours are increased at the Wheatley branch	7,500

Program Changes

The new Librarian I position will support the Children's Services Center at the Maplewood branch. The Lincoln Branch close for four months in fall 2022 due to construction.

Specific program participation data collection will begin for the following programs in 2022-23: literacy and ENL, career/workforce development, business and entrepreneurship, teen programs, early literacy, and summer reading.

PUBLIC LIBRARY
COMMUNITY LIBRARY
EXPENDITURE SUMMARY

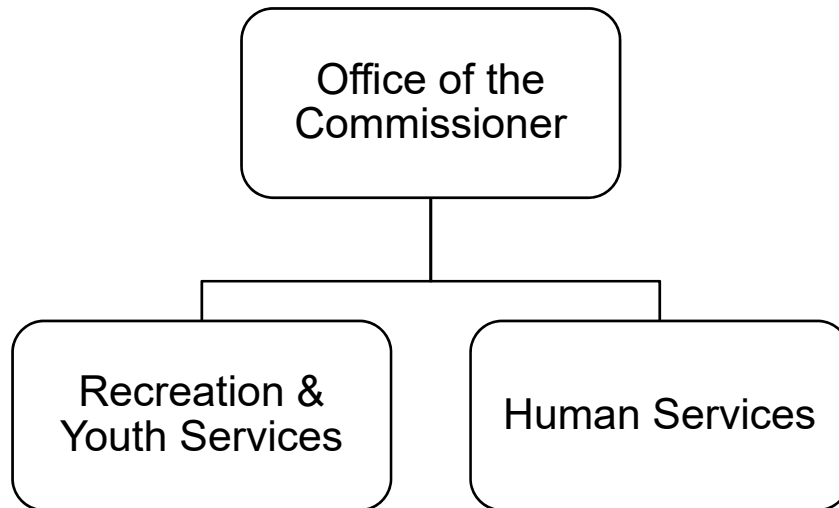
	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	2,824,988	3,204,000	3,345,100	3,591,000
Materials & Supplies	46,142	67,500	67,800	544,400
Services	693,508	713,500	759,400	741,700
Other	<u>515,103</u>	<u>501,200</u>	<u>507,400</u>	<u>20,000</u>
Total	4,079,741	4,486,200	4,679,700	4,897,100
Appropriation by Activity				
Administration	1,282,438	1,384,300	1,003,700	930,300
Branch Libraries	<u>2,797,303</u>	<u>3,101,900</u>	<u>3,676,000</u>	<u>3,966,800</u>
Total	4,079,741	4,486,200	4,679,700	4,897,100
Employee Years by Activity				
Administration	3.8	4.8	4.9	4.4
Branch Libraries	<u>33.6</u>	<u>35.3</u>	<u>38.1</u>	<u>40.3</u>
Total	37.4	40.1	43.0	44.7

PUBLIC LIBRARY
COMMUNITY LIBRARY
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Branch Libraries
Br.	Title	Budget 2021-22	Approved 2022-23		
31	Deputy Director of Community Libraries	1.0	1.0	1.0	
26	Library Area Coordinator	1.0	1.0	1.0	
22	Branch Manager	0.0	10.0		10.0
20	Librarian II	11.0	1.0	1.0	
20	Youth Services Coordinator	0.5	0.0		
18	Building Supervisor	0.0	1.0		1.0
18	Librarian I	5.0	6.0		6.0
14	Early Learning Specialist	1.0	1.0	1.0	
14	Library Assistant/Bilingual	1.0	1.0		1.0
13	Sr. Maintenance Mechanic Buildings	1.0	0.0		
7	Youth Services Assistant	2.0	2.0		2.0
6	Senior Library Clerk /Bilingual	0.0	1.0		1.0
EMPLOYEE YEARS					
Full Time		23.5	25.0	4.0	21.0
Overtime		0.5	0.5	0.2	0.3
Part Time, Temporary, Seasonal		19.4	19.6	0.3	19.3
Less: Vacancy Allowance		<u>0.4</u>	<u>0.4</u>	<u>0.1</u>	<u>0.3</u>
Total		43.0	44.7	4.4	40.3

Mission Statement

The Department of Recreation and Human Services (DRHS) supports the City of Rochester's *Mission, Vision, and Values* by nurturing and inspiring the inner potential of all citizens of Rochester through the provision of first-rate programs and services, supports for citizens who are confronting complex challenges, and investments in the vibrancy of our neighborhoods. We recognize that youth are in particular need of support during their formative years, and as such, we have a special focus on youth programming thereby supporting the development of a healthy, educated, and self-sustaining community.

**Departmental Highlights**

The Department has undertaken a number of significant initiatives to provide equitable access to supports and services for residents of the City of all ages who are confronting complex challenges in light of the ongoing COVID-19 pandemic and negative economic and social impacts.

DRHS' 2022-23 Proposed Budget grows the City's investment in the Crisis Intervention Services Unit with the addition of critical full time positions for the effective provision of 24/7 crisis response and follow up services. Through this unit, trained professionals are available to serve residents in need as first responders and offer connection to community based supports that can lead to long-term recovery and stability.

The 2022-23 Proposed Budget also continues to fund DRHS efforts in supporting and hosting community-based vaccination and testing efforts at R-Center facilities.

In March 2022, the Violence Prevention Services Unit, consisting of the Pathways to Peace program and the newly formed Office of Neighborhood Safety, transferred from DRHS to the Mayor's Office. The transfer will allow the City to put focused effort on coordinating violence prevention activities internally as well as with other local governments, non-profits, and community members.

2022-23 Strategic Initiatives and Key Performance Indicators

Strategic Initiative & Rochester 2034 Alignment	KPIs	Mayor's Priority Area	Projected Completion
<p>Foster local entrepreneurship and economic development and provide access to fresh, nutritious, and affordable foods through the efficient operation of the Rochester Public Market and the International Plaza. <i>ECN-2d. Continue the efforts to reinforce and grow the Rochester Public Market as a community, local business, and entrepreneurial incubation anchor in Rochester, particularly for businesses in craft production, small scale food processing, and food service.</i> <i>PHS-6a. Work with partners to help fundraise and expand initiatives that provide access to fresh and nutritious food in neighborhoods and to underserved youth, families, seniors, and people with disabilities.</i> <i>CC-2. Use City authority, facilities, policies, operations, and investment to help achieve climate action planning goals.</i></p>	A	Economic Empowerment Strengthening Neighborhoods	Ongoing
<p>Partner with community organizations to address food insecurity by providing free and healthy meals throughout the year to City youth at R-Centers and other youth focused service providers in Rochester. <i>PHS-6a. Work with partners to help fundraise and expand initiatives that provide access to fresh and nutritious food in neighborhoods and to underserved youth, families, seniors, and people with disabilities.</i></p>	B	Youth Development	Ongoing
<p>Provide high-quality recreational opportunities for community members of all ages to learn, socialize, exercise, and play, while promoting healthy behaviors, with a focus on youth. <i>PR-5. Extend the reach of our parks and recreation system through innovative programming and strategic infrastructure investments.</i> <i>PR-2c. Inventory existing parks and recreation programming, which city populations are served by current program and which are not, and use this information to assess new program development needs and opportunities.</i> <i>PR-3d. Develop and administer user satisfaction surveys for City parks and recreational facilities.</i> <i>PR-4. Increase community awareness, pride, and engagement with our parks and recreation system.</i> <i>BCC-5. Increase youth engagement and empowerment.</i> <i>SCC-1. Improve conditions for students to ensure a healthy and nurturing environment for learning that is targeted at key success indicators.</i> <i>SCC-3c. For those facilities already co-located, such as the library and rec center on the School No. 12 campus, each of the entities should continue to look for ways to better coordinate programming and shared facilities. Additionally, facilities should be made more available for community partners to expand their offerings.</i> <i>SCC-3g. Create after-school programs for students and adult community members that incorporate a variety of educational and recreational activities, such as art programs, English as a Second Language (ESL), adaptive athletic programs, and General Education Development classes.</i></p>	C	Strengthening Neighborhoods Youth Development	Ongoing
<p>Steward and champion the City's parks, greenspaces, and playgrounds through programming that activates these spaces and engages a wide diversity of City residents with a focus on youth and families. <i>NR-5c. Encourage and support development of "sustainability curriculum" and environmental programming in schools, rec centers, and other community venues to educate students and adults about issues related to natural history, environmental stewardship, urban planning and ecology, sustainability, climate change, etc.</i> <i>PR-1c. Engage non-traditional parks partners to communicate the value of parks to their interests and partners and partner with them to identify funding or in-kind resources.</i></p>	D	Strengthening Neighborhoods Youth Development	Ongoing

<p><i>PR-4c. Activate parks with community-oriented programming for diverse audiences, ages, interests and abilities including nature education and adventures, local history walks, garden programs, music, accessible adventures, etc.</i> <i>PR-5a. Extend the geographic reach of parks & recreation through mobile programming and events that bring activities directly out to people in their neighborhoods.</i></p>			
<p>Deliver comprehensive, evidence-based youth development and educational programming to ensure youth have the knowledge, skills, and supports that they need to make well-informed decisions. <i>SCC-1b. Continue to address the conditions that indirectly affect school performance and a healthy environment for students such as reducing crime, deconcentrating poverty, improving access to stable quality housing and attracting job opportunities</i> <i>SCC-1f. Encourage better student-based data development and sharing between DRHS, RPL, and the RCSD. With strategies such as a universal ID card used for all three networks, administrators can better track a child's access or lack of access to community facilities and programs.</i></p>	<p>E</p>	<p>Youth Development</p>	<p>Ongoing</p>
<p>Identify and connect individuals in crisis and victims of violence with the appropriate level of services and support through the operation of a team of first responders and a network of community-based support services. <i>BCC-5c. Continue ongoing professional development for all City employees that engage with youth and encourage other groups who work with children to be trained in: Restorative Practices, De-escalation Techniques, and Trauma-informed approaches.</i> <i>PHS-5. Improve understanding of community health conditions, needs, service provision and access in the city, and use to improve access and overall community health.</i></p>	<p>F</p>	<p>Public Safety</p>	<p>Ongoing</p>
<p>Implement evidence-based best practices and creative approaches to keeping animals with families, in the community, and out of the shelter system addressing barriers in access to resources while also providing shelter and care for injured and homeless companion animals. <i>BCC-2. Continuously improve City Hall public outreach and communication of City services.</i> <i>PHS-1. Continue building connections and partnerships with the community to enhance public safety efforts and impacts.</i> <i>PHS-1b. Promote and encourage volunteer opportunities through the RPD and RFD to build the capabilities of the organizations, and increase civic capacity in public safety efforts. Market volunteer opportunities through libraries, rec centers, and City events.</i> <i>PR-5. Extend the reach of our parks and recreation system through innovative programming and strategic infrastructure investments.</i></p>	<p>G</p>	<p>Strengthening Neighborhoods Public Safety</p>	<p>Ongoing</p>
<p>Empower the City's workforce to build their skills and experience to get on a path of financial self-sufficiency. <i>WK-3. Focus workforce development efforts on vulnerable populations</i></p>	<p>H</p>	<p>Economic Empowerment</p>	<p>Ongoing</p>

Key Performance Indicators		Actual 2020-21	Estimated 2021-22	Budget 2021-22	Budget 2022-23
A	Rochester Public Market				
	Occupancy rate (%)	82	87	86	88
	Fees revenue (\$)	813,086	840,000	850,000	900,000
	Sponsorship revenue increase (%)	N/A	N/A	15	10
	Special event days	24	53	55	58
	Nutrition education programs and preparation demos	N/A	25	40	65
	Tons of waste salvaged or composted	460	62	323	70
	International Plaza				
	Occupancy rate (%)	N/A	36	85	60
	New businesses or artisans recruited as vendors	N/A	12	35	35
	City/Ibero-sponsored community arts and cultural programs	17	33	30	30
	Non-market usage of Plaza (permits/events)	N/A	15	20	22
B	Food & Nutrition Program				
	Meals & snacks served - school year	N/A	53,420	77,740	53,000
	Meals served - summer	114,082	100,316	194,000	50,000
C	Recreation				
	R-Center - Registered Members	3,011	10,000	10,000	14,500
	R-Center - Attendance	281,904	210,000	350,000	250,000
	Ice Rink - Attendance (MLK & GVP)	37,499	107,809	154,500	154,500
	Aquatics - Attendance	154,148	146,409	198,900	180,000
	Rochester Community Sports Complex - Attendance	31,497	71,500	74,950	74,950
	Youth participants in City-sponsored athletic programs (sports leagues, clinics, camps)	N/A	1,400	900	1,400
	Adult participants in athletic programs	1,052	1,692	2,500	2,500
	Partnerships with community based service providers to offer a specialized program catalog for youth and families	N/A	10	10	10
	Customer Satisfaction Rating (%)	N/A	80	80	80
D	Parks & Nature-based Play				
	City census tracts reached through park activation (%)	N/A	52	80	60
	School age youth participants in environmental education	N/A	1,609	1,500	1,800
	Mobile Recreation Services				
	Rec on the Move Attendance	757	2,000	3,520	3,000
Play Streets ROC Events	0	2	5	8	
E	Youth Employment Services				
	Youth who have completed training	37	85	100	100
	Youth employed or engaged in internships	168	279	355	355
	Employers participating in youth employment services - SOOP and other programs	19	27	25	25
	Youth Health & Education				
	Youth participants receiving health education services	1,156	1,200	1,500	1,500
	Youth participants involved in youth leadership and civic engagement programming	N/A	430	500	500
	Youth participants receiving free music instruction and instrumentation	N/A	140	130	130
Youth participants receiving literacy instruction and support services	N/A	75	200	200	

Key Performance Indicators		Actuals 2020-21	Estimated 2021-22	Budget 2021-22	Budget 2022-23
E <i>continued</i>	Family Engagement				
	Family Talk participants	47	65	300	250
	Parent Leadership Training Institute participants	23	16	20	25
F	Crisis Intervention Services				
	Calls responded to by Crisis Intervention Services teams as first responder	N/A	2,000	3,000	3,500
	Calls responded to by Crisis Intervention Services teams as co-responder with law enforcement and/or EMS	N/A	9,750	5,000	5,500
	% of clients who were connected to community resources, based on need	N/A	60	60	80
	Victims served	N/A	1,000	N/A	1,000
	Pathways to Peace				
	Victims of violence engaged in interventions	155	500	1,000	N/A
Participants engaged in violence prevention efforts	103	500	1,000	N/A	
G	Provide public safety and public health services				
	At-large dogs returned by ASOs to homes (%)	34	30	30	30
	Community cats Rabies vaccinated and returned	135	85	150	100
	Increase community engagement				
	Volunteer hours	N/A	13,000	15,000	15,000
	Keep families together				
	Households/People supported	1,290	1,891	1,500	1,500
	Pets supported	2,591	3,435	2,600	3,000
	Support lost pet reunification				
	Return to Home Rate – Cats (%)	6.8	10.8	10	10
	Return to Home Rate – Dogs (%)	67.8	60.8	55	60
	Support self-rehoming & intake diversion				
	Surrendered pets rehomed with support (%)	N/A	12	10	12
	Operate community animal resource center				
	Live Release Rate (%)	90.67	88.57	90	85
	Length of stay – Cats (days)	12	10	10	9.5
	Length of stay – Dogs (days)	9.6	8	8	7.7
	Implement a foster-centric model for pet housing				
	Animals in foster care (%)	30	29	50	35
	Provide community veterinary services				
Pets receiving veterinary care	355	430	240	390	
Owned pet sterilizations provided/supported	718	605	1,000	660	
H	Flower City AmeriCorps Members	N/A	31	N/A	31
	Member Host Sites (non-City of Rochester placements)	N/A	11	N/A	13
	Community members managed and leveraged by Members	N/A	40	N/A	40

N/A – Not Applicable

Year-to-Year Comparison

<u>Bureau</u>	Budget		<u>Change</u>	Percent <u>Change</u>
	<u>2021-22</u>	<u>2022-23</u>		
Office of the Commissioner	4,358,000	4,184,700	-173,300	-4.0%
Recreation & Youth Services	10,346,600	10,016,700	-329,900	-3.2%
Human Services	<u>7,553,100</u>	<u>7,327,200</u>	<u>-225,900</u>	<u>-3.0%</u>
Total	22,257,700	21,528,600	-729,100	-3.3%
Employee Years	225.6	233.3	7.7	3.4%

Change Detail

Salary & Wage		General		Vacancy		<u>Total</u>
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	
110,900	174,000	36,900	20,700	0	-1,071,600	-729,100

Major Change Highlights

Remaining Violence Prevention Services funding transfers to Mayor's Office to reflect full year	-697,800
Crisis Intervention Services Unit Persons in Crisis Team staffing model shifts to include additional full time Emergency Response Social Worker Supervisors and full time and part time Emergency Response Social Workers while significantly reducing the reliance on on-call positions	630,000
Funding is added to increase summer youth intern stipends	217,600
Summer Food Service Program grant is reduced to reflect typical summer food distribution program	-151,500
Adult Workforce Development function transfers from the Mayor's Office of Community Wealth Building into the Bureau of Human Services, including one full time position	96,800

DEPARTMENT OF RECREATION & HUMAN SERVICES
EXPENDITURE SUMMARY

12-7

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	7,956,151	9,657,900	11,083,600	11,770,200
Materials & Supplies	303,593	534,800	479,400	439,900
Services	4,147,355	9,729,000	10,694,700	9,318,500
Other	<u>2,373</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	12,409,472	19,921,700	22,257,700	21,528,600
Appropriation by Activity				
Office of the Commissioner	3,458,563	4,226,800	4,358,000	4,184,700
Recreation & Youth Services	6,550,874	8,623,100	10,346,600	10,016,700
Human Services	<u>2,400,035</u>	<u>7,071,800</u>	<u>7,553,100</u>	<u>7,327,200</u>
Total	12,409,472	19,921,700	22,257,700	21,528,600
Employee Years by Activity				
Office of the Commissioner	34.6	43.8	44.2	45.4
Recreation & Youth Services	119.4	121.2	143.8	147.8
Human Services	<u>26.5</u>	<u>31.7</u>	<u>37.6</u>	<u>40.1</u>
Total	180.5	196.7	225.6	233.3

DEPARTMENT OF RECREATION & HUMAN SERVICES
COMMISSIONER'S OFFICE

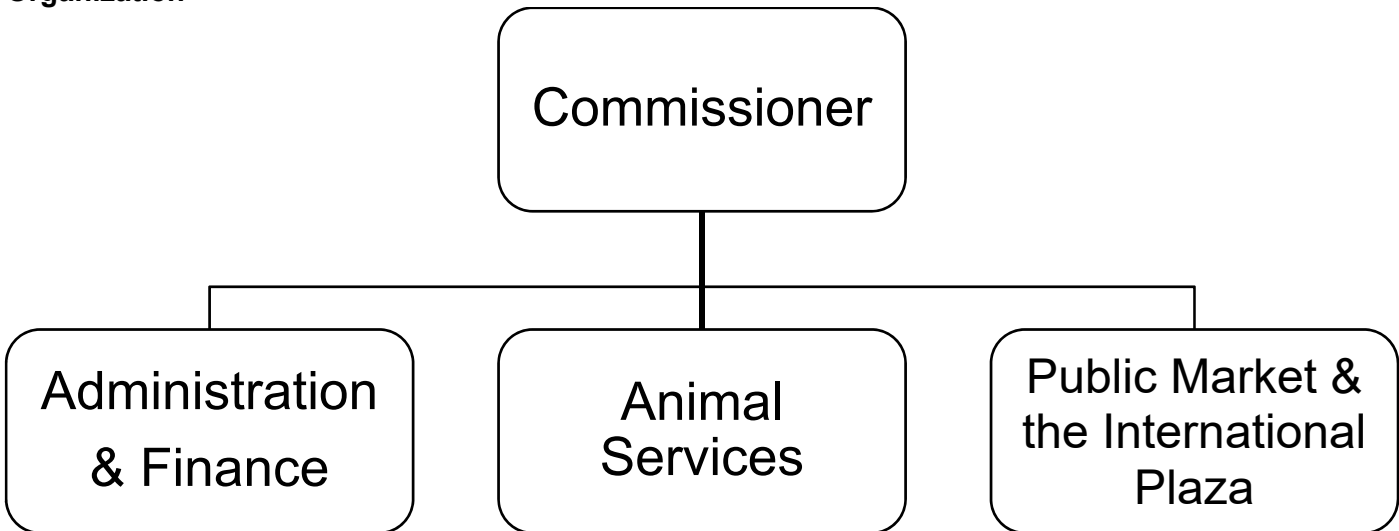
Mission Statement

The Commissioner's Office supports the City of Rochester's *Mission, Vision, and Values* by setting management policy, goals, and performance standards. It coordinates the Department's annual budget and capital planning processes; maintains fiscal operations, staffing, and payroll matters; coordinates the purchasing of supplies; and manages the City Council submission process.

The Bureau also manages and operates the Rochester Public Market and the International Plaza in a manner that ensures financial viability, fosters local economic development, promotes and sustains farmers and vendors, and provides consumers with access to a fresh, nutritious, and affordable food.

The Bureau also includes the Animal Services division. Animal Services' mission is to serve the people and animals of Rochester to create safe neighborhoods, support the human-animal bond, and save and enhance lives. Animal Services provides critical services necessary to keep animals with families, in the community, and out of the shelter system.

Organization



Vital Customers

Administration and Finance

- External: Grant makers, human services, youth-focused agencies
- Internal: DRHS staff, City Council, City of Rochester departments

Public Market & International Plaza

- External: Residents and visitors of all ages, vendors, and customers
- Internal: City Council, City of Rochester departments

Animal Services

- External: local, state, and federal government, city residents, businesses, neighborhood groups, community service providers, nonprofit organizations
- Internal: City of Rochester administration, departments, employees, volunteers, City Council, Friends of Animal Services group

Critical Processes

Administration and Finance

- Coordinate and manage the Department's annual budget, grant operations, capital planning and project management, human resources, and purchasing processes
- Process and manage permits for lodges, community rooms, Sports Complex, parks, and fields
- Manage the Department's City Council submission process

- Collaborate with other human services organizations to share data and analyze trends to better understand youth usage of services and related outcomes
- Focus on staff development and program quality

Public Market & International Plaza

- Operate a year-round Public Market which provides access to healthy food, opportunities for entrepreneurs, and a venue for community special events
- Operate the International Plaza event and market place

Animal Services

- Provide shelter, foster homes, and daily husbandry for injured, abandoned, lost, displaced, and at-risk companion animals
- Make available unclaimed companion animals for public adoption
- Maintain foster care program as preferred pet housing forum
- Respond to concerns regarding companion animals
- Seek to resolve concerns with support whenever possible
- Provide door-to-door outreach and pet support services to address barriers in access to resources
- Provide veterinary care and spay/neuter for intakes and fostered animals and for pet guardians facing barriers
- Provide triage and case management for pet guardians in crisis
- Support lost pet reunification, self-rehoming, and pet retention
- Engage volunteer participation in all aspects of operation

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	4,358,000	4,184,700	-173,300
Employee Years	44.2	45.4	1.2

Change Detail

Salary & Wage	General		Vacancy				
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>	<u>Total</u>	
7,100	105,200	-18,300	3,300	1,800	-272,400	-173,300	

Major Changes

Several one-time Animal Services grants do not recur	-133,400
One full time Emergency Operations Coordinator transfers to Bureau of Human Services	-80,600
One-time American Rescue Plan Act International Plaza Project ends	-75,000
Funding added into Public Market for Police support at special events	45,000
Non-personnel funding is reduced due to budget constraints and efficiencies	-44,400
One full time Community Relations and Engagement Coordinator is added in Animal Services, offset by the abolishment of two vacant part time positions	19,800
Funding for DRHS Main Office building taxes eliminated	-13,000
Funding added to record REDCO lease interest expense at 57 St. Paul Street	8,500
Public Market utility funding is increased based on historical usage	5,700
One-time American Rescue Plan Act COVID Vaccination Project ends	-5,000

Program Changes

The animal services industry has evolved to include community-centered programs and services to better support the human-animal bond and appropriate allocate resources. Public relations and community engagement are essential to leading change with transparency, building trust, fostering support from community members, and in cultivating partnerships with various stakeholder organizations. The 2022-23 Proposed Budget includes a new full time Community Relations and Engagement Coordinator position to focus on pre-emptive communications, crisis communications, and public awareness campaigns. This position will also focus on building partnerships to ensure a holistic approach to addressing systemic challenges impacting people and animals and on getting community members engaged in supporting the human-animal bond.

DEPARTMENT OF RECREATION & HUMAN SERVICES
 COMMISSIONER'S OFFICE
 EXPENDITURE SUMMARY

12-11

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,965,604	2,548,800	2,669,600	2,621,000
Materials & Supplies	14,437	129,700	145,200	95,100
Services	1,476,149	1,548,300	1,543,200	1,468,600
Other	<u>2,373</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,458,563	4,226,800	4,358,000	4,184,700
 Appropriation by Activity				
Administration and Finance	1,088,416	1,343,200	1,328,200	1,287,500
Crisis Intervention Services	1,235,583	0	0	0
Public Market & International Plaza	1,134,564	1,224,700	1,252,900	1,237,300
Animal Services	<u>0</u>	<u>1,658,900</u>	<u>1,776,900</u>	<u>1,659,900</u>
Total	3,458,563	4,226,800	4,358,000	4,184,700
 Employee Years by Activity				
Administration and Finance	11.0	11.9	12.0	11.2
Crisis Intervention Services	17.1	0.0	0.0	0.0
Public Market & International Plaza	6.5	6.8	7.0	7.5
Animal Services	<u>0.0</u>	<u>25.1</u>	<u>25.2</u>	<u>26.7</u>
Total	34.6	43.8	44.2	45.4

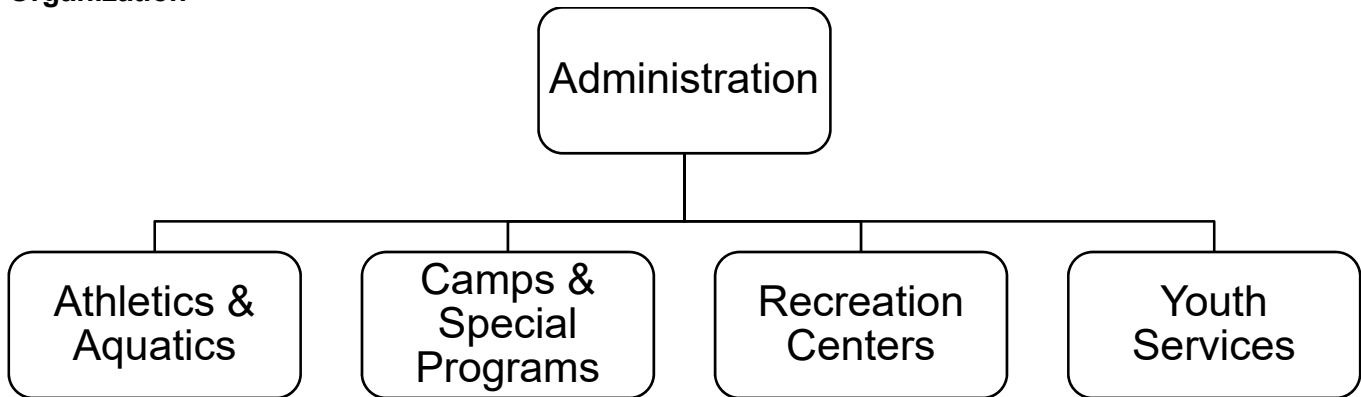
DEPARTMENT OF RECREATION & HUMAN SERVICES
 COMMISSIONER'S OFFICE
 PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration & Finance	Public Market & International Plaza	Animal Services
Br.	Title	Budget 2021-22	Approved 2022-23			
36	Commissioner of Recreation and Human Services	1.0	1.0	1.0		
30	Director of Animal Services	1.0	1.0			1.0
30	Director of Public Market	1.0	1.0		1.0	
29	Principal Staff Assistant	0.5	0.5	0.5		
28	Shelter Veterinarian	1.0	1.0			1.0
26	Manager of Administrative Support, Bilingual	1.0	1.0	1.0		
23	Emergency Operations Coordinator	1.0	0.0			
23	Project Manager	1.0	1.0	1.0		
23	Supervisor of Markets	1.0	1.0		1.0	
20	Administrative Analyst, Bilingual	1.0	1.0	1.0		
20	Executive Assistant	1.0	1.0	1.0		
18	Animal Shelter Manager	1.0	1.0			1.0
18	Assistant Personnel & Marketing Coordinator	1.0	1.0	1.0		
18	Assistant Supervisor of Markets	0.0	1.0		1.0	
18	Community Relations & Engagement Coordinator	0.0	1.0			1.0
18	Secretary to Commissioner	1.0	1.0	1.0		
18	Supervisor of Animal Control	1.0	1.0			1.0
16	Assistant Supervisor of Markets	2.0	0.0			
16	Foster & Transfer Coordinator	1.0	1.0			1.0
16	Public Market Event Specialist	0.0	1.0		1.0	
14	Assistant Supervisor of Animal Control	1.0	1.0			1.0
12	Animal Control Officer	5.0	5.0			5.0
12	Project Assistant	1.0	1.0	1.0		
11	Animal Services Client Specialist	2.0	2.0			2.0
10	Community Outreach & Support Specialist	1.0	1.0			1.0
10	Veterinary Technician	2.0	2.0			2.0
9	Clerk II	1.0	1.0	1.0		
6	Animal Care Technician II	5.0	5.0			5.0
6	Receptionist, Bilingual	1.0	1.0	1.0		
56	Grounds Equipment Operator	1.0	1.0		1.0	
61	Crew Chief	1.0	1.0		1.0	
EMPLOYEE YEARS						
Full Time		38.5	38.5	10.5	6.0	22.0
Overtime		1.6	3.1	0.2	0.9	2.0
Part Time, Temporary, Seasonal		4.5	4.1	0.5	0.6	3.0
Less: Vacancy Allowance		<u>0.4</u>	<u>0.3</u>	<u>0.0</u>	<u>0.0</u>	<u>0.3</u>
Total		44.2	45.4	11.2	7.5	26.7

Mission Statement

The Bureau of Recreation & Youth Services supports the City of Rochester’s *Mission, Vision, and Values* by providing opportunities for the community to learn, socialize, exercise, and play, while promoting healthy behaviors. In addition, the Bureau supports youth in their development into successful, contributing adult community members through the provision of career exploration, work readiness, and health education programs and services. This is accomplished using a positive youth development philosophy with a focus on competence, usefulness, belonging, and power of influence. The Bureau also acts as a steward and champion of our city’s R-Centers, parks, playgrounds, aquatics, green spaces, and other facilities.

Organization



Vital Customers

- External: City youth and their families, residents and visitors of all ages, parks patrons, Rochester City School District, non-public and charter schools, community partners, and collaborators
- Internal: City of Rochester departments

Critical Processes

- Conduct structured after-school programming to support out-of-school educational opportunities
- Develop and implement initiatives to provide enhanced youth development programming with youth and families to increase asset attainment in students
- Organize a variety of community special events to promote youth development, leadership and social skills
- Act as stewards of Rochester parks including management of amenities as well as activation of parks through provision of programs, events, and workshops focused on horticulture, the environment, and community wellness
- Conduct programs, events, and workshops focused on arts, culture, and individual expression
- Conduct community recreation and youth development at R-Centers and fee-based camps
- Conduct community aquatics programs at pools and spray parks
- Use a program management system to provide quality management of existing and new programs, which includes marketing, staff development, and community input
- Operate year-round Rochester Community Sports Complex
- Provide employment readiness training and year-round employment and internship opportunities for youth
- Provide youth development workshops and training on health and personal development

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	10,346,600	10,016,700	-329,900
Employee Years	143.8	147.8	4.0

**DEPARTMENT OF RECREATION & HUMAN SERVICES
BUREAU OF RECREATION & YOUTH SERVICES**

Change Detail

Salary & Wage <u>Adjustment</u>	General <u>Inflation</u>	Chargebacks <u>Chargebacks</u>	Vacancy <u>Allowance</u>	Miscellaneous <u>Miscellaneous</u>	Major Change <u>Major Change</u>	<u>Total</u>
280,900	60,600	60,300	31,200	-1,800	-761,100	-329,900

Major Changes

One-time ROC My Brother's Keeper Summer Career Academy grant ends	-825,000
Funding is added to increase summer youth intern stipends	217,600
Summer Food Service Program grant is reduced to reflect typical summer food distribution program	-151,500
Two full time Education Enrichment Associates are added	98,800
Comprehensive Adolescent Pregnancy Prevention grant ends mid-fiscal year, pending competitive application	-97,400
One full time Training and Quality Coordinator is eliminated	-61,700
Non-personnel funding is reduced due to budget constraints and efficiencies	-60,200
One full time Education Specialist is added	51,100
One full time Environmental Education Specialist is added	51,100
One full time Youth Services Associate is eliminated	-49,400
Additional part time front desk positions are added at R-Centers	45,500
Summer Jobs Connect youth financial literacy grant continues	30,000
One-time Youth Voice One Vision grant ends	-10,000

Program Changes

The current five-year Comprehensive Adolescent Pregnancy Prevention grant was extended for a sixth year that will end December 31, 2022 and is reflected in this budget as such. The City has received various versions of this grant funding for more than twenty years and will reapply once the new application for funding becomes available.

Two full time Education Enrichment Associate positions are added in the Bureau. One position is funded through the City's RASE allocation and will provide services to youth in the R-Centers emphasizing social-emotional development. This work will align with the RASE goal of decentralizing services and embedding them in trusted locations such as the R-Centers.

The addition of one full time Environmental Education Specialist will allow DRHS to expand its environmental education and park stewardship portfolio through increased community partnerships and more R-Center and neighborhood based programming. Program highlights include the new teen focused Plant to Plate nutrition/garden program, park based community events focused on activating the Children's Outdoor Bill of Rights, and an expanded effort to support community groups in establishing community gardens on City vacant lots.

Summer of Opportunity program funding is added in order to increase youth internship stipends to rates comparable to RochesterWorks! and other local employers that typically pay a \$15 an hour minimum wage.

DEPARTMENT OF RECREATION & HUMAN SERVICES
 BUREAU OF RECREATION & YOUTH SERVICES
 EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	4,269,189	5,372,900	6,217,300	6,608,600
Materials & Supplies	271,067	383,300	296,200	292,100
Services	2,010,618	2,866,900	3,833,100	3,116,000
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	6,550,874	8,623,100	10,346,600	10,016,700
Appropriation by Activity				
Administration	747,003	971,800	1,145,700	1,203,500
Camps and Special Programs	1,198,179	787,700	1,157,200	1,000,700
Recreation Centers	3,051,642	3,136,200	3,368,800	3,502,000
Athletics and Aquatics	1,554,050	1,607,900	1,885,800	2,002,300
Youth Services	<u>0</u>	<u>2,119,500</u>	<u>2,789,100</u>	<u>2,308,200</u>
Total	6,550,874	8,623,100	10,346,600	10,016,700
Employee Year by Activity				
Administration	0.5	1.0	1.0	1.0
Camps and Special Programs	11.9	12.0	17.0	17.8
Recreation Centers	79.7	68.5	75.6	72.6
Athletics and Aquatics	27.3	24.6	33.3	36.3
Youth Services	<u>0.0</u>	<u>15.1</u>	<u>16.9</u>	<u>20.1</u>
Total	119.4	121.2	143.8	147.8

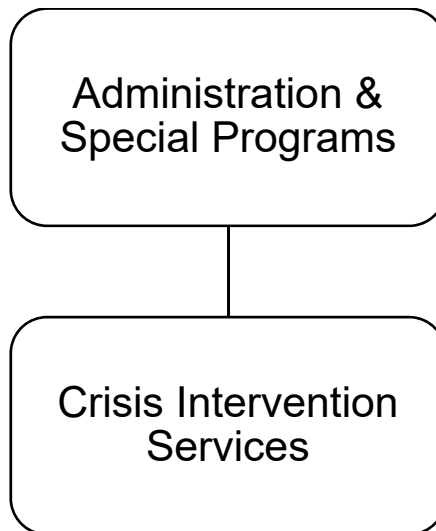
DEPARTMENT OF RECREATION & HUMAN SERVICES
BUREAU OF RECREATION & YOUTH SERVICES
PERSONNEL SUMMARY

FULL TIME POSITIONS				Administration	Camps & Special Programs	Recreation Centers	Athletics & Aquatics	Youth Services
Br.	Title	Budget 2021-22	Approved 2022-23					
30	Director of Center Operations	1.0	1.0			1.0		
30	Director of Community Athletics	1.0	1.0				1.0	
30	Director of Recreation & Parks Stewardship	1.0	1.0		1.0			
26	Manager of Youth Services	1.0	1.0					1.0
24	Community Center Manager	6.0	6.0			6.0		
23	Coordinator of Athletics & Aquatics	1.0	1.0				1.0	
23	Coordinator of Roc MBK Initiatives	1.0	1.0					1.0
23	Coordinator of Youth Workforce Development	1.0	1.0					1.0
23	ROCmusic Program Coordinator	1.0	1.0					1.0
20	CAPP Supervisor	1.0	1.0					1.0
18	Community Athletics Associate	3.0	3.0				3.0	
18	Employment & Training Coordinator	2.0	2.0					2.0
18	Operations Associate	1.0	1.0					1.0
18	Training & Quality Coordinator	2.0	1.0			1.0		
16	Sexual Risk Avoidance Education Coordinator	1.0	1.0					1.0
15	Sr. Education Specialist	1.0	1.0			1.0		
15	Sr. Education Specialist, Bilingual	1.0	1.0			1.0		
15	Sr. Sports/Fitness Specialist	2.0	2.0			2.0		
15	Youth Camp Supervisor	1.0	1.0		1.0			
13	Grant Support Associate	2.0	3.0					3.0
13	Pregnancy Prevention Trainer	1.0	0.0					0.0
12	Education Specialist	6.0	7.0			7.0		
12	Environmental Education Specialist	1.0	2.0		2.0			
12	Project Assistant	1.0	1.0	1.0				
12	Sr. Youth Services Associate	1.0	1.0			1.0		
12	Sports/Fitness Specialist	7.0	7.0			7.0		
12	Youth Development Specialist	8.0	8.0			7.0		1.0
11	Education Enrichment Associate	0.0	2.0					2.0
11	ROCmusic Associate	0.0	1.0					1.0
11	Youth Services Associate	1.0	0.0					
11	Youth Services Associate, Bilingual	1.0	0.0					
EMPLOYEE YEARS								
Full Time		58.0	60.0	1.0	4.0	34.0	5.0	16.0
Overtime		0.8	0.4	0.0	0.0	0.2	0.1	0.1
Part Time, Temporary, Seasonal		90.9	88.1	0.0	13.8	39.0	31.2	4.1
Less: Vacancy Allowance		<u>5.9</u>	<u>0.7</u>	<u>0.0</u>	<u>0.0</u>	<u>0.6</u>	<u>0.0</u>	<u>0.1</u>
Total		143.8	147.8	1.0	17.8	72.6	36.3	20.1

Mission Statement

The Bureau of Human Services supports the City of Rochester's *Mission, Vision, and Values* by holistically supporting residents in their development into successful, contributing members of their community through the provision of career exploration, work readiness, and crisis intervention programs and services. The Bureau includes Flower City AmeriCorps (FCA) that offers a year-long apprenticeship designed to inspire and prepare the next wave of human service professionals with a focus on alleviating poverty. Additionally, the Bureau includes the Crisis Intervention Services Unit that supports residents by providing trained professionals for people in immediate need, victims, and families impacted by violence. With teams acting as first responders and offering connections to community-based supports, residents can have improved opportunities for long-term recovery and stability.

Organization



Vital Customers

Crisis Intervention Services

- External: Youth, adults and families in crisis, victims of crimes or violence, community service providers, the community at large
- Internal: City of Rochester departments

Flower City AmeriCorps

- External: Vulnerable populations such as veterans, youth, seniors, returning citizens, those with food insecurity, and the not for profit organizations that serve them
- Internal: City of Rochester departments

Critical Processes

Crisis Intervention Services

- Provide holistic, person-centered services through the Crisis Intervention Services unit, which includes the Person in Crisis (PIC) team of first responders to crisis, the Homicide Response Team and Community Support Counselors, which provide services to victims
- Provide connection to long-term resources
- Unit costs are partially underwritten by grants
- Focus on staff development and program quality

Flower City AmeriCorps

- Recruit, train, and prepare human service professionals to leverage and manage community members

DEPARTMENT OF RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES

- ❑ Create pathways to alleviate poverty by offering education to employment opportunities for members and the community

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	7,553,100	7,327,200	-225,900
Employee Years	37.6	40.1	2.5

Change Detail

Salary & Wage	General		Vacancy				Total
<u>Adjustment</u>	<u>Inflation</u>	<u>Chargebacks</u>	<u>Allowance</u>	<u>Miscellaneous</u>	<u>Major Change</u>		
-177,100	8,200	-5,100	-13,800	0	-38,100		-225,900

Major Changes

Remaining Violence Prevention Services funding transfers to Mayor's Office to reflect full year	-697,800
Crisis Intervention Services Unit Persons in Crisis Team staffing model shifts to include additional full time Emergency Response Social Worker Supervisors and full time and part time Emergency Response Social Workers while significantly reducing reliance on the on-call positions	630,000
Healthcare Workforce Resiliency Project is extended into a second year, ARPA funding is included in 2022-23 at a reduced level	-250,000
Adult Workforce Development function transfers from the Mayor's Office of Community Wealth Building into the Bureau of Human Services, including one full time position	96,800
One full time and one part time Peer Navigator are added in Crisis Intervention Services Unit; other staffing adjustments are made to reflect grant funding	87,300
One full time Emergency Operations Coordinator transfers from Commissioner's Office to Bureau of Human Services	80,600
One full time COVID Response Associate is added in the Bureau of Human Services to support community based services	49,600
Non-personnel funding is reduced due to budget constraints and efficiencies	-21,100
Flower City AmeriCorps grant funding reflects new grant cycle budget	-13,500

Program Changes

In response to the COVID-19 pandemic, DRHS has provided a number of vital services to the community from emergency food distribution to learning labs to testing and pop-up vaccination clinics at R-Centers. The services will now be managed through the Bureau of Human Services under the direction of an existing full time Emergency Operations Coordinator. One additional full time position is added to support COVID vaccine clinics, test kit distribution events, and other COVID response related activities as Rochester continues to face this public health emergency.

The 2022-23 Proposed Budget makes significant investments in the Crisis Intervention Services Unit through the addition of full time social work and supervisory staff in the Persons in Crisis (PIC) team. The adjusted PIC staffing model will allow for higher quality, year-round service for the residents of Rochester and reduce reliance on the on-call positions. The budget also includes the addition of one full time and one part time Peer Navigator positions. These Peer Navigators will assist community residents who come in contact with the PIC team with short-term case management and long-term connection to resources by using a combination of their own unique lived experience and skills.

DEPARTMENT OF RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES

12-19

The 2022-23 Proposed Budget also reflects several transfers. In March 2022, the Violence Prevention Services unit, including the Pathways to Peace program and the Office of Neighborhood Safety, transferred from the Bureau of Human Services to the Mayor's Office along with a partial year of funding. This 2022-23 Proposed Budget reflects the complete transfer out of this unit from the Department. The Budget also reflects a transfer of the Adult Workforce Development function, including one full time staff, from the Mayor's Office of Community Wealth Building into DRHS Bureau of Human Services. Following the goals from *Rochester 2034*, the City's Adult Workforce Development programming will help align workforce development activities with present and future jobs while also providing soft skills trainings throughout the City.

DEPARTMENT OF RECREATION & HUMAN SERVICES
BUREAU OF HUMAN SERVICES
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	1,721,358	1,736,200	2,196,700	2,540,600
Materials & Supplies	18,089	21,800	38,000	52,700
Services	660,588	5,313,800	5,318,400	4,733,900
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,400,035	7,071,800	7,553,100	7,327,200
Appropriation by Activity				
Administration & Special Programs	1,000,001	4,967,200	5,021,100	4,910,500
Crisis Intervention Services	0	1,413,500	1,834,200	2,416,700
Violence Prevention Services	470,156	691,100	697,800	0
Youth Employment Services	658,365	0	0	0
Youth Health and Personal Development	<u>271,513</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,400,035	7,071,800	7,553,100	7,327,200
Employee Years by Activity				
Administration & Special Programs	9.0	5.2	5.0	7.0
Crisis Intervention Services	0.0	17.4	23.5	33.1
Violence Prevention Services	7.5	9.1	9.1	0.0
Youth Employment Services	4.5	0.0	0.0	0.0
Youth Health and Personal Development	<u>5.5</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	26.5	31.7	37.6	40.1

DEPARTMENT OF RECREATION & HUMAN SERVICES
 BUREAU OF HUMAN SERVICES
 PERSONNEL SUMMARY

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FULL TIME POSITIONS				Administration & Special Programs	Crisis Intervention Services
Br.	Title	Budget 2021-22	Approved 2022-23		
32	Deputy Commissioner	1.0	1.0	1.0	
26	Manager of Crisis Services	1.0	1.0		1.0
26	Manager of Violence Prevention	1.0	0.0		
24	Clinical Supervisor	0.0	1.0		1.0
24	Emergency Response Social Worker Supervisor	0.0	2.0		2.0
23	Community Support Counselor Supervisor	0.0	1.0		1.0
23	Coordinator of the Office of Neighborhood Safety	1.0	0.0		
23	Emergency Operations Coordinator	0.0	1.0	1.0	
23	Emergency Response Social Worker	4.0	13.0		13.0
23	Workforce Development Coordinator	0.0	1.0	1.0	
20	AmeriCorps Program Director	1.0	1.0	1.0	
18	Community Support Counselor	8.0	6.0		6.0
18	Community Support Counselor, Bilingual	0.0	1.0		1.0
13	Peer Navigator	0.0	1.0		1.0
12	Member Development Specialist	1.0	1.0	1.0	
12	Project Assistant	1.0	1.0		1.0
11	COVID Response Associate	0.0	1.0	1.0	
11	Secretary to the Deputy Commissioner	1.0	1.0	1.0	
EMPLOYEE YEARS					
Full Time		20.0	34.0	7.0	27.0
Overtime		0.2	0.0	0.0	0.0
Part Time, Temporary, Seasonal		17.5	6.5	0.0	6.5
Less: Vacancy Allowance		<u>0.1</u>	<u>0.4</u>	<u>0.0</u>	<u>0.4</u>
Total		37.6	40.1	7.0	33.1

**UNDISTRIBUTED EXPENSE
EXPENDITURE SUMMARY**

Purpose

The Undistributed Expenses budget records allocations associated with, but not included in, departmental budgets or those that cannot reasonably be distributed to departmental budgets. This budget includes costs for both current and non-current (including retiree) employee benefits, general risk management, payments to other agencies, and other miscellaneous expenditures.

Year-To-Year Comparison

<u>Main Functions</u>	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Employee Benefits - Current	123,469,500	122,740,700	-728,800	-0.6%
Employee Benefits - Non-Current	34,453,500	35,836,800	1,383,300	4.0%
General Risk Management	815,600	7,472,900	6,657,300	816.2%
Other	<u>3,763,200</u>	<u>2,965,500</u>	<u>-797,700</u>	<u>-21.2%</u>
	162,501,800	169,015,900	6,514,100	4.0%
Interfund Credit*	-265,000	-265,000	0	0.0%
Intrafund Credit*	<u>-154,900</u>	<u>-158,900</u>	<u>-4,000</u>	<u>2.6%</u>
Total	162,081,900	168,592,000	6,510,100	4.0%

*Reflects departmental chargeback for a portion of Workers' Compensation costs.

Major Change Highlights

Employee Benefits – Current:

Pension expenses decrease due to a drop in the NYS pension rates, particularly for civilian employees	-1,435,600
Social Security payments increase based on budgeted salaries and wages	349,400

Employee Benefits – Non-Current:

An inflationary adjustment of 5% is assumed for calendar year 2023 for retiree medical coverage, and head count is expected to increase	1,507,000
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Risk Management:

Funds are budgeted for transfer to Insurance Reserve	5,000,000
Reimbursement to General Fund for non-General Fund insurance payments that occurred in fiscal year 2020-21	1,526,400

Other:

RCTV contract for potential payments of Public Education and Government (PEG) funding from Charter Communications is under negotiation	-692,400
ARPA funds for employee vaccine incentive and supplemental Young Adult Manufacturer Training Employment Program (YAMTEP) funds do not recur	-650,000
Funds are included for a second year of RASE recommendation implementation, and some funds carry forward from the prior fiscal year	281,800

UNDISTRIBUTED EXPENSES
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	111,421,692	121,883,800	123,469,500	122,740,700
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>46,951,648</u>	<u>36,907,100</u>	<u>39,032,300</u>	<u>46,275,200</u>
	158,373,340	158,790,900	162,501,800	169,015,900
Interfund Credit*	-202,366	-289,000	-265,000	-265,000
Intrafund Credit*	<u>-125,491</u>	<u>-183,900</u>	<u>-154,900</u>	<u>-158,900</u>
Total	158,045,483	158,318,000	162,081,900	168,592,000
Appropriation by Activity				
Employee Benefits - Current	111,421,692	121,883,800	123,469,500	122,740,700
Employee Benefits - Non-Current	30,964,937	33,653,000	34,453,500	35,836,800
General Risk Management	14,934,412	869,700	815,600	7,472,900
Other	<u>1,052,299</u>	<u>2,384,400</u>	<u>3,763,200</u>	<u>2,965,500</u>
	158,373,340	158,790,900	162,501,800	169,015,900
Interfund Credit*	-202,366	-289,000	-265,000	-265,000
Intrafund Credit*	<u>-125,491</u>	<u>-183,900</u>	<u>-154,900</u>	<u>-158,900</u>
Total	158,045,483	158,318,000	162,081,900	168,592,000

*Reflects departmental chargeback for a portion of Workers' Compensation costs.

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT**

NEW YORK STATE RETIREMENT SYSTEM: the City makes annual payments to the New York State Retirement System, which in turn is responsible for making pension payments to eligible retirees. The New York State Comptroller oversees the System. The City participates in multiple program tiers based on an employee's date of hire. Each tier provides a different level of benefits. Tiers are:

<u>Tier</u>	<u>Hire Date (by any qualified public employer)</u>	
	<u>Non-Uniformed Employees Employee Retirement System</u>	<u>Uniformed Employees Police/Fire Retirement System</u>
1	Before July 1, 1973	Before July 31, 1973
2	July 1, 1973 to July 26, 1976	August 1, 1973 to June 30, 2009
3	July 27, 1976 to August 31, 1983	July 1, 2009 to January 8, 2010
4	September 1, 1983 to December 31, 2009	Does not apply
5	January 1, 2010 to March 31, 2012	January 9, 2010 to March 31, 2012
6	April 1, 2012 or later	April 1, 2012 or later

The City's pension payment to the state for fiscal year 2022-23 is the product of the estimated state fiscal year 2021-22 City wage base and the state contribution rate for each tier. The 2021-22 wage base is calculated by the Comptroller based upon wages and salaries earned during the period April 1, 2021 to March 31, 2022. The Comptroller sets the contribution rates which vary from year to year.

The retirement bill also includes the annual repayment amount of a prior year amortization. The City amortized a portion of the pension bill in fiscal year 2013-14 and the repayment amount is \$1,359,100 annually through fiscal year 2023-24.

A Voluntary Defined Contribution (VDC) option is available as an alternative to joining the New York State Retirement System to all unrepresented employees hired on or after July 1, 2013 who earn more than \$75,000. The plan is administered by the State University of New York (SUNY). Fourteen City employees are currently enrolled in the VDC.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	51,628,600	50,261,300	-1,367,300

Major Change

Pension expenses decrease due to a drop in the NYS pension rates, particularly for civilian employees	-1,367,300
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UNDISTRIBUTED
EMPLOYEE BENEFITS – CURRENT

SOCIAL SECURITY: Under a provision of federal law the City contributes to the Social Security and Medicare Trust Funds 7.65 percent of the first \$147,000 (calendar year 2022 maximum) then 1.45 percent (Medicare portion only) after that for salaries and wages earned by each eligible employee. Certain earnings and deductions are not subject to these rates, such as flexible spending and payments to disabled employees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	18,814,900	19,164,300	349,400

Major Change

Calculation is based on budgeted salaries and wages 349,400

HOSPITAL & MEDICAL INSURANCE: The City provides hospitalization and medical benefits. Agreements with labor unions determine specific coverage and the dollar amount contributed by the City. In 2012 the City reached agreement with its unions to establish a self-funded health insurance program. The program started January 1, 2013 and also covers Administrative, Professional, and Technical employees and Confidential employees. The agreements created a joint Labor/Management Health Care Committee to address future cost increases.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	44,955,000	45,103,500	148,500

Major Change

Current employee medical expenses are budgeted under the terms of the Memorandum of Agreement with the labor unions 148,500

WORKERS' COMPENSATION: Under a self-insurance program, the City directly pays the medical costs and the indemnity compensation payments to civilian employees injured on the job. A private insurance firm responsible for investigating claims, making payments, and estimating future reserve requirements administers the program.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	5,391,300	5,423,300	32,000
Interfund Credit*	-265,000	-265,000	0
Intrafund Credit*	-154,900	-158,900	-4,000
	<u>4,971,400</u>	<u>4,999,400</u>	<u>28,000</u>

*Reflects department chargebacks for a portion of Workers' Compensation costs.

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT**

Major Change

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Current Year Claims	419,900	423,900	4,000
Administrative Charge	60,000	72,000	12,000
State Assessments	316,400	316,400	0
Prior Years' Claims	<u>4,595,000</u>	<u>4,611,000</u>	<u>16,000</u>
Total	5,391,300	5,423,300	32,000
Interfund Credit*	-265,000	-265,000	0
Intrafund Credit*	<u>-154,900</u>	<u>-158,900</u>	<u>-4,000</u>
	4,971,400	4,999,400	28,000

*Reflects departmental chargeback for a portion of Workers' Compensation costs.

<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Department/Bureau</u>	<u>2021-22</u>	<u>2022-23</u>
NEIGHBORHOOD & BUSINESS DEVELOPMENT	3,100	3,100	RECREATION & HUMAN SERVICES	16,000	26,000
ENVIRONMENTAL SERVICES	319,500	326,500	FINANCE	10,300	11,300
EMERGENCY COMMUNICATIONS	4,000	6,000	LIBRARY	16,000	11,000
POLICE	33,000	22,000	UNDISTRIBUTED (OTHER)	10,000	10,000
FIRE	8,000	8,000	Total Interfund	265,000	265,000
			Total Intrafund	<u>154,900</u>	<u>158,900</u>
			CITY TOTAL	419,900	423,900

DENTAL INSURANCE: In 2017 the City reached an agreement with its unions to establish a self-funded dental insurance program. The new dental program started January 1, 2017 and also covers Administrative, Professional, and Technical employees and Confidential employees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,164,200	2,142,500	-21,700

Major Change

Current employee dental is budgeted under the terms of the Memorandum of Agreement with the labor unions -21,700

UNDISTRIBUTED
EMPLOYEE BENEFITS – CURRENT

LIFE INSURANCE: The City provides term life insurance for all active full-time employees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	31,300	31,900	600

Major Change

Allocation adjusted based on recent experience 600

DISABILITY INSURANCE: The City provides disability insurance coverage to Administrative, Professional, and Technical employees and Confidential employees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	50,400	45,000	-5,400

Major Change

Allocation adjusted based on recent experience -5,400

AMERICORPS: The Flower City AmeriCorps state grant provides stipends for program members.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	433,800	568,900	135,100

Major Change

Allocation is increased to reflect adjusted grant budget for AmeriCorps members 135,100

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – CURRENT
EXPENDITURE SUMMARY

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	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	111,421,692	121,883,800	123,469,500	122,740,700
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	0	0	0	0
	<u>111,421,692</u>	<u>121,883,800</u>	<u>123,469,500</u>	<u>122,740,700</u>
Interfund Credit*	-202,366	-289,000	-265,000	-265,000
Intrafund Credit*	<u>-125,491</u>	<u>-183,900</u>	<u>-154,900</u>	<u>-158,900</u>
Total	111,093,835	121,410,900	123,049,600	122,316,800
Appropriation by Activity				
New York State Retirement	44,352,292	51,437,400	51,628,600	50,261,300
Social Security	17,554,101	18,653,900	18,814,900	19,164,300
Hospital and Medical	42,898,578	44,200,700	44,955,000	45,103,500
Workers' Compensation	4,103,361	5,024,700	5,391,300	5,423,300
Dental Insurance	2,111,701	2,121,500	2,164,200	2,142,500
Life Insurance	25,642	31,300	31,300	31,900
Disability Insurance	39,003	43,300	50,400	45,000
AmeriCorps	337,014	371,000	433,800	568,900
	<u>111,421,692</u>	<u>121,883,800</u>	<u>123,469,500</u>	<u>122,740,700</u>
Interfund Credit*	-202,366	-289,000	-265,000	-265,000
Intrafund Credit*	<u>-125,491</u>	<u>-183,900</u>	<u>-154,900</u>	<u>-158,900</u>
Total	111,093,835	121,410,900	123,049,600	122,316,800

*Reflects departmental chargeback for a portion of Workers' Compensation costs.

**UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT**

DISABLED FIREFIGHTERS/OLD PENSION: This activity includes the cost of pension payments to permanently disabled firefighters who are entitled to collect the difference between the amount they receive from the New York State Retirement System and their current pay for the bracket and step that they held with the Fire Department at the time they separated from City employment.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,513,700	2,400,000	-113,700

Major Change

Budget adjusted for actual headcount and recent experience -113,700

HOSPITAL & MEDICAL INSURANCE: The City provides hospital and medical benefits to eligible retirees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	30,899,800	32,406,800	1,507,000

Major Change

An inflationary adjustment of 5% is assumed for calendar year 2023 for retiree medical coverage, and head count is expected to increase 1,507,000

DENTAL INSURANCE: Coverage is provided to eligible firefighter retirees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	150,000	130,000	-20,000

Major Change

Allocation is decreased to reflect recent experience -20,000

LIFE INSURANCE: Certain uniformed retirees are provided term life insurance benefits.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	90,000	100,000	10,000

Major Change

Allocation is increased to reflect recent experience 10,000

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT

UNEMPLOYMENT COMPENSATION: Individuals terminated from City employment under qualifying circumstances are eligible for unemployment benefits according to federal guidelines. Quarterly payments are made to New York State based on actual claim experience.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	800,000	800,000	0

UNDISTRIBUTED EXPENSES
EMPLOYEE BENEFITS – NON-CURRENT
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>30,964,937</u>	<u>33,653,000</u>	<u>34,453,500</u>	<u>35,836,800</u>
Total	30,964,937	33,653,000	34,453,500	35,836,800
Appropriation by Activity				
Disabled Firefighters	2,441,544	2,229,400	2,513,700	2,400,000
Hospital and Medical - Retirees	28,295,873	30,899,800	30,899,800	32,406,800
Dental Insurance - Fire Retirees	135,890	123,600	150,000	130,000
Life Insurance - Retirees	87,630	94,500	90,000	100,000
Unemployment Compensation	<u>4,000</u>	<u>305,700</u>	<u>800,000</u>	<u>800,000</u>
Total	30,964,937	33,653,000	34,453,500	35,836,800

UNDISTRIBUTED EXPENSES
GENERAL RISK MANAGEMENT

GENERAL INSURANCE: The City is self-insured for general and automobile liability. A private firm administers the total insurance program and handles all claims.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	553,500	709,400	155,900

Major Change

Allocation increased due to higher costs for cyber liability and property coverage 155,900

CONTRIBUTIONS TO INSURANCE RESERVE: Planned contribution to the Insurance Reserve.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	0	5,000,000	5,000,000

Major Change

Planned contribution to the General Fund insurance reserve is added 5,000,000

REIMBURSEMENTS TO INSURANCE RESERVE: Reimbursement to General Fund for actual Enterprise Fund claims made two years prior (fiscal year 2019-20), and other contributions.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	237,100	1,763,500	1,526,400

Major Change

Increase based on actual expenses paid in fiscal year 2020-21 for non-General Fund activities 1,526,400

JUDGMENTS AND CLAIMS: Funds to cover the City's liability for minor judgment-based obligations that may occur outside of the normal tort litigation covered by the City's general insurance.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	25,000	0	-25,000

Major Change

Budget is eliminated as it is rarely used -25,000

UNDISTRIBUTED EXPENSES
GENERAL RISK MANAGEMENT
EXPENDITURE SUMMARY

	<u>Actual</u> 2020-21	<u>Estimated</u> 2021-22	<u>Amended</u> 2021-22	<u>Approved</u> 2022-23
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>14,934,412</u>	<u>869,700</u>	<u>815,600</u>	<u>7,472,900</u>
Total	14,934,412	869,700	815,600	7,472,900
Appropriation by Activity				
General Insurance	478,912	632,600	553,500	709,400
Insurance Reserve Funding	0	0	0	5,000,000
Insurance Reserve Reimbursement	14,455,500	237,100	237,100	1,763,500
Judgments and Claims	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>0</u>
Total	14,934,412	869,700	815,600	7,472,900

UNDISTRIBUTED EXPENSES
OTHER

PAYMENTS TO OTHER GOVERNMENTS: This activity provides for payments to Monroe County and other governments for charges and services. Monroe County Pure Waters Agency charges the City for waste water removal at City-owned properties. The charge is based on both assessed property value and water consumption. Taxes of certain city residents whose children attend suburban schools are remitted to those suburban school districts as required by state law. Payments are also made to Monroe County for services provided to City Court facilities.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,148,900	1,200,500	51,600

Major Change

Lease expense with Monroe County for City Court space increases	43,200
Funds added for payments to Monroe County for Pure Water charges	8,400

EMPLOYEE DEVELOPMENT: This activity provides for the professional development of City employees through various training programs and tuition reimbursement.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	314,100	323,100	9,000

Major Change

Allocation increased slightly to reflect renewal of contracts for online learning, computer training, and supervisor training.	9,000
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CITY CHANNEL 12 OPERATION: This activity includes an agreement with WXXI-TV to operate City 12 as the government access channel providing programming to inform and entertain city residents.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	235,700	247,500	11,800

Major Change

Allocation is adjusted to reflect potential inflationary costs	11,800
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TITLE REPORTS: This activity includes agreements with companies that search titles of properties in foreclosure actions and issue title reports.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	200,000	250,000	50,000

Major Change

Allocation is increased in anticipation of lien sale in 2022-23	50,000
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**UNDISTRIBUTED EXPENSES
OTHER**

CREDIT CARD FEES: The City pays credit card fees to banks for online or in-person credit card transactions.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	325,000	330,000	5,000

Major Change

Allocation increased to reflect recent experience 5,000

EMPLOYER ASSISTED HOUSING INITIATIVE (EAHI). The EAHI program provides City employees with \$6,000 in assistance for down payment and closing costs for homes in the City of Rochester.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	150,000	150,000	0

Major Change

Allocation is unchanged

OTHER EMPLOYEE BENEFITS. The City incurs expense for certain pre-employment medical expenses, as well as for the Employee Assistance Program, Flexible Spending program, and reduced rate bus passes for employees.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	321,000	322,000	1,000

Major Change

Allocation is increased to reflect current contractual obligations 1,000

EFFICIENCY & EFFECTIVENESS INITIATIVES: This activity supports initiatives seeking greater efficiency and enhanced effectiveness in City operations.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	200,000	300,000	100,000

Major Change

Allocation is increased to accommodate an evaluation of the Guaranteed Basic Income project and an organizational assessment of diversity, equity and inclusion in the Fire Department 100,000

LONG TERM LIABILITY ADJUSTMENTS: At the end of each fiscal year the Accounting Bureau calculates changes from the prior year for short and long-term liabilities including workers' compensation, pension, and vacation accruals. Prior year actual expense for this category often reflect increases or decreases in the short and long-term workers' compensation liability for certain Enterprise Funds. These changes are

UNDISTRIBUTED EXPENSES
OTHER

made in accordance with Generally Accepted Accounting Principles (GAAP) and do not represent budgetary transactions.

MOTOR EQUIPMENT BENEFITS CREDIT: This credit to Undistributed represents the estimated benefits costs for active and retired employees in the Department of Environmental Services, Bureau of Equipment Services. These benefits expenses are allocated directly to the Bureau of Equipment Services so that these costs are part of the unit's operational expense, and the full costs are then recovered via the motor equipment chargeback imposed on each department (i.e., this credit eliminates double counting this expense citywide).

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	-2,431,100	-2,316,600	114,500

Major Change

Credit is decreased due to decrease in Equipment Services labor expenses, particularly pension expenses 114,500

RASE COMMISSION RECOMMENDATION IMPLEMENTATION: The RASE Commission released a report on its findings and recommendations for change in March 2021.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
RASE Commission Recommendation Implementation			
Budget	795,200	1,077,000	281,800

Major Change

An additional \$1 million in funding is budgeted in fiscal year 2022-23. Some of the \$1 million in funding from fiscal year 2021-22 carries forward, and other funds have transferred to operating departments during the year 281,800

AMERICAN RESCUE PLAN ACT: The American Rescue Plan Act (ARPA) provided the City of Rochester with \$202.1M in one-time funding.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	650,000	0	-650,000

Major Change

Supplemental ARPA funding for Young Adults Manufacturer Employment Program (YAMTEP) and for the Covid-19 vaccine incentive for employees does not recur -650,000

MISCELLANEOUS: This activity reserves funds for various expenditures that do not fall under a listed category.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,854,400	1,082,000	-772,400

UNDISTRIBUTED EXPENSES
OTHER

Major Change

RCTV contract for potential payments of Public Education and Government (PEG) funding from Charter Communications	-692,400
Miscellaneous funds reduced based on recent historical spending, as an efficiency	-100,000
Funds added for telephone town hall community outreach	20,000

UNDISTRIBUTED EXPENSES
OTHER
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	1,052,299	2,384,400	3,763,200	2,965,500
Total	<u>1,052,299</u>	<u>2,384,400</u>	<u>3,763,200</u>	<u>2,965,500</u>
Appropriation by Activity				
Payments to Other Governments	894,908	1,070,800	1,148,900	1,200,500
Employee Development	213,721	219,000	314,100	323,100
City Channel 12 Operation	228,781	235,700	235,700	247,500
Title Reports	139,058	140,000	200,000	250,000
Credit Card Fees	383,542	310,000	325,000	330,000
Employer Assisted Housing Initiative	124,500	100,000	150,000	150,000
Other Employee Benefits	210,879	277,100	321,000	322,000
Efficiency & Effectiveness Initiatives	245,820	155,000	200,000	300,000
Long Term Liability Adjustments	-138,339	0	0	0
Motor Equipment Benefits Credit	-2,274,800	-2,431,100	-2,431,100	-2,316,600
RASE Commission Recommendation				
Implementation	0	621,400	795,200	1,077,000
ARPA funds	0	650,000	650,000	0
Miscellaneous	1,024,229	1,036,500	1,854,400	1,082,000
Total	<u>1,052,299</u>	<u>2,384,400</u>	<u>3,763,200</u>	<u>2,965,500</u>

Contingency provides funds for difficult to project or otherwise unforeseen expenditures. The City Council specifically authorizes each expenditure through a budget transfer to the department incurring the expense.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>	<u>Change</u>
Budget	8,380,600	16,171,000	7,790,400	93.0%

Major Change

Allocation is made for difficult to project or unforeseen expenditures, including the cost of pending labor agreements. 7,790,400

CONTINGENCY
EXPENDITURE SUMMARY

	Actual 2020-21	Estimated 2021-22	Amended 2021-22	Approved 2022-23
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	0	8,380,600	8,380,600	16,171,000
Total	0	8,380,600	8,380,600	16,171,000
Appropriation by Activity				
General Contingency	0	8,380,600	8,380,600	16,171,000

The amounts shown reflect remaining Contingency budgets after amendments. The original 2021-22 Contingency was \$8,452,200. The original 2020-21 Contingency was \$3,537,800.

**CAPITAL EXPENSE
EXPENDITURE SUMMARY**

The Capital Expense budget finances the construction or reconstruction of facilities and services, the acquisition and replacement of vehicles and equipment, and certain other projects and improvements that provide benefits over a multi-year period. To be included in this budget, a project or item must be consistent with the definition of “capital object or purpose” included in Section 11 of New York State Local Finance Law.

The financing of these capital projects may occur principally through two means. First, a direct appropriation may be made; this type of appropriation is included in the Cash Capital section. Second, funds for the project may be obtained through the issuance of bonds and notes, two forms of borrowing. The subsequent repayment of these borrowed funds and the related interest costs are called “debt service.” Appropriations for these expenses are included in the Debt Service section.

To plan for capital expenditures over a period of years and to ensure that equipment replacement and building renovations are made when economically feasible and needed, a Capital Improvement Program (CIP) is prepared anticipating capital investments and their proposed sources of funding for a five-year period. The CIP is included in this section as a separate document. The first year's program in each five-year CIP provides the basis for the Cash Capital appropriation and the annual Debt Authorization Plan.

Year-To-Year Comparison

<u>Category</u>	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>	<u>Change</u>
Cash Capital	21,288,000	35,943,000	14,655,000
Debt Service	<u>37,228,300</u>	<u>40,331,100</u>	<u>3,102,800</u>
Total	58,516,300	76,274,100	17,757,800

Major Change Highlights

Funding is added for the following new projects:

Police Body Worn Camera and Evidence Management System software project	525,000
Convention Center Elevator Modernization	500,000
Upgrade of Verint Software for 311 Department	190,000
Adams Street R-Center Renovations with RCSD	150,000
Central Library Cyclical Inspection	120,000
High Falls Waterworks Building & Gorge Vertical Access (Phase 1)	21,000

CAPITAL EXPENSE
EXPENDITURE SUMMARY

	<u>Actual</u> <u>2020-21</u>	<u>Estimated</u> <u>2021-22</u>	<u>Amended</u> <u>2021-22</u>	<u>Approved</u> <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	968	800	800	500
Other	<u>60,936,263</u>	<u>58,515,500</u>	<u>58,515,500</u>	<u>76,273,600</u>
Total	60,937,231	58,516,300	58,516,300	76,274,100
Appropriation by Activity				
Cash Capital	21,624,600	21,288,000	21,288,000	35,943,000
Debt Service	<u>39,312,631</u>	<u>37,228,300</u>	<u>37,228,300</u>	<u>40,331,100</u>
Total	60,937,231	58,516,300	58,516,300	76,274,100

TRANSPORTATION & INFRASTRUCTURE

The Transportation category includes the following ongoing infrastructure rehabilitation programs:

- Arterial Improvements
- Asphalt Milling, Resurfacing and Curb Replacement
- Residential Street Rehabilitation
- Residential Street Treatment
- Hazardous Sidewalk Program
- Street Planning and Design
- Bridge Improvement Program
- Bridge Reconstruction and Rehabilitation

Funding in this category includes utility work done together with street improvement projects.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	5,602,000	5,900,000	298,000

Major Change

Funding is added for the following new projects:

Flint Street (Exchange Street to Genesee Riverway Trail)	155,000
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Changes in Existing Projects from 2021-22 CIP:

Hazardous Sidewalk Remediation is funded with Debt	-842,000
South Avenue and Stone Street funding is added	785,000
Milling and Resurfacing funding is reduced	-495,000
Various changes as planned	475,000
Traffic Calming and Safety Improvements funding is added	250,000
Pavement Preventive funding is increased	240,000
Genesee Street (Elmwood Ave to Brooks Avenue) funding is deferred	-200,000
Seneca Avenue (Norton Street to East Ridge Road) funding is reduced	-88,000
Brown's Race Cash Capital funding is added	58,000
Project Uplift funding is deferred	-40,000

**CAPITAL EXPENSE
CASH CAPITAL**

PUBLIC WATERFRONT

The Public Waterfront category includes projects along our two main waterways: Lake Ontario and the Genesee River. Projects involve public improvements and development to enhance open space along the City's waterfronts.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	15,000	1,316,000	1,301,000

Major Change

Changes in Existing Projects from 2021-22 CIP:

Various changes as planned	1,168,000
Genesee Gateway Plan Implementation funding is added, CFA grant funding match	83,000
Port of Rochester Terminal Building annual allocation funding is increased	50,000

CAPITAL EXPENSE
CASH CAPITAL

WATER SYSTEM

The Water System category encompasses both the supply and distribution systems, which provide safe and reliable sources of water to the City. Improvements funded in this category include the cleaning and lining of water mains; replacement of hydrants, valves and meters; and conduit and watershed improvements.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,711,000	2,547,000	836,000

Major Change

Changes in Existing Projects from 2021-22 CIP:

Various changes as planned	1,179,000
Water Meter Replacement Program is deferred	-546,000
Water Security funding is increased	253,000
Filtration Plant Small Equipment Replacement funding is reduced	-50,000

**CAPITAL EXPENSE
CASH CAPITAL**

PUBLIC SAFETY

The Public Safety category finances the replacement program for equipment used by the Police, Fire, and Emergency Communications units.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	2,353,000	6,716,000	4,363,000

Major Change

Funding is added for the following new projects:

Police Body Worn Camera and Evidence Management Solution software project	525,000
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Changes in Existing Projects from 2021-22 CIP:

Various changes as planned	2,072,000
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Fire Fighting Apparatus funding is added	1,180,000
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Firefighter Turnout Gear funding is increased	253,000
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Fire Motor Equipment funding is increased	210,000
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Police Small Equipment funding is increased to reflect additional bean bag guns	79,000
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Emergency Communications motor equipment funding is increased	40,000
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Police Patrol Rifle funding is added	7,000
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Animal Services equipment funding reflected in Business Equipment category	-3,000
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CAPITAL EXPENSE
CASH CAPITAL

PARKS & OPEN SPACE

The Parks and Open Space category contains projects that promote the preservation and enhancement of recreational and cultural opportunities in the community.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,784,000	3,656,000	1,872,000

Major Change

Funding is added for the following new projects:

Cornerstone Park Fountain Restoration	160,000
Mount Hope Cemetery Road Paving Improvements	100,000
DRHS Tennis Court/Field Lighting Controls and Upgrades Assessment	50,000
Riverside Cemetery Road Paving Improvements	50,000

Changes in Existing Projects from 2021-22 CIP:

Playground and Play Apparatus Renovation funding is added	800,000
Various changes as planned	331,000
Park Shelters funding transfers from Debt to Cash Capital	226,000
Cemeteries - Development funding is added	200,000
Forestry Tree Program funding is reduced	-150,000
DRHS General Rehab funding is increased	140,000
Cemeteries - Memorialization funding is reduced	-110,000
Genesee Riverway Rehabilitation Annual Allocation funding is increased	50,000
Cemeteries - Site Improvements funding is increased	25,000

**CAPITAL EXPENSE
CASH CAPITAL**

ECONOMIC DEVELOPMENT

The Economic Development Category consists of projects to preserve and enhance the employment, economy, and tax base of the City including neighborhood physical improvements, infrastructure to support industrial and commercial development, and remediation of contaminated sites.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	844,000	3,191,000	2,347,000

Major Change

Changes in Existing Projects from 2021-22 CIP:

Various changes as planned	1,163,000
Demolition funding is increased	800,000
Affordable Housing Acquisition and Support funding is increased	450,000
Downtown Streetscape funding is deferred	-66,000

CAPITAL EXPENSE
CASH CAPITAL

ARTS & CULTURE

The Arts and Culture category includes library material support and cultural improvements to the City.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	236,000	236,000	0

**CAPITAL EXPENSE
CASH CAPITAL**

PUBLIC FACILITIES

The Public Facilities category includes improvements to entities managed by the City and City-partnered operators.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	185,000	2,087,000	1,902,000

Major Change

Funding is added for the following new projects:

Convention Center Elevator Modernization	500,000
Rochester Community Sports Complex Stadium Stair Nosing Replacement	141,000
Blue Cross Arena Generator Assessment	110,000
Blue Cross Arena Sprinkler System Assessment	50,000
High Falls Waterworks Building & Gorge Vertical Access (Phase 1)	21,000

Changes in Existing Projects from 2021-22 CIP:

Blue Cross Arena Lobby Floor Replacement funding is added	715,000
High Falls Triphammer Forge Structural funding is added	300,000
Various changes as planned	135,000
Convention Center Building Needs Annual Allocation is deferred	-70,000
High Falls District Right of Way funding is added	50,000
Rochester Community Sports Complex Annual Allocation funding is deferred	-50,000

MUNICIPAL FACILITIES

The Municipal Facilities category provides for municipal facilities to be maintained through annual renovation programs for roofs, windows, electrical and mechanical systems, safety features, fuel stations, parking areas, and general structures. Specific improvements are scheduled in each program; in addition, separate allocations are provided for unique facilities.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	3,332,000	5,508,000	2,176,000

Major Change

Funding is added for the following new projects:

HVAC Replacement and Refrigerant Modernization Program	250,000
Public Safety Building Domestic Water System Improvements	207,000
Adams Street R-Center Renovations with RCSD	150,000
Central Library Cyclical Inspection	120,000
RPD Special Operations/K-9 Tactical Unit facility	120,000
Animal Services General Rehab program	50,000
Avenue D R-Center Feasibility and Master Plan Study	50,000
Site Program	50,000
Honorable Loretta C. Scott Center for Human Services: Roof Repairs	44,000

Changes in Existing Projects from 2021-22 CIP:

Funding for Parking Garage projects is added	2,094,000
Various improvements at the Honorable Loretta C. Scott Center for Human Services are reorganized into a phased approach over 5-year plan	-665,000
Funding for Lincoln Branch Library renovation project ends	-500,000
City Hall A Building Window Replacement/Heat Pump & Envelope Improvements is funded with Cash Capital	364,000
Maplewood Branch Expansion funding is eliminated	-160,000
Rundel Library Filtration and Intake Air Upgrades is deferred	-120,000
Fire Facilities Annual Allocation funding is increased	50,000
Large Parking Lot Program funding is increased	50,000
Security Enhancements at DRHS facilities funding transfers from Business Equipment to Municipal Facilities section	50,000
DES Mt. Read & Colfax Facilities is reduced	-49,000
Police Facilities funding is added	45,000
Various Changes as planned	-20,000
Public Safety Building Standard Allocation is reduced	-20,000
Roof Improvement Allocation is increased	16,000

**CAPITAL EXPENSE
CASH CAPITAL**

BUSINESS EQUIPMENT

The Business Equipment category consists of the ongoing replacement programs for general office equipment, non-motorized field equipment, and information processing systems.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	3,227,000	3,165,000	-62,000

Major Change

Funding is added for the following new projects:

Blue Light Camera Infrastructure	650,000
Upgrade of Verint Software for 311 Department	190,000
Digital Plan Review Tables for Land Management	60,000
Enhancing PAB Investigator IT Capabilities	48,000
Communications - Video Equipment	5,000

Changes in Existing Projects from 2021-22 CIP:

Various changes as planned	-1,022,000
Network Refresh funding is deferred	-150,000
Information Security Improvements funding is added	130,000
Collaborative Solutions LLC project complete, funding is eliminated	-100,000
Disaster Recovery funding is added	100,000
Video Surveillance Camera Network funding is reduced	-100,000
Emergency Communications - Small Equipment funding is increased	80,000
DES Operations - Small Equipment funding is increased	76,000
Client Services and Revitalization funding is increased	60,000
Client Services Licenses funding is eliminated	-50,000
Data Center Improvements funding is reduced	-50,000
PSB and U of R Data Centers modernization funding is deferred	-50,000
Security Enhancements at DRHS facilities funding transfers from Business Equipment to Municipal Facilities section	-50,000
DES Cemeteries - Small Equipment funding is deferred	-45,000
IT Lab development funding is increased	40,000
Telephony Lifecycle funding is added	40,000
Communications - Mac Replacement funding is added	31,000
Recreation & Human Services - Small Equipment funding is added	20,000
Application Upgrades funding is increased	15,000
Database Management and GIS funding is deferred	-15,000
Animal Services equipment funding transfers from Public Safety to Business Equipment	10,000
Recreation & Human Services - Furnishings funding is added	10,000
DES Commissioner's Office - Furnishings funding is added	5,000

NON-PUBLIC SAFETY FLEET

The Non-Public Safety Fleet category provides funds for the scheduled replacement of heavy and light motor equipment and sedans for Administration, Environmental Services, Finance, Library, Neighborhood and Business Development, and Recreation and Human Services. Motor Equipment for Police, Fire, and Emergency Communications is funded in the Public Safety category.

Year-To-Year Comparison

	<u>2021-22</u>	<u>2022-23</u>	<u>Change</u>
Budget	1,999,000	1,621,000	-378,000

Major Change

Changes in Existing Projects from 2021-22 CIP:

Refuse Collection - Motor Equipment is funded primarily with Debt	-430,000
DES Cemeteries - Motor Equipment funding is added	176,000
DES Operations - Motor Equipment funding is reduced	-156,000
DES Water - Motor Equipment funding is deferred	-124,000
DES Buildings & Parks - Motor Equipment funding is increased	83,000
DES Commissioner's Office - Motor Equipment funding is added	33,000
DES Equipment Services - Motor Equipment funding is added	28,000
Recreation & Human Services - Motor Equipment funding is increased	12,000

CAPITAL EXPENSE
CASH CAPITAL
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Other	<u>21,624,600</u>	<u>21,288,000</u>	<u>21,288,000</u>	<u>35,943,000</u>
Total	21,624,600	21,288,000	21,288,000	35,943,000
Appropriation by Activity				
Transportation & Infrastructure	3,683,500	5,602,000	5,602,000	5,900,000
Public Waterfront	270,000	15,000	15,000	1,316,000
Water System	2,805,000	1,711,000	1,711,000	2,547,000
Public Safety	1,815,600	2,353,000	2,353,000	6,716,000
Parks & Open Space	1,953,000	1,784,000	1,784,000	3,656,000
Economic Development	2,482,500	844,000	844,000	3,191,000
Arts & Culture	0	236,000	236,000	236,000
Public Facilities	50,000	185,000	185,000	2,087,000
Municipal Facilities	4,699,000	3,332,000	3,332,000	5,508,000
Business Equipment	1,909,000	3,227,000	3,227,000	3,165,000
Non-Public Safety Fleet	<u>1,957,000</u>	<u>1,999,000</u>	<u>1,999,000</u>	<u>1,621,000</u>
Total	21,624,600	21,288,000	21,288,000	35,943,000

**CAPITAL EXPENSE
DEBT SERVICE**

Principal payments consist of annual installment payments on long-term borrowing (Serial Bonds) and short-term borrowing (Bond Anticipation Notes).

Year-To-Year Comparison

	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Change</u>
Serial Bonds	21,586,400	18,546,300	-3,040,100
Bond Anticipation Notes	<u>10,465,000</u>	<u>14,537,000</u>	<u>4,072,000</u>
Total	32,051,400	33,083,300	1,031,900

Interest Payment consists of annual payments of interest on long-term borrowing (Serial Bonds) and short-term borrowing (Bond Anticipation Notes).

Year-To-Year Comparison

	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Change</u>
Serial Bonds	3,560,900	4,650,400	1,089,500
Bond Anticipation Notes	<u>1,616,000</u>	<u>2,597,400</u>	<u>981,400</u>
Total	5,176,900	7,247,800	2,070,900

The following table illustrates the actual rates on borrowing contracted by the City during 2021-22. Rates vary with the type of borrowing, size of the issue, and general market conditions.

<u>Date</u>	<u>Type of Issue</u>	<u>Interest Rate</u>
August 2021	BAN	2.00
March 2022	BAN	2.50

Statement of Indebtedness - June 30, 2022

<u>Category</u>	<u>Bonds</u>	<u>Notes</u>	<u>Total</u>
General	50,632,039	96,996,000	147,628,039
Sewer*	0	0	0
Water	26,994,461	21,511,000	48,505,461
School	72,253,500	59,865,000	132,118,500
School - RJSCB	<u>0</u>	<u>0</u>	<u>0</u>
	149,880,000	178,372,000	328,252,000

Less:

Items not subject to Constitutional Limit:

-Sewer (partial)	0
-Water	48,505,461
-School RJSCB	0
Constitutional Debt	279,746,539
Constitutional Debt Limit (equal to 9% of the most recent five year average full assessed value)	<u>688,059,880</u>

Estimated Debt Contracting Margin	408,313,341
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CAPITAL EXPENSE
DEBT SERVICE

Bond Debt to Maturities (Principal, All funds)
As of June 30, 2022

<u>Fiscal Year</u>	<u>City</u>	<u>School</u>	<u>Total</u>
2022-23	18,546,131	13,298,869	31,845,000
2023-24	16,430,539	11,429,461	27,860,000
2024-25	13,862,317	7,827,683	21,690,000
2025-26	8,579,672	7,140,328	15,720,000
2026-27	6,772,842	6,522,158	13,295,000
2027-28	4,930,000	5,730,000	10,660,000
2028-29	3,900,000	5,655,000	9,555,000
2029-30	2,215,000	4,755,000	6,970,000
2030-31	1,750,000	4,200,000	5,950,000
2031-32	580,000	2,620,000	3,200,000
2032-33	60,000	1,860,000	1,920,000
2033-34	<u>0</u>	<u>1,215,000</u>	<u>1,215,000</u>
Total	77,626,500	72,253,500	149,880,000

CAPITAL EXPENSE
DEBT SERVICE
EXPENDITURE SUMMARY

	Actual <u>2020-21</u>	Estimated <u>2021-22</u>	Amended <u>2021-22</u>	Approved <u>2022-23</u>
Appropriation by Major Object				
Personnel Expenses	0	0	0	0
Materials & Supplies	0	0	0	0
Services	968	800	800	500
Other	<u>39,311,663</u>	<u>37,227,500</u>	<u>37,227,500</u>	<u>40,330,600</u>
Total	39,312,631	37,228,300	37,228,300	40,331,100
Appropriation by Activity				
Principal Payment	33,156,578	32,051,400	32,051,400	33,083,300
Interest Payment	<u>6,156,053</u>	<u>5,176,900</u>	<u>5,176,900</u>	<u>7,247,800</u>
Total	39,312,631	37,228,300	37,228,300	40,331,100

**CAPITAL EXPENSE
CIP DOCUMENT NOTES**

This CIP Document Notes section shows two things. First, an errata and addendum section makes adjustments to the document subsequent to the date it was published, April 27, 2022, as a result of updated information received. Second, a tax rate summary of the total expenditures proposed and the financial impact of the CIP program on the City's outstanding debt and tax levy for debt and cash capital. Assessed values and the distribution between the Homestead and Non-Homestead property categories are held at 2022-23 levels throughout the five-year period. An updated version of CIP that includes the Errata and Addendum listed below concludes this section of the budget.

ERRATA & ADDENDUM

Errata & Addendum that follow are changes (in italics) that have been made to the April 27, 2022 version of the CIP, all amounts (000s):

T-2 Milling & Resurfacing Program

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	400	0	0	0	0	400
General Cash Capital	<i>1,328</i>	650	675	700	725	<i>4,078</i>
General Debt	3,339	4,100	4,225	4,350	4,475	20,489
Monroe County Traffic	78	80	82	84	87	411
Water Cash Capital	16	17	18	19	20	90
Water Debt	<u>260</u>	<u>270</u>	<u>280</u>	<u>290</u>	<u>300</u>	<u>1400</u>
Total	<i>5,421</i>	5,117	5,280	5,443	5,607	<i>26,868</i>

P-3 Police Small Equipment

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	<i>430</i>	350	350	350	350	<i>1,830</i>
Total	<i>430</i>	350	350	350	350	<i>1,830</i>

CAPITAL EXPENSE TAX RATES

15-19

TAX RATES FOR DEBT SERVICE

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
Expense (\$000)						
Existing Debt	40,331.1	42,447.0	36,179.9	27,493.7	21,709.4	168,161.1
New Program	<u>0.0</u>	<u>2,113.3</u>	<u>12,158.3</u>	<u>21,589.8</u>	<u>29,150.3</u>	<u>65,011.7</u>
	40,331.1	44,560.3	48,338.2	49,083.5	50,859.7	233,172.8
Revenue (\$000)						
Premium and Interest Fund	3,970.9	-	-	-	-	3,970.9
CHIPS	2,928.1	3,090.6	3,090.6	3,090.6	3,090.6	15,290.5
Fed. Transportation Reimb.	37.2	30.0	30.0	30.0	30.0	157.2
Fed. Interest Subsidy	12.0	12.0	-	-	-	24.0
Enterprise Funds	<u>13,484.2</u>	<u>15,513.3</u>	<u>16,163.8</u>	<u>16,130.1</u>	<u>17,997.7</u>	<u>79,289.1</u>
	20,432.4	18,645.9	19,284.4	19,250.7	21,118.3	98,731.7
Tax Revenue Required (\$000)	19,898.7	25,914.4	29,053.8	29,832.8	29,741.4	134,441.1
Tax Reserve	<u>938.2</u>	<u>1,221.1</u>	<u>1,369.0</u>	<u>1,405.7</u>	<u>1,401.4</u>	<u>7,075.8</u>
Tax Levy Required (\$000)	20,836.3	27,135.5	30,422.8	31,238.5	31,142.8	141,517.0
Tax Rate per \$1,000 Assessed Value						
Homestead	1.90	2.47	2.76	2.84	2.83	
Non-Homestead	4.00	5.22	5.85	6.01	5.99	

TAX RATES FOR CASH CAPITAL

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
Expense (\$000)						
General Cash Capital	26,357.0	37,411.0	38,102.0	35,902.0	38,843.0	176,615.0
Animal Cash Capital	60.0	120.0	262.0	62.0	182.0	686.0
Library Cash Capital	289.0	1,218.0	1,734.0	1,454.0	1,250.0	5,945.0
Local Works Cash Capital	1,400.0	6,494.0	7,046.0	7,231.0	6,648.0	28,819.0
Water Cash Capital	3,309.0	7,426.0	6,800.0	7,617.0	6,765.0	31,917.0
War Memorial Cash Capital	1,075.0	1,221.0	790.0	700.0	764.0	4,550.0
Parking Cash Capital	2,094.0	4,671.0	2,063.0	2,044.0	1,825.0	12,697.0
Public Market Cash Capital	55.0	499.0	2,843.0	59.0	60.0	3,516.0
Cemetery Cash Capital	821.0	2,374.0	2,158.0	3,987.0	1,747.0	11,087.0
Refuse Cash Capital	<u>483.0</u>	<u>1,601.0</u>	<u>3,230.0</u>	<u>3,270.0</u>	<u>2,814.0</u>	<u>11,398.0</u>
	35,943.0	63,035.0	65,028.0	62,326.0	60,898.0	287,230.0
Revenue (\$000)						
CHIPS	3,629.0	1,945.0	1,945.0	1,945.0	1,945.0	11,409.0
Traffic Shares	246.0	616.0	1,675.0	314.0	1,409.0	4,260.0
Miscellaneous	597.2	823.0	833.0	833.0	762.0	3,848.2
Enterprise Funds	<u>1,795.4</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,795.4</u>
	6,267.6	3,384.0	4,453.0	3,092.0	4,116.0	21,312.6
Tax Revenue Required (\$000)	29,675.4	59,651.0	60,575.0	59,234.0	56,782.0	265,917.4
Tax Reserve	<u>1,398.3</u>	<u>2,810.8</u>	<u>2,854.3</u>	<u>2,791.1</u>	<u>2,675.6</u>	<u>12,530.1</u>
Tax Levy Required (\$000)	31,073.7	62,461.8	63,429.3	62,025.1	59,457.6	278,447.5
Tax Rate per \$1,000 Assessed Value						
Homestead	2.82	5.67	5.76	5.64	5.40	
Non-Homestead	5.97	12.01	12.19	11.92	11.43	



Capital Improvement Program

2022-23

City of Rochester, New York

April 27, 2022

CITY OFFICIALS

City Council

Miguel A. Meléndez, Jr. (At-Large)
President

Mary Lupien (East District)
Vice President

Mitch Gruber (At-Large)
LaShay D. Harris (South District)
Willie J. Lightfoot (At-Large)
Stanley Martin (At-Large)
Michael A. Patterson (Northeast District)
Jose Peo (Northwest District)
Kim Smith (At-Large)

Mayor

Malik D. Evans

Deputy Mayor

Patrick Cunningham

Office of Management & Budget

Michael T. Burns, Director
Kristina Heiligenthaler, Principal Staff Assistant

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INTRODUCTION

CAPITAL EXPENDITURES

The Capital Improvement Program (CIP) is a financing plan for the construction or reconstruction of facilities and services, the acquisition and replacement of vehicles and equipment, and certain other projects and improvements that provide benefits over a multi-year period. To be included in the capital program, a project or item must be consistent with the definition of capital object or purpose included in Section 11 of the New York State Local Finance Law.

The financing of capital projects may occur through three means. First, a direct appropriation may be made; this type of appropriation is known as cash capital. Second, funds for projects may be obtained through the issuance of bonds and notes, two forms of debt. The subsequent repayment of this debt and related interest costs is called debt service. Funding for repayment of debt is included in the Debt Service allocation of the annual operating budget. Third, full or partial funding for some projects is obtained from outside agencies.

CIP DOCUMENT

This document represents a five-year capital investment program organized in two parts.

The first part is a financial summary overview of the recommended program. Categories, funding sources and Departments are summarized in this section.

The second part presents the project detail organized by eleven functional program types: Transportation (T), Public Waterfront (O), Water System (W), Public Safety (P), Parks and Open Space (S), Economic Development (E), Arts and Culture (A), Public Facilities (F), Municipal Facilities (M), Business Equipment (B), and Non-Public Safety Fleet (N). Each of these types is further divided into Categories (e.g. E-1 Downtown Development). Categories may contain one or more projects.

Each program type is prefaced by a narrative description, a listing of new programs, and program changes.

Each project is described along with its cost and funding source for each year of the plan.

FY 2023-27
CAPITAL IMPROVEMENT
PROGRAM

SUMMARY BY FUNDING SOURCE (000s)

	2022-23	2023-24	2024-25	2025-26	2026-27	Total
Cemetery Debt	0	868	427	607	664	2,566
CDBG	3,105	2,305	2,305	2,305	2,305	12,325
Monroe County Traffic	246	616	1,675	314	1,409	4,260
Federal	4,648	8,200	4,550	7,550	4,550	29,498
General Debt	27,469	58,208	73,071	49,709	32,851	241,308
Library Debt	1,181	5,500	0	4,046	0	10,727
Local Works Debt	2,600	0	0	0	0	2,600
Monroe County	0	2,085	0	4,000	0	6,085
New York State	9,129	7,360	0	0	0	16,489
Parking Debt	1,382	1,495	1,500	2,410	2,082	8,869
Private	0	0	500	0	0	500
Refuse Debt	7,500	0	0	0	0	7,500
Animal Control Cash Capital	60	120	262	62	182	686
Water Debt	6,955	19,017	32,748	11,897	11,560	82,177
General Cash Capital	26,111	36,795	36,427	35,588	37,434	172,355
Cemetery Cash Capital	821	2,374	2,158	3,987	1,747	11,087
Library Cash Capital	289	1,218	1,734	1,454	1,250	5,945
Local Works Cash Capital	1,400	6,494	7,046	7,231	6,648	28,819
Parking Cash Capital	2,094	4,671	2,063	2,044	1,825	12,697
Public Market Cash Capital	55	499	2,843	59	60	3,516
Refuse Cash Capital	483	1,601	3,230	3,270	2,814	11,398
Water Cash Capital	3,309	7,426	6,800	7,617	6,765	31,917
War Memorial Cash Capital	1,075	1,221	790	700	764	4,550
GRAND TOTAL	99,912	168,073	180,129	144,850	114,910	707,874

Category Summary

	2022-23	2023-24	2024-25	2025-26	2026-27	TOTAL
Arts and Culture						
General Cash Capital	236	150	150	150	150	836
Arts and Culture Total	236	150	150	150	150	836
Business Equipment						
Animal Control Cash Capital	10	10	10	10	10	50
Cemetery Cash Capital	0	45	45	45	45	180
General Cash Capital	2,644	3,742	3,403	2,939	3,410	16,138
Library Cash Capital	67	32	34	74	76	283
Local Works Cash Capital	27	28	28	29	30	142
Refuse Cash Capital	346	352	358	364	370	1,790
Water Cash Capital	71	111	113	117	122	534
Business Equipment Total	3,165	4,320	3,991	3,578	4,063	19,117
Economic Development						
CDBG	1,850	1,850	1,850	1,850	1,850	9,250
General Cash Capital	3,191	4,658	5,215	5,180	5,214	23,458
General Debt	0	9,300	2,000	500	500	12,300
Economic Development Total	5,041	15,808	9,065	7,530	7,564	45,008
Municipal Facilities						
Animal Control Cash Capital	50	50	252	52	52	456
General Cash Capital	2,710	4,488	3,390	2,835	7,407	20,830
General Debt	4,724	14,161	19,086	5,309	2,126	45,406
Library Cash Capital	222	1,186	1,670	1,380	1,174	5,632
Library Debt	1,181	5,500	0	4,046	0	10,727
Local Works Cash Capital	87	88	357	342	92	966
New York State	0	550	0	0	0	550
Parking Cash Capital	2,094	4,591	2,028	1,964	1,782	12,459
Parking Debt	1,382	1,495	1,500	2,410	2,082	8,869
Private	0	0	500	0	0	500

Municipal Facilities (CONTINUED FROM PREVIOUS PAGE)

Public Market Cash Capital	0	175	0	0	0	175
Refuse Cash Capital	87	88	357	342	92	966
Refuse Debt	3,500	0	0	0	0	3,500
Water Cash Capital	258	620	20	63	20	981
Municipal Facilities Total	16,295	32,992	29,160	18,743	14,827	112,017

Non-Public Safety Fleet

Animal Control Cash Capital	0	60	0	0	120	180
Cemetery Cash Capital	176	331	139	161	202	1,009
General Cash Capital	656	3,340	2,554	2,925	2,836	12,311
Library Cash Capital	0	0	30	0	0	30
Local Works Cash Capital	739	2,535	2,708	2,788	2,340	11,110
Parking Cash Capital	0	80	35	80	43	238
Public Market Cash Capital	0	18	35	0	0	53
Refuse Cash Capital	50	1,161	2,515	2,564	2,352	8,642
Refuse Debt	4,000	0	0	0	0	4,000
War Memorial Cash Capital	0	0	90	0	64	154
Water Cash Capital	0	621	310	738	674	2,343
Non-Public Safety Fleet Total	5,621	8,146	8,416	9,256	8,631	40,070

Parks and Open Space

CDBG	800	0	0	0	0	800
Cemetery Cash Capital	645	1,998	1,974	3,781	1,500	9,898
Cemetery Debt	0	868	427	607	664	2,566
General Cash Capital	2,956	3,565	3,304	3,878	2,577	16,280
General Debt	0	5,020	3,550	8,840	700	18,110
New York State	226	0	0	0	0	226
Public Market Cash Capital	55	306	2,808	59	60	3,288
Parks and Open Space Total	4,682	11,757	12,063	17,165	5,501	51,168

Public Facilities

General Cash Capital	1,012	1,162	1,141	1,068	706	5,089
General Debt	2,500	3,912	935	0	0	7,347

Public Facilities (CONTINUED FROM PREVIOUS PAGE)

New York State	2,500	0	0	0	0	2,500
War Memorial Cash Capital	1,075	1,221	700	700	700	4,396
Public Facilities Total	7,087	6,295	2,776	1,768	1,406	19,332

Public Safety

CDBG	55	55	55	55	55	275
General Cash Capital	6,716	8,319	8,728	9,881	9,932	43,576
Public Safety Total	6,771	8,374	8,783	9,936	9,987	43,851

Public Waterfront

General Cash Capital	1,316	155	155	848	155	2,629
General Debt	0	5,700	20,000	0	0	25,700
New York State	6,403	2,000	0	0	0	8,403
Public Waterfront Total	7,719	7,855	20,155	848	155	36,732

Transportation & Infrastructure

CDBG	400	400	400	400	400	2,000
Federal	4,648	8,200	4,550	7,550	4,550	29,498
General Cash Capital	4,674	7,216	8,387	5,884	5,047	31,208
General Debt	20,245	20,115	27,500	35,060	29,525	132,445
Local Works Cash Capital	547	3,843	3,953	4,072	4,186	16,601
Local Works Debt	2,600	0	0	0	0	2,600
Monroe County	0	2,085	0	4,000	0	6,085
Monroe County Traffic	246	616	1,675	314	1,409	4,260
New York State	0	4,810	0	0	0	4,810
Water Cash Capital	433	360	332	499	171	1,795
Water Debt	1,580	3,215	3,940	2,735	3,440	14,910
Transportation & Infrastructure Total	35,373	50,860	50,737	60,514	48,728	246,212

Water System

Water Cash Capital	2,547	5,714	6,025	6,200	5,778	26,264
Water Debt	5,375	15,802	28,808	9,162	8,120	67,267

Department Summary

	2022-23	2023-24	2024-25	2025-26	2026-27	TOTAL
Administration						
General Cash Capital	272	155	155	155	155	892
Administration Total	272	155	155	155	155	892
DRHS						
Animal Control Cash Capital	60	60	62	62	62	306
General Cash Capital	756	970	973	985	987	4,671
New York State	226	0	0	0	0	226
Public Market Cash Capital	55	56	58	59	60	288
DRHS Total	1,097	1,086	1,093	1,106	1,109	5,491
Emergency Communications Department						
General Cash Capital	140	35	35	35	110	355
Emergency Communications Department	140	35	35	35	110	355
Environmental Services						
Animal Control Cash Capital	0	60	200	0	120	380
CDBG	1,200	400	400	400	400	2,800
Cemetery Cash Capital	821	2,374	2,158	3,987	1,747	11,087
Cemetery Debt	0	868	427	607	664	2,566
Federal	4,648	8,200	4,550	7,550	4,550	29,498
General Cash Capital	15,579	22,766	21,526	19,992	21,320	101,183
General Debt	27,469	55,908	71,071	49,209	32,351	236,008
Library Cash Capital	120	1,040	1,550	1,230	1,020	4,960
Library Debt	1,181	5,500	0	4,046	0	10,727
Local Works Cash Capital	1,400	6,494	7,046	7,231	6,648	28,819
Local Works Debt	2,600	0	0	0	0	2,600
Monroe County	0	2,085	0	4,000	0	6,085
Monroe County Traffic	246	616	1,675	314	1,409	4,260
New York State	8,903	7,360	0	0	0	16,263
Parking Cash Capital	2,094	3,521	2,063	2,044	1,825	11,547
Parking Debt	1,382	1,495	1,500	2,410	2,082	8,869

Environmental Services (CONTINUED FROM PREVIOUS PAGE)

Private	0	0	500	0	0	500
Public Market Cash Capital	0	443	2,785	0	0	3,228
Refuse Cash Capital	483	1,601	3,230	3,270	2,814	11,398
Refuse Debt	7,500	0	0	0	0	7,500
War Memorial Cash Capital	1,075	1,221	790	700	764	4,550
Water Cash Capital	3,309	7,426	6,800	7,617	6,765	31,917
Water Debt	6,955	19,017	32,748	11,897	11,560	82,177
Environmental Services Total	86,965	148,395	161,019	126,504	96,039	618,922

Fire

CDBG	55	55	55	55	55	275
General Cash Capital	3,763	4,711	5,120	6,273	6,365	26,232
Fire Total	3,818	4,766	5,175	6,328	6,420	26,507

Information Technology

General Cash Capital	1,835	2,950	3,100	2,625	3,050	13,560
Parking Cash Capital	0	1,150	0	0	0	1,150
Information Technology Total	1,835	4,100	3,100	2,625	3,050	14,710

Library

Library Cash Capital	169	178	184	224	230	985
Library Total	169	178	184	224	230	985

Neighborhood Business Development

CDBG	1,850	1,850	1,850	1,850	1,850	9,250
General Cash Capital	2,560	3,925	4,425	4,425	4,425	19,760
General Debt	0	2,300	2,000	500	500	5,300
Neighborhood Business Development Total	4,410	8,075	8,275	6,775	6,775	34,310

PAB

General Cash Capital	48	205	15	20	25	313
PAB Total	48	205	15	20	25	313

Police

General Cash Capital	1,158	1,078	1,078	1,078	997	5,389
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Police (CONTINUED FROM PREVIOUS PAGE)

Police Total	1,158	1,078	1,078	1,078	997	5,389
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GRAND TOTAL	99,912	168,073	180,129	144,850	114,910	707,874
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TRANSPORTATION

The City maintains 537 centerline miles of streets. Preservation of the City's transportation network is achieved through reconstruction and rehabilitation of streets, bridges, sidewalks and curbs.

New Projects

T-2 Street Rehabilitation

- Aqueduct Street Group project is added in 2022-23
- West Main Street and South Plymouth Avenue project is added in 2023-24

T-7 Bridges and Structures

- Atlantic Avenue and Winton Road Railroad Underpass projects are added in 2023-24 and 2024-25

Project Changes

T-1 Arterial Improvements

- 131k Broadway project is deferred to 2023-24 and 2025-26, funding shifts among sources
- 131k North Goodman project is deferred to 2023-24
- Dewey Avenue project funding is added in 2024-25, project funding increases and shifts among funding sources
- East Henrietta Road and Westfall Road project funding increases in 2024-25, funding is added in 2026-27
- Genesee Street project is deferred to 2023-24, funding increases and shifts among funding sources
- South Goodman Street project funding increases, shifts among funding sources

T-2 Street Rehabilitation

- Arnett Boulevard project funding increases, Monroe County Traffic funding is added
- Atlantic Avenue project is deferred to 2025-26
- Bay Street/Joseph Ave/Norton Street project funding shifts to 2023-24, Monroe County Traffic funding is added in 2025-26
- Brown's Race project funding increases, Water Fund Cash Capital and Monroe County Traffic Funding is added
- Densmore Street Group project is deferred to 2026-27, Water Fund Cash Capital funding is eliminated, and General Fund Cash Capital funding increases

- Emerson Street/Lee Road/Lexington Avenue project shifts to 2024-25 and 2026-27, project funding is increased, General Fund Debt, Water Fund Debt, and Monroe County Traffic funding are added
- Vacuum Oil BOA Flint Street project transfer to Transportation and Infrastructure section as the Flint Street Project
- Genesee Park Boulevard project is deferred to 2024-25 and 2026-27, project funding decreases and shifts among funding sources
- Gibbs Street and Swan Street project funding increases, Water Fund Debt is added
- Grape Street and Walnut Street project is deferred to 2025-26, General Fund Cash Capital funding increases
- Jay Street, Smith Street, and South Vincent Street project is deferred to 2026-27, General Fund and Water Fund Cash Capital funding increases
- Jewel Street Group project funding decreases and shifts among funding sources, Monroe County Traffic funding is added
- Funding for Milling and Resurfacing program increases in 2022-23, CDBG is added, General Fund Cash Capital increases, and General Fund Debt decreases
- Parsells Avenue project deferred to 2025-26, funding increases
- Pavement Preventive funding decreases in 2022-23, funding is added in 2023-24, and funding increases in 2024-25, 2025-26, and 2026-27
- Seneca Avenue project funding is added in 2022-23 and shifts to 2024-25
- South Avenue and Stone Street project funding is fully funded in 2022-23, project funding decreases
- West Avenue project shifts to 2025-26

T-4 Traffic

- Traffic Calming & Safety Improvements annual allocation funding increases

T-5 Sidewalk Maintenance

- Hazardous Sidewalk Remediation annual allocation decreases in 2022-23, shifts to Local Works Fund Debt

T-6 Street Lighting System

- LED Installation and Pole Replacement and Project Uplift not funded in 2022-23

T-7 Bridges and Structures

- Bridges Standard Allocation funding decreases in 2022-23
- Running Track Bridge Pedestrian Conversion project funding increases, federal funding is added

T-1 Arterial Improvements

131K Broadway (South Union Street to South Goodman Street)

This project involves the reconstruction of Broadway St. and Union St., installation of curbs, sidewalks, landscaping and street lighting, and drainage and water improvements. This road is an arterial highway in the City of Rochester and is eligible for County funding under section 131-k of the Highway Law.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	1,000	0	0	0	1,000
General Debt	0	0	0	3,520	0	3,520
Monroe County	0	0	0	4,000	0	4,000
Water Cash Capital	0	140	0	0	0	140
Water Debt	0	0	0	1,145	0	1,145
	0	1,140	0	8,665	0	9,805

131K North Goodman Street Reconstruction (Bay Street to Clifford Avenue)

This project involves the reconstruction of North Goodman Street from Bay Street to Clifford Ave., installation of curbs, sidewalks, landscaping and street lighting, and drainage and water improvements. This is an arterial street in the City of Rochester and is eligible for County funding under section 131-k of the Highway Law.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	2,000	0	0	0	2,000
Monroe County	0	2,085	0	0	0	2,085
Water Debt	0	805	0	0	0	805
	0	4,890	0	0	0	4,890

☐ Dewey Avenue and Emerson Street (Dewey Avenue - Felix Street to Emerson Street; Emerson Street - Dewey Avenue to Fulton Avenue)

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	1,050	0	0	0	1,050
General Debt	0	0	7,760	0	0	7,760
Monroe County Traffic	0	15	700	0	0	715
Water Cash Capital	0	30	0	0	0	30
Water Debt	0	0	580	0	0	580
	0	1,095	9,040	0	0	10,135

☐ East Henrietta Road and Westfall Road (East Henrietta Road - Westfall Road to South Avenue; Westfall Road - Mt Hope Avenue to East Henrietta Road)

Pavement reconstruction, new curbing, sidewalks, driveway aprons, catch basins, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	535	0	0	535
General Debt	0	0	0	0	3,965	3,965
Monroe County Traffic	0	0	55	0	455	510
Water Cash Capital	0	0	90	0	0	90
Water Debt	0	0	0	0	735	735
	0	0	680	0	5,155	5,835

☐ Genesee Street (Elmwood Ave to Brooks Avenue)

Reconstruction of Genesee Street - installation of curbs, sidewalks, landscaping and street lighting, and drainage and water improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Federal	0	3,706	0	0	0	3,706
General Debt	0	1,375	0	0	0	1,375
Monroe County Traffic	0	270	0	0	0	270
Water Debt	0	725	0	0	0	725
	0	6,076	0	0	0	6,076

☐ South Goodman Street (Elmwood Avenue to Highland Parkway)

Pavement reconstruction and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	700	0	0	0	700
General Debt	0	0	0	5,230	0	5,230
Monroe County Traffic	0	10	0	95	0	105
Water Cash Capital	0	0	0	10	0	10
	0	710	0	5,335	0	6,045

☐ Street Planning & Design

Staff time for design and construction of street improvement program

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	200	200	200	200	200	1,000
Water Cash Capital	77	77	77	77	77	385
	277	277	277	277	277	1,385

T-2 Street Rehabilitation

☐ Aqueduct Street Group (Aqueduct Street, Bank Place, Basin Street, Race Street, and Graves Street)

Street Rehabilitation including pavement reconstruction and/or milling and resurfacing, replacement of curbs and sidewalk, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	1,450	0	0	0	0	1,450
Water Debt	50	0	0	0	0	50
	1,500	0	0	0	0	1,500

Arnett Boulevard (Thurston Road to Genesee Park Boulevard)

Pavement reconstruction, new curbing, spot sidewalk replacement, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	2,380	0	0	0	2,380
Monroe County Traffic	0	5	0	0	0	5
Water Debt	0	485	0	0	0	485
	0	2,870	0	0	0	2,870

Atlantic Avenue (University Avenue to Railroad)

Street reconstruction from Merriman Street to Railroad Bridge including new curbing, sidewalk, water main and services, hydrants, receiving basins, street lighting and tree plantings. Milling and resurfacing from University Avenue to Merriman Street including water main and services

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	525	0	525
Monroe County Traffic	0	0	0	10	0	10
Water Cash Capital	0	0	0	220	0	220
	0	0	0	755	0	755

Bay Street, Joseph Avenue, and Norton Street (Bay Street - Portland to North Goodman; Joseph Avenue - Pardee to Norton; Norton Street - Hudson to Portland)

Pavement milling and resurfacing, spot curb and sidewalk replacement, and other related street improvement:

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	350	0	0	0	350
General Debt	0	0	0	3,550	0	3,550
Monroe County Traffic	0	0	0	5	0	5
Water Cash Capital	0	20	0	0	0	20
Water Debt	0	0	0	290	0	290
	0	370	0	3,845	0	4,215

☐ Brown's Race

Replace failed underdrain system, remove and reset existing pavers, replace damaged and missing bollards and light fixtures, and other associated work

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	1,475	0	0	0	0	1,475
Monroe County Traffic	8	0	0	0	0	8
Water Cash Capital	50	0	0	0	0	50
	1,533	0	0	0	0	1,533

☐ Densmore Street Group (Densmore Street - Waring to Culver; Bleaker Road - Densmore to Norton; Costich Road - Bleaker to Culver; Crossfield Road - Waring to Norton)

Street rehabilitation including pavement milling and resurfacing, installation of curbs and sidewalks, replacement of driveway aprons, spot sidewalk replacement, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	720	720
	0	0	0	0	720	720

☐ Emerson Street, Lee Road, and Lexington Avenue (Emerson Street - Mt. Read to Lee; Lee Road - City Line/Trolley to City Line/Lexington; Lexington Avenue - Curlew to Lee)

Pavement milling and resurfacing, spot curb and sidewalk replacement, and other related street improvement:

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	535	0	0	535
General Debt	0	0	0	0	4,430	4,430
Monroe County Traffic	0	0	0	0	5	5
Water Cash Capital	0	0	10	0	0	10
Water Debt	0	0	0	0	120	120
	0	0	545	0	4,555	5,100

Flint Street (Exchange Street to Genesee Riverway Trail)

Pavement reconstruction, new curbing, sidewalks, catch basins, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	1,500	0	0	1,500
Monroe County Traffic	0	0	5	0	0	5
Water Cash Capital	155	0	0	0	0	155
Water Debt	0	0	1,915	0	0	1,915
	155	0	3,420	0	0	3,575

Genesee Park Boulevard (Brooks Avenue to Genesee Street)

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	1,060	0	0	1,060
General Debt	0	0	0	0	9,285	9,285
Monroe County Traffic	0	0	80	0	730	810
Water Cash Capital	0	0	70	0	0	70
Water Debt	0	0	0	0	1,370	1,370
	0	0	1,210	0	11,385	12,595

Gibbs Street and Swan Street Reconstruction (East Avenue to East Main Street)

Pavement, new curbing, sidewalks, driveway aprons, catch basins, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	3,150	0	0	0	3,150
Monroe County Traffic	0	130	0	0	0	130
Water Debt	0	90	0	0	0	90
	0	3,370	0	0	0	3,370

☐ Grape Street and Walnut Street (Grape Street - Campbell Street to Smith Street; Walnut Street - Campbell Street to W. Broad Street)

Street rehabilitation including pavement milling and resurfacing, replacement of curbs and driveway aprons, spot sidewalk replacement, and other related street improvements.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	435	0	435
Water Cash Capital	0	0	0	30	0	30
	0	0	0	465	0	465

☐ Jay, Smith, and South Vincent Streets (Jay Street - W. Broad to State; Smith Street - State to Smith Street Bridge; South Vincent Street - State to Bausch)

Pavement milling and resurfacing, spot curb and sidewalk replacement, and other related street improvements. South Vincent Street will be reconstructed with new curbs and sidewalks, and other related street improvements.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	345	345
Monroe County Traffic	0	0	0	0	20	20
Water Cash Capital	0	0	0	0	5	5
	0	0	0	0	370	370

☐ Jewel Street Group (Beach Street - St. Paul to Jewel; Cutler Street - Jewel to Conkey; Jewel Street - Norton to Saranac)

Street rehabilitation including pavement milling and resurfacing, replacement of curbs and driveway aprons, spot sidewalk replacement, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	290	0	0	0	290
General Debt	0	0	0	2,145	0	2,145
Monroe County Traffic	0	0	0	10	0	10
Water Cash Capital	0	10	0	0	0	10
Water Debt	0	0	0	120	0	120
	0	300	0	2,275	0	2,575

☐ Milling & Resurfacing Program

Milling and resurfacing of streets including curb replacement, water and receiving basin improvements and traffic markings

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	400	0	0	0	0	400
General Cash Capital	1,328	650	675	700	725	4,078
General Debt	3,339	4,100	4,225	4,350	4,475	20,489
Monroe County Traffic	78	80	82	84	87	411
Water Cash Capital	16	17	18	19	20	90
Water Debt	260	270	280	290	300	1,400
	5,421	5,117	5,280	5,443	5,607	26,868

☐ Parsells Avenue (Webster Avenue to Culver Road)

Pavement milling and resurfacing, spot curb and sidewalk replacement, and other related street improvement:

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	590	0	590
Water Cash Capital	0	0	0	5	0	5
	0	0	0	595	0	595

☐ Pavement Preventive

Milling and resurfacing pavement depth, spot curb improvements, spot sidewalk improvements inclusive of brick pavers, improve the crosswalks, improve existing receiving basins, and adjust water valves

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Federal	4,648	4,494	4,550	4,550	4,550	22,792
General Cash Capital	150	150	150	150	150	750
General Debt	1,000	1,000	1,000	1,000	1,000	5,000
Monroe County Traffic	55	40	40	40	40	215
Water Cash Capital	35	25	25	25	25	135
	5,888	5,709	5,765	5,765	5,765	28,892

Residential Street Rehabilitation

Street reconstruction and rehabilitation, new curbs, sidewalks, water, receiving basins, and street lighting improvements for residential streets

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	0	400	400	400	400	1,600
General Cash Capital	625	650	675	700	725	3,375
General Debt	3,366	4,100	4,225	4,350	4,460	20,501
Monroe County Traffic	64	66	68	70	72	340
Water Cash Capital	36	37	38	39	40	190
Water Debt	815	840	865	890	915	4,325
	4,906	6,093	6,271	6,449	6,612	30,331

Seneca Avenue (Norton Street to East Ridge Road)

Street reconstruction, new curbing, sidewalks, water main and services, hydrants, receiving basins, street lighting and tree planting

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	91	0	0	0	0	91
General Debt	0	0	5,910	0	0	5,910
Monroe County Traffic	16	0	645	0	0	661
Water Debt	0	0	300	0	0	300
	107	0	6,855	0	0	6,962

South Avenue and Stone Street (South Avenue - East Main Street to Woodbury Boulevard; Stone Street - East Main Street to East Broad Street)

Street rehabilitation including pavement milling and resurfacing, replacement of curbs and driveway aprons, spot sidewalk replacement, and other related street improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	700	0	0	0	0	700
General Debt	4,135	0	0	0	0	4,135
Monroe County Traffic	25	0	0	0	0	25
Water Cash Capital	60	0	0	0	0	60
Water Debt	455	0	0	0	0	455
	5,375	0	0	0	0	5,375

West Avenue (Buffalo Road to Cairn Street)

Pavement reconstruction, new curbing, sidewalks, driveway aprons, catch basins, and other related street improvement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	465	0	465
Water Cash Capital	0	0	0	70	0	70
	0	0	0	535	0	535

West Main Street and South Plymouth Avenue (West Main Street - West Broad Street to Churchlea Place; South Plymouth Avenue - Genesee Street to Ford Street)

Pavement milling and resurfacing, spot curb and sidewalk replacement, and other related street improvement:

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	200	0	0	0	200
New York State	0	4,810	0	0	0	4,810
	0	5,010	0	0	0	5,010

T-3 Street Surface Treatment

Street Treatment

Rehabilitation of residential, collector, and arterial streets. This includes Chip & Seal Materials, arterial/collector crack fill, and asphalt overlay materials for spot treatment.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	285	293	306	315	325	1,524
General Debt	1,030	1,060	1,090	1,125	1,160	5,465
	1,315	1,353	1,396	1,440	1,485	6,989

T-4 Traffic

Signing and Miscellaneous Traffic Control Device Replacement

Replacement of missing and damaged signing and miscellaneous traffic control devices throughout the city

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	190	195	200	205	210	1,000
	190	195	200	205	210	1,000

Traffic Calming and Safety Improvements

Design and construction of features that improve conditions for non-motorized street users such as speed humps, bump-outs, medians, striping, etc.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	250	260	270	280	290	1,350
	250	260	270	280	290	1,350

T-5 Sidewalk Maintenance

Hazardous Sidewalk Remediation

Replacing hazardous sidewalks throughout the City. Other sidewalk work is performed in conjunction with a number of the street programs referenced in this document.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Local Works Cash Capital	0	3,285	3,384	3,491	3,595	13,755
Local Works Debt	2,600	0	0	0	0	2,600
	2,600	3,285	3,384	3,491	3,595	16,355

Hazardous Sidewalk Remediation Staff

Staff time for sidewalk repairs done by in-house staff

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Local Works Cash Capital	186	186	186	186	186	930
	186	186	186	186	186	930

Sidewalk Ramp Installation

Curb radii improvements and ADA ramps installation on residential streets at high priority locations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Local Works Cash Capital	361	372	383	395	405	1,916
Water Cash Capital	4	4	4	4	4	20
	365	376	387	399	409	1,936

T-6 Street Lighting System

LED Installation and Pole Replacement

Residential fixtures, poles and lighting controls

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	750	750	750	750	3,000
	0	750	750	750	750	3,000

Project Uplift

Enhanced street lighting where improvements will add to the public safety

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	93	96	99	102	390
	0	93	96	99	102	390

Street Lighting - Standard Allocation

Replacement, upgrades and improvement of poles and luminaries

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	155	160	170	180	190	855
	155	160	170	180	190	855

Street Lighting - Street Improvement projects

Street lighting improvements on adjacent streets in conjunction with street improvement projects

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	200	200	200	200	200	1,000
	200	200	200	200	200	1,000

T-7 **Bridges and Structure**

Atlantic Avenue Railroad Underpass

Improvements to the Underpass sidewalks, lighting, and retaining walls.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	60	0	0	0	60
General Debt	0	0	345	0	0	345
	0	60	345	0	0	405

Bridges - Standard Allocation

Improvements to selected bridges including design services

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	500	790	815	840	865	3,810
	500	790	815	840	865	3,810

Pont de Rennes Bridge Rehabilitation

Structural repairs and site improvements to enhance the visitor experience including creative lighting, public art, plantings, and trail connections

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	4,450	0	0	0	0	4,450
	4,450	0	0	0	0	4,450

Running Track Bridge Pedestrian Conversion

Rehabilitation and conversion of the bridge for a multi-use pedestrian bridge

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Federal	0	0	0	3,000	0	3,000
General Cash Capital	0	0	2,500	0	0	2,500
General Debt	0	0	0	9,040	0	9,040
	0	0	2,500	12,040	0	14,540

Winton Road Railroad Underpass

Improvements to the Underpass sidewalks, lighting, drainage system, and retaining walls

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	125	0	0	0	125
General Debt	0	0	695	0	0	695
	0	125	695	0	0	820

Summary of Funding by Program: Transportation

		2022-23	2023-24	2024-25	2025-26	2026-27	Total
T-1	Arterial Improvements						
	Federal	0	3,706	0	0	0	3,706
	General Cash Capital	200	2,950	735	200	200	4,285
	General Debt	0	3,375	7,760	8,750	3,965	23,850
	Monroe County	0	2,085	0	4,000	0	6,085
	Monroe County Traffic	0	295	755	95	455	1,600
	Water Cash Capital	77	247	167	87	77	655
	Water Debt	0	1,530	580	1,145	735	3,990
		277	14,188	9,997	14,277	5,432	44,171
T-2	Street Rehabilitation						
	CDBG	400	400	400	400	400	2,000
	Federal	4,648	4,494	4,550	4,550	4,550	22,792
	General Cash Capital	2,894	2,090	3,095	3,565	2,665	14,309
	General Debt	14,765	14,930	16,860	15,395	23,650	85,600
	Monroe County Traffic	246	321	920	219	954	2,660
	New York State	0	4,810	0	0	0	4,810
	Water Cash Capital	352	109	161	408	90	1,120
	Water Debt	1,580	1,685	3,360	1,590	2,705	10,920
		24,885	28,839	29,346	26,127	35,014	144,211
T-3	Street Surface Treatment						
	General Cash Capital	285	293	306	315	325	1,524
	General Debt	1,030	1,060	1,090	1,125	1,160	5,465
		1,315	1,353	1,396	1,440	1,485	6,989
T-4	Traffic						
	General Cash Capital	440	455	470	485	500	2,350
		440	455	470	485	500	2,350

Program Funding Summary 2023-27 CIP		2022-23	2023-24	2024-25	2025-26	2026-27	Total
T-5	Sidewalk Maintenance						
	Local Works Cash Capital	547	3,843	3,953	4,072	4,186	16,601
	Local Works Debt	2,600	0	0	0	0	2,600
	Water Cash Capital	4	4	4	4	4	20
		3,151	3,847	3,957	4,076	4,190	19,221
T-6	Street Lighting System						
	General Cash Capital	355	453	466	479	492	2,245
	General Debt	0	750	750	750	750	3,000
		355	1,203	1,216	1,229	1,242	5,245
T-7	Bridges and Structure						
	Federal	0	0	0	3,000	0	3,000
	General Cash Capital	500	975	3,315	840	865	6,495
	General Debt	4,450	0	1,040	9,040	0	14,530
		4,950	975	4,355	12,880	865	24,025
TRANSPORTATION TOTALS							
		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
	CDBG	400	400	400	400	400	2,000
	Federal	4,648	8,200	4,550	7,550	4,550	29,498
	General Cash Capital	4,674	7,216	8,387	5,884	5,047	31,208
	General Debt	20,245	20,115	27,500	35,060	29,525	132,445
	Local Works Cash Capital	547	3,843	3,953	4,072	4,186	16,601
	Local Works Debt	2,600	0	0	0	0	2,600
	Monroe County	0	2,085	0	4,000	0	6,085
	Monroe County Traffic	246	616	1,675	314	1,409	4,260
	New York State	0	4,810	0	0	0	4,810
	Water Cash Capital	433	360	332	499	171	1,795
	Water Debt	1,580	3,215	3,940	2,735	3,440	14,910
		35,373	50,860	50,737	60,514	48,728	246,212

PUBLIC WATERFRONT

The Public Waterfront category includes projects along our two main waterways: Lake Ontario and the Genesee River. Projects involve public improvements and development to enhance open space along the City's waterfronts.

New Projects

O-3 Genesee River

- Aqueduct Reimagined and Riverfront Promenades Phase I project is added in 2022-23 utilizing New York State funding

Project Changes

O-1 Port of Rochester

- Harbor Management Plan funding is added in 2025-26
- Port Infrastructure Roads is not funded in 2022-23
- Port of Rochester Terminal Building annual allocation funding increases

O-2 Lake Ontario

- Durand Eastman Beach House construction project is deferred to 2023-24, General Fund Debt increases and New York State funding decreases

O-3 Genesee River

- General Cash Capital and New York State funding is added in Genesee Gateway Plan Implementation project 2022-23, original project funding is deferred to 2025-26
- West River Wall Phase III funding increases in 2022-23 due to addition of New York State funding

O-6 Transient Marina Development

- Transient Marina Facilities Phase II project is deferred to 2025-26

O-1 Port of Rochester

Harbor Management Plan

Dredging at the port along dock wall and marina entrance

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	18	0	0	21	0	39
	18	0	0	21	0	39

Marina Facilities

Improvements, rehabilitation and renovation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	15	15	15	15	15	75
	15	15	15	15	15	75

Port Infrastructure Roads

Upkeep of public ROW in port area, includes trails and public space

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	25	25	25	25	100
	0	25	25	25	25	100

Port of Rochester Terminal Building

General improvements, rehabilitation/renovation at Port Terminal Building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

River Street Marina Facilities

Maintenance road/infrastructure work around the Marina

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	15	15	15	15	60
	0	15	15	15	15	60

O-2 **Lake Ontario**

Durand Eastman Beach House

Durand Eastman Beach House construction

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	5,700	0	0	0	5,700
New York State	0	2,000	0	0	0	2,000
	0	7,700	0	0	0	7,700

O-3 **Genesee River**

Aqueduct Reimagined and Riverfront Promenades Phase I

Utility relocation and infrastructure improvements to aqueduct and adjacent buildings and streets

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
New York State	5,000	0	0	0	0	5,000
	5,000	0	0	0	0	5,000

Genesee Gateway Plan Implementation

Design and construction of access drive, drop off loop, and public parking in Phase 2 of Erie Harbor.
Design of Phase 3.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	83	0	0	200	0	283
New York State	468	0	0	0	0	468
	551	0	0	200	0	751

West River Wall Phase III

Improvements to south wall segment along the west bank of Genesee River from Ford Street to Utica Place

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	1,100	0	0	0	0	1,100
General Debt	0	0	20,000	0	0	20,000
New York State	935	0	0	0	0	935
	2,035	0	20,000	0	0	22,035

O-6 **Transient Marina Development**

Transient Marina Facilities Phase II

Design and construct planned relocation of public boat launch and expansion of public marina at the Port of Rochester. Expansion could add additional 70 boat slips in expanded marina basin.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	472	0	472
	0	0	0	472	0	472

Summary of Funding by Program: Public Waterfront

		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
O-1	Port of Rochester						
	General Cash Capital	133	155	155	176	155	774
		133	155	155	176	155	774
O-2	Lake Ontario						
	General Debt	0	5,700	0	0	0	5,700
	New York State	0	2,000	0	0	0	2,000
		0	7,700	0	0	0	7,700
O-3	Genesee River						
	General Cash Capital	1,183	0	0	200	0	1,383
	General Debt	0	0	20,000	0	0	20,000
	New York State	6,403	0	0	0	0	6,403
		7,586	0	20,000	200	0	27,786
O-6	Transient Marina Development						
	General Cash Capital	0	0	0	472	0	472
		0	0	0	472	0	472
PUBLIC WATERFRONT TOTALS							
		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
	General Cash Capital	1,316	155	155	848	155	2,629
	General Debt	0	5,700	20,000	0	0	25,700
	New York State	6,403	2,000	0	0	0	8,403
		7,719	7,855	20,155	848	155	36,732

WATER SYSTEM

The Water System category includes projects designed to provide a safe source of water to its users. Additional water distribution system improvements are made in conjunction with the street projects in the Transportation and Economic Development categories.

New Projects

W-1 Distribution System

- Bridge and River Crossings project is added in 2025-26
- Distribution System Vault Rehabilitation project is added in 2024-25

Project Changes

W-1 Distribution System

- Distribution System Water Main Renewal annual Water Fund Debt funding increases
- Lead Service Replacement is not funded in 2022-23 due to existing federal American Rescue Plan Act appropriations
- Water Meter Replacement Project is not funded in 2022-23, overall funding decreases
- Water Security program funding increases in 2022-23

W-2 Water Supply Structures

- Cobbs Hill Fence Rehabilitation project is deferred to 2023-24 and 2024-25
- Cobbs Hill Reservoir LT2 Compliance is deferred outside of five-year plan
- Filtration Plant and Related Renovations annual allocation is not funded in 2022-23
- Highland Reservoir LT2 Compliance project funding is deferred to 2024-25 and funding increases
- Upland Bridge Rehabilitation project is deferred to 2023-24

W-1 **Distribution System**

Bridge and River Crossings

Rehabilitate several of the water mains that cross the Genesee River (13 in total)

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	0	0	600	0	600
	0	0	0	600	0	600

Distribution System Vault Rehabilitation

Rehabilitation or replacement of the large valve vaults within the Distribution System

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	0	500	0	0	500
	0	0	500	0	0	500

Distribution System Water Main Renewal

Replace or rehabilitate distribution system water mains to ensure water quality and supply. This funding supports our annual Cleaning & Lining Water Main, Extensions & Improvements, and Cured In Place Piping projects.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	934	1,013	1,093	1,128	1,164	5,332
Water Debt	4,445	4,539	4,636	4,688	4,742	23,050
	5,379	5,552	5,729	5,816	5,906	28,382

Holly System

Funds required to replace or rehabilitate deficient Holly water mains

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	146	151	156	161	166	780
	146	151	156	161	166	780

Hydrant and Valve Replacement Program

Repair and Replacement of hydrants and valves. Hydrants needing replacement are identified through annual inspection by the Fire Department.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	615	635	656	676	698	3,280
	615	635	656	676	698	3,280

Lead Service Replacement

Replace lead, lead lined, and galvanized water services to remove any possible sources lead contamination.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	1,500	1,500	1,548	1,598	6,146
Water Debt	0	3,136	3,172	3,274	3,378	12,960
	0	4,636	4,672	4,822	4,976	19,106

Water Meter Replacement Program

Replacement and modernization of water meters

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	723	750	774	799	3,046
	0	723	750	774	799	3,046

Water Security

Securing Water facilities by facility upgrade and access control

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	347	100	103	106	110	766
	347	100	103	106	110	766

W-2 Water Supply Structures

Cobbs Hill Fence Rehabilitation

Project involves recoating the wrought iron Cobbs Hill Reservoir fence that surrounds the perimeter of the reservoir.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	60	0	0	0	60
Water Debt	0	0	1,000	0	0	1,000
	0	60	1,000	0	0	1,060

Conduit Modernization

Modernization of City's water supply system

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Debt	930	8,127	0	0	0	9,057
	930	8,127	0	0	0	9,057

Conduit Valve & Vault Rehabilitation

Replacement of valves and vaults

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	137	142	146	151	155	731
	137	142	146	151	155	731

Filtration Plant and Related Renovations

Improvements to the sites, structures and systems comprising the filtration complex.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	500	516	533	550	2,099
	0	500	516	533	550	2,099

Filtration Plant Small Equipment Replacement

Annual allocation for small equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	110	113	118	121	462
	0	110	113	118	121	462

Highland Reservoir LT2 Compliance

Bring the reservoir in compliance with Federal regulations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Debt	0	0	20,000	0	0	20,000
	0	0	20,000	0	0	20,000

Holly Station Related Renovations

Periodic upgrades to the station's equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	0	100	0	0	100
	0	0	100	0	0	100

Laboratory and SCADA Equipment

Equipment, supplies and agreements in conformance with accreditation standards

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	67	69	71	74	76	357
	67	69	71	74	76	357

Reservoir Facilities

Annual allocation for upkeep of three Reservoirs and Gatehouse Facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	55	57	59	60	62	293
	55	57	59	60	62	293

Upland Bridge Rehabilitation

Improvements to the bridges at Hemlock and Canadice

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	400	0	0	0	400
	0	400	0	0	0	400

Upland Structures

Improvements to the sites, structures and systems, including miscellaneous dams and concrete appurtenances within the Hemlock and Canadice Lake Watersheds

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	246	254	262	271	279	1,312
	246	254	262	271	279	1,312

Water Treatment Plant Filter Rehabilitation

Rehabilitation to the water treatment plant's filter beds. Replace the underdrain and media

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Debt	0	0	0	1,200	0	1,200
	0	0	0	1,200	0	1,200

Summary of Funding by Program: Water System

		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
W-1	Distribution System						
	Water Cash Capital	2,042	4,122	4,758	4,993	4,535	20,450
	Water Debt	4,445	7,675	7,808	7,962	8,120	36,010
		6,487	11,797	12,566	12,955	12,655	56,460
W-2	Water Supply Structures						
	Water Cash Capital	505	1,592	1,267	1,207	1,243	5,814
	Water Debt	930	8,127	21,000	1,200	0	31,257
		1,435	9,719	22,267	2,407	1,243	37,071
WATER SYSTEM TOTALS							
		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
	Water Cash Capital	2,547	5,714	6,025	6,200	5,778	26,264
	Water Debt	5,375	15,802	28,808	9,162	8,120	67,267
		7,922	21,516	34,833	15,362	13,898	93,531

PUBLIC SAFETY

The Public Safety category contains projects that improve the ability of Fire, Police, and Emergency Communications Departments to carry out their mission of protecting the public. Equipment replacement is a major component of this category.

New Projects

P-5 Technology

- Police Body Worn Cameras and Digital Evidence Management Solution annual allocation is added

Project Changes

P-1 Fire Apparatus

- Fire Apparatus annual allocations are adjusted based on replacement cycle

P-3 Small Equipment

- Animal Services small equipment funding transfers to Business Equipment category
- Fire Small Equipment annual allocation increases
- Firefighter Turnout Gear annual allocation funding increases in 2022-23
- Police Equipment annual allocation funding increases in 2022-23, decreases in following years
- Police Patrol Rifles funding annual allocation decreases

P-6 Fire Motor Equipment

- Fire Cars, Vans, and Utility vehicles funding increases in 2022-23

P-7 Police Motor Equipment

- Police Motor Equipment decreases in 2022-23

P-8 Emergency Communications Equipment

- Emergency Communications motor equipment funding increases in 2022-23, funding is added in 2026-27

P-1 Fire Apparatus

Fire Fighting Apparatus

Scheduled replacement of fire fighting apparatus

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	1,180	2,120	2,285	3,316	3,278	12,179
	1,180	2,120	2,285	3,316	3,278	12,179

P-3 Small Equipment

Fire Small Equipment

Scheduled replacement and new purchase of small fire suppression equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	867	900	1,000	1,100	1,200	5,067
	867	900	1,000	1,100	1,200	5,067

Fire Small Equipment - RFD Smoke and CO program

Scheduled replacement and new purchase of small fire suppression equipment as well as smoke and CO detectors

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	55	55	55	55	55	275
	55	55	55	55	55	275

Firefighter Turnout Gear

An allocation for the provision of fire fighting apparel and personal protective equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	1,150	1,200	1,300	1,400	1,500	6,550
	1,150	1,200	1,300	1,400	1,500	6,550

Firehouse Equipment

Facility and equipment improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

Police Equipment

Police body armor equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	70	70	70	70	70	350
	70	70	70	70	70	350

Police Patrol Rifles

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	7	7	7	7	7	35
	7	7	7	7	7	35

Police Small Equipment

Police small equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	430	350	350	350	350	1,830
	430	350	350	350	350	1,830

Police Tasers

Five year replacement cycle

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	81	81	81	81	0	324
	81	81	81	81	0	324

SCBA Replacement

Firefighter personal protection equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

P-5 Technology

Police Equipment - Body Worn Cameras

Police Body Worn Cameras and Digital Evidence Management Solution

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	525	525	525	525	525	2,625
	525	525	525	525	525	2,625

P-6 Fire Motor Equipment

Fire - Cars, Vans, Utility Vehicles

Scheduled replacement of Fire Department sedans and station wagons

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	299	222	264	184	112	1,081
	299	222	264	184	112	1,081

P-7 Police Motor Equipment

Police - motor equipment

Fleet replacement - Scheduled replacement of marked and unmarked vehicles supporting patrol and investigation activities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	1,800	2,575	2,575	2,575	2,575	12,100
	1,800	2,575	2,575	2,575	2,575	12,100

P-8 **Emergency Communications Equipment**

Emergency Communications - motor equipment

Vehicle replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	40	0	0	0	40	80
	40	0	0	0	40	80

Fire - Communications Equipment

Routine replacement of radio receivers, mobile and portable radios, digital pagers, master boxes and transmitters

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	67	69	71	73	75	355
	67	69	71	73	75	355

Summary of Funding by Program: Public Safety

		2022-23	2023-24	2024-25	2025-26	2026-27	Total
P-1	Fire Apparatus						
	General Cash Capital	1,180	2,120	2,285	3,316	3,278	12,179
		1,180	2,120	2,285	3,316	3,278	12,179
P-3	Small Equipment						
	CDBG	55	55	55	55	55	275
	General Cash Capital	2,805	2,808	3,008	3,208	3,327	15,156
		2,860	2,863	3,063	3,263	3,382	15,431
P-5	Technology						
	General Cash Capital	525	525	525	525	525	2,625
		525	525	525	525	525	2,625
P-6	Fire Motor Equipment						
	General Cash Capital	299	222	264	184	112	1,081
		299	222	264	184	112	1,081
P-7	Police Motor Equipment						
	General Cash Capital	1,800	2,575	2,575	2,575	2,575	12,100
		1,800	2,575	2,575	2,575	2,575	12,100
P-8	Emergency Communications Equipment						
	General Cash Capital	107	69	71	73	115	435
		107	69	71	73	115	435

Program Funding Summary 2023-27 CIP **2022-23** **2023-24** **2024-25** **2025-26** **2026-27** **Total**

PUBLIC SAFETY TOTALS

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
CDBG	55	55	55	55	55	275
General Cash Capital	6,716	8,319	8,728	9,881	9,932	43,576
	<hr/> 6,771	<hr/> 8,374	<hr/> 8,783	<hr/> 9,936	<hr/> 9,987	<hr/> 43,851

PARKS AND OPEN SPACE

The Parks and Open Space category contains projects that promote the preservation and enhancement of recreational and cultural opportunities in the community.

New Projects

S-1 Trail System

- Cornerstone Park Fountain Restoration project is added in 2022-23

S-4 Recreation

- Tennis Court/Field Lighting Controls and Upgrades Assessment project is added in 2022-23
- Liberty Pole Lighting project is added in 2025-26

S-6 Cemeteries

- Mount Hope Cemetery Domestic Water Service Upgrades project is added in 2025-26
- Mount Hope Cemetery and Riverside Cemetery Road Paving Improvements annual allocation funding is added
- Mount Hope 1862 Chapel Repairs/Restoration project is added in 2023-24 and 2025-26
- Mount Hope 1912 Chapel Repairs/Restoration project is added in 2024-25 and 2026-27

Project Changes

S-1 Trail System

- El Camino Trail Connection project funding in 2025-26 shifts to General Fund Cash Capital
- Genesee Riverway Rehabilitation Annual Allocation funding decreases in 2022-23

S-2 Urban Forest

- Forestry Tree Program annual allocation funding decreases in 2022-23

S-4 Recreation

- DRHS General Rehab annual allocation decreases in 2022-23
- Fitness Court project is deferred to 2023-24
- Genesee Valley Park Waterways Center Schematic Study funding eliminated, funding allocated through 2020-21 year-end capital budget amendment
- Martin Luther King Jr. Memorial Park Playground Renovation design funding eliminated due to existing funds, construction funding increases in 2023-24
- Parcel 5 Public Space project is not funded in five-year plan
- Park Shelters project funding shifts to New York State and General Fund Cash Capital, funding decreases
- Parks Schematic Concept Study funding eliminated, funding allocated through 2020-21 year-end capital budget amendment

- ❑ Playground Renovation Annual Allocation General Fund Cash Capital increases, CDBG allocation decreases in 2022-23 due to available grant funds, CDBG funds shift to General Fund Debt in following years
- ❑ Pulaski Park project funding shifts to General Fund Debt
- ❑ Roc City Skatepark Phase 2 project funding is eliminated due to anticipated funding source
- ❑ Humboldt Spray Park rehab project funding eliminated due to anticipated funding source
- ❑ Thomas P. Ryan Spray Park rehab project is deferred to 2024-25 and 2025-26
- ❑ Tennis/Basketball Court General Rehab annual allocation decreases in 2022-23

S-6 Cemeteries

- ❑ Development, Memorialization, and Site Improvement annual allocations decrease in 2022-23
- ❑ Mount Hope Cemetery Fence Replacement project is deferred to 2023-24 and 2024-25
- ❑ Mount Hope Cemetery Office and Crematory Windows and HVAC Upgrades project funding increases

S-1 Trail System

Cornerstone Park Fountain Restoration

Excavate, waterproof and restore the fountain to its previously working conditions

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	160	0	0	0	0	160
	160	0	0	0	0	160

El Camino Trail Connection

Construction of the trailhead and access improvements to link the N. Clinton Avenue Corridor to the El Camino Trail

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	70	330	0	400
	0	0	70	330	0	400

Genesee Riverway Rehabilitation Annual Allocation

Rehabilitation of trail and trail signage

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	150	220	225	225	225	1,045
	150	220	225	225	225	1,045

Josana Trail

Construction of the first phase of the Josana Rails to Trails Feasibility study

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	300	0	0	300
General Debt	0	0	0	3,850	0	3,850
	0	0	300	3,850	0	4,150

Maplewood Park Trail Improvements

Trail improvements to enhance user safety and universal accessibility

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	150	0	0	0	0	150
General Debt	0	1,600	0	0	0	1,600
	150	1,600	0	0	0	1,750

S-2 Urban Forest

Ash Tree Program

Treatment of healthy and removal of diseased ash trees

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	300	177	190	350	196	1,213
	300	177	190	350	196	1,213

Forestry Tree Program

Planting and upkeep of City trees

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	600	963	989	1,016	1,046	4,614
	600	963	989	1,016	1,046	4,614

S-4 Recreation

DRHS General Rehab

Routine rehabilitation and replacement of recreation and parks facilities amenities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	290	600	600	610	610	2,710
	290	600	600	610	610	2,710

DRHS Tennis Court/ Field Lighting Controls and Upgrades Assessment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	0	0	0	0	50
	50	0	0	0	0	50

Fitness Court

Purchase and install second fitness court in west-side park

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	255	0	0	0	255
	0	255	0	0	0	255

Genesee Valley Park West Improvements

Design and construction of a new park drive, parking, trail connections, picnic shelters, basketball and tennis courts, and landscape enhancements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	360	0	0	360
General Debt	0	0	0	3,960	0	3,960
	0	0	360	3,960	0	4,320

Liberty Pole Lighting

Replace current lights to provide enhanced technological lighting for themed use

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	547	0	547
	0	0	0	547	0	547

Martin Luther King Jr. Memorial Park Phase IV

Structural investigation of the space frame/sculpture, park streetscape improvements and park rehabilitation at the main entrance, the amphitheater, the lawn and the berm area

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	300	0	0	0	300
General Debt	0	0	2,100	0	0	2,100
	0	300	2,100	0	0	2,400

☐ Martin Luther King Jr. Memorial Park Playground Renovation

Upgrades to the playground and water spray elements. Schematic design and estimating for additional skated accommodation facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	2,000	0	0	0	2,000
	0	2,000	0	0	0	2,000

☐ Park Shelters

Design and construction of park shelters to serve as permanent shade structures within Cobbs Hill, Genesee Valley, and/or Maplewood parks

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	226	0	0	0	0	226
New York State	226	0	0	0	0	226
	452	0	0	0	0	452

☐ Playground and Play Apparatus Renovation Annual Allocation

Rehabilitation, renovation and replacement of recreation and parks facilities play apparatus

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	800	0	0	0	0	800
General Cash Capital	800	850	300	300	300	2,550
General Debt	0	1,000	550	700	700	2,950
	1,600	1,850	850	1,000	1,000	6,300

☐ Pulaski Park

In-house design and construction of park improvements including park walkways, lighting, user amenities, and landscape enhancements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	900	0	0	900
	0	0	900	0	0	900

☐ Spray Park Rehab - Carter St. R-Center

Spray Park Rehabilitation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	80	0	0	0	0	80
General Debt	0	420	0	0	0	420
	80	420	0	0	0	500

☐ Spray Park Rehab - Thomas P Ryan R-Center

Spray Park Rehabilitation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	70	0	0	70
General Debt	0	0	0	330	0	330
	0	0	70	330	0	400

☐ Statue & Monument Improvement

Annual allocation for statue and monument improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	50	50	50	50	250
	50	50	50	50	50	250

☐ Tennis/Basketball Court General Rehab

Rehab at tennis and basketball courts throughout the City prioritized based on an assessments conditions, use, and available funding

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	150	150	150	150	700
	100	150	150	150	150	700

☐ Wadsworth Square

In-house design and construction of park improvements including park walkways, lighting, user amenities, and landscape enhancements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	300	0	300
	0	0	0	300	0	300

S-5 Public Market

Public Market General Rehab

Annual allocation for general rehab needs at the Public Market

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Public Market Cash Capital	55	56	58	59	60	288
	55	56	58	59	60	288

Public Market Pavement Restoration

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Public Market Cash Capital	0	250	2,750	0	0	3,000
	0	250	2,750	0	0	3,000

S-6 Cemeteries

Cemeteries - Development

Allocation for the design and construction of new interment space

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	200	600	600	600	600	2,600
	200	600	600	600	600	2,600

Cemeteries - Facilities

Standard allocation for the general upkeep of cemetery buildings

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	50	50	50	50	50	250
	50	50	50	50	50	250

Cemeteries - Memorialization

Standard allocation for purchase and resale of cemetery memorials and markers, and installation of lettering on community mausoleum and columbarium crypt and niche front

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	50	180	190	190	200	810
	50	180	190	190	200	810

Cemeteries - Site Improvements

Standard allocation used for the upkeep of cemetery grounds, systems, and structures

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	195	400	410	410	500	1,915
	195	400	410	410	500	1,915

Mount Hope Cemetery

Fencing Replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	0	618	574	0	0	1,192
	0	618	574	0	0	1,192

Mount Hope Cemetery 1862 Chapel Repairs/Restoration

Chapel Restoration

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Debt	0	868	0	607	0	1,475
	0	868	0	607	0	1,475

Mount Hope Cemetery 1912 Chapel Repairs/Restoration

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Debt	0	0	427	0	664	1,091
	0	0	427	0	664	1,091

Mount Hope Cemetery Domestic Water Service Upgrades

Water service upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	0	0	0	1,786	0	1,786
	0	0	0	1,786	0	1,786

Mount Hope Cemetery Office & Crematory Windows and HVAC Upgrades

Window and HVAC Upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	0	0	0	595	0	595
	0	0	0	595	0	595

Mount Hope Cemetery Road Paving Improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

Riverside Cemetery Road Paving Improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	50	50	50	50	50	250
	50	50	50	50	50	250

Summary of Funding by Program: Parks and Open Space

		2022-23	2023-24	2024-25	2025-26	2026-27	Total
S-1	Trail System						
	General Cash Capital	460	220	595	555	225	2,055
	General Debt	0	1,600	0	3,850	0	5,450
		460	1,820	595	4,405	225	7,505
S-2	Urban Forest						
	General Cash Capital	900	1,140	1,179	1,366	1,242	5,827
		900	1,140	1,179	1,366	1,242	5,827
S-4	Recreation						
	CDBG	800	0	0	0	0	800
	General Cash Capital	1,596	2,205	1,530	1,957	1,110	8,398
	General Debt	0	3,420	3,550	4,990	700	12,660
	New York State	226	0	0	0	0	226
		2,622	5,625	5,080	6,947	1,810	22,084
S-5	Public Market						
	Public Market Cash Capital	55	306	2,808	59	60	3,288
		55	306	2,808	59	60	3,288
S-6	Cemeteries						
	Cemetery Cash Capital	645	1,998	1,974	3,781	1,500	9,898
	Cemetery Debt	0	868	427	607	664	2,566
		645	2,866	2,401	4,388	2,164	12,464

PARKS AND OPEN SPACE TOTALS

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
CDBG	800	0	0	0	0	800
Cemetery Cash Capital	645	1,998	1,974	3,781	1,500	9,898
Cemetery Debt	0	868	427	607	664	2,566
General Cash Capital	2,956	3,565	3,304	3,878	2,577	16,280
General Debt	0	5,020	3,550	8,840	700	18,110
New York State	226	0	0	0	0	226
Public Market Cash Capital	55	306	2,808	59	60	3,288
	<u>4,682</u>	<u>11,757</u>	<u>12,063</u>	<u>17,165</u>	<u>5,501</u>	<u>51,168</u>

ECONOMIC DEVELOPMENT

The Economic Development Category consists of projects to preserve and enhance the employment, economy, and tax base of the City including neighborhood physical improvements, infrastructure to support industrial and commercial development, and remediation of contaminated sites.

Project Changes

E-2 Downtown Enhancement District

- Downtown Streetscape is not funded in 2022-23

E-3 Neighborhood Development

- Bull's Head is not funded in 2022-23
- CDBG funding is allocated to Project Phoenix in 2022-23, General Fund Cash Capital funding increases in following years

E-4 Land Acquisition

- Acquisition/Economic Development annual funding decreases in 2022-23
- Demolition funding increases in 2022-23

E-6 Environmental Compliance & Remediation

- Investigation and Remediation (430 Andrews Street) is deferred beyond the five-year plan
- Tax Delinquent Environmental Review is not funded in 2022-23
- Vacuum Oil BOA Flint Street project is reflected in the Transportation and Infrastructure category
- Vacuum Oil Refinery Cleanup project is funded in 2023-24

E-7 Housing

- Affordable Housing Acquisition and Support annual program funding increases
- Home Rochester funding annual allocation decreases
- Roofing Program is not funded in 2022-23 due to existing American Rescue Plan Act appropriation

E-8 Focused Investment

- Marketview Heights Urban Renewal District Plan is not funded in 2022-23, funding is added in the following years

E-2 **Downtown Enhancement District**

Downtown Streetscape

Improvements to the Downtown streetscape including trees, grates, benches, pavement, lights, etc.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	70	72	74	76	292
	0	70	72	74	76	292

E-3 **Neighborhood Development**

Bull's Head

Land acquisition and commercial development

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	2,300	2,000	500	500	5,300
	0	2,300	2,000	500	500	5,300

Project Phoenix

This program will provide funding to a non-profit that rehabilitates vacant homes in partnership with workforce development.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	50	50	50	50	50	250
General Cash Capital	50	100	100	100	100	450
	100	150	150	150	150	700

E-4 **Land Acquisition**

Acquisition/Economic Development

Purchase land/sites for development or other purposes

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	425	1,000	1,000	1,000	1,000	4,425
	425	1,000	1,000	1,000	1,000	4,425

Demolition

Demolition of buildings that are untenable, unneeded, or to enable reuse of the parcel

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
CDBG	1,800	1,800	1,800	1,800	1,800	9,000
General Cash Capital	1,000	500	500	500	500	3,000
	2,800	2,300	2,300	2,300	2,300	12,000

E-6 Environmental Compliance and Remediation

Investigation and Remediation

Investigation and remediation of contaminated sites within the City's jurisdiction, environmental compliance, energy & sustainability projects, storm water permit and inspection services, waste management, asbestos project oversight, laboratory analytical testing, federal and state grant matches

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	641	623	628	641	623	3,156
	641	623	628	641	623	3,156

Investigation and Remediation - Site Management Periodic Review Reports

Compliance report required by the NYSDEC for contaminated sites which have undergone environmental cleanup and received a Certificate of Completion from the NYSDEC

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	0	50	0	50	150
	50	0	50	0	50	150

Tax Delinquent Environmental Review

Screening and ranking assessment of tax delinquent brownfield properties

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	40	40	40	40	160
	0	40	40	40	40	160

Vacuum Oil Refinery Cleanup

Design phase investigation work and Interim Remedial Measure Completion

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	7,000	0	0	0	7,000
	0	7,000	0	0	0	7,000

E-7

Housing

Affordable Housing Acquisition and Support

Support and development of affordable housing, city-wide

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	450	500	1,000	1,000	1,000	3,950
	450	500	1,000	1,000	1,000	3,950

Home Ownership Program

Closing cost/down payment assistance and for homeownership programs

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	450	450	450	450	450	2,250
	450	450	450	450	450	2,250

Home Rochester

Funding for income eligible homebuyers of up to 120% AMI through Home Rochester and projects through Rochester Land Bank

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	125	125	125	125	125	625
	125	125	125	125	125	625

Roofing Program

Replacement of roofs, skylights, roof drains, gutters and roofing masonry structure/decking, and parapet reconstruction for income eligible homeowners

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	1,000	1,000	1,000	1,000	4,000
	0	1,000	1,000	1,000	1,000	4,000

E-8

Focused Investment

Marketview Heights URDP

Implementation of the Marketview Heights Urban Renewal District Plan, including but not limited to, acquisition and demolition activities for redevelopment purposes

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	250	250	250	250	1,000
	0	250	250	250	250	1,000

Summary of Funding by Program: Economic Development

	2022-23	2023-24	2024-25	2025-26	2026-27	Total
E-2	Downtown Enhancement District					
General Cash Capital	0	70	72	74	76	292
	0	70	72	74	76	292
E-3	Neighborhood Development					
CDBG	50	50	50	50	50	250
General Cash Capital	50	100	100	100	100	450
General Debt	0	2,300	2,000	500	500	5,300
	100	2,450	2,150	650	650	6,000
E-4	Land Acquisition					
CDBG	1,800	1,800	1,800	1,800	1,800	9,000
General Cash Capital	1,425	1,500	1,500	1,500	1,500	7,425
	3,225	3,300	3,300	3,300	3,300	16,425
E-6	Environmental Compliance and Remediation					
General Cash Capital	691	663	718	681	713	3,466
General Debt	0	7,000	0	0	0	7,000
	691	7,663	718	681	713	10,466
E-7	Housing					
General Cash Capital	1,025	2,075	2,575	2,575	2,575	10,825
	1,025	2,075	2,575	2,575	2,575	10,825
E-8	Focused Investment					
General Cash Capital	0	250	250	250	250	1,000
	0	250	250	250	250	1,000

Program Funding Summary 2023-27 CIP **2022-23** **2023-24** **2024-25** **2025-26** **2026-27** **Total**

ECONOMIC DEVELOPMENT TOTALS

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
CDBG	1,850	1,850	1,850	1,850	1,850	9,250
General Cash Capital	3,191	4,658	5,215	5,180	5,214	23,458
General Debt	0	9,300	2,000	500	500	12,300
	<hr/> 5,041	<hr/> 15,808	<hr/> 9,065	<hr/> 7,530	<hr/> 7,564	<hr/> 45,008

ARTS AND CULTURE

The Arts and Culture category includes funds for cultural improvements to the City.

A-1

Public Art

Art Installations and Enhancements

Art installations and enhancements at public spaces.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	236	150	150	150	150	836
	236	150	150	150	150	836

Summary of Funding by Program: Arts and Culture

		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
A-1	Public Art						
	General Cash Capital	236	150	150	150	150	836
		236	150	150	150	150	836
ARTS AND CULTURE TOTALS							
		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
	General Cash Capital	236	150	150	150	150	836
		236	150	150	150	150	836

PUBLIC FACILITIES

The Public Facilities category includes improvements to entities managed by City partnered operators.

New Projects

F-1 Blue Cross Arena at Rochester War Memorial

- Generator Assessment project is added in 2022-23
- Sprinkler System Assessment project is added in 2022-23
- Mechanical Upgrades Phase 3 project is added in 2023-24

F-2 High Falls District

- Rochester Water Works Building and Gorge Vertical Access Phase 1 project is added in 2022-23

F-3 Rochester Community Sports Complex

- Sprinkler System Assessment project is added in 2023-24
- HVAC Upgrades project is added in 2023-24
- Stadium Stair Nosing Replacement project is added in 2022-23
- Stadium Field Lighting Upgrades project is added in 2023-24

F-5 Joseph A. Floreano Riverside Convention Center

- Elevator Modernization project is added in 2022-23, 2023-24, 2024-25, and 2025-26
- Furniture Replacement project is added in 2024-25
- Camera Replacement project is added in 2023-24
- Stage System Replacement project is added in 2024-25

Project Change

F-1 Blue Cross Arena at Rochester War Memorial

- Facility Improvements – Capital Reserve funding is added in 2023-24 and increases
- Lobby Floor Replacement funding increases in 2022-23

F-2 High Falls District

- Right of Way annual allocation funding decreases in 2022-23
- Triphammer Forge Structural project funding increases in 2022-23

F-3 Rochester Community Sports Complex

- Gravel Parking Lot Improvements project shifts to General Fund Cash Capital

- Roof Replacement project is deferred to 2023-24
- Stadium Annual Allocation is not funded in 2022-23

F-5 Joseph A. Floreano Riverside Convention Center

- Annual Allocation is not funded in 2022-23
- HVAC project funding increases
- Lighting project funding shifts to General Fund Debt and increases
- Emergency Generator project is deferred to 2026-27 and funding increases

F-1 Blue Cross Arena at Rochester War Memorial

Blue Cross Arena Facility Improvements

Improvements, rehabilitation and renovation of the War Memorial and its building system components

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	200	200	200	200	200	1,000
	200	200	200	200	200	1,000

Blue Cross Arena Facility Improvements - Capital Reserve

Capital reserve

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	0	500	500	500	500	2,000
	0	500	500	500	500	2,000

Blue Cross Arena Generator Assessment

Generator assessment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	110	0	0	0	0	110
	110	0	0	0	0	110

Blue Cross Arena Lobby Floor Replacement

Replacement of floor in entry, stairs and mezzanine with code compliant, slip resistant surfaces

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	715	0	0	0	0	715
	715	0	0	0	0	715

Blue Cross Arena Sprinkler System Assessment

Sprinkler assessment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	50	0	0	0	0	50
	50	0	0	0	0	50

Mechanical Phase Upgrades Phase 3: Sewage Ejectors and Suite Air Handling Units

Mechanical upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	0	521	0	0	0	521
	0	521	0	0	0	521

F-2 High Falls District

High Falls District Right of Way

Replacement of public furnishings and streetscape features

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	80	81	82	83	376
	50	80	81	82	83	376

High Falls Triphammer Forge Structural

Improvements to this historical site

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	300	0	0	0	0	300
	300	0	0	0	0	300

Rochester Water Works Building & Gorge Vertical Access to High Falls - Phase 1

A multi-phased investment at the City-owned Rochester Water Works Building located in the High Falls District under the ROC the Riverway Initiative. Phase 1 includes renovation of the Waterworks Building to provide a new visitor center, public restrooms, and accessible multi-use community space.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	21	0	0	0	0	21
General Debt	2,500	0	0	0	0	2,500
New York State	2,500	0	0	0	0	2,500
	5,021	0	0	0	0	5,021

F-3 **Rochester Community Sports Complex**

Rochester Community Sport Complex Stadium Sprinkler System Assessment

Sprinkler System Assessment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	50	0	0	0	50
	0	50	0	0	0	50

Rochester Community Sports Complex - Gravel Parking Lot Improvements

Gravel parking lot improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	316	0	316
	0	0	0	316	0	316

Rochester Community Sports Complex - Maguire Building Roof Replacement

Roof replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	886	0	0	0	886
	0	886	0	0	0	886

Rochester Community Sports Complex HVAC Upgrades

HVAC Upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	651	0	0	0	651
	0	651	0	0	0	651

Rochester Community Sports Complex- Stadium Annual Allocation

Annual allocation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	100	100	100	100	400
	0	100	100	100	100	400

Rochester Community Sports Complex Stadium Stair Nosing Replacement

Stair Nosing Replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	141	0	0	0	0	141
	141	0	0	0	0	141

Rochester Community Sports Stadium Field Lighting Upgrades

Field Lighting Upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	540	0	0	0	540
	0	540	0	0	0	540

F-5 Joseph A. Floreano Riverside Convention Center

Convention Center Building Needs Annual Allocation

Annual allocation for facility improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	70	70	70	70	280
	0	70	70	70	70	280

Convention Center Elevator Modernization (4 elevators)

Elevator Modernization

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	500	500	500	500	0	2,000
	500	500	500	500	0	2,000

Convention Center Furniture Replacement

Furniture replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	935	0	0	935
	0	0	935	0	0	935

Convention Center Mechanical Phase 3 - HVAC

Boiler and hot water replacement; HVAC upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	1,332	0	0	0	1,332
	0	1,332	0	0	0	1,332

Convention Center Mechanical Phase 4 - Lighting

RRCC lighting controls, domestic hot water heating system

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	503	0	0	0	503
	0	503	0	0	0	503

Convention Center Mechanical Phase 5 - Emergency Generator Replacement

Emergency Generator Replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	453	453
	0	0	0	0	453	453

Convention Center Security Camera Replacement

Security camera replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	362	0	0	0	362
	0	362	0	0	0	362

Convention Center Stage System Replacement

Stage system replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	390	0	0	390
	0	0	390	0	0	390

Summary of Funding by Program: Public Facilities

		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
F-1	Blue Cross Arena at Rochester War Memorial						
	War Memorial Cash Capita	1,075	1,221	700	700	700	4,396
		1,075	1,221	700	700	700	4,396
F-2	High Falls District						
	General Cash Capital	371	80	81	82	83	697
	General Debt	2,500	0	0	0	0	2,500
	New York State	2,500	0	0	0	0	2,500
		5,371	80	81	82	83	5,697
F-3	Rochester Community Sports Complex						
	General Cash Capital	141	150	100	416	100	907
	General Debt	0	2,077	0	0	0	2,077
		141	2,227	100	416	100	2,984
F-5	Joseph A. Floreano Riverside Convention Center						
	General Cash Capital	500	932	960	570	523	3,485
	General Debt	0	1,835	935	0	0	2,770
		500	2,767	1,895	570	523	6,255
PUBLIC FACILITIES TOTALS							
		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
	General Cash Capital	1,012	1,162	1,141	1,068	706	5,089
	General Debt	2,500	3,912	935	0	0	7,347
	New York State	2,500	0	0	0	0	2,500
	War Memorial Cash Capital	1,075	1,221	700	700	700	4,396
		7,087	6,295	2,776	1,768	1,406	19,332

MUNICIPAL FACILITIES

The Municipal Facilities category includes projects to preserve City-owned facilities and equipment.

New Projects

M-1 City Hall

- City Hall Sidewalks, Areaways, and Stairs project is added in 2022-23

M-3 Central Library Facilities

- Elevator Modernization projects are added in 2024-25, 2025-26, and 2026-27
- Rundel Library Terrace Annual Inspection program is added
- Rundel Library East Terrace Repairs project is added in 2022-23 and 2023-24
- Rundel Library Roof Replacement project is added in 2024-25 and 2025-26

M-4 Recreation and Parks Facilities

- Adams Street R-Center Renovations project is added in 2022-23
- Funding is added annually for Animal Services general rehab needs
- Avenue D R-Center Feasibility and Master Plan Study funding is added in 2022-23

M-6 General Rehabilitation

- Various facility renovation projects at the Honorable Loretta C. Scott Center for Human Services are added in 2022-23, 2023-24, and 2024-25
- City Elevator Modernization Assessment project is added in 2023-24
- HVAC Replacement and Refrigerant Modernization Program annual allocation is added
- Annual funding for a Site Program is added

M-8 Public Safety Facilities

- Dewey Avenue Firehouse Kitchen Upgrades project is added in 2026-27
- Public Safety Building Domestic Water System Improvements project is added in 2022-23
- Funding is added for facility improvements at the RPD Special Operations/K-9 Tactical building in 2022-23 and 2024-25

Project Changes

M-1 City Hall

- City Hall Building Historic Window Replacement project is organized into phases, funding increases and is allocated annually
- City Hall Annual Allocation is reduced in 2022-23

- City Hall Mechanical Replacements project funding increases, General Fund Cash Capital funding is added

M-2 Operations Center Complex

- CVMF Building 100 Restroom renovation project funding increases
- General Fund Cash Capital is not provided for 2022-23 CVMF Lift Replacement annual allocation
- General Fund Cash Capital funding is reduced for 2022-23 DES Mt. Read and Colfax Facilities general rehab
- Westside Garage Renovation Refuse Fund Debt funding is added in 2022-23

M-3 Library Facilities

- Bausch & Lomb Heat Pump Replacement funding shifts to Library Fund Cash Capital
- Bausch & Lomb Library Roof Replacement project funding increases
- Central Library Maintenance annual allocation funding decreases in 2022-23
- Maplewood Branch Library expansion is not funded due to anticipated funding source
- Rundel Library Filtration and Intake Air Upgrades project is deferred to 2023-24 and private funding is added in 2024-25
- Winton Branch Library project is deferred to 2025-26 and a portion of the funding shifts to Library Fund Debt

M-4 Recreation and Parks Facilities

- Various renovation projects at R-Centers co-located with RCSD shift years due to RCSD capital and facilities modernization plan; funding for additional furniture and equipment needs is added
- Avenue D R-Center HVAC Replacement project is deferred to 2024-25
- Carter Street R-Center Interior Renovation project is deferred to 2025-26 and 2026-27, General Fund Debt funding increases
- Danforth R-Center project funding shifts to General Fund Debt
- Edgerton R-Center project deferred to 2023-25, funding increases
- GVP Marina Building Roof project is completed and funding is eliminated
- Maplewood Nature Center project is not funded due to existing American Rescue Plan Act appropriation
- Norton Village project is deferred to 2023-24 and funding shifts to New York State
- Security Enhancements at DRHS Facilities allocation transfers into Municipal Facilities category

M-5 Water Facilities

- Hemlock Operations Center project is deferred to 2023-24
- Parking Lot Improvements funding is added in 2025-26

M-6 General Rehabilitation

- 414 Andrews Street project deferred to 2026-27, funding shifts to General Fund Cash Capital

- Funding is added in 2024-25 for ADA Upgrades at City Facilities
- Large Parking Lot program funding decreases in 2022-23, General Fund and Public Market Fund Cash Capital is added in 2023-24
- Roof Improvement annual allocation increases

M-7 Garages

- A portion of funding for the Garage Elevator program shifts to Parking Fund Debt
- South Avenue Garage Upgrades funding in 2022-23 is reduced due to existing American Rescue Plan Act appropriation, funding increases in 2023-24, 2024-25, and 2025-26
- Funding for the Parking Garage Improvement program and the Stone Street Garage Upgrades project increases, and is funded by Parking Fund Cash Capital and Debt

M-8 Public Safety Facilities

- Animal Services Shelter Renovation or New Building design funding shifts to 2024-25, renovation/construction funding is deferred beyond the five-year plan
- Auto Impound Storage and Site Repairs is deferred to 2025-26, funding increases
- Bull's Head – 160 Clifton Street Envelope and Mechanical Upgrades funding is eliminated
- Chestnut Firehouse project shifts to General Fund Cash Capital
- Clinton Avenue Firehouse Roof Replacement project is eliminated
- Emergency Communications Facility Improvements project General Fund Debt funding is eliminated, General Cash Capital funding is added in 2026-27
- A portion of General Fund Debt allocation for the Emergency Communications Roof project shifts to General Fund Cash Capital
- Fire Department Facilities Needs Assessment funding is eliminated due to existing American Rescue Plan Act appropriation
- Fire Facilities annual allocation increases
- Lake Avenue Firehouse funding is deferred to 2026-27 and shifts to General Fund Cash Capital
- Monroe Avenue Firehouse masonry project is eliminated, Monroe Avenue Firehouse Boiler Replacement project is added in 2024-25
- Police Facilities annual allocation funding increases
- Public Safety Building Canopy Roof project is deferred beyond five-year plan
- Public Safety Building Condenser and Heat Recovery Unit Replacement funding shifts to General Fund Debt and increases
- Public Safety Building Generator project is deferred to 2024-25
- Public Safety Building Lobby Floor project shifts to General Fund Debt.
- Public Safety Building Standard Allocation funding decreases in 2022-23
- University Avenue Firehouse deferred to 2023-24 and 2024-25 and funding shifts to General Fund Debt

M-1 **City Hall**

City Hall A Building Window Replacement/ Heat Pump & Envelope Improvements Phase 1A

Windows and heat pump replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	364	0	0	0	0	364
	364	0	0	0	0	364

City Hall A Building Window Replacement/ Heat Pump & Envelope Improvements Phase 1B

Window and heat pump replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	364	0	0	0	364
	0	364	0	0	0	364

City Hall A Building Window Replacement/ Heat Pump & Envelope Improvements Phases 1C, 2, and 3

Window and heat pump replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	364	2,217	1,536	4,117
	0	0	364	2,217	1,536	4,117

City Hall Annual Allocation

Replacements of building systems and components

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	105	107	110	110	482
	50	105	107	110	110	482

City Hall Mechanical Replacements (Phase 2-3)

Mechanical Replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	500	0	0	0	500
General Debt	0	500	0	0	0	500
	0	1,000	0	0	0	1,000

City Hall Sidewalks, Areaways, and Stairs

Construction of new sidewalks, curbs, lighting, and stairways. Rehabilitation of areaways. Milling and resurfacing of Church Street (North Fitzhugh Street to Pindle Alley) and North Fitzhugh Street (Church Street to Allen Street).

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	900	0	0	0	0	900
	900	0	0	0	0	900

M-2 Operations Center Complex

CVMF Building 100 & 200 Rooftop Unit Replacement

Replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	66	0	66
Local Works Cash Capital	0	0	0	67	0	67
Refuse Cash Capital	0	0	0	67	0	67
	0	0	0	200	0	200

CVMF Building 100 Restroom

Renovations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	121	0	121
Local Works Cash Capital	0	0	0	183	0	183
Refuse Cash Capital	0	0	0	183	0	183
	0	0	0	487	0	487

CVMF Complex Paving

Pavement resurfacing throughout CVMF complex

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	214	0	0	214
Local Works Cash Capital	0	0	268	0	0	268
Refuse Cash Capital	0	0	268	0	0	268
	0	0	750	0	0	750

CVMF Complex Security Upgrades, Part II

Security upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	198	0	0	198
	0	0	198	0	0	198

CVMF Lift Replacement

Systematic replacement of various lifts at the Central Vehicle Maintenance Facility

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	5	5	5	5	20
Local Works Cash Capital	20	20	20	20	20	100
Refuse Cash Capital	20	20	20	20	20	100
Water Cash Capital	20	20	20	20	20	100
	60	65	65	65	65	320

DES Mt. Read & Colfax Facilities

Provides annual allocation for the upkeep of the DES Mt. Read & Colfax Facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	60	120	124	126	126	556
Local Works Cash Capital	67	68	69	72	72	348
Refuse Cash Capital	67	68	69	72	72	348
	194	256	262	270	270	1,252

Westside Garage Structural Repair and Renovation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Refuse Debt	3,500	0	0	0	0	3,500
	3,500	0	0	0	0	3,500

M-3 Library Facilities

Bausch & Lomb Library Elevator Modernization/ Replacement

Elevator replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	0	500	500	500	1,500
	0	0	500	500	500	1,500

Bausch & Lomb Library Heat Pump Replacement (consolidated)

Heat pump replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	530	0	0	0	530
	0	530	0	0	0	530

Bausch & Lomb Library Roof Replacement

Roof replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Debt	681	0	0	0	0	681
	681	0	0	0	0	681

Branch Libraries - Maintenance

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	52	54	56	56	58	276
	52	54	56	56	58	276

Central Library - Maintenance

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	50	92	94	94	96	426
	50	92	94	94	96	426

Rundel Library East Terrace Repairs

East Terrace Repairs

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Debt	500	5,500	0	0	0	6,000
	500	5,500	0	0	0	6,000

Rundel Library Elevator Modernization/ Replacement

Elevator replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	0	500	500	500	1,500
	0	0	500	500	500	1,500

Rundel Library Filtration and Intake Air Upgrades

Filtration and Intake Air Upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	500	0	0	0	500
Private	0	0	500	0	0	500
	0	500	500	0	0	1,000

Rundel Library Roof Replacement

Roof replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	0	500	0	0	500
Library Debt	0	0	0	3,000	0	3,000
	0	0	500	3,000	0	3,500

Rundel Library Terrace Annual Inspection Program

Routine inspection plan for the structural framing underneath the Rundel Library, North Terrace, East Terrace and South Terrace

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	120	10	20	20	20	190
	120	10	20	20	20	190

Winton Branch Library

Various renovations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	0	0	210	0	210
Library Debt	0	0	0	1,046	0	1,046
	0	0	0	1,256	0	1,256

M-4 Recreation and Parks Facilities

Adams Street R-Center Renovations with RCSD

Furniture, Fixtures and Equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	150	0	0	0	0	150
	150	0	0	0	0	150

Animal Services General Rehab

Annual allocation for general rehab of Animal Services facility

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Animal Control Cash Capital	50	50	52	52	52	256
	50	50	52	52	52	256

Avenue D R-Center Feasibility and Master Plan Study

Feasibility and Master Plan Study

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	0	0	0	0	50
	50	0	0	0	0	50

Avenue D R-Center HVAC Replacement

HVAC Replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	500	0	0	500
	0	0	500	0	0	500

Avenue D R-Center Roof Restoration

Roof restoration

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	450	0	0	450
	0	0	450	0	0	450

Carter Street R-Center

Interior upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	110	0	110
General Debt	0	0	0	0	590	590
	0	0	0	110	590	700

Carter Street R-Center Gymnasium Roof

Roof replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	30	0	0	0	0	30
General Debt	0	260	0	0	0	260
	30	260	0	0	0	290

Carter Street R-Center Roof

Roof replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	62	0	0	0	0	62
General Debt	0	405	0	0	0	405
	62	405	0	0	0	467

Danforth R-Center

Window replacements, gym stage lighting and ceiling replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	657	0	0	657
	0	0	657	0	0	657

Edgerton R-Center

Interior and exterior improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	3,650	0	0	0	3,650
	0	3,650	0	0	0	3,650

Frederick Douglass R- Center Renovations- Furniture and Equipment

Renovation with RCSD

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	150	0	150
	0	0	0	150	0	150

Frederick Douglass R- Center Renovations- RPR Services

Renovation with RCSD

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	140	0	140
	0	0	0	140	0	140

GVP Pool & Ice Rink Building Envelope Upgrades

Pool & Ice Rink Building Envelope Upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	2,671	0	0	2,671
	0	0	2,671	0	0	2,671

☐ GVP Pool & Ice Rink Building Ice Plant Retrofit and MEP Improvements

Ice Plant Retrofit and MEP Improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	804	0	0	0	804
	0	804	0	0	0	804

☐ Lightfoot (Flint Street) R-Center Park Renovations

Park renovations to coordinate with RCSD project, Parks Master Plan

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	350	0	0	350
General Debt	0	0	0	1,900	0	1,900
	0	0	350	1,900	0	2,250

☐ Marketview Lodge

R-Center renovation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	141	0	0	141
	0	0	141	0	0	141

☐ Norton Village Center

HVAC and electrical replacements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
New York State	0	550	0	0	0	550
	0	550	0	0	0	550

☐ Roxie Ann Sinkler R-Center

Renovations and air conditioning

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	0	762	0	762
	0	0	0	762	0	762

Security Enhancements at DRHS facilities

Security cameras and access control in DRHS facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	100	100	100	100	450
	50	100	100	100	100	450

The International Plaza General Rehab

Annual allocation for general rehab needs at the International Plaza

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	10	10	11	11	11	53
	10	10	11	11	11	53

Thomas P. Ryan R- Center Renovations- Furniture and Equipment

Renovation with RCSD

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	150	0	0	0	150
	0	150	0	0	0	150

Thomas P. Ryan R- Center Renovations- RPR Services

Renovation with RCSD

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	225	0	0	0	225
	0	225	0	0	0	225

M-5 Water Facilities

Hemlock Operations Center

Hemlock Operations vehicle storage and office building upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	600	0	0	0	600
	0	600	0	0	0	600

Parking Lot Improvements

Sealing & striping of lots on a semi annual basis

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	42	0	0	43	0	85
	42	0	0	43	0	85

Water Operations Felix Street Building System Modernization

Replacement of heat pumps at Felix Operations Center & Building System Controls

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	196	0	0	0	0	196
	196	0	0	0	0	196

M-6 General Rehabilitation

414 Andrews Street Various Improvements

Windows, Masonry, Interior Improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	450	450
	0	0	0	0	450	450

ADA Upgrades for All Facilities

ADA Upgrades for All Facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	0	0	300
	100	100	100	0	0	300

Asbestos Management

Asbestos removal for varied City projects

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	90	90	90	90	90	450
	90	90	90	90	90	450

City Elevator Modernization Assessment

Elevator Assessment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	250	0	0	0	250
	0	250	0	0	0	250

General Rehabilitation

Renovation, rehabilitation and replacement of buildings systems, and components at City facilities as prioritized in an annual review

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	400	400	400	400	400	2,000
	400	400	400	400	400	2,000

Heat Pump Replacement

City Hall & Public Safety Building priority replacement allocation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	48	50	50	52	4,082	4,282
	48	50	50	52	4,082	4,282

Honorable Loretta C. Scott Center for Human Services: Annual Allocation

Annual allocation for the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

Honorable Loretta C. Scott Center for Human Services: Basement/ Subbasement, Structural, Waterproofing and HVAC

Basement/ Subbasement, Structural, Waterproofing and HVAC at the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	1,125	4,500	0	0	0	5,625
	1,125	4,500	0	0	0	5,625

Honorable Loretta C. Scott Center for Human Services: Building Automation System Controls

Building Automation System Controls at the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	156	1,035	0	0	0	1,191
	156	1,035	0	0	0	1,191

Honorable Loretta C. Scott Center for Human Services: Elevator Upgrades

Elevator Upgrades at the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	440	1,758	0	0	2,198
	0	440	1,758	0	0	2,198

Honorable Loretta C. Scott Center for Human Services: Envelope & Exterior

Exterior Repairs at the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	402	1,608	0	0	2,010
	0	402	1,608	0	0	2,010

Honorable Loretta C. Scott Center for Human Services: Priority 1 & 2 Code/Structural

Code and Structural Upgrades at the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	951	3,804	0	0	4,755
	0	951	3,804	0	0	4,755

Honorable Loretta C. Scott Center for Human Services: Roof Repairs

Roof repair at the former Chamber building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	44	173	0	0	0	217
	44	173	0	0	0	217

HVAC Replacement and Refrigerant Modernization Program

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	250	500	500	500	500	2,250
	250	500	500	500	500	2,250

Large Parking Lot Program

Extensive resurfacing, sealcoating, and striping of large parking lots

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	150	505	0	0	0	655
Public Market Cash Capital	0	175	0	0	0	175
	150	680	0	0	0	830

Roof Improvement Allocation

Annual allocation for roof improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

Site Program

Small scale paving, sealcoating, and striping

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	100	100	100	100	450
	50	100	100	100	100	450

M-7

Garages

Parking Access Revenue Control System and Parking Enforcement Software Solution

Convert existing software and hardware from Parking Soft platform to T2 Systems Flex Platform, and add Flex Parking Enforcement module to the software platform

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Parking Cash Capital	0	1,150	0	0	0	1,150
	0	1,150	0	0	0	1,150

Parking Garage Elevator Program

Comprehensive elevator rehabilitation program

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Parking Cash Capital	0	0	0	90	0	90
Parking Debt	0	0	0	660	0	660
	0	0	0	750	0	750

Parking Garage Improvement Program

Annual parking garage evaluation and improvement program

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Parking Cash Capital	1,235	620	666	330	324	3,175
Parking Debt	298	953	672	1,565	712	4,200
	1,533	1,573	1,338	1,895	1,036	7,375

South Avenue Garage Upgrades

Supplemental P/T and improvements, new revenue control

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Parking Cash Capital	711	2,747	1,249	1,519	1,271	7,497
	711	2,747	1,249	1,519	1,271	7,497

Stone Street Garage Upgrades

Supplemental P/T and improvements, new revenue control

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Parking Cash Capital	148	74	113	25	187	547
Parking Debt	1,084	542	828	185	1,370	4,009
	1,232	616	941	210	1,557	4,556

M-8 Public Safety Facilities

Animal Services Renovation or New Build

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Animal Control Cash Capital	0	0	200	0	0	200
	0	0	200	0	0	200

Auto Impound Storage Building and Site Repairs

Auto Impound Storage Building and Site Repairs

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	209	0	209
	0	0	0	209	0	209

Chestnut Firehouse

Skylight & window improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	350	0	0	0	350
	0	350	0	0	0	350

Chestnut Firehouse Protectives

Kitchen upgrades, exhaust hood and fire suppression installation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	400	0	0	400
	0	0	400	0	0	400

Dewey Avenue Firehouse Kitchen Upgrades

Kitchen upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	435	435
	0	0	0	0	435	435

Emergency Communications Facility

Phased facility improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	255	0	0	188	443
	0	255	0	0	188	443

Emergency Communications Roof

Roof restoration

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	45	0	45
General Debt	0	0	0	430	0	430
	0	0	0	475	0	475

Fire Facilities- Annual Allocation

General upkeep of buildings, annual allocation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	100	100	100	100	500
	100	100	100	100	100	500

Goodman Firehouse

HVAC, plumbing and electrical improvements, bathroom renovations, flooring, ceiling and painting

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	1,613	0	0	0	0	1,613
	1,613	0	0	0	0	1,613

Lake Avenue Firehouse

Kitchen Upgrades, Exhaust Hood & Fire Suppression Installation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	310	310
	0	0	0	0	310	310

Monroe Avenue Firehouse Mechanical Upgrades

Mechanical system replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	683	0	0	683
	0	0	683	0	0	683

Police Facilities

Security improvements and office equipment needs

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	45	45	45	45	45	225
	45	45	45	45	45	225

Public Safety Building Domestic Water System Improvements

Water system improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	207	0	0	0	0	207
	207	0	0	0	0	207

Public Safety Building Generator

Construction

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	0	2,450	0	0	2,450
	0	0	2,450	0	0	2,450

Public Safety Building Lobby Floor

Replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	550	0	0	0	550
	0	550	0	0	0	550

Public Safety Building Make-up Air Unit and Condenser Improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	930	0	0	0	0	930
	930	0	0	0	0	930

Public Safety Building Standard Allocation

Improvements and replacements of building systems and components

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	80	155	155	155	155	700
	80	155	155	155	155	700

RPD Special Operations/ K-9 Tactical Child Street New Storage Building

New storage building

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	60	0	0	0	0	60
General Debt	0	0	1,250	0	0	1,250
	60	0	1,250	0	0	1,310

RPD Special Operations/ K-9 Tactical Child Street Renovation

Renovations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	60	0	0	0	0	60
General Debt	0	0	1,250	0	0	1,250
	60	0	1,250	0	0	1,310

University Avenue Firehouse

HVAC, plumbing and electrical improvements, bathroom renovations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Debt	0	300	1,641	0	0	1,941
	0	300	1,641	0	0	1,941

Summary of Funding by Program: Municipal Facilities

		2022-23	2023-24	2024-25	2025-26	2026-27	Total
M-1	City Hall						
	General Cash Capital	414	605	107	110	110	1,346
	General Debt	900	864	364	2,217	1,536	5,881
		1,314	1,469	471	2,327	1,646	7,227
M-2	Operations Center Complex						
	General Cash Capital	60	125	541	318	131	1,175
	Local Works Cash Capital	87	88	357	342	92	966
	Refuse Cash Capital	87	88	357	342	92	966
	Refuse Debt	3,500	0	0	0	0	3,500
	Water Cash Capital	20	20	20	20	20	100
		3,754	321	1,275	1,022	335	6,707
M-3	Library Facilities						
	Library Cash Capital	222	1,186	1,670	1,380	1,174	5,632
	Library Debt	1,181	5,500	0	4,046	0	10,727
	Private	0	0	500	0	0	500
		1,403	6,686	2,170	5,426	1,174	16,859
M-4	Recreation and Parks Facilities						
	Animal Control Cash Capit	50	50	52	52	52	256
	General Cash Capital	352	485	602	511	111	2,061
	General Debt	0	5,119	4,278	2,662	590	12,649
	New York State	0	550	0	0	0	550
		402	6,204	4,932	3,225	753	15,516
M-5	Water Facilities						
	Water Cash Capital	238	600	0	43	0	881
		238	600	0	43	0	881

Program Funding Summary 2023-27 CIP		2022-23	2023-24	2024-25	2025-26	2026-27	Total
M-6	General Rehabilitation						
	General Cash Capital	1,332	2,368	1,440	1,342	5,822	12,304
	General Debt	1,281	7,328	7,170	0	0	15,779
	Public Market Cash Capital	0	175	0	0	0	175
		2,613	9,871	8,610	1,342	5,822	28,258
M-7	Garages						
	Parking Cash Capital	2,094	4,591	2,028	1,964	1,782	12,459
	Parking Debt	1,382	1,495	1,500	2,410	2,082	8,869
		3,476	6,086	3,528	4,374	3,864	21,328
M-8	Public Safety Facilities						
	Animal Control Cash Capit	0	0	200	0	0	200
	General Cash Capital	552	905	700	554	1,233	3,944
	General Debt	2,543	850	7,274	430	0	11,097
		3,095	1,755	8,174	984	1,233	15,241
MUNICIPAL FACILITIES TOTALS							
		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
	Animal Control Cash Capital	50	50	252	52	52	456
	General Cash Capital	2,710	4,488	3,390	2,835	7,407	20,830
	General Debt	4,724	14,161	19,086	5,309	2,126	45,406
	Library Cash Capital	222	1,186	1,670	1,380	1,174	5,632
	Library Debt	1,181	5,500	0	4,046	0	10,727
	Local Works Cash Capital	87	88	357	342	92	966
	New York State	0	550	0	0	0	550
	Parking Cash Capital	2,094	4,591	2,028	1,964	1,782	12,459
	Parking Debt	1,382	1,495	1,500	2,410	2,082	8,869
	Private	0	0	500	0	0	500
	Public Market Cash Capital	0	175	0	0	0	175
	Refuse Cash Capital	87	88	357	342	92	966
	Refuse Debt	3,500	0	0	0	0	3,500

Program Funding Summary 2023-27 CIP	2022-23	2023-24	2024-25	2025-26	2026-27	Total
Water Cash Capital	258	620	20	63	20	981
	<u>16,295</u>	<u>32,992</u>	<u>29,160</u>	<u>18,743</u>	<u>14,827</u>	<u>112,017</u>

BUSINESS EQUIPMENT

The Business Equipment category includes investments to information technology and office automation updates.

New Projects

B-3 Technology

- Funding added for Police Accountability Board annual technology needs

B-5 Business Equipment

- Communications Video Equipment annual allocation funding is added
- Funding is added in 2022-23 for Digital Plan Review Tables related to the Land Management project

B-94 Client Technology Solution Support

- Funding is added in 2022-23 for the Verint Software Upgrade project

B-97 Security and Surveillance

- Blue Light Camera Infrastructure annual allocation is added

Project changes

B-1 Office Equipment

- DES Commissioner's Office Furnishings funding decreases in 2022-23
- DES Water Furnishings is not funded in 2022-23
- Recreation and Human Services Furnishings funding decreases in 2022-23

B-2 Small Equipment

- Animal Services Equipment annual allocation transfers into Business Equipment category
- DES Cemeteries Small Equipment annual allocation is not funded in 2022-23
- DES Operations Small Equipment General Fund Cash Capital decreases in 2022-23, Refuse Cash Capital increases in all years
- Emergency Communications Small Equipment annual allocation increases in 2022-23
- Recreation and Human Services Small Equipment annual allocation decreases in 2022-23

B-3 Technology

- Application Upgrades annual allocation decreases in 2022-23

- Water Database Management and GIS annual allocation is not funded in 2022-23
- IT Lab Development funding increases in 2022-23 and funding is added in 2023-24, 2024-25, and 2026-27
- Technology projects at Neighborhood Service Centers are deferred beyond the five-year plan
- PSB and U of R Data Centers modernization project is deferred to 2023-24, funding is added in 2025-26 and 2026-27
- Street Pavement Management System annual allocation is not funded in 2022-23

B-4 PSI

- Accounts Receivable Solution project is not funded in 2022-23 due to anticipated funding source
- Collaborative Solutions LLC project is complete, funding is eliminated

B-94 Client Technology Solution Support

- Client Services and Revitalization annual allocation decreases in 2022-23, increases in following years
- Client Service Licenses funding shifts to annual Operating budget
- Printer Replacement and Consolidation annual allocation decreases in 2022-23

B-96 Network Telecommunication & Security

- Data Center Improvements annual allocation decreases in 2022-23 and increases in 2024-25
- Disaster Recovery annual allocation decreases in 2022-23 and increases in 2023-24 and 2024-25
- Information Security Improvements annual allocation funding decreases in 2022-23 and increases in 2025-26
- Various Network annual allocations are not funded in 2022-23
- Telephony Lifecycle annual allocation decreases in 2022-23 and increases in 2023-24

B-97 Security & Surveillance

- Security Enhancements at DRHS Facilities allocation transfers to Municipal Facilities category
- Police Body Worn Camera Infrastructure annual allocation increases in 2023-24 and decreases in 2024-25
- Video Surveillance Camera Network annual allocation decreases in 2022-23 and increases in remaining years

B-1 Office Equipment

Branch Libraries - Furnishings

Branch Furnishings - All Branch Locations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	22	22	24	24	26	118
	22	22	24	24	26	118

DES Commissioner's Office - Furnishings

Routine replacement of office furnishings

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	5	10	10	10	10	45
	5	10	10	10	10	45

DES Operations - Furnishings

Office Equipment replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Local Works Cash Capital	5	5	5	5	5	25
Refuse Cash Capital	5	5	5	5	5	25
	10	10	10	10	10	50

DES Water - Furnishings

Routine replacement of office furnishings

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	22	22	23	24	91
	0	22	22	23	24	91

Recreation & Human Services - Furnishings

Routine replacement of office furnishings at DRHS facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	10	22	23	24	25	104
	10	22	23	24	25	104

B-2	Small Equipment
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Animal Services Equipment

Annual allocation for Animal Services small equipment purchasing

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Animal Control Cash Capital	10	10	10	10	10	50
	10	10	10	10	10	50

DES Cemeteries - Small Equipment

Standard allocation used for the replacement of equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	0	45	45	45	45	180
	0	45	45	45	45	180

DES Operations - Small Equipment

Small equipment and refuse container replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	30	67	68	69	70	304
Local Works Cash Capital	22	23	23	24	25	117
Refuse Cash Capital	341	347	353	359	365	1,765
	393	437	444	452	460	2,186

DES Water - Small Equipment

Standard allocation for replacement of equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	66	68	70	72	75	351
	66	68	70	72	75	351

Emergency Communications - Small Equipment

Standard allocation for replacement of equipment; UPS Battery Replacement / Installation / Recycling; and Electrical Upgrades to Secondary Operations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	35	35	35	70	275
	100	35	35	35	70	275

Recreation & Human Services - Small Equipment

Routine replacement of small equipment at DRHS facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	20	38	39	40	41	178
	20	38	39	40	41	178

B-3 Technology

Application Upgrades

Business application upgrades

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	40	75	75	75	75	340
	40	75	75	75	75	340

Branch Libraries - Technology

Branch Computer Equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	45	10	10	50	50	165
	45	10	10	50	50	165

Communications - Equipment Replacement

Replacement of equipment for Communications Bureau graphic design, photography and video production staff

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	31	0	0	0	0	31
	31	0	0	0	0	31

Database Management and GIS

Maintains map of water grid with access to system features, placement and service history

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	16	16	17	17	66
	0	16	16	17	17	66

Enhancing PAB Investigator IT Capabilities

Purchase of investigative equipment including mobile A/V recording equipment; forensic photography equipment; image processing hardware and software; and video storage.

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	48	10	15	20	25	118
	48	10	15	20	25	118

IT Lab development

Develop a functional test lab environment to fully test new technologies before implementation

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	50	25	0	50	175
	50	50	25	0	50	175

PSB and U of R Data Centers modernization

Replace hardware in PSB and U of R Data Centers

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	125	0	25	50	200
	0	125	0	25	50	200

Street Pavement Management System

Inventory, assessment and managing the street network and programming of street projects, including scheduling and predicting future street treatments

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	105	108	111	114	438
	0	105	108	111	114	438

Upland PCs

Routine replacement of PCs and related equipment

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	5	5	5	5	6	26
	5	5	5	5	6	26

B-5 Business Equipment

Communications - Video Equipment

Appropriation of annual grant from Spectrum

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	5	5	5	5	5	25
	5	5	5	5	5	25

Digital Plan Review Tables for Land Management

Purchase plan review tables for NBD as part of Land Management. Moving away from physical plan documents requires staff to review building plans on a computer. iPlan Review tables offer distinct advantages, including a large touchscreen, mounted on a stable, movable surface for easy use when marking up plans

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	60	0	0	0	0	60
	60	0	0	0	0	60

B-94 Client Technology Solution Support

Client Services and Revitalization

Replacement of PCs 5 years or older with allowance for new demand, including accessories, client virtualization, cloud technologies, and automated deployments

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	160	400	400	450	400	1,810
	160	400	400	450	400	1,810

Printer Replacement and Consolidation

Replacement of printers 5 years or older with allowance for new demand

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	100	200	200	100	650
	50	100	200	200	100	650

Verint Software

Upgrade software to the latest version and implementation of Customer Portal and Process Management modules

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	190	0	0	0	0	190
	190	0	0	0	0	190

B-96 Network Telecommunications & Security

Data Center Improvements

Annual allocation - Software and hardware to expand capacity and support technology changes for example switches, firewalls, wireless access points, on premise storage capacity - connectivity and security

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	50	200	400	200	450	1,300
	50	200	400	200	450	1,300

Disaster Recovery

Add capacity for more applications in the DR site

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	100	150	300	50	200	800
	100	150	300	50	200	800

Information Security Improvements

Classify, protect, manage risk to City information

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	130	200	200	250	300	1,080
	130	200	200	250	300	1,080

Network Assessment

External assessment of City network to identify possible improvements

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	50	50	50	50	200
	0	50	50	50	50	200

Network Expansion

Telecom hardware to expand capacity and support technology changes - new facilities or facilities without formal network connections

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	75	75	75	75	300
	0	75	75	75	75	300

Network Refresh

Life cycle replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	50	150	200	300	700
	0	50	150	200	300	700

Telephony Lifecycle

Maintenance and re-engineering of current telephony IP system

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	40	75	50	50	75	290
	40	75	50	50	75	290

B-97 Security & Surveillance

Police Body Worn Camera Infrastructure

Expand video storage

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	75	100	25	50	25	275
	75	100	25	50	25	275

Replace Blue Light Camera Infrastructure

Cyclical replacement

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	650	600	600	500	500	2,850
	650	600	600	500	500	2,850

Security Camera Improvements - City Facilities

Security enhancements at City facilities

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	500	500	0	0	0	1,000
	500	500	0	0	0	1,000

Video Surveillance Camera Network

Back-end support, new and refresh for the video and access control environment, including blue light cameras and security cameras at City facility

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	300	700	550	450	400	2,400
	300	700	550	450	400	2,400

Summary of Funding by Program: Business Equipment

		2022-23	2023-24	2024-25	2025-26	2026-27	Total
B-1	Office Equipment						
	General Cash Capital	15	32	33	34	35	149
	Library Cash Capital	22	22	24	24	26	118
	Local Works Cash Capital	5	5	5	5	5	25
	Refuse Cash Capital	5	5	5	5	5	25
	Water Cash Capital	0	22	22	23	24	91
		47	86	89	91	95	408
B-2	Small Equipment						
	Animal Control Cash Capit	10	10	10	10	10	50
	Cemetery Cash Capital	0	45	45	45	45	180
	General Cash Capital	150	140	142	144	181	757
	Local Works Cash Capital	22	23	23	24	25	117
	Refuse Cash Capital	341	347	353	359	365	1,765
	Water Cash Capital	66	68	70	72	75	351
		589	633	643	654	701	3,220
B-3	Technology						
	General Cash Capital	169	365	223	231	314	1,302
	Library Cash Capital	45	10	10	50	50	165
	Water Cash Capital	5	21	21	22	23	92
		219	396	254	303	387	1,559
B-5	Business Equipment						
	General Cash Capital	65	5	5	5	5	85
		65	5	5	5	5	85

Program Funding Summary 2023-27 CIP	2022-23	2023-24	2024-25	2025-26	2026-27	Total
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B-94	Client Technology Solution Support						
	General Cash Capital	400	500	600	650	500	2,650
		400	500	600	650	500	2,650

B-96	Network Telecommunications & Security						
	General Cash Capital	320	800	1,225	875	1,450	4,670
		320	800	1,225	875	1,450	4,670

B-97	Security & Surveillance						
	General Cash Capital	1,525	1,900	1,175	1,000	925	6,525
		1,525	1,900	1,175	1,000	925	6,525

BUSINESS EQUIPMENT TOTALS

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
Animal Control Cash Capital	10	10	10	10	10	50
Cemetery Cash Capital	0	45	45	45	45	180
General Cash Capital	2,644	3,742	3,403	2,939	3,410	16,138
Library Cash Capital	67	32	34	74	76	283
Local Works Cash Capital	27	28	28	29	30	142
Refuse Cash Capital	346	352	358	364	370	1,790
Water Cash Capital	71	111	113	117	122	534
	3,165	4,320	3,991	3,578	4,063	19,117

NON-PUBLIC SAFETY FLEET

The Non-Public Safety Fleet category provides for the replacement of the City's vehicles.

New Projects

N-1 Motor Equipment

- Motor equipment funding is added for Animal Services, Mayor's Office, Neighborhood and Business Development, and Police Accountability Board

Project Changes

N-1 Motor Equipment

- Environmental Services/Architecture and Engineering Motor equipment replacement funding is deferred to 2023-24
- Environmental Services /Water motor equipment replacement funding is deferred to 2023-24
- Environmental Services /Operations motor equipment funding decreases in 2022-23 and increases in following years
- Human Resources motor equipment funding shifts to 2023-24
- Parking motor equipment is deferred to 2023-24 and increases
- Recreation and Human Services motor equipment increases and funding is added in 2023-24
- Refuse Collection motor equipment funding increases in 2022-23, primarily funded with Refuse Debt

N-1 Motor Equipment

Animal Control - Motor Equipment

Fleet replacement for Animal Control vehicles

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Animal Control Cash Capital	0	60	0	0	120	180
	0	60	0	0	120	180

DES Architecture and Engineering - Motor Equipment

Fleet replacement for Architecture & Engineering

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	46	32	33	34	145
	0	46	32	33	34	145

DES Buildings & Parks - Motor Equipment

Fleet replacement for Buildings & Parks and equipment for the Convention Center

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	443	1,350	919	1,063	1,057	4,832
	443	1,350	919	1,063	1,057	4,832

DES Cemeteries - Motor Equipment

Fleet replacement for Cemeteries

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Cemetery Cash Capital	176	331	139	161	202	1,009
	176	331	139	161	202	1,009

DES Commissioner's Office - Motor Equipment

Fleet replacement for Commissioner's Office

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	33	36	61	15	55	200
	33	36	61	15	55	200

DES Equipment Services - Motor Equipment

Fleet replacement for Equipment Services

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	28	136	134	346	271	915
	28	136	134	346	271	915

DES Operations - Motor Equipment

Fleet replacement for Operations

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	63	1,480	1,343	1,406	1,344	5,636
Local Works Cash Capital	739	2,535	2,708	2,788	2,340	11,110
	802	4,015	4,051	4,194	3,684	16,746

DES War Memorial - Motor Equipment

Fleet replacement for War Memorial

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
War Memorial Cash Capital	0	0	90	0	64	154
	0	0	90	0	64	154

DES Water - Motor Equipment

Fleet replacement for Water

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Water Cash Capital	0	621	310	738	674	2,343
	0	621	310	738	674	2,343

Human Resources - Motor Equipment

Fleet replacement for Human Resources

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	32	0	0	0	32
	0	32	0	0	0	32

Information Technology - Motor Equipment

Fleet replacement for IT department

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	25	32	0	57
	0	0	25	32	0	57

Library - Motor Equipment

Fleet replacement for Library

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Library Cash Capital	0	0	30	0	0	30
	0	0	30	0	0	30

Mayors Office - Motor Equipment

Fleet replacement for Mayor's Office

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	0	75	75
	0	0	0	0	75	75

NBD - Motor Equipment

Fleet replacement schedule for NBD

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	0	0	30	0	30
	0	0	0	30	0	30

Parking - Motor Equipment

Fleet replacement for Parking

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Parking Cash Capital	0	80	35	80	43	238
	0	80	35	80	43	238

Public Market - Motor Equipment

Fleet replacement for Public Market

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Public Market Cash Capital	0	18	35	0	0	53
	0	18	35	0	0	53

Recreation & Human Services - Motor Equipment

Fleet replacement for DRHS

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	89	65	40	0	0	194
	89	65	40	0	0	194

Refuse Collection - Motor Equipment

Fleet replacement for vehicles used in support of Refuse Collection

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
Refuse Cash Capital	50	1,161	2,515	2,564	2,352	8,642
Refuse Debt	4,000	0	0	0	0	4,000
	4,050	1,161	2,515	2,564	2,352	12,642

Vehicles for Police Accountability Board

Motor equipment for PAB

<u>Funding Source</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>TOTAL</u>
General Cash Capital	0	195	0	0	0	195
	0	195	0	0	0	195

Summary of Funding by Program: Non-Public Safety Fleet

		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
N-1	Motor Equipment						
	Animal Control Cash Capit	0	60	0	0	120	180
	Cemetery Cash Capital	176	331	139	161	202	1,009
	General Cash Capital	656	3,340	2,554	2,925	2,836	12,311
	Library Cash Capital	0	0	30	0	0	30
	Local Works Cash Capital	739	2,535	2,708	2,788	2,340	11,110
	Parking Cash Capital	0	80	35	80	43	238
	Public Market Cash Capital	0	18	35	0	0	53
	Refuse Cash Capital	50	1,161	2,515	2,564	2,352	8,642
	Refuse Debt	4,000	0	0	0	0	4,000
	War Memorial Cash Capita	0	0	90	0	64	154
	Water Cash Capital	0	621	310	738	674	2,343
		5,621	8,146	8,416	9,256	8,631	40,070

NON-PUBLIC SAFETY FLEET TOTALS

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>Total</u>
Animal Control Cash Capital	0	60	0	0	120	180
Cemetery Cash Capital	176	331	139	161	202	1,009
General Cash Capital	656	3,340	2,554	2,925	2,836	12,311
Library Cash Capital	0	0	30	0	0	30
Local Works Cash Capital	739	2,535	2,708	2,788	2,340	11,110
Parking Cash Capital	0	80	35	80	43	238
Public Market Cash Capital	0	18	35	0	0	53
Refuse Cash Capital	50	1,161	2,515	2,564	2,352	8,642
Refuse Debt	4,000	0	0	0	0	4,000
War Memorial Cash Capital	0	0	90	0	64	154
Water Cash Capital	0	621	310	738	674	2,343
	5,621	8,146	8,416	9,256	8,631	40,070

The Budget records personnel resources in a number of ways. First, individuals may be employed in either full time, part time, temporary, or seasonal capacities. A full time employee works a standard work week on a year round basis. The number of hours per week may vary depending on unit assignment and the nature of the job. Part time employees also work on a year round basis, but for fewer hours than the standard work week. Temporary employees work standard work weeks, but for a fixed period, usually not more than eighteen months. Seasonal employees work hours that are determined by the jobs to which they are assigned, usually for short periods, e.g., the summer. While most of the City's personnel resources are allocated to full time positions, use of part time, temporary, and seasonal positions provides an efficient and flexible means of meeting peak work load requirements. These "other than full time" positions are aggregated in departmental Budget presentations.

Secondly, all full time positions are recorded in the Budget by job title. In every unit with assigned personnel, a personnel summary display indicates the job titles assigned to that unit and the number of full time positions authorized for each title. All job titles are assigned to pay brackets that represent the compensation range for the position. The salary and wage schedules at the back of this section present the range for each bracket.

Overtime, the practice of extending work beyond the regular work week hours, is also explicitly accounted for in the Budget. Carefully managed overtime provides a flexible extension of the City's experienced workforce.

Finally, the Budget accounts for a Vacancy Factor, defined as the difference between the allocation actually required for personnel compensation, and that which would be required if every position were filled at all times. Some number of positions are unfilled at any given moment. Vacancy factors differ among units, based on the size of the unit and the turnover rates experienced.

Personnel resources are approximated in "Employee Years." Each full time position represents one Employee Year regardless of actual assigned hours, which vary. Part time, temporary, and seasonal positions are expressed as fractions of a full time Employee Year based on the number of hours to be worked in relation to the hours to be worked by a full time equivalent position or by salary averaging; fractions are to one decimal place, i.e., one-tenth of an Employee Year. Overtime and vacancy factors are similarly approximated.

The Employee Year allocations are approximated by adding that unit of measure for all full time, part time, temporary, seasonal, and overtime assistance and subtracting the vacancy allowance, as in the following example:

Employee Years	
Full Time Positions	21.0
Overtime	+1.7
Part Time, Temporary, and Seasonal	+2.3
LESS: Vacancy Allowance	<u>-1.1</u>
	=23.9

Some presentations in the Budget show the assignment of fractional full time positions (e.g., 1.5 full time positions) to reflect sharing of positions among various activities and the corresponding allocation of costs to each activity. This practice is common in the Department of Environmental Services, Bureau of Operations. Here workload requirements change throughout the year (e.g., from Leaf Collection in the fall to Snow and Ice Control in the winter). Summing these partial assignments from two or more activities will result in an accounting of 100% of the full time employees, as in the following example:

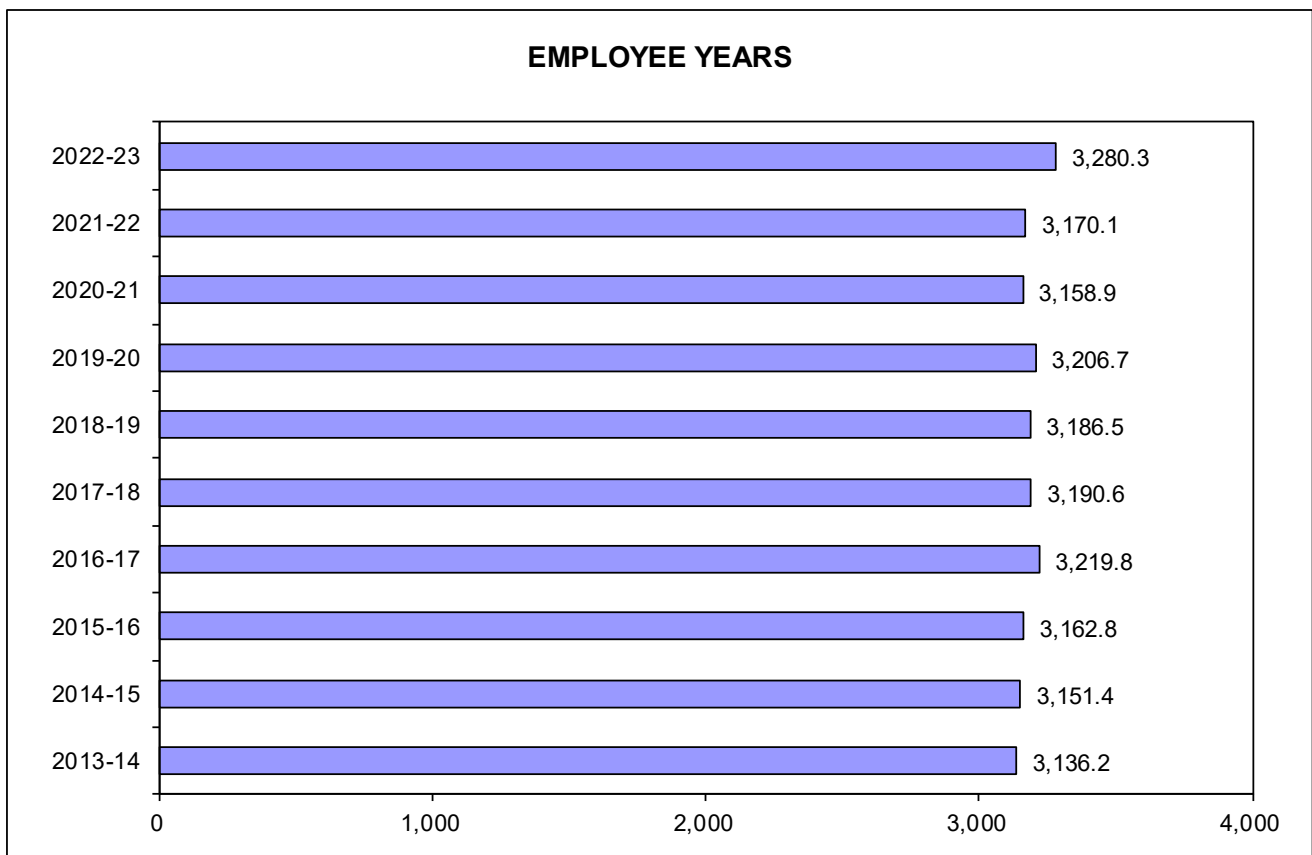
<u>Title</u>	<u>Activities</u>	
Crew Chief	Lots & Yards	1.2
	Work Orders	0.6
	Leaf Collection	0.3
	Snow & Ice Control	<u>0.9</u>
	Total Authorized	3.0

PERSONNEL SUMMARY
PERSONNEL RESOURCES

Total Employee Years	Budget <u>2019-20</u>	Budget <u>2020-21</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
City Council and Clerk				
Council	7.2	7.2	8.4	11.6
Clerk/Licensing/Elections	16.9	16.9	16.6	11.0
Police Accountability Board	<u>2.3</u>	<u>4.1</u>	<u>4.0</u>	<u>56.9</u>
	26.4	28.2	29.0	79.5
Administration				
Mayor's Office	44.4	43.6	36.0	55.2
Office of Management & Budget	8.8	8.0	8.3	8.0
Human Resource Management	29.8	32.6	33.1	36.6
Communications	20.0	20.0	18.0	18.5
Law	<u>21.5</u>	<u>19.5</u>	<u>25.0</u>	<u>26.0</u>
	124.5	123.7	120.4	144.3
Information Technology	41.4	38.0	44.2	44.4
Finance				
Director's Office	4.0	5.0	5.0	5.0
Accounting	16.1	12.0	12.2	12.0
Treasury	18.9	17.9	18.3	18.5
Assessment	14.9	12.2	12.2	12.2
Parking Violations & Adjudication	36.0	36.0	36.0	36.0
Purchasing	11.4	11.5	11.5	13.9
Traffic Violations Agency	<u>10.3</u>	<u>8.5</u>	<u>8.5</u>	<u>9.1</u>
	111.6	103.1	103.7	106.7
Neighborhood & Business Development				
Commissioner	14.6	8.1	9.5	9.5
Business & Housing Development	29.0	30.1	29.0	32.0
Neighborhood Preservation	18.1	20.4	21.4	21.4
Buildings & Zoning	<u>79.9</u>	<u>80.4</u>	<u>80.4</u>	<u>89.9</u>
	141.6	139.0	140.3	152.8
Environmental Services				
Commissioner	55.4	58.5	58.6	64.1
Architecture & Engineering	59.0	57.7	59.7	62.9
Operations	257.0	266.5	273.1	273.6
Buildings & Parks	163.1	161.1	160.6	162.1
Equipment Services	65.9	66.2	67.2	68.4
Water	<u>140.8</u>	<u>141.3</u>	<u>142.4</u>	<u>142.6</u>
	741.2	751.3	761.6	773.7

**PERSONNEL SUMMARY
PERSONNEL RESOURCES**

Total Employee Years	Budget <u>2019-20</u>	Budget <u>2020-21</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
Emergency Communications	231.1	231.1	224.2	224.2
Police	938.2	914.7	869.4	873.9
Fire	518.8	515.7	519.2	511.7
Library				
Central Library	91.5	90.8	89.5	91.1
Community Library	<u>42.8</u>	<u>40.6</u>	<u>43.0</u>	<u>44.7</u>
	<u>134.3</u>	<u>131.4</u>	<u>132.5</u>	<u>135.8</u>
Recreation & Human Services				
Office of the Commissioner	20.1	18.5	44.2	45.4
Recreation & Youth Services	147.6	134.6	143.8	147.8
Human Services	<u>29.9</u>	<u>29.6</u>	<u>37.6</u>	<u>40.1</u>
	197.6	182.7	225.6	233.3
Total	3,206.7	3,158.9	3,170.1	3,280.3

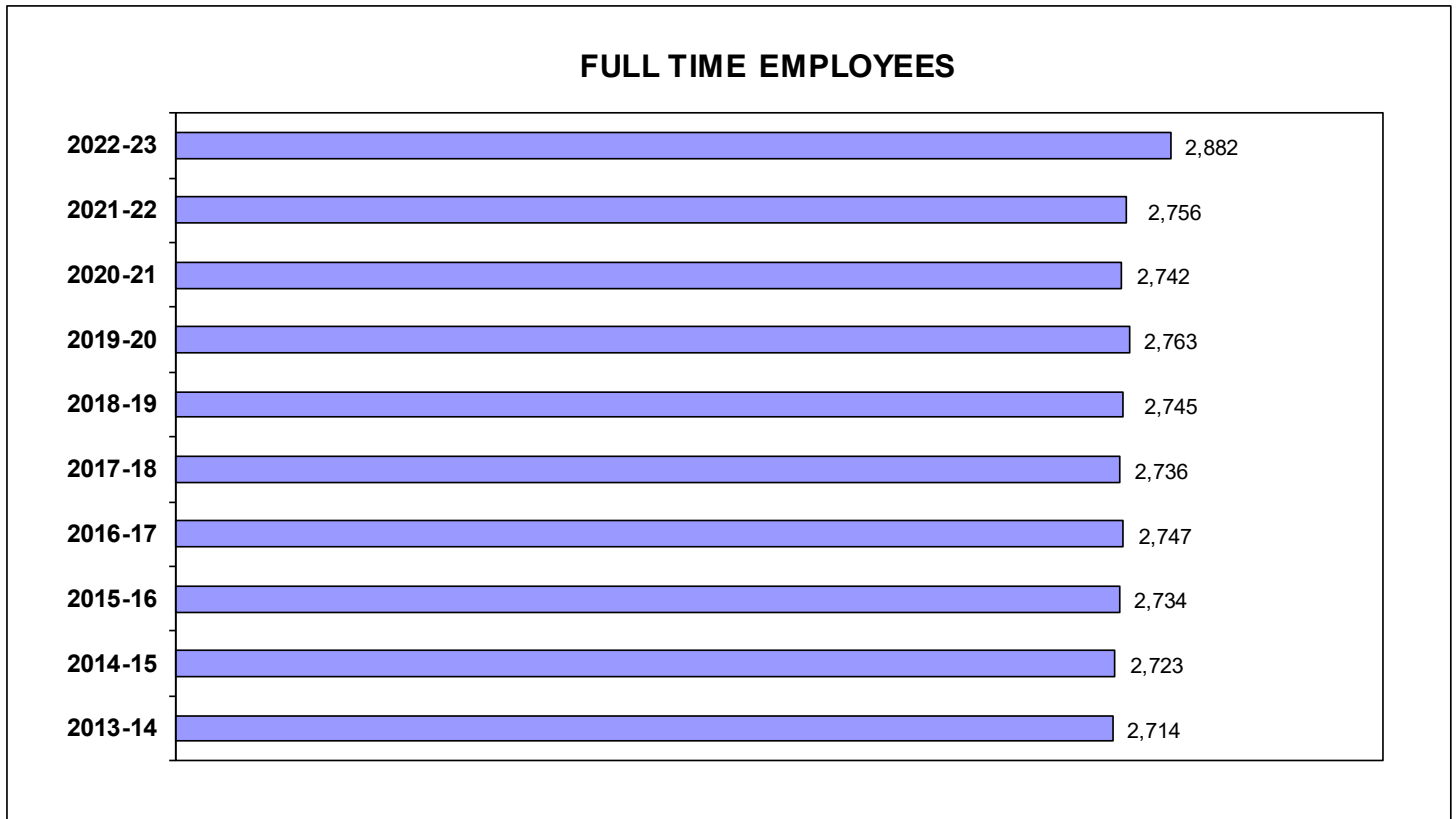


PERSONNEL SUMMARY
PERSONNEL RESOURCES

Full Time Employees	Budget <u>2019-20</u>	Budget <u>2020-21</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
City Council and Clerk				
Council	3.8	3.8	4.8	8.0
Clerk/Licensing	8.2	8.2	8.2	11.0
Police Accountability Board	<u>4.0</u>	<u>4.0</u>	<u>3.0</u>	<u>57.0</u>
	16.0	16.0	16.0	76.0
Administration				
Mayor's Office	42.0	41.0	34.0	45.0
Office of Management & Budget	8.0	8.0	7.5	7.5
Human Resource Management	27.0	30.0	31.0	34.0
Communications	18.0	17.0	16.0	17.0
Law	<u>21.0</u>	<u>19.0</u>	<u>24.5</u>	<u>25.0</u>
	116.0	115.0	113.0	128.5
Information Technology	40.0	40.0	46.0	46.0
Finance				
Director's Office	4.0	5.0	5.0	5.0
Accounting	16.0	12.0	12.0	12.0
Treasury	18.0	17.0	17.0	17.0
Assessment	13.0	12.0	12.0	12.0
Parking Violations & Adjudication	31.0	32.0	32.0	32.0
Purchasing	11.0	11.0	11.0	13.0
Traffic Violations Agency	<u>9.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
	102.0	97.0	97.0	99.0
Neighborhood & Business Development				
Commissioner	14.0	7.0	9.0	9.0
Business & Housing Development	28.0	30.0	29.0	32.0
Neighborhood Preservation	14.0	14.0	15.0	15.0
Buildings & Zoning	<u>76.0</u>	<u>77.0</u>	<u>78.0</u>	<u>88.0</u>
	132.0	128.0	131.0	144.0
Environmental Services				
Commissioner	37.0	41.0	41.0	43.0
Architecture & Engineering	58.0	56.0	58.0	62.0
Operations	198.0	199.0	200.0	200.0
Buildings & Parks	122.0	120.0	119.0	121.0
Equipment Services	60.0	60.0	61.0	62.0
Water	<u>125.0</u>	<u>128.0</u>	<u>128.0</u>	<u>128.0</u>
	600.0	604.0	607.0	616.0

**PERSONNEL SUMMARY
PERSONNEL RESOURCES**

Full Time Employees, continued	Budget <u>2019-20</u>	Budget <u>2020-21</u>	Budget <u>2021-22</u>	Budget <u>2022-23</u>
Emergency Communications	213.0	213.0	212.0	212.0
Police	850.0	846.0	815.5	820.0
Fire	504.0	504.0	504.0	506.0
Library				
Central Library	75.5	74.8	74.5	77.0
Community Library	<u>24.5</u>	<u>22.3</u>	<u>23.5</u>	<u>25.0</u>
	100.0	97.0	98.0	102.0
Recreation & Human Services				
Office of the Commissioner	18.0	17.0	38.5	38.5
Recreation & Youth Services	51.5	47.5	58.0	60.0
Human Services	<u>20.5</u>	<u>17.5</u>	<u>20.0</u>	<u>34.0</u>
	90.0	82.0	116.5	132.5
Total	2,763.0	2,742.0	2,756.0	2,882.0



PERSONNEL SUMMARY
EMPLOYEE BENEFITS

In addition to wage and salary compensation, employees are provided with various fringe benefits as provided by law, collective bargaining agreements, and administrative determination. The City's budgeting and accounting systems place the allocations for these benefits in a separate department for monitoring and control purposes. Details on these allocations are found in the Undistributed Expenses section of the Budget (Tab 13).

The following table distributes estimated fringe benefits by Department:

Employee Benefit Distribution

<u>Department</u>	<u>Amount</u>
Council and Clerk	3,804,000
Administration	7,324,500
Information and Technology	2,593,600
Finance	4,334,600
Neighborhood and Business Development	7,129,500
Environmental Services	32,288,100
Emergency Communications	9,693,000
Police	53,328,400
Fire	33,186,300
Library	4,460,700
Recreation and Human Services	<u>7,483,800</u>
	165,626,500

PERSONNEL SUMMARY
BARGAINING UNITS

Portions of the City's workforce are represented by the following labor organizations:

- American Federation of State, County and Municipal Employees, Local 1635 and 1635P, Full and Part Time Units
- Rochester Police Locust Club, Inc.
- International Association of Firefighters, Local 1071, Uniformed and Non-Uniformed Units
- International Union of Operating Engineers, Local 158-S
- Civil Service Employees Association, Rochester Public Library Part Time Employees Unit, Local 828

In accordance with collective bargaining agreements, employees in the following positions are granted full release time from their regularly scheduled work, with full pay and benefits to perform union duties. These positions and associated salary and benefits are reflected in the appropriate departmental and Undistributed Expenses budgets, and are presented here for informational purposes only.

	Salary plus benefits <u>2022-23</u>
<u>AFSCME Local 1635</u>	
<u>Department of Environmental Services</u>	
• Environmental Services Operator I	\$94,200
• Environmental Services Operator I	\$94,200
• Secretary	\$78,200
 <u>ECD/911</u>	
• Dispatcher I / 911	\$95,000
 <u>Rochester Police Locust Club, Inc.</u>	
Police Department	
• Police Investigator	\$163,200
• Police Sergeant	\$164,000
• Police Officer	\$146,300
 <u>International Association of Firefighters, Local 1071</u>	
Fire Department	
• Lieutenant	<u>\$157,400</u>
Total	\$992,500

PERSONNEL SUMMARY
BARGAINING UNITS

Effective Dates of Current or Most Recent Agreements

Labor Organization

Agreement Dates

AFSCME Local 1635 Full Time

July 1, 2022 to June 30, 2027

AFSCME Local 1635 Part Time

July 1, 2020 to June 30, 2022

Rochester Police Locust Club, Inc.

July 1, 2016 to June 30, 2019

International Association of Firefighters, Local 1071, Uniformed

July 1, 2016 to June 30, 2021

International Association of Firefighters, Local 1071, Non-Uniformed

July 1, 2017 to June 30, 2022

International Union of Operating Engineers, Local 158-S

July 1, 2019 to June 30, 2023

Civil Service Employees Association, Local 828, Rochester Public
Library Part Time Employees Unit

July 1, 2021 to June 30, 2023

PERSONNEL SUMMARY
SALARY SCHEDULES

July 1, 2022

By virtue of the authority vested in me by law, I, Malik D. Evans, Mayor of the City of Rochester, New York, do hereby create, effective July 1, 2022, all positions set forth in this Budget to be in existence for the fiscal year 2022-23 at the salary and wage brackets indicated for said positions. The salary and wage bracket amounts shall be as set forth herein, except as modified by collective bargaining agreements or further directive of this office. All positions in existence prior to July 1, 2022, which are not set forth in this Budget shall be abolished effective July 1, 2022 except for positions otherwise prescribed by law.

A handwritten signature in black ink, appearing to read 'Malik D. Evans', with a long horizontal flourish extending to the right.

Malik D. Evans
Mayor

**PERSONNEL SUMMARY
SALARY SCHEDULES**

Non-Management Salaried Personnel (AFSCME)
Effective July 1, 2022

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step N
1	31,980	32,345	33,343	34,403	35,464	36,373	37,111	37,787	38,638					
2	32,172	33,166	34,192	35,282	36,373	37,111	37,787	38,638	39,601					
3	32,822	33,835	34,881	36,003	37,111	37,787	38,638	39,601	40,624					
4	33,417	34,450	35,515	36,654	37,787	38,638	39,601	40,624	41,528					
5	34,168	35,227	36,316	37,475	38,638	39,601	40,624	41,528	42,662					
6	35,023	36,107	37,223	38,414	39,601	40,624	41,528	42,662	43,733					
7	35,937	37,049	38,193	39,405	40,624	41,528	42,662	43,733	44,926					
8	36,728	37,864	39,036	40,283	41,528	42,662	43,733	44,926	46,224					
9	37,737	38,905	40,107	41,383	42,662	43,733	44,926	46,224	47,642					
10	38,680	39,877	41,111	42,426	43,733	44,926	46,224	47,642	49,120					
11	39,734	40,962	42,229	43,578	44,926	46,224	47,642	49,120	50,649					
12	40,889	42,154	43,457	44,838	46,224	47,642	49,120	50,649	52,412					
13	42,143	43,447	44,789	46,216	47,642	49,120	50,649	52,412	53,990					
14	43,450	44,794	46,176	47,642	49,120	50,649	52,412	53,990	55,808					
15	44,802	46,188	47,616	49,135	50,649	52,412	53,990	55,808	57,505					
16	46,351	47,783	49,262	50,836	52,412	53,990	55,808	57,505	59,494					
17	47,754	49,231	50,753	52,369	53,990	55,808	57,505	59,494	61,876					
18	49,358	50,881	52,456	54,132	55,808	57,505	59,494	61,876	64,418					
19	50,857	52,429	54,048	55,781	57,505	59,494	61,876	64,418	67,024					
20	52,621	54,246	55,923	57,710	59,494	61,876	64,418	67,024	69,752					
21	54,721	56,413	58,159	60,015	61,876	64,418	67,024	69,752	72,646					
22A	60,027	61,317	62,636	63,982	65,357	66,762	68,199	69,666	71,162	72,694	74,255	75,851	77,483	79,148
23A	62,635	63,981	65,358	66,761	68,199	69,666	71,162	72,694	74,254	75,851	77,483	79,147	80,849	82,588
110	44,926	46,224	47,642	49,120	50,649	52,167	53,731	55,341	57,000					
150	50,649	52,412	53,990	55,808	57,505	59,233	61,013	62,847	64,735					
170	53,990	55,808	57,505	59,494	61,876	63,735	65,648	67,620	69,651					
180	41,965	52,456	54,132	55,808	57,505	59,494	61,876	64,418	66,352					
190	43,239	54,048	55,781	57,505	59,494	61,876	64,418	67,024	69,033					
200	44,739	55,923	57,710	59,494	61,876	64,418	67,024	69,752	71,841					
210	61,876	64,418	67,024	69,752	72,645	74,823	77,067	79,377	81,757					

PERSONNEL SUMMARY SALARY SCHEDULES

Weekly and Hourly Personnel Effective July 1, 2022

Hourly Rates:

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I
40	18.18	18.74	19.32	19.98	20.58	21.02	21.50	22.10	22.68
41	18.78	19.36	19.96	20.58	21.21	21.70	22.50	22.74	23.55
42	19.48	20.07	20.71	21.39	22.11	22.68	23.21	24.00	24.58
51	15.88	16.37	16.86	17.33	17.82	18.19	18.52	18.79	19.13
52	16.09	16.61	17.11	17.66	18.19	18.52	18.79	19.13	19.58
53	16.32	16.82	17.34	17.93	18.52	18.79	19.13	19.58	20.02
54	16.64	17.16	17.68	18.22	18.79	19.13	19.58	20.02	20.46
55	16.92	17.43	17.98	18.60	19.13	19.58	20.02	20.46	20.94
56	17.29	17.82	18.37	19.09	19.58	20.02	20.46	20.94	21.30
57	17.71	18.25	18.82	19.46	20.02	20.46	20.94	21.30	22.10
58	18.08	18.63	19.20	19.83	20.46	20.94	21.30	22.10	22.50
59	18.51	19.10	19.67	20.27	20.94	21.30	22.10	22.50	23.15
60	18.84	19.41	20.02	20.67	21.30	22.10	22.50	23.15	23.68
61	19.46	20.06	20.69	21.38	22.10	22.50	23.15	23.68	24.49
62	19.91	20.51	21.16	21.77	22.50	23.15	23.68	24.49	25.13
63	20.45	21.09	21.74	22.50	23.15	23.68	24.49	25.13	25.89
64	20.97	21.63	22.28	23.02	23.68	24.49	25.13	25.89	26.64
65	21.70	22.36	23.04	23.76	24.49	25.13	25.89	26.64	27.43
66	17.48	18.00	18.59	19.12	19.72	20.94			

Daily Rates:

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
68	152.17	156.87	161.72					
69	183.85	189.54	195.39	207.86	220.28	232.78	239.71	246.63
70	195.54	201.58	207.63	214.65	221.17	228.82		
71	212.89	220.08	227.23	234.39	241.53	248.70		

PERSONNEL SUMMARY
SALARY SCHEDULES

Uniformed Police Personnel
Effective July 1, 2018

Bracket	Step 1	Step 2	Step 3	Step 4	Step 5
90	47,537	58,647	68,988	79,096	83,010
191			89,128	94,533	
92			89,643	95,048	
94			101,369	107,482	
95			114,382	121,281	

Uniformed Fire Personnel
Effective July 1, 2020

Bracket	Start	Step 1A	Step 1B	Step 2	Step 3	Step 4	FI-1	FI-2	FI-3
80	46,302	51,713	57,124	67,198	77,042	80,856	82,474	84,092	87,325
82					88,219	92,582			
84					99,754	104,690			
85					112,563	118,132			

Non-Uniformed Fire Personnel
Effective July 1, 2021

Bracket	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
73	48,542	50,043	51,913	53,770	55,655	57,527	59,397	61,269	63,141	65,011
75	50,968	52,544	54,574	56,601	58,629	60,657	62,685	64,714	66,741	68,769
78	54,613	56,302	59,315	62,330	65,342	68,356	71,370	74,384	77,398	80,412

Operating Engineers
Effective July 1, 2022

Bracket	Title	Step A	Step B	Step C	Step D	Step E
149	Asst. HVAC Engineer Trainee	19.40	19.97	20.59	22.03	22.70
150	Asst. HVAC Engineer	28.50	29.35	30.27	32.43	33.42
151	HVAC Engineer	29.66	30.56	31.50	33.75	34.78
152	Lead HVAC Engineer	31.92	32.91	33.92	36.28	37.49
153	Supervising HVAC Engineer	34.38	35.46	36.52	39.09	40.37

PERSONNEL SUMMARY
SALARY SCHEDULES

Fixed Salary Rates
Effective July 1, 2022 or as otherwise noted

<u>Title</u>	<u>Amount</u>
Elected and Appointed Officials	
President of the Council*	46,939
Council Member*	36,939
Mayor*	157,019
Deputy Mayor	154,622
Examining Board Members	
Examiner-Chair**	1,250
Examiner Plumber	1,250
Clerk to the Board	1,250
Examiner-Vice Chair**	1,250
Examiner-Secretary**	1,250
Examiner-Stationary	1,250
Examiner-Electrician	1,000

*These salaries are fixed by local legislation on a calendar year basis; amounts shown above represent calendar 2022.

Every four years City Council sets the annual salaries of the Mayor and Councilmembers and provides for a cost of living adjustment for each of the next three years with a 3% annual cap; the last base year set was for calendar 2022.

The Mayor and any Councilmember may decline to accept the cost of living adjustment, therefore actual salaries collected by the Mayor and Councilmembers may be lower than the above salaries.

**These positions are not compensated if filled by a City or RG&E employee.

PERSONNEL SUMMARY
SALARY SCHEDULES

CSEA Library Part Time

Effective July 1, 2022

TITLE	Bracket	Step A	Step B	Step C	Step D	Step E	Step F
Administrative Assistant	N165	24.13	24.89	25.70	26.50	27.03	27.57
Class 5 Truck Driver	N085	19.18	19.77	20.39	21.03	21.45	21.89
Cleaner Library	N015	16.32	16.84	17.38	17.93	18.29	18.64
Clerk II Library	N095	19.66	20.26	20.91	21.56	21.99	22.44
Clerk III with Typing Library	N075	18.72	19.29	19.89	20.51	20.94	21.35
Clerk Typist Library	N035	17.11	17.63	18.17	18.76	19.16	19.51
Digital Media Associate	N145	22.64	23.32	24.11	24.85	25.34	25.87
Duplicating Operator	N065	18.23	18.79	19.38	20.05	20.42	20.83
Graphic Assistant	N145	22.64	23.32	24.11	24.85	25.34	25.87
Historical Researcher	N185	25.02	25.81	26.60	27.44	28.28	29.16
Librarian I	N185	25.02	25.81	26.60	27.44	28.28	29.16
Librarian II	N195	26.49	27.33	28.18	29.08	29.66	30.25
Library Assistant	N145	22.64	23.32	24.11	24.85	25.34	25.87
Mail Room Clerk	N095	19.66	20.26	20.91	21.56	21.99	22.44
Maintenance Worker	N575	18.30	18.86	19.45	20.06	20.68	21.10
Materials Processor	N035	17.11	17.63	18.17	18.76	19.16	19.51
Retrieval Room Aide	N304	15.30	15.30	15.30	15.30	15.30	15.61
Security Guard Library	N015	16.32	16.84	17.38	17.93	18.29	18.64
Shipping Aide	N402	15.30	15.30	15.30	15.30	15.30	15.61
Sr. Retrieval Room Aide	N305	16.31	16.83	17.31	17.90	18.25	18.60
Youth Services Assistant	N075	18.72	19.29	19.89	20.51	20.94	21.35
Youth Services Coordinator	N145	22.64	23.32	24.11	24.85	25.34	25.87

PERSONNEL SUMMARY
SALARY SCHEDULES

AFSCME PART TIME

Effective July 1, 2021

TITLE	BRACKET	Step A	Step B	Step C	Step D	Step E	Step F
Accountant	N717	25.60	26.39	27.21	28.07	28.94	29.92
Administrative Analyst	N720	28.21	29.08	29.98	30.94	31.89	33.17
Animal Care Tech	P702	15.09	15.56	16.04	16.55	17.06	17.41
Animal Care Tech II	P706	16.43	16.94	17.46	18.02	18.57	19.05
Auto Aide	P758	17.64	18.18	18.73	19.35	19.96	20.43
Cemetery Service Rep	N711	21.30	21.96	22.64	23.36	24.08	24.78
Cemetery Worker	P757	17.28	17.80	18.36	18.99	19.53	19.96
Cleaner	P701	15.00	15.17	15.64	16.14	16.63	17.06
Clerk II	N709	20.23	20.85	21.50	22.18	22.87	23.44
Clerk III/Typing	N707	19.26	19.86	20.47	21.12	21.78	22.26
Clerk Typist	N703	17.59	18.14	18.70	19.30	19.89	20.26
Code Enforcement Inspector	P761	18.99	19.57	20.19	20.86	21.56	21.95
Code Enforcement Officer	P721	25.67	26.46	27.28	28.15	29.02	30.21
Code Enforcement Officer Trainee	P718	23.15	23.87	24.60	25.39	26.18	26.97
Communications Aide	N716	24.85	25.61	26.41	27.25	28.10	28.94
Communications Research Assistant	N812	19.18	19.77	20.38	21.03	21.68	22.35
Counseling Specialist	N718	26.46	27.27	28.12	29.02	29.92	30.83
Dispatcher I/OEC	N715	17.87	22.33	23.05	23.76	24.58	25.32
Dispatcher II / OEC	N817	19.05	23.81	24.56	25.32	26.18	26.97
Grants Support Associate	N713	22.59	23.29	24.01	24.77	25.54	26.33
Ground Equipment Operator	P756	16.87	17.39	17.92	18.62	19.10	19.53
Maintenance Mechanic	P760	18.38	18.94	19.53	20.17	20.78	21.56
Microfilm Equipment Operator	N706	18.77	19.35	19.95	20.59	21.23	21.78
Office Automation Specialist	N717	25.60	26.39	27.21	28.07	28.94	29.92
Parking Enforcement Officer	P710	18.14	18.70	19.28	19.90	20.51	21.07
Parking Equipment Mechanic	P710	18.14	18.70	19.28	19.90	20.51	21.07
Police Evidence Tech	P716	24.85	25.61	26.41	27.25	28.10	28.94
Principal Engineering Technician	N718	26.46	27.27	28.12	29.02	29.92	30.83
Project Assistant	N712	21.92	22.60	23.30	24.04	24.78	25.54
Property Conservation Inspector	P718	23.15	23.87	24.60	25.39	26.18	26.97
Receptionist Typist	N706	18.77	19.35	19.95	20.59	21.23	21.78
Secretary	N711	21.30	21.96	22.64	23.36	24.08	24.78
Security Guard	P752	15.70	16.20	16.69	17.23	17.75	18.07
Service Representative	N812	19.18	19.77	20.38	21.03	21.68	22.35
Service Representative Bilingual	N812	19.18	19.77	20.38	21.03	21.68	22.35
Senior Maintenance Mechanic	P762	19.42	20.01	20.64	21.24	21.95	22.59
Senior Maintenance Mechanic Bldg	P765	21.17	21.81	22.48	23.18	23.89	24.52
Telecommunicator	N810	15.85	19.81	20.44	21.07	21.68	22.35
Veterinary Technician	P710	18.14	18.70	19.28	19.90	20.51	21.07
Victim Assistance Counselor	N714	23.29	24.01	24.75	25.54	26.33	27.15
Wage & Hour Investigator	N716	24.85	25.61	26.41	27.25	28.10	28.94
Water Quality Lab Tech	P720	24.68	25.44	26.23	27.07	27.91	29.02

**PERSONNEL SUMMARY
SALARY SCHEDULES**

Part time, Temporary, and Seasonal Personnel
Effective July 1, 2022

Title	Bracket	Step A	Step B	Step C	Step D	Step E	Step F
Accountant	170	26.24	27.05	27.89	28.77	29.66	30.67
Administrative Analyst	200	28.92	29.81	30.73	31.71	32.69	34.00
Administrative Assistant	160	25.47	26.25	27.07	27.92	28.79	32.69
Administrative Secretary	130	23.14	23.88	24.61	25.40	26.18	29.67
Assistant Beach Manager	840	18.10	18.70	18.81			
Assistant Pool Manager	840	18.10	18.70	19.19			
Assistant Summer Program Coordinator	459	15.00					
Assistant Supervisor of Markets	417	18.83	19.46	20.02			
Auto Aide	058	18.08	18.63	19.20	19.83	20.46	20.94
Beach Lifeguard	826	15.38	15.38	15.38			
Beach Lifeguard Captain	836	16.99	17.48	18.06			
Beach Lifeguard Lieutenant	831	15.38	15.59	16.13			
Beach Manager	850	22.37					
Building Maintenance Helper	528	16.09	16.61	17.11	17.66	18.19	
Cemetery Crew Leader	455	15.38					
Cemetery Service Representative	110	21.83	22.51	23.21	23.94	24.68	25.40
Cemetery Worker	578	17.71	18.25	18.82	19.46	20.02	20.46
Cleaner	018	15.38	15.55	16.03	16.54	17.05	17.49
Clerical Aide	350	15.38					
Clerk II	090	20.74	21.37	22.04	22.73	23.44	24.03
Clerk III	070	19.74	20.36	20.98	21.65	22.32	22.82
Clerk Typist	030	18.03	18.59	19.17	19.78	20.39	20.77
College Junior Intern	452	15.75	17.62				
Crew Chief Seasonal	360	18.91					
Day Camp Supervisor	460	17.73					
Dispatcher	648	20.97	21.63	22.28	23.02	23.68	26.64
Engineering Intern Seasonal	408	15.75	17.62				
Exam Proctor	358	15.38	15.38	15.38			
Fire Protection Gear Repairer	298	37.18	37.98	38.79	39.63	40.48	41.35
Firefighter Trainee	354	15.38					
Forestry Worker	618	19.46	20.06	20.69	21.38	22.10	
Graduate Intern	463	19.02					
Ground Equipment Operator	362	17.29					
Grounds Worker	451	15.38					
IT Intern	408	15.75	17.62				
Laborer	456	15.38					
Legislative Aide	160	25.47	26.25	27.07	27.92	28.79	32.69
Legislative Clerk	070	19.75	20.36	20.98	21.65	22.32	24.68
Library Page	401	15.00	15.00	15.00	15.00		
Lifeguard	825	15.50	15.50	15.50			
Lifeguard Captain	835	16.56	17.06	17.63			
Lifeguard Lieutenant	830	15.38	15.38	15.73			
Literacy Aide	403	15.00	15.00	15.00			
Maintenance Mechanic	760	18.84	19.41	20.02	20.67	21.30	

**PERSONNEL SUMMARY
SALARY SCHEDULES**

Part time, Temporary, and Seasonal Personnel (continued)

Effective July 1, 2022

Title	Bracket	Step A	Step B	Step C	Step D	Step E	Step F
Operations Worker	418	18.78	19.36	19.96	20.58	21.21	
Parks Operations Supervisor	198	20.79	25.98	26.82	27.65	28.60	33.19
Parks Operations Worker	418	18.78	19.36	19.96	20.58	21.21	
Pool Attendant	457	15.38					
Principal Engineering Technician	180	27.12	27.96	28.82	29.74	30.66	35.39
Project Assistant Seasonal	120	22.47	23.16	23.88	24.64	25.40	28.80
Public Safety Aide	445	22.43	23.08	23.75			
Recreation Assistant	815	15.50					
Recreation Leader	300	20.74	21.37	22.04	22.74	23.44	
Rink Aide	448	15.38					
Rink Manager	446	17.30					
School Traffic Officer	459	15.38					
School Traffic Officer II	458	17.20					
Secretary	110	21.83	22.51	23.20	23.94	24.68	27.83
Security Guard	528	16.09	16.61	17.11	17.66	18.19	18.52
Service Representative	128	19.66	20.27	20.89	21.56	22.22	25.20
Service Representative Bilingual	128	19.66	20.27	20.89	21.56	22.22	25.20
Sr. Maintenance Mechanic/Mason	065	21.70	22.36	23.04	23.76	24.49	25.13
Sr. Operations Worker	062	19.91	20.51	21.16	21.77	22.50	23.15
Sr. Recreation Assistant	810	16.62					
Summer Program Clerk	454	15.00					
Summer Program Coordinator	325	22.23					
Water Maintenance Worker	598	18.51	19.10	19.67			
Youth Worker	400	15.00					
Youth Worker	353	15.00					



Rochester City School District Board of Education

131 West Broad Street
Rochester, New York 14614
(585) 262-8525 Fax: (585) 262-8381

Board of Education May 11, 2022

President

Cynthia Elliott

The Honorable Malik Evans
Mayor, City of Rochester
City Hall
30 Church Street
Rochester, NY 14614

Vice President

Beatriz LeBron

Members

Ricardo Adams

Amy Maloy

James Patterson

Willa Powell

Camille Simmons

Rochester City Council
City Hall
30 Church Street
Rochester, NY 14614

Dear Mayor Evans, President Meléndez, Vice-President Lupien and Councilmembers:

State Monitor

Dr. Shelley Jallow

On May 10, 2022, the Board of Education adopted a budget of \$ 1.115 billion to fund the Rochester City School District for fiscal year 2022-23.

District Clerk

Kallia Wade

The 2022-23 budget closely follows the 2021-22 budget process, as one of the most atypical and challenging budget seasons for the Rochester City School District. However, despite the tumultuousness, we are satisfied that several important fiscal milestones will still be manifested in the current budget, including:

Superintendent of Schools

Dr. Lesli Myers-Small

- Balanced budget with reduced usage of appropriated fund balance
- Continued elimination of the need for a Revenue Anticipation Note (RAN)
- Strong, positive and liquid cash flow

East EPO

Dr. Shaun Nelms

Notably, this budget was built to remain closely aligned with the District's Strategic Plan, as well as the Fiscal and Academic Plans, which were adopted under the guidance of our State Monitor, Dr. Shelley Jallow. Below are the major highlights from the plans addressed in the 2022-23 budget.

Budget highlights include:

- Stronger Multi-Tiered Support Systems (MTSS) and compliance regulations to provide academic interventions and supports for Students with Disabilities.
- Funding for additional social workers, increased staffing to support social emotional needs, and increases in school health services.
- An additional \$2.5M in food service to upgrade meal options, including rice and pasta bowls, salad bars, more plant based entrees for vegetarian scholars, and hot meals.

- An increase in family engagement by providing a platform for every school to communicate with families in multiple languages.
- A high school redesign, where every secondary school will participate in visioning sessions with students and our entire community to create schools of the future.
- Over 30 different summer programs for students in grades K-12 that focus on academics, arts, sports, career and technical education, and STEAM.
- Aligned opportunities for job-embedded professional development. District-wide programming will center on literacy training, project management, leadership capacity, and opportunities for collaboration between departments.
- A new science curriculum that includes materials aligned to new science measures. Scholars will have access to new state-of-the-art equipment, bringing them into a 21st century learning environment.
- Fortified resources for Students with Interrupted Formal Education (SIFE) to support ELL students who transitioned from their country to ours.
- Implementation of the Data Wise system to provide continuous improvement.
- School beautification and upgraded learning spaces that are more responsive and inviting to students.

The aforementioned highlights our efforts to allocate resources more effectively to better serve Rochester children—it prioritizes spending based on the strategic, academic, and financial plans and includes federal emergency funds (ARP and CRRSA) to address needs arising from the COVID-19 pandemic. We are proud to say that the 2022-23 budget is balanced and targeted and continues our commitment to provide for the best interests of our students, staff, and families.

We appreciate the City’s support for our budget and the many other ways in which we collaborate to serve Rochester children and families. It is our hope that by continuing to work together, we will ensure the District’s vision, to “ensure all students equitable access to a high-quality education and graduate each student as a productive member of society,” is achieved.

Sincerely,



Cynthia Elliott
President, Board of Education



Dr. Lesli Myers-Small
Superintendent of Schools

Rochester City School District Board of Education

Cynthia Elliott, President
Beatriz LeBron, Vice President
Ricardo Adams
Amy Maloy
James Patterson
Willa Powell
Camille Simmons



Kallia Wade
District Clerk
(585) 262-8308
kallia.wade@rcsdk12.org

Certified Resolution: Special Meeting for Budget Adoption: May 10, 2022

Resolution No. 2021-22: 585

Resolved, That the Board of Education of the Rochester City School District, pursuant to Section 2576 of New York State Education Law, hereby approves and adopts the Budget estimates for the 2022-23 fiscal year as follows:

General Fund Revenues:

\$687,262,193	New York State
\$119,100,000	City of Rochester
\$ 4,380,477	Federal Medicaid
\$ 15,592,646	Local
<u>\$ 10,000,000</u>	Appropriated Fund Balance
\$836,335,316	Total General Fund

Grants and Special Aid Fund Revenues:

\$123,857,875

School Food Service Fund Revenues:

\$ 22,405,858	School Food Service Fund
<u>\$ 1,000,000</u>	School Food Service Fund Appropriated Balance
\$23,405,858	Total School Food Service Fund
<u>\$983,599,049</u>	All Funds Revenues

Appropriations for All Funds:

\$350,727,543	Salary Compensation
\$ 26,587,746	Other Compensation
\$185,559,529	Employee Benefits
\$205,290,753	Fixed Obligations
\$ 82,838,887	Debt Service
\$ 14,160,165	Cash Capital Outlays
\$ 38,676,502	Facilities and Related
\$ 3,494,524	Technology
\$ 73,354,246	All Other Variable Expenses
\$ 50,000	Contingency Fund
\$ 2,859,154	Deficit Reduction Fund
<u>\$983,599,049</u>	All Funds Appropriations

ARP/CRRSA Grant Revenues:

\$ 81,498,093	American Rescue Plan
50,010,083	Coronavirus Response and Relief Supplemental
Appropriation Act	

\$ 131,508,176

ARP/CRRSA Grant Appropriations:

\$ 81,498,093

50,010,083

Appropriation Act

\$ 131,508,176

ARP/CRRSA Revenues

American Rescue Plan

Coronavirus Response and Relief Supplemental

ARP/CRRSA Appropriations

And be it further Resolved, that to the extent any provision of a prior Resolution or Policy of the District is inconsistent with a provision of the said Budget estimates, said prior Resolution or Policy provision will be deemed suspended for the 2022-23 fiscal year;

And be it further Resolved, that the usage of \$10M of the Appropriated Fund Balance reflects less than 15% of the total Fund Balance; and be it further

Resolved, that \$1M from the School Food Service Fund Appropriated Balance will be allocated to address Board concerns related to upgrading food service offerings, to reflect a total allocation of \$23,405,858 to School Food Services.

Roll Call Vote:

President Elliott- Yes

Vice President LeBron- No

Commissioner Adams- Yes

Commissioner Maloy-No

Commissioner Patterson- Yes

Commissioner Powell-Yes

Commissioner Simmons- No

Motion & Voting

Approve and Adopt the Budget estimates for the 2022-23 fiscal year

Motion by Camille Simmons, second by Beatriz LeBron.

Final Resolution: Motion Carries

Yes: Ricardo Adams, Cynthia Elliott, James Patterson, Willa Powell

No: Beatriz LeBron, Amy Maloy, Camille Simmons

I, Kallia Wade, Clerk of the Board of Education of the Rochester City School District of the State of New York, do hereby certify that I have compared the attached resolution with the original resolution passed by such Board of Education at a legally convened meeting held on the 10th day of May, 2022, on file as part of the minutes of such meeting, and the same is a true copy thereof and the whole of such original. I further certify that the full Board of Education consists of seven members and that seven of such members were present at such meeting and that four of such members voted in favor of such resolution.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the Rochester City School District on this 11th day of May, 2022.


Kallia Wade, District Clerk

Financial Structure and District Budget Details



Financial Structure and District Budget Details

Appropriation (Expenditures) Summary

The following tables outline appropriation (expenditures) information for the General Fund, the Special Aid Fund, and the School Food Service Programs Fund, all organized by Function.

General Fund Appropriation (Expenditures) Summary

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Appropriations (Expenditures) BY FUNCTION				
General Support				
Board Of Education	\$ 555,951	\$ 554,062	\$ (1,889)	-0.3%
Chief School Administrator	650,661	553,923	(96,738)	-14.9%
Business Administration	4,116,980	4,119,871	2,891	0.1%
Auditing	663,381	687,909	24,528	3.7%
Purchasing	573,858	611,355	37,497	6.5%
Legal	1,242,477	1,275,738	33,261	2.7%
Personnel	5,422,842	4,628,062	(794,780)	-14.7%
Public Information & Services	933,870	1,102,616	168,746	18.1%
Operation Of Plant	23,646,888	23,773,486	126,598	0.5%
Maintenance Of Plant	8,587,472	8,218,806	(368,667)	-4.3%
Central Storeroom	543,674	582,476	38,802	7.1%
Central Printing & Mailing	1,146,242	1,220,033	73,791	6.4%
Central Data Processing	7,048,828	7,104,277	55,449	0.8%
Unallocated Insurance	858,666	1,125,000	266,334	31.0%
School Association Dues	43,000	43,000	0	0.0%
Judgments & Claims	1,000,000	1,000,000	0	0.0%
Indirect Costs	0	0	0	0.0%
Unclassified	1,020,000	3,200,000	2,180,000	213.7%
Sub Total General Support	\$ 58,054,790	\$ 59,800,614	\$ 1,745,824	3.0%
Instruction				
Curriculum Devel & Supervision	\$ 3,592,310	\$ 5,110,137	\$ 1,517,828	42.3%
Curriculum Develop -Task Force	100,000	100,000	0	0.0%
Supervision-Regular School	33,148,921	34,510,124	1,361,203	4.1%
Supervision-Regular-CIT Stipnd	55,000	55,000	0	0.0%
Supervision-Special School	0	0	0	0.0%
Research Planning & Evaluation	1,906,172	2,072,052	165,880	8.7%

Adopted Budget 2022-23

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Inservice Training - Provider	6,348,708	5,443,246	(905,462)	-14.3%
Inservice Training - Receiver	0	0	0	0.0%
Teaching - Regular School	244,544,958	231,391,126	(13,153,833)	-5.4%
Teaching-Regular Schl-Audition	0	0	0	0.0%
Teaching-Regular Schl-Mentors	550,000	550,000	0	0.0%
Prog For Students With Disab	120,463,429	121,949,717	1,486,288	1.2%
Prog-Students W/Disab-Chap 428	0	0	0	0.0%
Prog-Students W/Disab-Sec 4410	0	0	0	0.0%
Prog-Students W/Disab-Sec 4408	0	0	0	0.0%
Tuition Blind & Deaf	0	0	0	0.0%
English Language Learners	1,504,847	2,068,116	563,269	37.4%
Occupational Education	6,370,357	6,419,566	49,208	0.8%
Teaching-Special Schools	0	14,000	14,000	100.0%
Employment Preparation Ed	0	0	0	0.0%
Pre-Kindergarten Program	0	0	0	0.0%
School Library & Audiovisual	3,521,320	3,939,815	418,495	11.9%
Computer Assisted Instruction	1,489,666	1,860,584	370,917	24.9%
Attendance-Regular School	5,377,873	5,917,422	539,548	10.0%
Guidance-Regular School	5,277,219	5,280,635	3,416	0.1%
Health Services-Regular School	5,040,400	5,038,077	(2,323)	0.0%
Psych Services-Regular School	675,202	691,858	16,656	2.5%
Social Work Service-Reg School	5,876,528	6,584,768	708,240	12.1%
Pupil Personnel Serv-Spec Sch	0	0	0	0.0%
Clubs & Organizations	396,775	459,766	62,991	15.9%
Interscholastic Ath-Reg School	2,977,215	3,781,676	804,461	27.0%
Sub Total Instruction	\$ 449,216,900	\$ 443,237,683	\$ (5,979,217)	-1.3%
Transportation				
District Transportation Serv	\$ 7,999,954	\$ 7,931,683	\$ (68,271)	-0.9%
Garage Building	1,329,735	1,508,795	179,060	13.5%
Contract Transportation	55,501,889	59,416,304	3,914,415	7.1%
Public Transportation	12,108,005	9,259,287	(2,848,718)	-23.5%
BOCES Transportation	565,000	560,000	(5,000)	-0.9%
Sub Total Transportation	\$ 77,504,583	\$ 78,676,069	\$ 1,171,486	1.5%
Community Support				
Workforce Investment Act	\$ 0	\$ 0	\$ 0	0.0%
Work Training	0	0	0	0.0%
Civic Activities	212,607	234,581	21,974	10.3%
Sub Total Community Support	\$ 212,607	\$ 234,581	\$ 21,974	10.3%

Adopted Budget 2022-23

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Employee Benefits				
State Retirement-C.S.	\$ 10,305,298	\$ 10,300,000	\$ (5,298)	-0.1%
Teachers Retirement	22,772,481	22,700,000	(72,481)	-0.3%
Social Security	22,978,014	23,000,000	21,986	0.1%
Workers Compensation	5,198,538	5,204,605	6,067	0.1%
Life Insurance	99,493	100,000	507	0.5%
Unemployment Insurance	580,742	1,030,439	449,697	77.4%
Disability Insurance	12,000	15,000	3,000	25.0%
Health & Dental Insurance	86,009,533	89,502,415	3,492,882	4.1%
Other Benefits	6,393,011	6,075,023	(317,988)	-5.0%
Subtotal Employee Benefits	\$ 154,349,110	\$ 157,927,482	\$ 3,578,372	2.3%
Debt Service				
Debt Service	\$ 7,887,484	\$ 4,907,175	\$ (2,980,309)	-37.8%
Subtotal Debt Service	\$ 7,887,484	\$ 4,907,175	\$ (2,980,309)	-37.8%
Interfund Transfers				
Interfund Transfers	\$ 93,049,217	\$ 91,551,712	\$ (1,497,505)	-1.6%
Sub Total Interfund Transfers	\$ 93,049,217	\$ 91,551,712	\$ (1,497,505)	-1.6%
Grand Total General Fund	\$ 840,274,692	\$ 836,335,316	\$ (3,939,376)	-0.5%

Adopted Budget 2022-23

**Special Aid Fund
Appropriation Summary**

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Appropriations (Expenditures) BY FUNCTION				
General Support				
Operation Of Plant	\$ 0	\$ 6,829	\$ 6,829	100.0%
Indirect Costs	2,761,953	2,934,046	172,093	6.2%
SUBTOTAL General Support	\$ 2,761,953	\$ 2,940,875	\$ 178,922	6.5%
Instruction				
Curriculum Devel & Supervision	\$ 2,043,135	\$ 2,585,172	\$ 542,037	26.5%
Supervision-Regular School	1,481,303	363,741	(1,117,562)	-75.4%
Supervision-Special School	20,597	-	(20,597)	-100.0%
Research Planning & Evaluation	430,840	332,724	(98,116)	-22.8%
Inservice Training - Provider	3,358,523	1,757,672	(1,600,852)	-47.7%
Teaching - Regular School	22,526,632	24,968,559	2,441,927	10.8%
Prog For Students With Disab	8,872,384	9,001,087	128,703	1.5%
Prog-Students W/Disab-Sec 4410	3,654,123	3,796,853	142,730	3.9%
Prog-Students W/Disab-Sec 4408	4,623,110	4,665,410	42,300	0.9%
Tuition Blind & Deaf	2,800,000	2,800,000	0	0.0%
English Language Learners	271,770	493,314	221,544	81.5%
Occupational Education	450,282	792,945	342,663	76.1%
Teaching-Special Schools	425,280	186,353	(238,927)	-56.2%
Employment Preparation Ed	2,944,500	2,467,266	(477,234)	-16.2%
Pre-Kindergarten Program	27,840,479	28,283,343	442,864	1.6%
School Library & Audiovisual	72,667	77,900	5,232	7.2%
Computer Assisted Instruction	2,107,079	1,759,466	(347,613)	-16.5%
Attendance-Regular School	637,104	721,051	83,948	13.2%
Guidance-Regular School	129,043	81,793	(47,250)	-36.6%
Health Services-Regular School	6,193,454	6,203,106	9,652	0.2%
Psych Services-Regular School	167,802	176,412	8,610	5.1%
Social Work Service-Reg School	1,670,361	1,584,656	(85,705)	-5.1%
SUBTOTAL Instruction	\$ 92,720,468	\$ 93,098,823	\$ 378,355	0.4%
Transportation				
District Transport- Summer ESY	\$ 323,350	\$ 323,350	\$ 0	0.0%
Contract Transportation	979,143	1,065,073	85,930	8.8%
Public Transportation	82,210	107,161	24,951	30.4%
SUBTOTAL Transportation	\$ 1,384,703	\$ 1,495,584	\$ 110,881	8.0%

Adopted Budget 2022-23

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Community Support				
Workforce Investment Act	\$ 701,546	\$ 1,207,703	\$ 506,158	72.1%
Work Training	716,092	358,209	(357,883)	-50.0%
Civic Activities	81,735	103,000	21,265	26.0%
SUBTOTAL Community Support	\$ 1,499,372	\$ 1,668,912	\$ 169,540	11.3%
Employee Benefits				
State Retirement-C.S.	\$ 1,389,120	\$ 1,461,778	\$ 72,658	5.2%
Teachers Retirement	4,303,991	4,995,652	691,661	16.1%
Social Security	4,088,263	4,519,408	431,145	10.5%
Workers Compensation	841,017	902,827	61,810	7.3%
Life Insurance	7,608	9,645	2,037	26.8%
Unemployment Insurance	775,610	445,202	(330,408)	-42.6%
Health & Dental Insurance	12,093,653	12,319,168	225,515	1.9%
Subtotal Employee Benefits	\$ 23,499,261	\$ 24,653,681	\$ 1,154,420	4.9%
Grand Total Special Aid Fund	<u>\$121,865,758</u>	<u>\$123,857,875</u>	<u>\$ 1,992,117</u>	1.6%

Adopted Budget 2022-23

**School Food Service Programs Fund
Appropriations (Expenditures) Summary**

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Appropriations (Expenditures)				
BY FUNCTION				
School Food Service				
Food Service Office	\$ 2,180,250	\$ 2,177,768	\$ (2,482)	-0.1%
Food Service Employee Benefits	3,899,874	3,908,506	8,632	0.2%
Food Service Lunch Program	17,256,864	16,499,666	(757,198)	-4.4%
Food Service Summer Program	623,471	819,917	196,446	31.5%
Grand Total School Food Service Fund	\$23,960,459	\$23,405,858	\$(554,601)	-2.3%

2022-2023 ARP Priorities

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
I. Rigorous Academics and Instruction	\$ 0	\$ 24,538,160	\$ 24,538,160	100%
II. Social and Emotional Learning Support	0	8,759,460	8,759,460	100%
III. Leadership & Instructional Capacity	0	10,074,352	10,074,352	100%
IV. Unfinished Learning	0	20,821,528	20,821,528	100%
V. Community Collaboration	0	2,112,997	2,112,997	100%
VI. District-Wide Infrastructure	0	13,719,910	13,719,910	100%
VII. Student Health & Safety, Reopening, and COVID Response	0	1,471,686	1,471,686	100%
Grand Total ARP	\$0	\$81,498,093	\$81,498,093	100%

2022-2023 CRRSA Priorities

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
I. Rigorous Academics and Instruction	\$ 0	\$ 13,513,046	\$ 13,513,046	100%
III. Leadership & Instructional Capacity	0	748,846	748,846	100%
VI. District-Wide Infrastructure	0	35,748,191	35,748,191	100%
Grand Total CRRSA	\$0	\$50,010,083	\$50,010,083	100%

All Funds

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
General Fund	\$ 840,274,692	\$ 836,335,316	\$ (3,939,376)	-0.5%
Special Aid Fund	121,865,758	123,857,875	1,992,117	1.6%
School Food Service Fund	23,960,459	23,405,858	(554,601)	-2.3%
ARP	0	81,498,093	81,498,093	100%
CRRSA	0	50,010,083	50,010,083	100%
Grand Total	\$986,100,909	\$1,115,107,225	\$129,006,316	13.1%

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Revenue Summary



Revenue Summary

Revenue Summary

The following tables outline revenue information for the General Fund, Special Aid Fund, and the School Food Service Programs Fund.

Adopted Budget 2022-23

General Fund Revenue Summary

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Local Revenue				
City of Rochester Aid	\$119,100,000	\$119,100,000	\$ 0	0.00%
Nonresident Tuition	1,300,000	1,300,000	0	0.00%
Health Services Revenue	1,000,000	1,000,000	0	0.00%
Curriculum Based Programs	61,500	64,050	2,550	4.15%
Sale of Obsolete Equipment	20,000	20,000	0	0.00%
Stop Loss Reimbursement for Self-insurance	2,000,000	2,000,000	0	0.00%
Recycling Revenue	10,000	10,000	0	0.00%
Prior Years Refunds	1,000,000	1,000,000	0	0.00%
Student and Other Fees	10,000	10,000	0	0.00%
E-Rate Revenue	320,000	320,000	0	0.00%
Earnings - General Fund Investments	20,000	20,000	0	0.00%
Premiums on Obligations	1,400,000	0	(1,400,000)	-100.00%
Miscellaneous Revenue	400,000	400,000	0	0.00%
Indirect Costs	2,748,596	9,448,596	6,700,000	243.76%
Total Local Revenue	\$129,390,096	\$134,692,646	\$5,302,550	4.10%
Foundation Aid	\$513,077,533	\$522,410,098	\$9,332,565	1.82%
Excess Cost Aid	19,691,402	20,000,000	308,598	1.57%
Transportation Aid	18,000,000	50,015,167	32,015,167	177.86%
Instructional Material Aids	3,185,558	3,252,397	66,839	2.10%
Charter School Transitional Aid	6,738,108	6,353,730	(384,378)	-5.70%
Charter School Supplemental Basic Tuition Aid	6,245,000	6,705,000	460,000	7.37%
Building Aid	83,436,066	78,159,135	(5,276,931)	-6.32%
Ch 47, 66, 721 Tuition - Alternative Residential	25,000	25,000	0	0.00%
Chapter 348 Tuition - Nonresident Homeless	25,000	25,000	0	0.00%
NYS Legislative Appropriation	1,200,000	1,200,000	0	0.00%
Incarcerated Youth Aid	1,300,000	1,300,000	0	0.00%
Prior Year Aid - \$20M Spin Up Loan Payment	(666,667)	(666,667)	0	0.00%
2019-2020 \$35M Spin Up Loan Payment	(1,166,667)	(1,166,667)	0	0.00%
Local Deduction for Certain Students	(350,000)	(350,000)	0	0.00%
Total State Aid	\$650,740,333	\$687,262,193	\$36,521,860	5.61%

Adopted Budget 2022-23

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Federal -				
Federal	\$ 1,400,000	\$ 2,100,000	\$ 700,000	50.00%
RJSCB QSCB subsidies	2,280,477	2,280,477	0	0.00%
Federal CARES Act - ESSER	19,977,877	0	(19,977,877)	-100.00%
Federal CARES Act - GEER	3,385,909	0	(3,385,909)	-100.00%
Total - Federal Medicaid Revenue	\$ 27,044,263	\$ 4,380,477	\$(22,663,786)	
Grand Total General Fund Revenue	\$807,174,692	\$826,335,316	\$ 19,160,624	2.37%
Appropriated Fund Balance	\$ 33,100,000	\$ 10,000,000	\$(23,100,000)	-69.79%
TOTAL GENERAL FUND SOURCES	\$840,274,692	\$836,335,316	\$ (3,939,376)	-0.47%

Adopted Budget 2022-23

Special Aid Revenue Summary

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Local				
CFC CAREER PATHWAYS	\$ 100,000	\$ 100,000	\$ 0	0.00%
PRE-SCHOOL CPSE	993,961	1,000,000	6,039	0.61%
PRE-SCHOOL ESY	128,173	175,000	46,827	36.53%
PRE-SCHOOL EVALUATIONS	901,156	925,000	23,844	2.65%
PRE-SCHOOL INTEGRATE/ HANDICAPD	1,689,245	1,700,000	10,755	0.64%
PRE-SCHOOL RELATED SERVICES	1,806,877	1,825,000	18,123	1.00%
PRE-SCHOOL S.E.I.T.	396,352	400,000	3,648	0.92%
PRE-SCHOOL SPECIAL CLASS	1,383,305	1,400,000	16,695	1.21%
PRIMARY PROJECT	105,010	105,010	0	0.00%
Local Subtotal:	\$ 7,504,079	\$ 7,630,010	\$ 125,931	1.68%
State				
ADVANCED COURSE ACCESS	\$ 500,000	\$ 500,000	\$ 0	0.00%
CERTIFIED NURSE ASST PROG	200,000	0	(200,000)	-100.00%
EARLY COLLEGE HS COHORT 4	250,000	0	(250,000)	-100.00%
EMPLOYMENT PREP EDUCATION (EPE)	3,483,232	3,243,537	(239,695)	-6.88%
EXT SCH DAY/VIOL PREV PRIMARY	0	350,000	350,000	100.00%
EXTENDED SCHOOL YR (SPEDSUMR)	6,200,000	6,200,000	0	0.00%
LEARNING TECH DISTRICT	0	200,000	200,000	0.00%
LIBRARY AUTOMATION	9,346	9,104	(242)	-2.59%
LIBRARY OPERATING	91,052	91,039	(13)	-0.01%
LIBRARY SUPPLEMENTAL	47,038	45,879	(1,159)	-2.46%
MENTOR TEACHER/ INTERNSHIP PROG	65,000	65,000	0	0.00%
MY BROTHERS KEEPER CHALLENGE	1,322,800	0	(1,322,800)	-100.00%
MY BROTHERS KEEPER FELLOWS	23,800	0	(23,800)	-100.00%
PRE-K UNIVERSAL (UPK)	36,188,959	36,188,959	0	0.00%
SCHOOL FOR THE DEAF TUITION	2,800,000	2,800,000	0	0.00%
SCHOOL HEALTH SERVICES	6,292,529	6,292,529	0	0.00%
TEACHER CENTERS ROCHESTER	206,224	0	(206,224)	-100.00%
TEACHERS OF TOMORROW	901,500	0	(901,500)	-100.00%
State Subtotal:	\$ 58,581,480	\$ 55,986,047	\$ (2,595,433)	-4.43%

Adopted Budget 2022-23

Special Aid Revenue Summary

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
Federal				
21ST CENTURY COMM LEARN #9 #22	\$ 1,200,000	\$ 0	\$ (1,200,000)	-100.00%
IDEA PRESCHOOL SERV & SEC 619	508,052	700,000	191,948	37.78%
IDEA SUPPORT SVC & SECT 611	9,951,070	10,800,000	848,930	8.53%
IMPACT AID	20,000	20,000	0	0.00%
MCKINNEY-VENTO HOMELESS YOUTH	125,000	125,000	0	0.00%
OTDA MAKING A CONNECTION (MAC)	108,200	108,200	0	0.00%
PERKINS IV ADULT CTE	91,000	90,935	(65)	-0.07%
PERKINS SECONDARY	574,996	612,351	37,355	6.50%
PTECH - PATHWAYS TO TECH	0	453,533	453,533	100.00%
REFUGEE SOCIAL SVC PROJ 2	324,200	294,100	(30,100)	-9.28%
SIG HS REDESIGN	0	225,000	225,000	100.00%
STOP SCHOOL VIOLENCE	256,677	0	(256,677)	-100.00%
TITLE I 1003 ENHANCED	230,000	0	(230,000)	-100.00%
TITLE I 1003 TARGETED SUPPORT	2,850,000	4,500,000	1,650,000	57.89%
TITLE I PART A	27,799,543	30,153,080	2,353,537	8.47%
TITLE I PART D	445,000	496,277	51,277	11.52%
TITLE I SCHOOL IMP 1003 BASIC	4,450,000	4,500,000	50,000	1.12%
TITLE IIA HIGH QUALITY TEACH & PRIN	2,915,384	2,466,317	(449,067)	-15.40%
TITLE III ELLS	643,325	647,314	3,989	0.62%
TITLE IV STD SPT ACAD ENRICH	2,070,000	2,358,592	288,592	13.94%
WIOA - TITLE II - ADULT BASIC ED & LITERACY SVCS	469,878	541,119	71,241	15.16%
WIOA - TITLE II - IELCE	0	300,000	300,000	100.00%
WIOA - TITLE II - INCARCERATED	249,279	250,000	721	0.29%
WIOA LITERACY ZONE - EAST	124,772	150,000	25,228	20.22%
WIOA LITERACY ZONE - NORTH	124,279	150,000	25,721	20.70%
WIOA LITERACY ZONE - SOUTH	124,772	150,000	25,228	20.22%
WIOA LITERACY ZONE - WEST	124,772	150,000	25,228	20.22%
Federal Subtotal	\$ 55,780,199	\$ 60,241,818	\$ 4,461,619	8.00%
	\$ 121,865,758	\$ 123,857,875	\$ 1,992,117	1.63%

Adopted Budget 2022-23

School Lunch Revenue Summary

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
School Lunch Fund				
NYS Free & Reduced Price Reimbursement	\$ 514,000	\$ 419,000	\$ (95,000)	-18.48%
Federal Free & Reduced Price Reimbursement	21,226,459	17,190,000	(4,036,459)	-19.02%
Federal Surplus Food Revenue	1,300,000	1,300,000	0	0.00%
Summer Food Service Revenue	900,000	1,000,000	100,000	11.11%
Other Cafeteria Sales	10,000	10,000	0	0.00%
Miscellaneous Revenue	10,000	10,000	0	0.00%
Fresh Fruit & Vegetable Program	-	976,858	976,858	100.00%
TOTAL SCHOOL FOOD SERVICE FUND REVENUE	\$ 23,960,459	\$ 20,905,858	\$(3,054,601)	-12.75%

2022-2023 ARP Priorities - Revenues

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
I. Rigorous Academics and Instruction	\$ 0	\$ 24,538,160	\$ 24,538,160	100%
II. Social and Emotional Learning Support	0	8,759,460	8,759,460	100%
III. Leadership & Instructional Capacity	0	10,074,352	10,074,352	100%
IV. Unfinished Learning	0	20,821,528	20,821,528	100%
V. Community Collaboration	0	2,112,997	2,112,997	100%
VI. District-Wide Infrastructure	0	13,719,910	13,719,910	100%
VII. Student Health & Safety, Reopening, and COVID Response	0	1,471,686	1,471,686	100%
Response Grand Total ARP	\$0	\$81,498,093	\$81,498,093	100%

2022-2023 CRRSA Priorities - Revenues

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
I. Rigorous Academics and Instruction	\$ 0	\$ 13,513,046	\$ 13,513,046	100%
III. Leadership & Instructional Capacity	0	748,846	748,846	100%
VI. District-Wide Infrastructure	0	35,748,191	35,748,191	100%
Grand Total CRRSA	\$0	\$50,010,083	\$50,010,083	100%

All Funds - Revenues

	2021-22 Adopted	2022-23 Proposed	\$ Increase/ (Decrease)	% Change
General Fund	\$ 840,274,692	\$ 836,335,316	\$ (3,939,376)	-0.5%
Special Aid Fund	121,865,758	123,857,875	1,992,117	1.6%
School Food Service Fund	23,960,459	23,405,858	(554,601)	-2.3%
ARP	0	81,498,093	81,498,093	100%
CRRSA	0	50,010,083	50,010,083	100%
Grand Total	\$986,100,909	\$1,115,107,225	\$129,006,316	13.1%

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Position Summary



Position Summary

The chart below shows the break down of positions by account. The second chart shows the break down of full time equivalencies in schools, programs, and departments. Please note that position information will only appear in this section and not within individual budget pages. Additional details on full time equivalencies utilization can be provided if requested.

BUDGETED POSITIONS BY FULL TIME EQUIVALENCY

	2021-22 Adopted	2022-23 Proposed	Increase/ (Decrease)	% Change
POSITIONS BY ACCOUNT				
Teacher	3,108.43	3,146.22	37.79	1.2%
Civil Service	1,440.78	1,421.27	(19.51)	-1.4%
Administrator	260.70	252.90	(7.80)	-3.0%
Teaching Assistants	273.00	283.00	10.00	3.7%
Paraprofessional	459.00	453.87	(5.13)	-1.1%
Building Substitute Teachers	26.00	1.00	(25.00)	-96.2%
Employee Benefits	16.50	11.50	(5.00)	-30.3%
Grand Total	5,584.41	5,569.76	(14.65)	-0.3%
Cash Capital Positions (not included above)	13.30	13.30	0.00	0.0%
Total with Cash Capital Positions	5,597.71	5,583.06	(14.65)	-0.3%
All Schools (Reference pg 29)	3,829.39	3,796.63	(32.76)	-0.9%
Programs, Early Childhood, and Supports (Reference pg 31)	888.96	875.77	(13.19)	-1.5%
District Admin. and Supports (Reference pg 33)	849.56	884.86	35.30	4.2%
Debt Services, Benefits, Districtwide (Reference pg 33)	16.50	12.50	(4.00)	-24.2%
Total	5,584.41	5,569.76	(14.65)	-0.3%

Position Summary

School

	2021-22 Adopted	2022-23 Proposed	Increase/ (Decrease)	% Change
POSITIONS BY DEPARTMENT				
# 2 - Clara Barton	43.70	44.50	0.80	1.8%
# 3 - Dr. Alice H Young	62.80	63.40	0.60	1.0%
# 4 - George M Forbes	66.90	59.30	(7.60)	-11.4%
# 5 - John Williams	101.20	101.30	0.10	0.1%
# 7 - Virgil I Grissom	66.30	64.30	(2.00)	-3.0%
# 8 - Roberto Clemente	74.10	79.50	5.40	7.3%
# 9 - Dr Martin L King Jr	76.20	75.80	(0.40)	-0.5%
# 10 - Dr Walter Cooper Academy	49.00	48.50	(0.50)	-1.0%
# 12 - Anna Murray-Douglass	94.60	95.60	1.00	1.1%
# 15 - Children's School	55.90	51.80	(4.10)	-7.3%
# 16 - John W Spencer	51.00	59.50	8.50	16.7%
# 17 - Enrico Fermi	79.40	77.90	(1.50)	-1.9%
# 19 - Dr CharlesT Lunsford	52.50	56.30	3.80	7.2%
# 22 - Abraham Lincoln	62.10	61.00	(1.10)	-1.8%
# 23 - Francis Parker	43.40	43.50	0.10	0.2%
# 25 - Nathaniel Hawthorne	40.30	41.60	1.30	3.2%
# 28 - Henry Hudson	133.90	136.40	2.50	1.9%
# 29 - Adlai E Stevenson	85.00	90.10	5.10	6.0%
# 33 - John James Audubon	123.10	124.80	1.70	1.4%
# 34 - Dr Louis A Cerulli	47.60	50.00	2.40	5.0%
# 35 - Pinnacle School	49.80	49.90	0.10	0.2%
# 39 - Andrew J Townson	48.70	48.00	(0.70)	-1.4%
# 42 - Abelard Reynolds	57.60	54.30	(3.30)	-5.7%
# 45 - Mary McLeod Bethune	98.60	96.20	(2.40)	-2.4%
# 46 - Charles Carroll	41.20	44.27	3.07	7.5%
RISE Community School	68.80	71.10	2.30	3.3%
# 50 - Helen B Montgomery	82.80	80.30	(2.50)	-3.0%
# 52 - Frank Fowler Dow	45.10	45.20	0.10	0.2%
# 53 - Montessori Academy	42.60	40.90	(1.70)	-4.0%
# 54 - Flower City School	41.60	43.10	1.50	3.6%
# 58 - World of Inquiry	125.40	121.60	(3.80)	-3.0%
All City High	42.00	42.40	0.40	1.0%
East EPO Upper Lower & Library	239.99	241.16	1.17	0.5%
Edison Educational Campus	281.10	280.60	(0.50)	-0.2%
Franklin Lower School	67.10	65.90	(1.20)	-1.8%
Franklin Upper School	178.10	179.60	1.50	0.8%
James Monroe Lower School	47.90	47.40	(0.50)	-1.0%
James Monroe Upper School	109.80	112.90	3.10	2.8%
Jos. C. Wilson Magnet HS	128.70	142.60	13.90	10.8%

Adopted Budget 2022-23

	2021-22 Adopted	2022-23 Proposed	Increase/ (Decrease)	% Change
Leadership Acad for Young Men	103.40	0.00	(103.40)	-100.0%
Northeast High School	102.70	133.30	30.60	29.8%
Northwest High School	61.40	70.00	8.60	14.0%
School of the Arts	147.50	148.10	0.60	0.4%
School Without Walls	42.50	41.80	(0.70)	-1.6%
Rochester International Academy	34.60	33.60	(1.00)	-2.9%
Roch Early College Intrntnl HS	52.70	55.70	3.00	5.7%
Jos. C. Wilson Found Acdmy	78.70	81.60	2.90	3.7%
All Schools	3,829.39	3,796.63	(32.76)	-0.9%

Position Summary Programs, Early Childhood, and Support

	2021-22 Adopted	2022-23 Proposed	Increase/ (Decrease)	% Change
POSITIONS BY DEPARTMENT				
OACES-WFP	23.81	37.81	14.00	58.8%
North STAR Educational Program	54.20	54.20	0.00	0.0%
LyncX Academy	12.00	0.00	(12.00)	-100.0%
Youth & Justice - HS	11.58	10.80	(0.78)	-6.7%
Agency Youth - HS	17.00	16.40	(0.60)	-3.5%
Home/Hospital Tutor Prog - HS	24.00	27.00	3.00	12.5%
School Programs	142.59	146.21	3.62	2.5%
# 2 - Clara Barton - PreK	10.40	12.80	2.40	23.1%
# 4 - George M Forbes - PS	5.10	5.10	0.00	0.0%
# 5 - John Williams - PreK	3.30	3.10	(0.20)	-6.1%
# 7 - Virgil I. Grissom - PreK	15.40	16.60	1.20	7.8%
# 8 - Roberto Clemente - PreK	13.00	16.00	3.00	23.1%
# 9 - Dr Martin L King Jr-PreK	5.30	8.10	2.80	52.8%
# 10 - Dr Walter Cooper-PreK	5.10	5.10	0.00	0.0%
# 12 - Anna Murray-Dougl Pre-K	5.20	10.40	5.20	100.0%
# 15 - Children's Schl - PreK	5.40	5.10	(0.30)	-5.6%
# 16 - John W Spencer - PreK	8.40	10.20	1.80	21.4%
# 17 - Enrico Fermi - PreK	10.30	10.20	(0.10)	-1.0%
# 19 - Dr Chas T Lunsford-PreK	15.60	17.60	2.00	12.8%
# 22 - Abraham Lincoln - PreK	8.20	8.20	0.00	0.0%
# 23 - Francis Parker - PreK	3.10	3.10	0.00	0.0%
# 25 - Nathan. Hawthorne-PreK	8.20	8.20	0.00	0.0%
# 29 - Adlai E Stevenson-PreK	10.20	10.10	(0.10)	-1.0%
# 33 - Florence S Brown - PreK	27.30	26.70	(0.60)	-2.2%
# 34 - Dr Louis A Cerulli PreK	3.30	5.10	1.80	54.5%
# 39 - Andrew J Townson - PreK	8.20	8.20	0.00	0.0%
# 42 - Abelard Reynolds - PreK	3.10	5.10	2.00	64.5%
# 45 - Mary McLeod Bethune-PrK	10.10	10.10	0.00	0.0%
# 46 - Charles Carroll-PreK	5.10	5.20	0.10	2.0%
RISE Community PreK	3.10	3.10	0.00	0.0%
# 50 - Helen B Montgomery-PreK	5.10	5.10	0.00	0.0%
# 52 - Frank Fowler Dow - PreK	3.10	3.10	0.00	0.0%
# 53 - Montessori Academy-PreK	8.20	8.20	0.00	0.0%
# 54 - Flower City School-PreK	5.10	5.10	0.00	0.0%
Roch. Early Childhood Cntr-NE	40.10	35.70	(4.40)	-11.0%
Roch. Early Childhood Cntr-Sth	1.00	1.00	0.00	0.0%

Adopted Budget 2022-23

	2021-22 Adopted	2022-23 Proposed	Increase/ (Decrease)	% Change
Elementary Schools - PS	36.00	0.00	(36.00)	-100.0%
Early Childhood Office - PS	27.00	27.00	0.00	0.0%
Early Childhood Education	318.00	298.60	(19.40)	-6.1%
High Schools - HS	0.00	26.00	26.00	100.0%
School Chief RM	2.00	2.00	0.00	0.0%
School Chief CP	1.00	1.00	0.00	0.0%
School Chief LW	3.00	3.00	0.00	0.0%
School Chief DS	1.00	6.00	5.00	500.0%
Chiefs of Schools	7.00	38.00	31.00	442.9%
Food Service	276.74	258.33	(18.41)	-6.7%
Health Services	8.00	8.00	0.00	0.0%
Transportation Services	136.63	126.63	(10.00)	-7.3%
School Support	421.37	392.96	(28.41)	-6.7%
Pgrms, Early Childhd, & Sprt	888.96	875.77	(13.19)	-1.5%

**Position Summary
District Administration and Support**

	2021-22 Adopted	2022-23 Proposed	Increase/ (Decrease)	% Change
POSITIONS BY DEPARTMENT				
Board of Education	14.00	15.00	1.00	7.1%
EPO Administration	10.30	11.75	1.45	14.1%
Superintendent	4.00	3.00	(1.00)	-25.0%
Communications & Intergvrnmntl	8.00	8.00	0.00	0.0%
General Counsel	12.00	11.00	(1.00)	-8.3%
Dpty Supt Ops Sys Invtn				
Dpty Supt Ops Sys Invtn	6.00	5.00	(1.00)	-16.7%
Office of Human Capital	51.36	53.96	2.60	5.1%
Finance	60.00	62.00	2.00	3.3%
Chief of Operations	128.20	119.20	(9.00)	-7.0%
Information Technology	79.40	78.40	(1.00)	-1.3%
Grants & Prgm Accountability	9.00	10.00	1.00	11.1%
Accountability & Student Rgstr	43.00	43.00	0.00	0.0%
SUBTOTAL Deputy Supt Ops & System Innov	376.96	371.56	(5.40)	-1.4%
Deputy Supt. Tch. & Lrn.				
Deputy Supt. Tch. & Lrn.	13.00	17.00	4.00	30.8%
Chief Academic Officer	51.20	61.80	10.60	20.7%
Equity Inclusion & Soc Emt Lrn	33.50	34.50	1.00	3.0%
Chief of Specialized Services	286.70	300.35	13.65	4.8%
Partnerships	11.00	13.00	2.00	18.2%
Department of Multilingual Ed	28.90	37.90	9.00	31.1%
SUBTOTAL Deputy Supt. Teaching & Lrng.	424.30	464.55	40.25	9.5%
TOTAL Admin. and Support	849.56	884.86	35.30	4.2%
Employee Benefits	16.50	12.50	(4.00)	-24.2%
TOTAL	16.50	12.50	(4.00)	-24.2%

Position Summary

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
BUDGETED POSITIONS BY ACCOUNT								
# 2 - Clara Barton	25.80	7.00	2.00	5.00	4.70	-	-	44.50
# 3 - Dr. Alice H Young	41.40	12.00	2.00	7.00	1.00	-	-	63.40
# 4 - George M Forbes	34.80	6.50	2.00	10.00	6.00	-	-	59.30
# 5 - John Williams	67.80	9.50	3.00	10.00	11.00	-	-	101.30
# 7 - Virgil I Grissom	43.80	6.00	2.00	4.00	8.50	-	-	64.30
# 8 - Roberto Clemente	54.00	10.00	3.00	6.00	6.50	-	-	79.50
# 9 - Dr Martin L King Jr	59.80	8.00	3.00	2.00	3.00	-	-	75.80
# 10 - Dr Walter Cooper Aca	32.50	7.00	2.00	4.00	3.00	-	-	48.50
# 12 - Anna Murray-Douglass	72.60	10.00	4.00	5.00	4.00	-	-	95.60
# 15 - Children's School	34.30	5.00	2.00	3.00	7.50	-	-	51.80
# 16 - John W Spencer	36.50	6.00	2.00	8.00	7.00	-	-	59.50
# 17 - Enrico Fermi	56.90	12.00	3.00	3.00	3.00	-	-	77.90
# 19 - Dr CharlesT Lunsford	37.80	8.00	2.00	4.00	4.50	-	-	56.30
# 22 - Abraham Lincoln	43.50	7.50	2.00	6.00	2.00	-	-	61.00
# 23 - Francis Parker	32.00	5.50	2.00	2.00	2.00	-	-	43.50
# 25 - Nathaniel Hawthorne	32.10	4.00	2.00	1.00	2.50	-	-	41.60
# 28 - Henry Hudson	82.90	9.00	3.00	11.00	30.50	-	-	136.40
# 29 - Adlai E Stevenson	35.10	7.50	2.00	12.00	33.50	-	-	90.10
# 33 - John James Audubon	89.40	13.00	4.40	9.00	9.00	-	-	124.80
# 34 - Dr Louis A Cerulli	37.50	6.00	2.00	2.00	1.50	1.00	-	50.00
# 35 - Pinnacle School	38.90	6.00	2.00	1.00	2.00	-	-	49.90
# 39 - Andrew J Townson	34.50	6.50	2.00	2.00	3.00	-	-	48.00
# 42 - Abelard Reynolds	41.80	6.00	2.00	2.00	2.50	-	-	54.30
# 45 - Mary McLeod Bethune	57.20	11.00	3.00	10.00	15.00	-	-	96.20
# 46 - Charles Carroll	31.10	5.50	2.00	2.00	3.67	-	-	44.27
RISE Community School	41.60	7.00	2.00	9.00	11.50	-	-	71.10
# 50 - Helen B Montgomery	58.30	11.00	3.00	6.00	2.00	-	-	80.30
# 52 - Frank Fowler Dow	32.20	6.00	2.00	2.00	3.00	-	-	45.20
# 53 - Montessori Academy	22.40	10.00	2.00	2.00	4.50	-	-	40.90
# 54 - Flower City School	29.10	6.00	2.00	3.00	3.00	-	-	43.10
# 58 - World of Inquiry	87.60	18.50	4.00	6.00	5.50	-	-	121.60
All City High	29.40	9.00	3.00	1.00	0.00	-	-	42.40
East EPO Upper Lower & Library	182.66	38.20	8.30	3.00	9.00	-	-	241.16
Edison Educational Campus	181.10	40.50	8.00	24.00	27.00	-	-	280.60
Franklin Lower School	45.40	9.00	2.00	6.00	3.50	-	-	65.90
Franklin Upper School	122.10	32.00	5.00	15.00	5.50	-	-	179.60

Adopted Budget 2022-23

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
James Monroe Lower School	36.40	6.00	2.00	3.00	0.00	-	-	47.40
James Monroe Upper School	78.90	24.00	4.00	5.00	1.00	-	-	112.90
Jos. C. Wilson Magnet HS	96.60	22.00	3.00	16.00	5.00	-	-	142.60
Leadership Acad for Young Men	0.00	0.00	0.00	0.00	0.00	-	-	-
Northeast High School	93.80	23.00	3.00	10.00	3.50	-	-	133.30
Northwest High School	42.00	16.50	3.00	5.00	3.50	-	-	70.00
School of the Arts - HS	110.10	28.00	5.00	3.00	2.00	-	-	148.10
School Without Walls - HS	31.80	6.00	2.00	2.00	0.00	-	-	41.80
Rochester International Acad	15.60	14.00	1.00	0.00	3.00	-	-	33.60
Roch Early College Intrntnl HS	41.70	7.00	2.00	4.00	1.00	-	-	55.70
Jos. C. Wilson Found Acdmy	51.60	13.50	3.00	6.00	7.50	-	-	81.60
All Schools	2,584.36	541.70	129.70	262.00	277.87	1.00	-	3,796.63
OACES-WFP	17.00	7.81	2.00	0.00	11.00	-	-	37.81
North STAR Educational Program	19.70	6.50	2.00	12.00	14.00	-	-	54.20
Youth & Justice - HS	9.80	0.50	0.50	0.00	0.00	-	-	10.80
Agency Youth - HS	15.90	0.00	0.50	0.00	0.00	-	-	16.40
Home/Hospital Tutor Prog - HS	27.00	0.00	0.00	0.00	0.00	-	-	27.00
School Programs	89.40	14.81	5.00	12.00	25.00	-	-	146.21
# 2 - Clara Barton - PreK	6.80	0.00	0.00	0.00	6.00	-	-	12.80
# 4 - George M Forbes - PS	2.10	0.00	0.00	0.00	3.00	-	-	5.10
# 5 - John Williams - PreK	1.10	0.00	0.00	0.00	2.00	-	-	3.10
# 7 - Virgil I. Grissom - PreK	6.60	0.00	0.00	0.00	10.00	-	-	16.60
# 8 - Roberto Clemente - PreK	8.00	0.00	0.00	0.00	8.00	-	-	16.00
# 9 - Dr Martin L King Jr-PreK	3.10	0.00	0.00	0.00	5.00	-	-	8.10
# 10 - Dr Walter Cooper-PreK	2.10	0.00	0.00	0.00	3.00	-	-	5.10
# 12 - Anna Murray-Dougl Pre-K	4.40	0.00	0.00	0.00	6.00	-	-	10.40
# 15 - Children's Schl - PreK	2.10	0.00	0.00	0.00	3.00	-	-	5.10
# 16 - John W Spencer - PreK	4.20	0.00	0.00	0.00	6.00	-	-	10.20
# 17 - Enrico Fermi - PreK	4.20	0.00	0.00	0.00	6.00	-	-	10.20
# 19 - Dr Chas T Lunsford-PreK	7.60	0.00	0.00	1.00	9.00	-	-	17.60
# 22 - Abraham Lincoln - PreK	3.20	0.00	0.00	0.00	5.00	-	-	8.20
# 23 - Francis Parker - PreK	1.10	0.00	0.00	0.00	2.00	-	-	3.10
# 25 - Nathan. Hawthorne-PreK	3.20	0.00	0.00	0.00	5.00	-	-	8.20
# 29 - Adlai E Stevenson-PreK	4.10	0.00	0.00	1.00	5.00	-	-	10.10
# 33 - Florence S Brown - PreK	12.10	1.00	0.60	0.00	13.00	-	-	26.70
# 34 - Dr Louis A Cerulli PreK	2.10	0.00	0.00	0.00	3.00	-	-	5.10
# 39 - Andrew J Townson - PreK	3.20	0.00	0.00	0.00	5.00	-	-	8.20
# 42 - Abelard Reynolds - PreK	2.10	0.00	0.00	0.00	3.00	-	-	5.10
# 45 - Mary McLeod Bethune-PrK	4.10	0.00	0.00	1.00	5.00	-	-	10.10
# 46 - Charles Carroll-PreK	2.20	0.00	0.00	0.00	3.00	-	-	5.20

Adopted Budget 2022-23

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
RISE Community PreK	1.10	0.00	0.00	0.00	2.00	-	-	3.10
# 50 - Helen B Montgomery-PreK	2.10	0.00	0.00	0.00	3.00	-	-	5.10
# 52 - Frank Fowler Dow - PreK	1.10	0.00	0.00	0.00	2.00	-	-	3.10
# 53 - Montessori Academy-PreK	4.20	0.00	0.00	0.00	4.00	-	-	8.20
# 54 - Flower City School-PreK	2.10	0.00	0.00	0.00	3.00	-	-	5.10
Roch. Early Childhood Cntr-NE	14.70	5.00	1.00	0.00	15.00	-	-	35.70
Roch. Early Childhood Cntr-Sth	0.00	1.00	0.00	0.00	0.00	-	-	1.00
Early Childhood Office - PS	16.00	8.00	2.00	0.00	1.00	-	-	27.00
Early Childhood Education	131.00	15.00	3.60	3.00	146.00	-	-	298.60
High Schools - HS	26.00	0.00	0.00	0.00	0.00	-	-	26.00
School Chief RM	0.00	1.00	1.00	0.00	0.00	-	-	2.00
School Chief CP	0.00	0.00	1.00	0.00	0.00	-	-	1.00
School Chief LW	0.00	2.00	1.00	0.00	0.00	-	-	3.00
School Chief DS	4.00	0.00	2.00	0.00	0.00	-	-	6.00
Chiefs of Schools	30.00	3.00	5.00	0.00	0.00	-	-	38.00
Food Service	0.00	258.33	0.00	0.00	0.00	-	-	258.33
Health Services	0.00	8.00	0.00	0.00	0.00	-	-	8.00
Transportation Services	0.00	124.63	2.00	0.00	0.00	-	-	126.63
School Support	0.00	390.96	2.00	0.00	0.00	-	-	392.96
Prgms, Early Childhd, & Sprt	250.40	423.77	15.60	15.00	171.00	-	-	875.77
Board of Education	0.00	15.00	0.00	0.00	0.00	-	-	15.00
EPO Administration	0.00	5.05	6.70	0.00	0.00	-	-	11.75
Superintendent	0.00	2.00	1.00	0.00	0.00	-	-	3.00
Communications & Intergvrnmntl	0.00	8.00	0.00	0.00	0.00	-	-	8.00
General Counsel	0.00	11.00	0.00	0.00	0.00	-	-	11.00
Dpty Supt Ops Sys Invtn	0.00	4.00	1.00	0.00	0.00	-	-	5.00
Office of Human Capital	17.86	29.90	3.20	3.00	0.00	-	-	53.96
Finance	0.00	62.00	0.00	0.00	0.00	-	-	62.00
Chief of Operations	0.00	118.50	0.70	0.00	0.00	-	-	119.20
Information Technology	27.60	47.80	3.00	0.00	0.00	-	-	78.40
Grants & Prgm Accountability	2.00	2.00	6.00	0.00	0.00	-	-	10.00
Accountability & Student Rgstr	14.00	22.00	7.00	0.00	0.00	-	-	43.00
Deputy Supt Ops & System Innov	61.46	286.20	20.90	3.00	0.00	-	-	371.56

Adopted Budget 2022-23

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
Deputy Supt. Tch. & Lrn.	10.00	1.00	6.00	0.00	0.00	-	-	17.00
Chief Academic Officer	15.80	14.00	32.00	0.00	0.00	-	-	61.80
Equity Inclusion & Soc Emt Lrn	18.50	12.00	4.00	0.00	0.00	-	-	34.50
Chief of Specialized Services	182.30	76.05	34.00	3.00	5.00	-	-	300.35
Partnerships	0.00	12.00	1.00	0.00	0.00	-	-	13.00
Department of Multilingual Ed	23.40	12.50	2.00	0.00	0.00	-	-	37.90
Deputy Supt. Teaching & Lrng.	250.00	127.55	79.00	3.00	5.00	-	-	464.55
District Administration & Sprt	311.46	454.80	107.60	6.00	5.00	-	-	884.86
Debt Svc, Benefits, Dstr-Wide	0.00	1.00	0.00	0.00	0.00	-	11.50	12.50
Rochester City School District	3,146.22	1,421.27	252.90	283.00	453.87	1.00	11.50	5,569.76

**Position Summary History
Districtwide Position by Account**

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
POSITIONS BY ACCOUNT							
Teacher	3,433.35	3,663.99	3,758.35	3,444.59	3,078.14	3,108.43	3,146.22
Civil Service	1,478.87	1,517.92	1,553.14	1,470.90	1,454.05	1,440.78	1,421.27
Administrator	305.20	310.20	310.71	276.51	256.20	260.70	252.90
Teaching Assistants	286.00	301.00	329.40	300.60	267.00	273.00	283.00
Paraprofessional	505.00	576.30	557.60	479.60	474.00	459.00	453.87
Building Substitute Teachers	27.00	27.00	26.00	26.00	27.00	26.00	1.00
Employee Benefits	4.00	2.00	7.00	12.00	19.50	16.50	11.50
Grand Total	6,039.42	6,398.41	6,542.20	6,010.20	5,575.89	5,584.41	5,569.76

Position Summary

ARP and CRRSA Stimulus Funding Positions 2022 - 2023

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
BUDGETED POSITIONS BY ACCOUNT								
# 2 - Clara Barton	1.80	1.00	0.00	0.00	1.00	1.00	-	4.80
# 3 - Dr. Alice H Young	0.00	1.00	2.00	0.00	1.00	1.00	-	5.00
# 4 - George M Forbes	0.60	1.00	0.00	0.00	1.00	1.00	-	3.60
# 5 - John Williams	1.10	1.00	0.00	0.00	5.50	2.00	-	9.60
# 7 - Virgil I Grissom	0.50	1.00	0.00	0.00	1.00	1.00	-	3.50
# 8 - Roberto Clemente	2.40	1.00	1.00	0.00	1.00	3.00	-	8.40
# 9 - Dr Martin L King Jr	3.30	1.00	1.00	0.00	1.00	1.00	-	7.30
# 10 - Dr Walter Cooper Aca	1.50	1.00	1.00	0.00	2.00	2.00	-	7.50
# 12 - Anna Murray-Douglass	2.30	1.00	1.00	0.00	1.00	2.00	-	7.30
# 15 - Children's School	1.40	1.00	0.00	0.00	1.00	1.00	-	4.40
# 16 - John W Spencer	2.50	1.00	1.00	0.00	4.00	1.00	-	9.50
# 17 - Enrico Fermi	3.50	0.00	0.00	0.00	1.00	2.00	-	6.50
# 19 - Dr CharlesT Lunsford	1.80	0.00	1.00	0.00	1.00	1.00	-	4.80
# 22 - Abraham Lincoln	1.60	0.00	1.00	0.00	1.00	1.00	-	4.60
# 23 - Francis Parker	0.60	0.00	0.00	0.00	2.00	1.00	-	3.60
# 25 - Nathaniel Hawthorne	2.00	0.00	0.00	0.00	1.00	1.00	-	4.00
# 28 - Henry Hudson	2.00	0.00	1.00	0.00	2.00	3.00	-	8.00
# 29 - Adlai E Stevenson	1.50	0.00	0.00	0.00	2.00	1.00	-	4.50
# 33 - John James Audubon	1.70	0.00	1.00	0.00	1.00	3.00	-	6.70
# 34 - Dr Louis A Cerulli	2.00	0.00	0.00	0.00	1.00	1.00	-	4.00
# 35 - Pinnacle School	0.40	0.00	0.00	0.00	4.00	1.00	-	5.40
# 39 - Andrew J Townson	1.40	0.00	0.00	0.00	1.00	1.00	-	3.40
# 42 - Abelard Reynolds	1.50	0.00	0.00	0.00	1.00	1.00	-	3.50
# 45 - Mary McLeod Bethune	2.60	0.00	0.00	0.00	3.00	2.00	-	7.60
# 46 - Charles Carroll	1.80	0.00	0.00	0.00	1.33	1.00	-	4.13
RISE Community School	2.60	0.00	0.00	0.00	3.00	2.00	-	7.60
# 50 - Helen B Montgomery	3.60	0.00	0.00	0.00	1.00	2.00	-	6.60
# 52 - Frank Fowler Dow	0.80	0.00	0.00	0.00	1.00	1.00	-	2.80
# 53 - Montessori Academy	1.80	0.00	0.00	0.00	2.00	1.00	-	4.80
# 54 - Flower City School	1.90	0.00	0.00	0.00	1.00	1.00	-	3.90
# 58 - World of Inquiry	3.00	0.00	1.00	0.00	1.00	3.00	-	8.00
All City High	0.10	0.00	0.00	0.00	0.00	1.00	-	1.10
East EPO Upper Lower & Library	1.20	0.00	0.00	0.00	2.00	6.00	-	9.20
Edison Educational Campus	0.20	0.00	1.00	0.00	1.00	4.00	-	6.20
Franklin Lower School	0.00	0.00	1.00	0.00	1.00	3.00	-	5.00

Adopted Budget 2022-23

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
Franklin Upper School	4.00	0.00	2.00	0.00	1.00	3.00	-	10.00
James Monroe Lower School	0.40	0.00	1.00	0.00	1.00	2.00	-	4.40
James Monroe Upper School	0.30	0.00	1.00	0.00	1.00	2.00	-	4.30
Jos. C. Wilson Magnet HS	0.90	0.00	1.00	0.00	3.00	2.00	-	6.90
Leadership Acad for Young Men	0.00	0.00	0.00	0.00	0.00	-	-	-
Northeast High School	1.70	0.00	3.00	0.00	2.00	2.00	-	8.70
Northwest High School	1.90	0.00	0.00	0.00	2.00	1.00	-	4.90
School of the Arts - HS	0.60	0.00	0.00	0.00	1.00	2.00	-	3.60
School Without Walls - HS	0.00	0.00	0.00	0.00	1.00	1.00	-	2.00
Rochester International Acad	1.00	0.00	1.00	0.00	0.00	1.00	-	3.00
Roch Early College Intrntnl HS	0.10	0.00	1.00	0.00	1.00	1.00	-	3.10
Jos. C. Wilson Found Acdmy	1.10	0.00	1.00	0.00	1.00	2.00	-	5.10
All Schools	69.00	11.00	25.00	0.00	68.83	79.00	-	252.83
North STAR Educational Program	3.10	1.00	0.00	0.00	0.00	2.00	-	6.10
LyncX Academy	8.00	3.00	1.00	0.00	0.00	-	-	12.00
Youth & Justice - HS	0.60	0.00	0.00	0.00	0.00	1.00	-	1.60
Agency Youth - HS	0.50	0.00	0.00	0.00	0.00	-	-	0.50
School Programs	12.20	4.00	1.00	0.00	0.00	3.00	-	20.20
Roch. Early Childhood Cntr-NE	0.00	0.00	0.00	0.00	1.00	-	-	1.00
Early Childhood Education	0.00	0.00	0.00	0.00	1.00	-	-	1.00
School Chief RM	0.00	0.00	1.00	0.00	1.00	-	-	2.00
School Chief CP	0.00	0.00	1.00	0.00	1.00	-	-	2.00
School Chief LW	0.00	0.00	1.00	0.00	2.00	-	-	3.00
School Chief DS	0.00	0.00	1.00	0.00	1.00	-	-	2.00
Chiefs of Schools	0.00	0.00	4.00	0.00	5.00	-	-	9.00
Prgms, Early Childhd, & Sprt	12.20	4.00	5.00	0.00	6.00	3.00	-	30.20
Board of Education	0.00	2.00	0.00	0.00	0.00	-	-	2.00
EPO Administration	1.00	1.00	0.00	0.00	0.00	-	-	2.00
Communications & Intergvrnmntl	0.00	7.00	0.00	0.00	0.00	-	-	7.00
General Counsel	0.00	1.00	0.00	0.00	0.00	-	-	1.00
Office of Human Capital	1.00	5.50	1.00	0.00	0.00	14.00	-	21.50
Finance	0.00	12.00	1.00	0.00	0.00	-	-	13.00
Chief of Operations	0.00	24.00	0.00	0.00	0.00	-	-	24.00
Information Technology	0.00	4.00	0.00	0.00	0.00	-	-	4.00
Grants & Prgm Accountability	0.00	1.00	3.00	0.00	0.00	-	-	4.00
Accountability & Student Rgstr	0.00	2.00	0.00	0.00	0.00	-	-	2.00
Deputy Supt Ops & System Innov	1.00	48.50	5.00	0.00	0.00	14.00	-	68.50

Adopted Budget 2022-23

	Teacher	Civil Service	Admin.	Teaching Assistant	Paras.	Building Subs.	Employee Benefits	Total
Chief Academic Officer	3.00	3.00	2.00	0.00	0.00	5.00	-	13.00
Equity Inclusion & Soc Emt Lrn	6.00	0.00	1.50	0.00	0.00	-	-	7.50
Chief of Specialized Services	1.00	0.00	1.00	0.00	5.00	-	-	7.00
Department of Multilingual Ed	3.40	0.00	2.00	0.00	0.00	-	-	5.40
Deputy Supt. Teaching & Lrng.	13.40	3.00	6.50	0.00	5.00	5.00	-	32.90
District Administration & Sprt	15.40	62.50	11.50	0.00	5.00	19.00	-	113.40
Grand Total	96.60	77.50	41.50	0.00	79.83	101.00	0.00	396.43

Departmental activities and selected subject categories are presented here. For department and bureau references, see Table of Contents.

Department Abbreviations:

Admin.	- Administration
Council/Clerk	- City Council and Clerk
DES	- Department of Environmental Services
ECD	- Emergency Communications Department
DRHS	- Department of Recreation & Human Services
IT	- Information Technology
NBD	- Neighborhood & Business Development

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